

ADMINISTRATIVE COUNCIL MEETING

Wednesday, May 11, 2011

Meeting Notes

Attendees:

Don Maness – Dean

Greg Meeks, Associate Dean

Mary Jane Bradley – Director, PEP

George Foldesy – Director, CEE

Mitch Holifield – Chair, ELSCE

Ron Towery for Dianne Lawler – Chair, Teacher Education

Loretta McGregor - Chair, Psychology & Counseling

Jim Stillwell – Chair, HPESS

Absent:

Jo Ann Nally - Director of Childhood Services

Dianne Lawler – Chair, Teacher Education

NEW BUSINESS

1. ADC (5/2/11) Meeting Report - Handout
 - Dean's did not support SGOC Proposal 10SP-15
2. Transition In Dean's Office
 - Dr. Maness will be out of the office the month of June the day-to-day operation of the Dean's Office will be handled by Dr. Meeks.
3. COE Advisory Committee Meeting
 - A COE Advisory Committee has been formed and the first meeting is scheduled for May 19, 2011. Chairs are invited to attend.
4. COE Committees Update – Handout
 - It was decided to keep the College Diversity Committee, but to eliminate the College Technology Committee.
5. HLC/TRACDAT Update
 - Those programs who come under the umbrella of NCATE or who have a separate accreditation do not need to enter data into to TracDat. All other programs are still required to enter assessment data into TracDat.
6. Classroom Improvement Update

- Dr. Meeks will be meeting with chairs to do facility repair inventories

7. Faculty Searches (Handout)

- Two searches will need to be reinitiated due to failed searches, i.e. TE Chair and Dan Cline Line.

8. Department Representatives for COPE

- HPESS, TE and Psych and Counseling still need to identify their department representative for COPE

9. Announcements:

- Professional Development funds are available and must be spent or encumbered by June 15, 2011 as follows:
 - HPESS \$2000
 - Psych & Counseling \$2000
 - CEE/ELCSE \$2000
 - TE \$4000
- May 17: AC Dinner at 501 Club at 6:00pm
- May 19: COE Advisory Board Meeting
- Future AC Meetings:
 - May 25
 - June 8
 - June 22
 - July 6
 - July 20

10. Adjourned 10:40 AM