ADMINISTRATIVE COUNCIL MEETING
Wednesday, May 11, 2011
Meeting Notes

Attendees:
Don Maness – Dean
Greg Meeks, Associate Dean
Mary Jane Bradley – Director, PEP
George Foldesy – Director, CEE
Mitch Holifield – Chair, ELSCE
Ron Towery for Dianne Lawler – Chair, Teacher Education
Loretta McGregor - Chair, Psychology & Counseling
Jim Stillwell – Chair, HPESS

Absent:
Jo Ann Nally - Director of Childhood Services
Dianne Lawler – Chair, Teacher Education

NEW BUSINESS

1. ADC (5/2/11) Meeting Report - Handout
   • Dean’s did not support SGOC Proposal 10SP-15

2. Transition In Dean’s Office
   • Dr. Maness will be out of the office the month of June the day-to-day operation of the Dean’s Office will be handled by Dr. Meeks.

3. COE Advisory Committee Meeting
   • A COE Advisory Committee has been formed and the first meeting is scheduled for May 19, 2011. Chairs are invited to attend.

4. COE Committees Update – Handout
   • It was decided to keep the College Diversity Committee, but to eliminate the College Technology Committee.

5. HLC/TRACDAT Update
   • Those programs who come under the umbrella of NCATE or who have a separate accreditation do not need to enter data into TracDat. All other programs are still required to enter assessment data into TracDat.

6. Classroom Improvement Update
• Dr. Meeks will be meeting with chairs to do facility repair inventories

7. Faculty Searches (Handout)
   • Two searches will need to be reinitiated due to failed searches, i.e. TE Chair and Dan Cline Line.

8. Department Representatives for COPE
   • HPESS, TE and Psych and Counseling still need to identify their department representative for COPE

9. Announcements:
   • Professional Development funds are available and must be spent or encumbered by June 15, 2011 as follows:
     o HPESS $2000
     o Psych & Counseling $2000
     o CEE/ELCSE $2000
     o TE $4000
   • May 17: AC Dinner at 501 Club at 6:00pm
   • May 19: COE Advisory Board Meeting
   • Future AC Meetings:    May 25
                              June 8
                              June 22
                              July 6
                              July 20

10. Adjourned 10:40 AM