



## 2014 Graduate Student Council Meeting Minutes

### Details:

Date: October 1, 2014  
Time: 12:30 a.m. – 1:30 p.m.  
Location: 8<sup>th</sup> floor Board room -Dean B. Ellis Library  
Arkansas State University, Jonesboro  
Minutes submitted by: Pamela Shultz

### Meeting Minutes:

#### Executive Board

Dalia Tejada – President	<a href="mailto:dalia.tejada@smail.astate.edu">dalia.tejada@smail.astate.edu</a>
Josh Bramlett – Vice-President	<a href="mailto:josh.bramlett@smail.astate.edu">josh.bramlett@smail.astate.edu</a>
Juanjuan Li – Treasurer	<a href="mailto:juanjuan.li@smail.astate.edu">juanjuan.li@smail.astate.edu</a>
Pamela Shultz – Secretary	<a href="mailto:pamela.shultz@smail.astate.edu">pamela.shultz@smail.astate.edu</a>

**Board Attendees:** Dalia Tejada, Josh Bramlett, Juanjuan Li, Pamela Shultz, and Elizabeth Swagerty

**Council Attendees:** Special guests: Kathy Ward, Connie Zolen, and Nikki Adams; Attendees: Lance Renoux, Shaina Nicholson, Chloe Joslin, Seth Fendley, Holli Werner, Kimberly McFall, Edna Holt, Leslie Malland, Amber McCammon, Bob Vernocy, Revis Edmonds, Robert Cowles, Tolulope Lawal, NingNing Zhang, Jose Tovar, Justin Carothers, Bryant Moy, Anthoanette Kommeh, Brittany Price

#### I. Call to Order and Welcome Note:

Dalia Tejada, President, called the meeting to order at 12:28 pm. Dalia welcomed members and began introductions.

Dalia asked everyone to review the minutes for approval. Bob Vernocy stated that his name was misspelled. Shaina Nicholson made a motion to approve minutes with corrections stated. Chloe seconded. All were in favor.

Kathy Ward, Connie Zolen, and Nikki Adams were invited to come speak with the council concerning the new travel system. They passed out handouts on Travel and Expense Management Instructions. The travel process is now a new computerized online process that must have online training. This training process involves delegates that are needed in order to complete the travel procedure. Kathy asked us to read the information and see her or Connie or their delegates to answer any questions. All graduate students must be set up with an approver. Nikki Adams has agreed to be a delegate for graduate students. Kathy asked us to look at the system once we get access, and check the status of the travel. Travel office and ITS also do one on one training.

Amber McCammon asked if we need to turn in original receipts. Kathy stated that original receipts must be kept in the department files and can be sent to travel on a pdf file. Nikki said they must be black and white.

### **Reports:**

**President Report-** Dalia discussed the financial education focus group and passed out handouts. She asked students to go to the link on the handout and give feedback concerning financial education.

**Vice President Report-** Josh mentioned recruitment and that he emailed program directors to appoint representatives. Any student can attend Graduate Student Council meetings. So Josh suggested that we bring our friends to the meetings.

**Treasurer Report-** Juanjuan stated that there are five applications awaiting approval. Currently, there have been 14 applications with \$3700 being awarded. She stated that we currently have \$1500 remaining for travel.

**Secretary Report-** meeting minutes had been approved at the start of the meeting.

**Other Reports: None.**

### **Committee Reports:**

Dalia reported that the Shared Governance committee was cancelled, and the next meeting was scheduled for October 13, 2014.

Jose Tovar reported that the International Committee met on Monday. The guest speaker was Dr. Thilla Sivakumaran. He stated that ESL needs more funding and are looking for ways to increase funding. He also stated that the International committee is looking into getting the International fee waived.

Pamela reported that the Library Committee that she missed, Terry Thomas, had sent her a brief email on the meeting. It was the election of officers and that Michelle Allen, student, was elected chair, while faculty member, Dominique Hallett was elected vice-chair.

Pamela also mentioned that the Education and Technology Committee had been discussing meeting through emails. In the emails, it was voted that Julie Grady become chair and Hai Jiang vice-chair. The next meeting is scheduled for October 9, 2014 at 3-4:30. Due to Pamela's work schedule, Pamela asked that someone proxy this meeting. Shaina Nicholson volunteered to proxy.

Leslie reported that the Women and Gender Studies Committee will be hosting safe zone training on October 14-15. They will also be working on getting a speaker to come visit sometime in March. She also stated that they will be conducting a sexual assault training as well.

Revis reported that the Faculty Academic Awards committee meets Thursday October 2 at 12 in Dr. Cooksey's office. He stated that they would be addressing the issue of possible changes in the process in awarding faculty awards.

## **II. Old Business:**

Dalia also mentioned that the elections of officers will take place on 10/29 and will be for the positions of President and Vice President. They will take nominations.

## **III. Open Floor:**

Amber asked about monthly activities. It was mentioned that attending a haunted house would be something of interest, laser tag, potluck, etc... Robert mentioned going to the chamber of commerce website to find activities that we can do.

Elizabeth mentioned the yearbook picture and that the t-shirts will be available for pick up the day of the picture. The shirt will be black.

## **IV. New Business:**

Dr. Fowler announced that a new student organization will be meeting October 9, 2014 at 2 pm. The organization is the Student Research Council. He stated it would be an organizational meeting for graduate and undergraduate students to help with research. It will be located in the Student Union Auditorium.

Dalia also discussed the New Student Organization as the Student Research Council (SRC) that all graduate students are welcome to attend and provide feedback on what they feel is important for student research opportunities.

The drawing for the gift cards was held at the end of the meeting. The gift cards are used to increase recruitment. Winners included Revis Edmonds and Jose Tovar.

## **V. Adjournment: 1:13 pm**