

Administrative Council
2/7/2014

1. Job Searches

- a. Chair of the School of Teacher Ed and Leadership - (approved by Chancellors Executive Council on 1/28/2014). Posted on A-STATE website 1/31/2014 after HR and budget signed off on it. Closing at midnight on 2/7/2014.
- b. Non-Tenure track assistant professor in Special Ed - (approved by Chancellors Executive Council on 1/28/2014).
- c. Assistant professor in Athletic Training - (approved by Chancellors Executive Council on 1/28/2014).
- d. Chair of Psychology and Counseling - The funding for an administrative position has not been approved. We have been asked to look at different organization structure, including consolidating departments.

2. Faculty overload pay and interim session

- a. Faculty Handbook – We will follow what is in the faculty handbook in terms of overload and interim session pay. If there is money we can pay faculty for overload, otherwise they will get a course release the following semester. They can't get both.
- b. Winter and May & August – Winter session faculty will be paid \$1,650, \$1,750 or \$1,850 to teach a course. However May and August interim sessions faculty will get the 6.994% per 3 credit hour.
- c. Class size – There is no standard class size of 30. We will look with earnest to increase class size when appropriate. This will be left up to the department chair.

3. Program reviews

- a. Low enrollment or financially in the red. The Dean will meet with program coordinator's and chairs to discuss programs that have low enrollment and graduation rates as well as those that are financially in the red in the next couple of weeks.

4. Conference Travel

- a. International – There has to be a return of investment for international trips. Preference for international trips is through grant funding.
- b. Future funding – Money will go more to helping faculty apply for grants than conference travel.

5. Mission

- a. New mission for the COEBS - two faculty members from each department will be part of the taskforce to work on creating a new mission for the COEBS

6. PRT & Merit

- a. Grant writing – More focus on grant writing by faculty. Academic Affairs will provide funding to help with that. In addition we can work on creating course releases by combining sections for faculty to get release

time to write grants. For example instead of teaching two sections of 30, you can teach one section of 60 and get 3 credit hour release time.

- b. PRT process from this past year – We had several issues in the PRT process this year. The Dean will meet with the College PRT committee. In addition a task force made up of two faculty members from each department will work on the College PRT document.
- c. Merit document – We will look into the possibility of creating one document for merit and PRT.