

FACULTY DEVELOPMENT ENDOWMENT FUNDS

Application Criteria and Procedures

Arkansas State University (A-State) is fortunate to have received two endowments for faculty development. Both are intended to support faculty scholarly activity, with the Lane award designated for international travel.

1. The **Eleanor Lane Faculty Endowment** is for international travel with awards up to \$1,000. Numbers of possible awards vary with the health of the stock market (usually 3-4 awards).
2. The **Nathan Deutsch Faculty Development Fund** awards up to \$500. Typically, three or four awards are possible.

Background

Faculty professional development is encouraged at A-State, including conference presentations, original research, and collaborative projects with other faculty members. These experiences are beneficial for faculty and enhance the teaching-learning process when faculty members return to campus. Furthermore, they build institutional reputation and prestige. The *Eleanor Lane Faculty Endowment* provides funding to assist with projects that include international travel and the *Nathan Deutsch Faculty Development Fund* assists with all forms of scholarly projects.

Application Process

Applicants must submit proposals to the Research & Technology Transfer (RTT) office. Proposals will be evaluated on a competitive basis by the Faculty Research Awards Committee. Recipients may not apply for an additional award from that fund for a period of three years (e.g. for an award in 2015, funding for a new project cannot be submitted until 2018).

Proposal Format

1. Proposal narrative should describe the project, explaining how it meets the following considerations, not to exceed two single-spaced pages:
 - a. Scope and significance of activities.
 - b. Benefits to A-State and contribution to the field.
 - c. Budget justification.
 - d. Plan to disseminate or showcase benefits and contributions.
2. Curriculum Vita - Provide a CV (limited to 4 pages) for the applicant (templates available at: <http://www.astate.edu/a/ortt/research-development/faculty-opportunities/>).

Evaluation Criteria

Each proposal will be evaluated on the merits of items 1.a. - d. above and appropriateness of the PI's qualifications and previous research experiences to the proposed activities.

A **FINAL REPORT** is due in RTT by the 2nd Friday of the semester following the award. Reports should include an abstract for publication on the RTT website and brief (1 - 2 page) summary of: 1) travel and/or scholarly activities; 3) outcomes; and 4) future plans. Failure to provide the report in a timely manner will make the PI ineligible for future funding.

FACULTY DEVELOPMENT ENDOWMENT FUNDS
Application Cover

Date of Travel: _____

Applying for: Eleanor Lane Endowment Nathan Deutsch Development Fund

Principal Investigator: _____ Dept: _____

Other Investigators: _____

Proposal Title: _____

Have you received this funding in the past? Yes No If yes, when? _____

Proposed Budget

	Funds Requested
Travel	\$ _____
Supplies & Materials	\$ _____
Other (Specify)	\$ _____
TOTAL REQUEST	\$ _____

Brief Abstract for Publication on RTT Website: [Attach separate page if you have difficulty with the form.]

Signature of Applicant: _____ Date: _____

Signature of Department Chair: _____ Date: _____

Signature of Collegiate Dean: _____ Date: _____

**Electronic signatures are acceptable. Submit electronically to research@astate.edu OR to RTT office.*