Code # Enter text…

**Program, Minor, or Emphasis Deletion Proposal Form**

**[ ] Undergraduate Curriculum Council**

**[X] Graduate Council**

Signed paper copies of proposals submitted for consideration are no longer required. Please type approver name and enter date of approval.

Email completed proposals to [curriculum@astate.edu](mailto:curriculum@astate.edu) for inclusion in curriculum committee agenda.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| |  |  | | --- | --- | | Stacy E. Walz | 6/8/2017 |   **Department Curriculum Committee Chair** | |  |  | | --- | --- | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |   **COPE Chair (if applicable)** |
| |  |  | | --- | --- | | Stacy E. Walz | 6/8/2017 |   **Department Chair:** | |  |  | | --- | --- | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |   **Head of Unit (If applicable)** |
| |  |  | | --- | --- | | Deanna Barymon | 9/1/2017 |   **College Curriculum Committee Chair** | |  |  | | --- | --- | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |   **Undergraduate Curriculum Council Chair** |
| |  |  | | --- | --- | | Susan Hanrahan | 9/1/2017 |   **College Dean** | |  |  | | --- | --- | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |   **Graduate Curriculum Committee Chair** |
| |  |  | | --- | --- | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |   **General Education Committee Chair (If applicable)** | |  |  | | --- | --- | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Enter date |   **Vice Chancellor for Academic Affairs** |

**1. Title of Program, Minor, or Emphasis**

Graduate Certificate in Health Care Management

**2. Contact Person** (Name, Email Address, Phone Number)

Stacy Walz, [swalz@astate.edu](mailto:swalz@astate.edu), 972-2514

**3. Last semester program/minor/emphasis will be offered**

Spring 2017

Please clarify by selecting one of the following:

1. [X] Remove Program from bulletin for Fall of 2017
2. [ ] Other - Please clarify - Click here to enter text.

**4. Student Population**

a. The Program was initially created for what student population?

Working healthcare professionals wishing to earn a graduate certificate on its own, or as a track of the MSHS, to become eligible for advancement and/or expanded positions within their field.

b. How will deletion of this Program affect those students?

They will have to consider other options for a graduate degree. Most of our healthcare programs have their own discipline-specific graduate degrees, and there are options available in other colleges on campus, such as the School of Business and the School of Education.

**College, Departmental, or Program Changes**

**5.** a. How will this affect the college, department, and/or program?

Several courses will no longer be offered, but since there were no faculty specifically designated to teach these courses, it will not impact the College of Nursing & Health Professions in any negative way.

b. Does this program/minor/emphasis affect another department? No

If yes, please provide contact information from the Dean, Department Head, and/ or Program Director whose area this affects.

Enter text...

c. Please provide a short justification for why this program/minor/emphasis is being deleted from program.

Diminishing student interest; other options available for graduate degrees in our college and at ASU-Jonesboro.

**6. Is there currently a program/minor/emphasis** **listed in the bulletin which is equivalent to this one?** No

If yes, which program/minor/emphasis(s)?

Enter text...

**7. Will this current program/minor/emphasis be equivalent to a new program/minor/emphasis?** No

If yes, what program/minor/emphasis?

Enter text...

**Bulletin Changes**

|  |
| --- |
| **Instructions** |
| **Please visit** [**http://www.astate.edu/a/registrar/students/bulletins/index.dot**](http://www.astate.edu/a/registrar/students/bulletins/index.dot) **and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Follow the following guidelines for indicating necessary changes.**  **\*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.**  - Deleted courses/credit hours should be marked with a red strike-through (~~red strikethrough~~)  - New credit hours and text changes should be listed in blue using enlarged font (blue using enlarged font).  - Any new courses should be listed in blue bold italics using enlarged font (***blue bold italics using enlarged font***)  *You can easily apply any of these changes by selecting the example text in the instructions above, double-clicking the ‘format painter’ icon 🡪 , and selecting the text you would like to apply the change to.*  *Please visit* [*https://youtu.be/yjdL2n4lZm4*](https://youtu.be/yjdL2n4lZm4) *for more detailed instructions.* |

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The College of Nursing and Health Professions offers a number of graduate level programs: the

Graduate Certificate in Aging Studies, the Graduate Certificate in Health Sciences Education, the Graduate

Certificate in Healthcare Emergency Management, ~~the Graduate Certificate in Healthcare Management,~~

the Graduate Certificate in Addiction Studies, the Master of Communication Disorders (M.C.D.), the

Doctor of Physical Therapy (D.P.T.), the Doctor of Occupational Therapy (OTD), the Master of Science

in Health Sciences (M.S.H.S.),the Master of Science in Nursing (M.S.N.), the Master of Science in

Nursing in Nurse Anesthesia (M.S.N.) the Master of Science in Disaster Preparedness and Emergency

Management (M.S.), the Master of Social Work (M.S.W.) and the Doctorate of Nursing Practice (D.N.P.).

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~~Graduate Certificate in Health Care Management~~

~~The goal of this program is:~~

~~• To provide students with knowledge of the critical issues and concepts for effective~~

~~management of health care organizations.~~

~~• To facilitate integration of key elements of effective health care management and how~~

~~they work jointly to enhance the quality of healthcare and the performance of health~~

~~care managers, and thus, the overall performance of the health care organization itself.~~

~~• To emphasize the importance of all aspects of health care management and their relationship~~

~~in achieving and maintaining professionalism in internal/external customer~~

~~relationships.~~

~~• To facilitate effective decision making in the day-to-day operations of the management~~

~~of health care organizations.~~

~~• To provide the understanding of health care management processes and practices as~~

~~they apply to diverse health care settings in such a way that they support long-term~~

~~advancement and career opportunities in health care management.~~

~~Health Care Management~~

~~Graduate Certificate~~

~~University Requirements:~~

~~See Graduate Degree Policies for additional information (p. 35)~~

~~Core Requirements: Sem. Hrs.~~

~~FIN 6813, Healthcare Finance 3~~

~~HP 6313, Topics in Healthcare Management 3~~

~~HP 6323, Healthcare Law and Quality Improvement 3~~

~~MGMT 6003, Organizational Behavior in Healthcare Organizations 3~~

~~MIS 6513, Healthcare Informatics 3~~

~~NURS 680V, Healthcare Management Seminar 3~~

~~Sub-total 18~~

~~Electives: Sem. Hrs.~~

~~MGMT 6013, Human Resource Management for Health Care Organizations OR~~

~~MKTG 6213, Healthcare Marketing~~

~~3~~

~~Total Required Hours: 21~~

LETTER OF NOTIFICATION – 5

DELETION

(Certificate, Degree, Option/Emphasis/Concentration, Organizational Unit)

1. Institution submitting request: *Arkansas State University- Jonesboro*

2. Contact person/title: *Stacy Walz, Department Chair of CLS, Assistant Dean for Special Projects, College of Nursing & Health Professions*

3. Phone number/e-mail address: *(870) 972-2514,* [*swalz@astate.edu*](mailto:swalz@astate.edu)

4. Proposed effective date: *Immediately*

5. Title of certificate, degree program, option/emphasis/concentration, or organizational unit: *Graduate Certificate in Health Care Management*

6. CIP Code:

7. Degree Code:

8. Reason for deletion: *Diminishing student interest; other options for graduate degrees available to these students.*

9. Number of students still enrolled in program: *12 pursuing the MSHS, 6 of whom are seeking the Health Care Management certificate for their chosen MSHS track*

10. Expected graduation date of last student: *Spring 2019*

11. Name of courses that will be deleted as a result of this action: *After all remaining students have successfully completed the courses required for the degree, the following courses will be deleted: HP 660V Internship in Health Sciences, HP 670V Thesis in Health Sciences, HP 6013 Interdisciplinary Capstone in Aging Studies, HP 6022 Clinical Education Methods, HP 6023 Health Policy & Economic Issues, HP 620V Independent Study in Health Sciences.*

12. How will students in the deleted program be accommodated? *A teach-out plan was developed such that the remaining 6 students will be able to complete the curriculum for the MSHS with Health Care Management track, and the individualized plans were communicated to each student.*

13. Provide documentation of written notification to students currently enrolled in program.

*Email sent to enrolled students as soon as the announcement was made:*

**From:** Edwin Wallace   
**Sent:** Monday, February 27, 2017 3:20 PM  
**To:** Edwin Wallace <[ewallace@astate.edu](mailto:ewallace@astate.edu)>  
**Cc:** Stacy Walz <[swalz@astate.edu](mailto:swalz@astate.edu)>  
**Subject:** MSHS Degree Information

Good afternoon,

As you may know, the College of Nursing & Health Professions recently completed a review of the MSHS Degree Program.  After reviewing the results, it has been determined that the MSHS Degree will be phased out.  As of Spring 2017, new students will not be admitted into the degree program.  I assure you that those who are actively seeking the degree will be able to finish the degree.  However, this will require some planning and dedication to ensure that you are able to graduate.  I have been informed that the last semester for MSHS graduation will be Spring 2019.  Once the University course schedule is published March 8, 2017, I will develop a Degree Completion Plan for each student actively seeking the degree.  I must emphasize that students will need to adhere to the plan in order to complete the degree, as some courses will be offered for the last time as early as Summer 2017.  I apologize for the inconvenience related to this development, but, again, assure you that I will do my best to keep you on track for graduation.  My goal is to have a tentative plan for each student by Friday, March 10.  I will work with each of you individually to determine the best course of action for degree completion.  In the meantime, you can direct any questions or concerns to me or Dr. Walz at [swalz@astate.edu](mailto:swalz@astate.edu).

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| --- | --- |
| [cid:image001.jpg@01D24BF4.8B238530](file:///C:\Users\swalz\Documents\Health%20Studies%20BS%20-%20MS\Masters%20Degree\www2.astate.edu) | **Edwin Wallace** *Health Professions Academic Advisor College of Nursing & Health Professions*  Arkansas State University - Jonesboro P.O. Box 910 | State University, AR 72467  Office: (870) 972-3073| Direct Line: (870) 972-3713 | Fax: (870) 972-3485  [ewallace@astate.edu](mailto:ewallace@astate.edu) | <http://www.astate.edu> |

*Email sent to an enrolled student; a teach-out plan using the template below was attached:*

**From:** Edwin Wallace   
**Sent:** Tuesday, March 21, 2017 3:10 PM  
**To:** 'elizabeth.mcdermott@smail.astate.edu' <[elizabeth.mcdermott@smail.astate.edu](mailto:elizabeth.mcdermott@smail.astate.edu)>  
**Subject:** MSHS Degree Completion Plan

Good afternoon,

Dr. Walz and I have been working on the plan for several days.  I think that we have developed a plan for completion for your degree.  Given the history of course offerings, you will be able to graduate during Spring 2019.  Some of the courses that we have recommended for Summer of Fall of this year, may not appear in the Banner System, as we have decided to add some more courses.  If you have any questions please let me know.

Edwin

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| [cid:image001.jpg@01D24BF4.8B238530](file:///C:\Users\swalz\Documents\Health%20Studies%20BS%20-%20MS\Masters%20Degree\www2.astate.edu) | **Edwin Wallace** *Health Professions Academic Advisor College of Nursing & Health Professions*  Arkansas State University - Jonesboro P.O. Box 910 | State University, AR 72467  Office: (870) 972-3073| Direct Line: (870) 972-3713 | Fax: (870) 972-3485  [ewallace@astate.edu](mailto:ewallace@astate.edu) | <http://www.astate.edu> |



14. Indicate the amount of program funds available for reallocation: *No funding was specifically tied to this program*

15. Provide additional program information if requested by ADHE staff.

President/Chancellor Approval Date: Click here to enter a date.

Board of Trustees Notification Date: Click here to enter a date.

Chief Academic officer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: Enter date.

Name (printed): Click here to enter text.