

Jill M. Simons

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EDUCATION

EdD, Educational Leadership, Arkansas State University	<i>December 2011</i>
SCCT, Community College Teaching, Arkansas State University	<i>December 2006</i>
MS, Human Development, University of Rhode Island	<i>May 1994</i>
MFA, Studio Art, University of Arkansas	<i>December 1990</i>

HIGHER EDUCATION EXPERIENCE

Dean, University College *July 2013-Present*

*Arkansas State University
Jonesboro, AR*

- Provide enrollment prospects through early access programs for underrepresented students.
- Provide comprehensive academic advising and mentoring support services for all first-year students, undeclared majors and special student populations to help clarify academic and personal strengths.
- Provide academic skills instruction to instill personal responsibility and prepare students for a successful transition into and through higher education.
- Provide a comprehensive academic enrichment and learning support structure to enhance student success toward degree attainment.
- Provide alternative degree options to meet unique interests and goals of students.
- Provide campus-wide academic retention oversight including planning reporting and assessing initiatives.
- Provide a dynamic work environment that encourages collaboration, professional development and meaningful assessment BSIS program, FYE coordination, Retention Management, Early Alert Program.

Executive Director, University College

July 2010-June 2013

*Arkansas State University
Jonesboro, AR*

- Worked with college dean to support college oversight.
- Initiated campus-wide campus retention team.
- Managed retention initiatives.
- Established FYE Faculty Advisory Board.
- Designed and implemented FYE Academic Expo.

Director, Wilson Advising Center

July 2000-June 2010

*Arkansas State University
Jonesboro, AR*

- Managed daily operations of Advising Center.
- Developed and delivered student workshops and faculty advisor training.
- Designed and implemented Restart@astate suspension program.
- Designed and implemented College Choices probation program.
- Established campus advisory board AACE – Academic Advising Council on Excellence.

Director, Student Support Services

July 1998-June 2000

*Arkansas State University
Jonesboro, AR*

- Oversaw compliance with and facilitation of the SSS TRiO grant.
- Oversaw daily services provided to participants.
- Supervised Tutor Coordinator and student staff.
- Prepared all required annual federal reports.

- Designed student I.A.P focused on academic, personal and career objectives.

PRIOR PROFESSIONAL SUMMARY

Tutor Coordinator, University College, Arkansas State University, Jonesboro, AR	<i>Nov. 1997-June 1998</i>
Academic Advisor, New England Institute of Technology	<i>July 1994-July 1996</i>
PASS Coordinator, University College, University of Rhode Island, Kingston, RI	<i>Aug. 1993-June 1994</i>
Conduct Office Coordinator, University of Rhode Island, Kingston, RI	<i>June 1993-June 1994</i>
Career Advisor, University of Rhode Island, Kingston, RI	<i>Aug. 1993-June 1994</i>
Student Leadership Consultant, Roger Williams University, Bristol, RI	<i>Jan. 1992-May 1992</i>

INSTITUTIONAL SERVICE

- Implemented AACE (Academic Council on Excellence) and Outstanding Faculty Advisor and You Made a Difference Awards.
- Designed and implemented campus-wide early alert program (copyright).
- Developed suspension program adopted by five other institutions.
- Established campus Academic Retention Consortium.
- Serve on Enrollment Management Team.
- Serve on Strategic Planning - Retention Co-chair.
- Serve on Undergraduate Graduation And Academic Appeals Committee.
- Serve on Undergraduate Enrollment and Academic Policy Committee.

COURSES DESIGNED

UC 1013, Making Connections for Interdisciplinary Studies Large Scale Program
 IDS 3012, Critical Thinking in the Profession
 IDS 4013, Seminar in Professional Development, Capstone
 IDS 4023, Leadership in the Profession

LEADERSHIP and INVOLVEMENT

Complete College America, ASU liaison to ADHE	<i>2011-present</i>
NACADA, Arkansas Liaison	<i>2007-2008</i>
ArkAAN, President, President-elect, Past-president	<i>2004-2007</i>
ArkAAN, Communications VP	<i>2002-2004</i>
Arkansas Higher Education Retention, Conference Co-chair,	<i>October 2003</i>
Arkansas State National TRiO Day, chair	<i>November 1999</i>

RECENT PRESENTATIONS

"CONNECT: Arkansas State University's FYE iPad Initiative", UAMS Technology Symposium, (invited, Dr. Gina Hogue, co-presenter). Little Rock.	<i>July 2013</i>
"ASU's FYE iPad Initiative," AUTIS State Conference (invited keynote address, co-presenter Dr. Gina Hogue), Little Rock.	<i>April 2013</i>
"Improving Your Early Alert" Academic Impressions, (Invited Conference Designer and faculty presenter). Fort Worth.	<i>February 2013</i>
"Purpose Driven Advising", keynote, Arkansas Academic Advising Network Annual Conference, Hendrix College, Conway, AR.	<i>June 2013</i>
"Waving the Magic Wand: Fostering Change through Early Intervention" National Conference on the First Year Experience. (Paula Bradberry, co-presenter). Dallas.	<i>February, 2010</i>
"Advisor Self-Care and Stress Management" , April 17, 2009, Arkansas Academic Advising Network Annual Conference; Mountain Home, AR.	<i>May 2009</i>
"Help, I'm Failing and I can't get up," National Conference on the First Year Experience. (Paula Bradberry, co-presenter). Orlando.	<i>February 2009</i>
"Advising and Assessment", Arkansas Academic Advising Network Annual	<i>February 2008</i>

Conference, Arkansas State University, Jonesboro
“Getting the Pieces in Place” 2nd Annual Arkansas Higher Education
Retention Conference, ADHE & University of Arkansas, North Little Rock.

October 2003

PUBLICATIONS

“Study Management.” *Making Connections: A First-Year Handbook*. Ed. Jill Simons. Boston: Pearson, 2010. Print. Apple iBooks, 2012.

Simons, J. (2011). *A national study of student early alert models at four-year institutions of higher education*. (EdD dissertation). Available from ProQuest Dissertations and Theses database.