

**Heidi E. Griffin**

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Mathematics Instructor

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**EDUCATION**

Master of Science in Mathematics, May 2004  
Arkansas State University, Jonesboro, AR

Bachelor of Science in Chemistry, May 2002  
Minor in Mathematics  
Arkansas State University, Jonesboro, AR

**ACADEMIC POSITIONS**

Arkansas State University Instructor, Jonesboro, AR 2004 – Present

- Courses Taught: Introductory Algebra, Intermediate Algebra, College Algebra, Business Calculus, Mathematics for Elementary Teachers I, and PreCalculus

Black River Technical College Adjunct Faculty, Paragould, AR 2004 – 2005

- Course Taught: Introductory Algebra, Intermediate Algebra, and College Algebra

Arkansas State University Graduate Assistant, Jonesboro, AR 2002 – 2004

- Courses Taught: Introductory Algebra and Intermediate Algebra

Arkansas State University Laboratory Teaching Assistant, Jonesboro, AR 2001 – 2002

- Monitored, Prepared, and Graded Chemistry I, Chemistry II, and Physical Science Laboratories

**SERVICE ACTIVITIES**

PreCalculus Assessment 2013 – 2016

- Collected and processed data for common assessment of PreCalculus classes.

College Algebra Focus Group 2008 – 2013

- Attended meetings to discuss textbook, curriculum, and software used for College Algebra.

Face-to-Face College Algebra Focus Group 2013 – Present

- Setup all seated College Algebra sections. This includes organizing the class structure and creation of the syllabi and materials for the course.

#### ASSETS Leadership Team 2009 – 2011

- The team was responsible for the mentoring of Math Graduate Assistants which included tasks of organizing and conducting workshops and meetings, performing peer observations of teaching, and troubleshooting throughout each academic year. (Introductory and Intermediate Algebra courses)

#### Graduate Assistant Mentoring and Professional Development Team 2012 – Present

- The team is responsible for the mentoring of the Math Graduate Assistants which includes tasks of organizing and conducting workshops and meetings, performing peer observations of teaching, and troubleshooting throughout the academic year. This includes serving as instructor of record for the Math Graduate Assistants. (College Algebra)

#### Structured Learning Assistance College Algebra Mentor 2011 – Present

- Mentor and hold weekly meetings to discuss student success in the course, provide instructional assistance and workshop ideas, assist with grading, and perform peer observations of teaching.

#### **PROFESSIONAL ACTIVITIES**

- Web-Assisted Business Calculus Course Development 2016
- Attended Hawkes Learning Systems R-Time Conference 2015
- Attended Arkansas State University ITTC Faculty Summer Institute on General Education Committee and Assessment 2015
- Attended Arkansas State University Blackboard Learning Bootcamp 2011 and 2012
- Attended Arkansas Student Success Symposium 2011
- Hawkes Learning Systems purchased the right to use my notes for Introductory, Intermediate, and College Algebra in the formulation of Power Point slides to accompany their products. 2010
- Brief textbook review of College Algebra by Paul Sisson 2010

#### **COMMITTEES**

- General Education Assessment Committee 2012 – Present
- Mathematics Transfer and Equivalency Committee 2010 – Present
- Mathematics and Statistics Instructor Search Committee 2011, 2012, and 2014
- Graduate Assistant Mentoring and Professional Development Team 2012 – Present
- Face-to-Face College Algebra Focus Group 2013 – Present

#### **AWARDS AND RECOGNITIONS**

- Herald Campus Newspaper Favorite Teachers Series Mention
- Master of Science in Mathematics - GPA 4.0
- Undergraduate Research Assistant – Chemistry
- Undergraduate Student Infrastructure Committee Member