Chair Shawn Drake called the meeting to order at 3:00

Present were Members: McKay, Fowler, Drake, Mello, Green (also proxy for Kemp), Umansky, Traylor, Koizumi, Clark, Okechukwu (also proxy for Carothers), and Schmidt.

Ex Officio: Gilbert (for Sustich), Mitchell for DeProw (DeProw arrived later in the meeting) and Blankenship for Finch.

1. Minutes from January 21, 2016 Graduate Council meeting
   Mello moved to approve, Green second.  Passed unanimously.

2. Requests for Bulletin Changes
   Bulletin/Banner Change Transmittal Form
   Dyslexia Therapy Certificate (Addition to Bulletin)
     Fowler moved to approve, Schmidt second.  Passed unanimously.

   MBA (Change SCM Course Designations)
     Fowler moved to approve, Schmidt second.  Passed unanimously.

   Programs of Study Changed to Graduate Certificates
     Green moved to approve, McKay second.  Passed unanimously.

   New Course Proposal Form
     HIST 623V (Resubmitted on Current Form, as Req in 12-14-15 GC Meeting)
     Schmidt moved to approve, Green second.  Passed unanimously.

3. Requests for Regular Graduate Faculty Status
   Christopher Brown
   Russell Jones
   William McLean
   Tina Quinn
     Schmidt moved to approve the above as a group. Mello second.
     Passed unanimously.

   Donna Handley
     Traylor moved to approve, McKay second.  Passed unanimously.

4. Requests for Temporary Graduate Faculty Status
   David Holman
     McKay moved to approve. Mello second. Mello then offered an amendment to limit to two years and to remove ELAD 889V Dissertation from the approved course list. Fowler second.  Passed unanimously.

   Cheryl Knight
     Umansky moved to table for additional information, Traylor second.
     Passed unanimously.
Tamara Pace-Glover
Karnilla Schingoethe-Lee

Green moved to approve Pace Glover and Schingoethe-Lee together, Traylor second. Passed unanimously.

Drake adjourned the meeting at 3:47, setting a new indoor record for shortest Grad Council meeting.
Chair Shawn Drake called the meeting to order at 3:00. Present were:

Members: Drake, Kemp, Schack Clark, Fowler, Umansky, Traylor, Mello, Schmidt, Koizumi, Holman, Green, Okechukwo (who was also proxy for Carothers).

Ex Officio: Sustich, DeProw, Blankenship (for Finch)

Guest: Gilbert

1. Minutes from December 14, 2015 Graduate Council meeting
   Mello moved to approve, Fowler seconded. Passed unanimously.

2. Requests for Bulletin Changes
   Bulletin/Banner Change Transmittal Form
   Assessment Requirements
   Green moved to approve, Koizumi seconded. Passed unanimously.

   Incomplete and Ed.S. Thesis Rules
   Umansky moved to approve, Schmidt seconded. Passed unanimously.

   New Program Proposal Form
   MS Media Management
   Traylor moved to approve, Mello seconded. Passed unanimously.

   New Course Proposal Form
   CMAC 6463
   Mello moved to approve, Green seconded. Passed unanimously.

3. Requests for Regular Graduate Faculty Status
   Arlene Adviento-Borbe
   Joseph Massey
   Green moved that Adviento-Borbe and Massey be considered together, Fowler seconded. Passed unanimously.

   Kris Biondolillo
   Mello moved to approve, Traylor seconded. Passed unanimously.

   Mary Jane Bradley
   Fowler moved to approve, Green seconded. Voted down unanimously.

   Lillie Fears
   Mello, moved to approve, Schmidt seconded. Passed unanimously.
4. Requests for Temporary Graduate Faculty Status
   Ashley Buchman
   Todd Clements
   LaToya Green
   Charles “Russ” Hannah
   Jennifer Malugen
   Green moved that all the applications form the COEBS be considered as a group. Schmidt seconded. Passed unanimously.

   Tamara Pace-Glover
   Kamilla Schingoethe-Lee
   Green moved that these two applications from the MSW program be tabled for clarification and additional information about the specific courses Pace-Glover and Schingoethe-Lee will teach and their qualifications to teach them.

5. Discussion Topic
   Graduate Assistants in Accelerated Masters Programs
   Sustich informed the Council that at least one GA who is an undergraduate in an Accelerated Master’s program has received an assistantship during a semester in which there were no suitable graduate-level courses available for him enroll in. He asked what the Council thought about students in an Accelerated Master’s program holding an assistantship while not taking graduate-level courses. The Council was generally surprised to learn that these students were eligible to receive assistantships at all. Mello moved that Assistantships be available only to students who have completed their bachelors’ degrees and are fully admitted into a graduate program. Green seconded and the motion passed unanimously. The Graduate School will put forward a proposal at the next meeting to make this change. Sustich noted that departments that have the means, would still be able to support undergraduates in Accelerated Masters’ programs as student workers.

6. Notice of Activity Since Last Meeting
   The following proposals, which were passed by Graduate Council email vote on 12/15/15, were forwarded to Jesse, in the Registrar’s office, on 01/05/2016:
   - DPEM Final Projects – Bulletin Change Transmittal (by Email Vote)
   - OTD 7224 – New Course Proposal (by Email Vote)

   The following proposals, were revised with the requested changes by the Graduate Council and forwarded to Jesse, in the Registrar’s office, on 01/06/2016:
   - MCOM 6423 – New Course Proposal
   - MCOM 6433 – New Course Proposal
   - SCOM 6413 – New Course Proposal

   The following proposal was revised with the requested changes by the Graduate Council and will be forwarded to Jesse, in the Registrar’s office:
   - OTD 5043 (Revised with Requested Modifications)
   - OTD 5073 (Revised with Requested Modifications)

   January 21, 2016 GC Meeting Proxy Notification
   (as of 1/21/16)

   Obinna Okechukwu served as proxy for Justin Carothers

The meeting ended at 4:04.
Bulletins / Banner Change Transmittal Form

☐ Undergraduate Curriculum Council - Print 1 copy for signatures and save 1 electronic copy.

☐ Graduate Council - Print 1 copy for signatures and send 1 electronic copy to pheath@astate.edu

1. Contact Person (Name, Email Address, Phone Number)
Dr. Gina Hogue, Interim Dean, College of Education and Behavioral Sciences

2. Proposed Change
Addition of Graduate Certificate in Dyslexia Therapy

3. Effective Date
Summer 2016

4. Justification – Please provide details as to why this change is necessary.
Arkansas Act 1294 mandates the presence of a dyslexia specialist in Arkansas Schools. In response to this Act, ADE has adopted licensure endorsement policy and related competencies for the Dyslexia Therapist (derived from the International Dyslexia Association Standards). Program structure has been approved, as well as transmitted via LON by ADE and ADHE, utilizing existing graduate level courses that meet the ADE identified competencies for the Dyslexia Therapist. Program

Please note – any change to course number or course prefix should utilize the ‘Course Deletion’ form.
structure has passed rigorous peer-IHE review in the ADE approval process. It is estimated that this Graduate Certificate could serve personnel in approximately 65 school districts in our four-Educational Cooperative Region.

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**Bulletin Changes**

<table>
<thead>
<tr>
<th>Instructions</th>
</tr>
</thead>
</table>

Please visit [http://www.astate.edu/a/registrar/students/bulletins/index.dot](http://www.astate.edu/a/registrar/students/bulletins/index.dot) and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Follow the following guidelines for indicating necessary changes.

*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.*

- Deleted courses/credit hours should be marked with a red strike-through (red-strikethrough)
- New credit hours and text changes should be listed in blue using enlarged font (blue using enlarged font)
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You can easily apply any of these changes by selecting the example text in the instructions above, double-clicking the 'format painter' icon → £ Format Painter, and selecting the text you would like to apply the change to.

Please visit [https://youtu.be/vjdL2n4lZm4](https://youtu.be/vjdL2n4lZm4) for more detailed instructions.

---

Page 24, as new second-to last cell in the Graduate Certificate listing:

**Graduate Certificate**

<table>
<thead>
<tr>
<th>Health Sciences Education</th>
</tr>
</thead>
</table>

**Dyslexia Therapy**

Clinical Mental Health Counseling

---

Page 72, at the end of the “DEGREES OFFERED” Section:

...K. Master of Science in Sport Administration

**L. Graduate Certificate in Dyslexia Therapy**

M. Certificate in Clinical Mental Health Counseling

---

Page 383, in the Index:

Please note – any change to course number or course prefix should utilize the ‘Course Deletion’ form.
CERTIFICATE IN DYSLEXIA THERAPY

This program has been designed to prepare licensed educators with the knowledge and skills necessary to obtain an endorsement as a Dyslexia Therapist to the teaching license in the state of Arkansas. In 2013, the 89th General Assembly in the State of Arkansas passed Act 1294 mandating that all teacher education programs offered by state-supported institutions of higher education provide appropriate dyslexia information for educators regarding the identification of students at risk for dyslexia and related disorders. Also stipulated in the law was a mandate requiring public schools to provide dyslexia intervention services to eligible students by the 2015-2016 academic year and that these services would be provided by persons with the appropriate training needed to provide such services. As a result of these legal mandates, the licensure endorsement program was developed at Arkansas State University from existing courses, both didactic and practical, and with existing faculty to provide appropriate higher education experiences necessary to address the letter and intent of Act 1294.

The program of study will be delivered as graduate level university credit at Arkansas State University and is comprised of fifteen (15) hours of graduate credits. These five (5) courses constitute a collection of courses already being taught at Arkansas State University by three different academic departments. The departments of Teacher Education, Educational Leadership Administration, and Communication Disorders have collaborated to combine areas of expertise within each faculty necessary to deliver the instruction of appropriate knowledge and skills required by candidates seeking to become dyslexia therapists. The courses will collectively provide academic instruction of the knowledge base associated with the basic structure of language, the interaction between language and literacy, diagnostic principles and practices necessary for evaluating reading skills, multisensory approaches used to remediate reading deficits, and the legal mandates protecting the educational and civil rights of students receiving therapy services in public school environments. These courses will be sequenced to culminate in a capstone experience in which each candidate will complete an extensive clinical practicum that will be supervised by university faculty members.

Candidates seeking this endorsement to teacher licensure will be required to be admitted to the graduate school at Arkansas State University with an academic advisor employed by the department of Teacher Education. These candidates are not required to maintain full-time student enrollment in the program of study. As a result, opportunities for in-service teachers to complete the program of study while maintaining public school employment will be available. Each candidate, in consultation with the academic advisor, must maintain a level of appropriate academic performance (as governed by the rules and regulations of the Graduate School) in order to persist in the completion of program requirements.

DYSLEXIA THERAPY
Certificate

<table>
<thead>
<tr>
<th>University Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>See Graduate School Degree Policies for additional information (p. 36)</td>
</tr>
</tbody>
</table>

Please note – any change to course number or course prefix should utilize the ‘Course Deletion’ form.
Revised 9/15/15

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Sem. Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>RDNG 6513, Emergent Literacy Birth Through Primary Years</td>
<td>3</td>
</tr>
<tr>
<td>RDNG 6553, Adolescent Literacy</td>
<td>3</td>
</tr>
<tr>
<td>RDNG 6333, Reading Practicum I - Diagnosis and Intervention</td>
<td>3</td>
</tr>
<tr>
<td>ELAD 6423, Special Education Law</td>
<td>3</td>
</tr>
<tr>
<td>CD 6363, Language and Learning Disorders</td>
<td>3</td>
</tr>
<tr>
<td><strong>Sub-total</strong></td>
<td><strong>15</strong></td>
</tr>
<tr>
<td><strong>Total Required Hours</strong></td>
<td><strong>15</strong></td>
</tr>
</tbody>
</table>

Health Sciences Education

Dyslexia Therapy

Clinical Mental Health Counseling

Please note – any change to course number or course prefix should utilize the 'Course Deletion' form.
Bulletin / Banner Change Transmittal Form

☐ Undergraduate Curriculum Council - Print 1 copy for signatures and save 1 electronic copy.

☒ Graduate Council - Print 1 copy for signatures and send 1 electronic copy to pheath@astate.edu

Dear [Name],

The Department Curriculum Committee has approved the following changes to the Supply Chain Management concentration courses. The new prefix will be "GSCM."

1. **Contact Person** (Name, Email Address, Phone Number)
   Dr. John E. Mello, jmello@astate.edu, 870-972-3515

2. **Proposed Change**
   Change the prefix of Supply Chain Management concentration courses to "GSCM."

3. **Effective Date**
   7/1/2016

4. **Justification** - Please provide details as to why this change is necessary.
   At the time the supply chain management program was approved at the graduate level there was no major in supply chain management. Now there is. This change is to accurately designate the courses in the MBA concentration as supply chain management courses instead of marketing courses.

Please note - any change to course number or course prefix should utilize the 'Course Deletion' form.

Sincerely,

[Signature]

[Title]

[Date]

- [Signature]
  Department Chair

[Date]

- [Signature]
  College Dean

[Date]

- [Signature]
  COPE Chair (if applicable)

[Date]

- [Signature]
  General Education Committee Chair (If applicable)

[Date]

- [Signature]
  Undergraduate Curriculum Council Chair

[Date]

- [Signature]
  Graduate Curriculum Committee Chair

[Date]

- [Signature]
  Vice Chancellor for Academic Affairs

[Date]
Bulletin Changes

Instructions

Please visit http://www.astate.edu/a/registrar/students/bulletins/index.dot and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Follow the following guidelines for indicating necessary changes.

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Please visit https://youtu.be/vjdL2n4fZm4 for more detailed instructions.

Business Administration
Master of Business Administration
Concentration in Supply Chain Management

University Requirements:
See Graduate School Degree Policies for additional information (p. 36)

College of Business MBA
Core Courses:
(See College of Business MBA Core Courses section)

Concentration (Supply Chain Management):

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Sem. Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>MKTG6253</td>
<td>Seminar in Logistics Management</td>
<td>3</td>
</tr>
<tr>
<td>MKTG6283</td>
<td>Global Supply Chain Management</td>
<td>3</td>
</tr>
<tr>
<td>MKTG6513</td>
<td>Logistics Operations</td>
<td>3</td>
</tr>
<tr>
<td>MKTG6523</td>
<td>Sourcing and Procurement</td>
<td>3</td>
</tr>
</tbody>
</table>

Sub-total: 12
Total Required Hours: 39

The bulletin can be accessed at http://www.astate.edu/a/registrar/students/
MIS 6543. Business Analytics This course introduces MBA students to the basic tools in using data to make informed management decisions. This course presents a normative approach to making decisions in one's personal and professional life. It covers optimization, linear programming, simulation, business modeling, data mining and business intelligence. Prerequisite: admission to the MBA program.

MIS 6573. Advanced Data Mining An in-depth study of the knowledge discovery process and how it is harnessed for decision support systems (DSS). Emphasis is placed on various DSS models that result from data mining operations including multiple regression, logistic regression and artificial neural networks. Prerequisite: MIS 6473.

MIS 670V. MIS Internship Provides practical MIS experience by assigning students to work in meaningful capacities in outside organizations. Detailed paper required. Must have approval of Internship Proposal by graduate business programs director and department chair. Only three hours credit may be applied to degree requirements. Prerequisites: Must have completed 15 hours of graduate courses toward degree.

MIS 671V. Thesis

Marketing (MKTG)

MKTG 6093. Directed Individual Study Detailed individual research directed by graduate faculty, resulting in a paper and presentation. Consent of instructor and approval of prospectus by graduate business programs director required.

MKTG 6213. Healthcare Marketing Management of the interface between healthcare providers and the external environment to promote and position healthcare organizations.

MKTG 6223. Strategic Marketing Examines the concepts and processes for gaining competitive advantage in the marketplace. Students will investigate and develop strategies relating to the escalating importance of providing customer satisfaction, responses to diversity in the marketplace, development of new products, and recognition of the challenges from global competition.

MKTG 6233. Promotional Strategy Planning Planning and analysis of the promotion mix in the areas of advertising, public relations, personal selling, and sales promotion with particular emphasis upon the marketing implications and future direction of such issues. The focus is on current readings, case analyses, guest speakers, and development of promotional strategy plans.

MKTG 6243. Services Marketing Strategy Development Approaches for establishing distinctive marketing strategies in for-profit/not-for-profit firms relative to service demanded by customers are developed. Included will be analysis of various service providers competing successfully for customers in the global market.

MKTG GSCM. Seminar in Logistics Management A comprehensive study of business logistics network design and functional activities as they relate to the competitive and supply chain strategies of companies. Prerequisite: MKTG 3013.

MKTG 6263. Seminar in Contemporary Marketing Issues A comprehensive study of selected concepts and theories in the field of marketing. Prerequisite: permission of professor.

MKTG GSCM. Global Supply Chain Management Systematic review of concepts involved in supply chain management, with emphasis on service suppliers, the organized movement of goods between firms in more than one nation, and the unique aspects of international logistics processes.

MKTG GSCM. Logistics Operations Study of logistics operations and management techniques applied to warehousing/distribution center operations, purchasing and operation of transportation services, and logistics personnel management. The bulletin can be accessed at http://www.astate.edu/a/registrar/students/ 282

Please note - any change to course number or course prefix should utilize the 'Course Deletion' form.
MKTGGSCM. Sourcing and Procurement This course addresses the strategic and operational aspects of purchasing functions in private and public organizations. Emphasis will be placed on the development and evaluation of suppliers.

MKTG 670V. Marketing Internship Provides practical marketing experience by assigning students to work in a meaningful capacity in an outside organization. Detailed paper required. Must have approval of internship Proposal by graduate business programs director and department chair. Only three hours credit may be applied to degree requirements. Prerequisite: Must have completed 15 hours of graduate courses toward degree as eligibility for internship. 

The bulletin can be accessed at http://www.astate.edu/a/registrar/students/
1. Contact Person  (Name, Email Address, Phone Number)
Dr. Steve Bounds, Interim Chair, Dept. of Educational Leadership, Curriculum & Special Education, College of Education and Behavioral Sciences. sbounds@astate.edu  870-972-2123

2. Proposed Change
Addition of Graduate Certificates in Educational Leadership (School Principal, Curriculum Director, Special Education Director, Gifted, Talented & Creative Director) and Instructional Specialists (Special Education, and Gifted, Talented & Creative)

3. Effective Date
Summer 2016

4. Justification – Please provide details as to why this change is necessary.
Arkansas Dept. of Higher Education (ADHE) has modified its definition of program completers to include those individuals who have completed a Graduate Certificate. The Arkansas Dept. of Education (ADE) issues educational leadership and instructional specialist licenses based, in part, upon successful completion of specific graduate courses in the Dept. of

Please note – any change to course number or course prefix should utilize the ‘Course Deletion’ form.
Educational Leadership, Curriculum & Special Education. This change simply takes the ADE-approved list of courses currently known as a Program of Study and creates a Graduate Certificate consisting of the same courses. Students who possess a graduate degree in some area other than educational leadership can complete the Graduate Certificate to become licensed in the state of Arkansas. Students with a teaching license may add the instructional specialist endorsements in special education and/or gifted, talented & creative by completing the appropriate graduate certificate.

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**Bulletin Changes**

### Instructions

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Please visit [https://youtu.be/yjdl2n4lZm4](https://youtu.be/yjdl2n4lZm4) for more detailed instructions.

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Page 24, in the Graduate Certificate listing:

Graduate Certificate

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Please note – any change to course number or course prefix should utilize the ‘Course Deletion’ form.
Clinical Mental Health Counseling

- Educational Leadership – School Principal
- Educational Leadership – Curriculum Director
- Educational Leadership – Special Education Director
- Educational Leadership – Gifted, Talented & Creative Director
- Instructional Specialist – K-12 Special Education
- Instructional Specialist – Gifted, Talented and Creative

Page 72, at the end of the "DEGREES OFFERED" Section:

...K. Master of Science in Sport Administration
...L. Certificate in Clinical Mental Health Counseling

M. Certificate in Educational Leadership – School Principal

N. Certificate in Educational Leadership – Curriculum Director

O. Certificate in Educational Leadership – Special Education Director

P. Certificate in Educational Leadership – Gifted, Talented & Creative Director

Q. Certificate in Instructional Specialist – K-12 Special Education

R. Certificate in Instructional Specialist – Gifted, Talented & Creative

Page 383, in the Index:

Certificate in Aging Studies ................................................................. 226
Certificate in Clinical Mental Health Counseling .................................. 98

Please note – any change to course number or course prefix should utilize the 'Course Deletion' form.
Certificate in Educational Leadership – School Principal........137
Certificate in Educational Leadership – Curriculum Director....138
Certificate in Educational Leadership – Special Education Director ...139
Certificate in Educational Leadership – Gifted, Talented & Creative Director...143
Certificate in Health Care Management .................................................. 225
Certificate in Health Communication ...................................................... 192
Certificate in Health Sciences Education ............................................... 224
Certificate in Healthcare Emergency Management.............................. 202
Certificate in Instructional Specialist – Gifted, Talented & Creative .... 144?
Certificate in Instructional Specialist - K-12 Special Education ...... 142?
Civil Engineering, Course Descriptions............................................... 306

Page, 137-1xx (will become the new 137 with text and table) for the degree structures (a note to Jesse Blankenship, formatting of heading and paragraphs and table for a certificate has been borrowed from page 136):

Please note – any change to course number or course prefix should utilize the ‘Course Deletion’ form.
CERTIFICATE IN EDUCATIONAL LEADERSHIP – SCHOOL PRINCIPAL

The Certificate in Educational Leadership – School Principal is for individuals who already hold a graduate degree in an area other than educational leadership but who wish to become licensed as an educational leader and who do not wish to pursue an additional degree. To gain admission to this certificate program, applicants must hold a minimum of a master’s degree and meet the admissions requirements for the degree of Master of Science in Education – Educational Leadership.

<table>
<thead>
<tr>
<th>University Requirements:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>See Graduate School Degree Policies for additional information</td>
<td></td>
</tr>
<tr>
<td>Program Requirements:</td>
<td>Sem. Hrs.</td>
</tr>
<tr>
<td>ELAD 6003, School &amp; Community Relations</td>
<td>3</td>
</tr>
<tr>
<td>ELAD 6033, Administration &amp; Supervision of SpEd</td>
<td>3</td>
</tr>
<tr>
<td>ELAD 6053, Planning and Resource Allocation</td>
<td>3</td>
</tr>
<tr>
<td>ELCI 6063, Curriculum Management</td>
<td>3</td>
</tr>
<tr>
<td>ELAD 6073, School Law</td>
<td>3</td>
</tr>
<tr>
<td>ELCI 6083, Supervision &amp; Evaluation of Teaching</td>
<td>3</td>
</tr>
<tr>
<td>ELAD 6103, Ethical Leadership</td>
<td>3</td>
</tr>
<tr>
<td>ELAD 6593, Supervised Internship</td>
<td>3</td>
</tr>
<tr>
<td>Total Required Hrs.</td>
<td>24</td>
</tr>
</tbody>
</table>

CERTIFICATE IN EDUCATIONAL LEADERSHIP – Curriculum Director

The Certificate in Educational Leadership – Curriculum Director is for individuals who already hold a graduate degree in an area other than educational leadership but who wish to become licensed as an educational leader and who do not wish to pursue an additional degree. To gain admission to this certificate program, applicants must hold a minimum of a master’s degree and meet the admissions requirements for the degree of Master of Science in Education – Educational Leadership.

| Educational Leadership |  |
| Certificate in Educational Leadership |  |
| Curriculum Director |  |

Please note – any change to course number or course prefix should utilize the ‘Course Deletion’ form.
CERTIFICATE IN EDUCATIONAL LEADERSHIP – Special Education Director

The Certificate in Educational Leadership – Special Education Director is for individuals who already hold a graduate degree in an area other than educational leadership but who wish to become licensed as an educational leader and who do not wish to pursue an additional degree. To gain admission to this certificate program, applicants must hold a minimum of a master’s degree and meet the admissions requirements for the degree of Master of Science in Education – Educational Leadership.

Educational Leadership
Certificate in Educational Leadership
Special Education Director
CERTIFICATE IN EDUCATIONAL LEADERSHIP – Gifted, Talented & Creative Director

The Certificate in Educational Leadership – Gifted, Talented & Creative Director is for individuals who already hold a graduate degree in an area other than educational leadership but who wish to become licensed as an educational leader and who do not wish to pursue an additional degree. To gain admission to this certificate program, applicants must hold a minimum of a master's degree and meet the admissions requirements for the degree of Master of Science in Education – Educational Leadership.

Educational Leadership
Certificate in Educational Leadership
Gifted, Talented & Creative Director

<table>
<thead>
<tr>
<th>University Requirements:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>See Graduate School Degree Policies for additional information</td>
<td></td>
</tr>
<tr>
<td>Program Requirements:</td>
<td>Sem. Hrs.</td>
</tr>
<tr>
<td>ELAD 6003, School &amp; Community Relations</td>
<td>3</td>
</tr>
<tr>
<td>ELCI 6063, Curriculum Management</td>
<td>3</td>
</tr>
<tr>
<td>ELAD 6073, School Law</td>
<td>3</td>
</tr>
<tr>
<td>ELCI 6083, Supervision &amp; Evaluation of Teaching</td>
<td>3</td>
</tr>
<tr>
<td>ELAD 6103, Ethical Leadership</td>
<td>3</td>
</tr>
<tr>
<td>ELCI 6493, Curriculum Internship</td>
<td>3</td>
</tr>
<tr>
<td>Total Required Hrs.</td>
<td>18</td>
</tr>
</tbody>
</table>

Please note – any change to course number or course prefix should utilize the 'Course Deletion' form.
CERTIFICATE IN INSTRUCTIONAL SPECIALIST – K-12 Special Education

The Certificate in Instructional Specialist – K-12 Special Education is for individuals who already hold a teaching degree in an area other than K-12 Special Education but who wish to become licensed as a K-12 Special Education teacher and who do not wish to pursue an additional degree. To gain admission to this certificate program, applicants must meet the admissions requirements for the degree of Master of Science in Education in Special Education Instructional Specialist Grades K-12.

Educational Leadership
Certificate in Instructional Specialist
K-12 Special Education

<table>
<thead>
<tr>
<th>University Requirements:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>See Graduate School Degree Policies for additional information</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Program Requirements:</th>
<th>Sem. Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELSE 6023, Characteristics of Individuals with Disabilities</td>
<td>3</td>
</tr>
<tr>
<td>ELSE 5043, Educational Diagnosis and Assessment in Special Education</td>
<td>3</td>
</tr>
<tr>
<td>ELSE 6053, Educational Procedures for Individuals with Mild Disabilities</td>
<td>3</td>
</tr>
<tr>
<td>ELSE 6163, Positive Behavior Support &amp; Intervention</td>
<td>3</td>
</tr>
<tr>
<td>ELSE 6073, Educational Procedures for Individuals with Moderate-Profound Disabilities</td>
<td>3</td>
</tr>
<tr>
<td>ELSE 6183, Teaching Students with Autism Spectrum Disorders</td>
<td>3</td>
</tr>
<tr>
<td>ELSE 6193, Special Ed Lab Experience</td>
<td>3</td>
</tr>
<tr>
<td>Total Required Hrs.</td>
<td>21</td>
</tr>
</tbody>
</table>

Please note – any change to course number or course prefix should utilize the ‘Course Deletion’ form.
CERTIFICATE IN INSTRUCTIONAL SPECIALIST – Gifted, Talented & Creative

The Certificate in Instructional Specialist – Gifted, Talented & Creative (GTC) is for individuals who already hold a teaching degree in an area other than GTC but who wish to become licensed as a GTC teacher and who do not wish to pursue an additional degree. To gain admission to this certificate program, applicants must meet the admissions requirements for the degree of Master of Science in Education in Special Education – Gifted, Talented and Creative.

Educational Leadership
Certificate in Instructional Specialist
Gifted, Talented and Creative

<table>
<thead>
<tr>
<th>University Requirements:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>See Graduate School Degree Policies for additional information</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Program Requirements:</th>
<th>Sem. Hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELSE 5713, Educational Procedures and Materials for the Gifted, Talented, and Creative</td>
<td>3</td>
</tr>
<tr>
<td>ELSE 5723, Assessment or Programming for Gifted, Talented, and Creative</td>
<td>3</td>
</tr>
<tr>
<td>ELSE 6033, Affective Programming in the Classroom</td>
<td>3</td>
</tr>
<tr>
<td>ELSE 6433, Creativity</td>
<td>3</td>
</tr>
<tr>
<td>ELSE 6833, Practicum</td>
<td>3</td>
</tr>
<tr>
<td>Total Required Hrs.</td>
<td>18</td>
</tr>
</tbody>
</table>

Please note – any change to course number or course prefix should utilize the ‘Course Deletion’ form.
New Course Proposal Form

☐ Undergraduate Curriculum Council - Print 1 copy for signatures and save 1 electronic copy.

☐ Graduate Council - Print 1 copy for signatures and send 1 electronic copy to pheath@astate.edu

X New Course or ☐ Experimental Course (1-time offering)  (Check one box)

Please complete the following and attach a copy of the bulletin page(s) showing what changes are necessary.

Department Curriculum Committee Chair

COPE Chair (If applicable)

Department Chair:

General Education Committee Chair (If applicable)

College Curriculum Committee Chair

Undergraduate Curriculum Council Chair

College Dean

Graduate Curriculum Committee Chair

Vice Chancellor for Academic Affairs

1. Contact Person (Name, Email Address, Phone Number)
Edward Salo, esalo@astate.edu, x3130

2. Proposed Starting Term and Bulletin Year
Fall 2016

3. Proposed Course Prefix and Number (Confirm that number chosen has not been used before. For variable credit courses, indicate variable range. Proposed number for experimental course is 9.)
HIST 623V
New/Special Course Proposal-Bulletin Change Transmittal Form

- **Undergraduate Curriculum Council** - Print 1 copy for signatures and save 1 electronic copy.
- **Graduate Council** - Print 1 copy for signatures and send 1 electronic copy to pheath@astate.edu

<table>
<thead>
<tr>
<th>New Course or Special Course (Check one box)</th>
</tr>
</thead>
<tbody>
<tr>
<td>X New Course</td>
</tr>
</tbody>
</table>

Please complete the following and attach a copy of the catalogue page(s) showing what changes are necessary.

<table>
<thead>
<tr>
<th>Signature</th>
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<table>
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<tr>
<th>Date</th>
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<tr>
<td>10/19/15</td>
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Department Curriculum Committee Chair

<table>
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<tr>
<th>Signature</th>
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<tbody>
<tr>
<td>Signature</td>
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</table>

Department Chair:

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<tr>
<th>Date</th>
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<tbody>
<tr>
<td>10/19/15</td>
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</table>

COPE Chair (If applicable)

<table>
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<tr>
<th>Signature</th>
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<td>Signature</td>
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General Education Committee Chair (If applicable)

<table>
<thead>
<tr>
<th>Signature</th>
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<tbody>
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<td>Signature</td>
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Undergraduate Curriculum Council Chair

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<tr>
<th>Date</th>
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<tbody>
<tr>
<td>2/4/2016</td>
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</table>

Graduate Curriculum Committee Chair

<table>
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<tr>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/4/2016</td>
</tr>
</tbody>
</table>

Vice Chancellor for Academic Affairs

---

1. Proposed Course Prefix and Number (For variable credit courses, indicate variable range.)
   HIST 623V (3-6 hours)

2. Course Title – if title is more than 30 characters (including spaces), provide short title to be used on transcripts. Title cannot have any symbols (e.g. slash, colon, semi-colon, apostrophe, dash, and parenthesis). Please indicate if this course will have variable titles (e.g. independent study, thesis, special topics).
   Capstone Project in Public History

3. Will this course be lecture only, lab only, lecture and lab, activity, dissertation, experiential learning, independent study, internship, performance, practicum, recitation, seminar, special problems, special topics, studio problems, student exchange, occupational learning credit, or course for fee purpose only (e.g. an exam)? Please choose one.
   Independent study
4. Course Title – if title is more than 30 characters (including spaces), provide short title to be used on transcripts. Title cannot have any symbols (e.g. slash, colon, semi-colon, apostrophe, dash, and parenthesis). Please indicate if this course will have variable titles (e.g. independent study, thesis, special topics).

Capstone Project in Public History

5. Brief course description (40 words or fewer) as it should appear in the bulletin.
The capstone project combines the knowledge skills obtained in previous coursework and allows the students to conceive, develop, and produce a public history project with a partner institution.

6. Prerequisites and major restrictions. (Indicate all prerequisites. If this course is restricted to a specific major, which major.
If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).

a. Are there any prerequisites? Yes
   a. If yes, which ones?
      Must have at least 18 hours of graduate history credit including Introduction to Public History and one other Public History course before enrolling in HIST 623V
   b. Why or why not?
      These courses will provide the student the foundations they need to conduct the Capstone Project.

b. Is this course restricted to a specific major? Yes
   a. If yes, which major?
      History

7. Course frequency (e.g. Fall, Spring, Summer). Not applicable to Graduate courses.

NA

8. Will this course be lecture only, lab only, lecture and lab, activity, dissertation, experiential learning, independent study, 
internship, performance, practicum, recitation, seminar, special problems, special topics, studio, student exchange, 
occupational learning credit, or course for fee purpose only (e.g. an exam)? Please choose one.

Independent Study

9. What is the grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental)?

Standard Letter

10. Is this course dual listed (undergraduate/graduate)?

No

11. Is this course cross listed? (If it is, all course entries must be identical including course descriptions. It is important to 
check the course description of an existing course when adding a new cross listed course.)

No

   a. If yes, please list the prefix and course number of cross listed course.
      Enter text...

   b. Are these courses offered for equivalent credit? Choose an item.
      Please explain. Enter text...

12. Is this course in support of a new program? No Choose an item.

   a. If yes, what program?
      Enter text...

13. Does this course replace a course being deleted? No

   a. If yes, what course?
      Enter text...
14. Will this course be equivalent to a deleted course? No
   a. If yes, which course?
      Enter text...

15. Has it been confirmed that this course number is available for use? Yes
    If no: Contact Registrar's Office for assistance.

16. Does this course affect another program? No
    If yes, provide contact information from the Dean, Department Head, and/or Program Director whose area this affects.
    Enter text...
Course Details

17. Outline (The course outline should be topical by weeks and should be sufficient in detail to allow for judgment of the content of the course.)
   Week 1. Meet with instructor to discuss project
   Week 2. Develop work plan
   Week 3. Finalize work plan
   Weeks 4-14. Work on project
   Week 15. Present project.

18. Special features (e.g. labs, exhibits, site visitations, etc.)
   Site visits and other outside work is possible depending on the project. Each project will have special features.

19. Department staffing and classroom/lab resources
   The class will utilize the existing faculty to oversee the Capstone projects
   a. Will this require additional faculty, supplies, etc.?
      No

20. Does this course require course fees? No
    *If yes: please attach the New Program Tuition and Fees form, which is available from the UCC website.*
Course Justification

1. Justification for course being included in program. Must include:
   a. Academic rationale and goals for the course (skills or level of knowledge students can be expected to attain)

   As part of the reorganization of the Masters of Arts in History with emphasis in Public History, the History Department feels that it is necessary to have the students complete either a thesis or a Public History capstone project to gain the necessary experience in organizing, managing and preparing a large scale project. These skills are necessary in the public history field and will make the students more marketable for private and public employers. Furthermore, the capstone project will provide the students with a work sample for interviews.

   b. How does the course fit with the mission established by the department for the curriculum? If course is mandated by an accrediting or certifying agency, include the directive.

   The course will be part of the reorganized Masters of Arts in History with Public History Emphasis curriculum and the students in that degree program will have to complete either the capstone or the thesis to complete the degree.

   c. Student population served.

   Graduate students in History that are pursuing the Public History emphasis.

   d. Rationale for the level of the course (lower, upper, or graduate).

   The course is part of the redesigned Masters of Arts in History with Public History Emphasis curriculum and offer students the opportunity to bring together what they have learned from their classes and apply it toward a public history project of their own creation.

Assessment

University Outcomes

22. Please indicate the university-level student learning outcomes for which this new course will contribute. Check all that apply.

   a. ☐Global Awareness    b. X Thinking Critically    c.X Information Literacy

Relationship with Current Program-Level Assessment Process

23. What is/are the intended program-level learning outcome/s for students enrolled in this course? Where will this course fit into an already existing program assessment process?

   The primary learning goal for students enrolled in the class, "Capstone Project in Public History" is to be able to plan, develop, and produce a public history product that will meet the needs of an audience within a semester time period. This fits with the Program-level student learning outcome of "Content Knowledge: A graduate with an M.A. in History will be able to articulate historical content and broader historiographical trends as evaluated by the comprehensive examination committee."

24. Considering the indicated program-level learning outcome/s (from question #23), please fill out the following table to show how and where this course fits into the program's continuous improvement assessment process.
For further assistance, please see the 'Expanded Instructions' document available on the UCC - Forms website for guidance, or contact the Office of Assessment at 870-972-2989.

| Program-Level Outcome 1 (from question #23) | Content Knowledge: A graduate with an M.A. in History will be able to articulate historical content and broader historiographical trends as evaluated by the comprehensive examination committee |
| Assessment Measure | This will be assessed by the preparation of a Work Plan and then using the work plan to complete the Public History Project. |
| Assessment Timetable | The assessment will be conducted every semester that the course is offered. |
| Who is responsible for assessing and reporting on the results? | The instructor will assess the learning outcome of each student and provide it to the Department Assessment Committee. |

(Repeat if this new course will support additional program-level outcomes)
Course-Level Outcomes

25. What are the course-level outcomes for students enrolled in this course and the assessment measures and benchmarks for student-learning success?

<table>
<thead>
<tr>
<th>Outcome 1</th>
<th>The students will be able to develop a work plan and budget to prepare a Public History Project. The Work Plan will also contain the goals for the project.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Which learning activities are responsible for this outcome?</td>
<td>The preparation of the work plan and budget for the capstone project will serve as the learning outcome.</td>
</tr>
<tr>
<td>Assessment Measure and Benchmark</td>
<td>The grading of the work plan and budget with a rubric will be the assessment tool.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Outcome 2</th>
<th>The students will be able to develop and produce a Public History product of their own design.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Which learning activities are responsible for this outcome?</td>
<td>The development and production of the product will be the learning outcome.</td>
</tr>
<tr>
<td>Assessment Measure and Benchmark</td>
<td>The instructor and members of the partnering agencies, if applicable, will assess the product to see if it meets the goals set out in the Work Plan.</td>
</tr>
</tbody>
</table>
Bulletin Changes

Instructions

Please visit http://www.astate.edu/a/registrar/students/bulletins/index.dot and select the most recent version of the bulletin. Copy and paste all bulletin pages this proposal affects below. Follow the following guidelines for indicating necessary changes.

*Please note: Courses are often listed in multiple sections of the bulletin. To ensure that all affected sections have been located, please search the bulletin (ctrl+F) for the appropriate courses before submission of this form.

- Deleted courses/credit hours should be marked with a red strike-through (red-strikethrough)
- New credit hours and text changes should be listed in blue using enlarged font (blue using enlarged font).
- Any new courses should be listed in blue bold italics using enlarged font (blue bold italics using enlarged font)

You can easily apply any of these changes by selecting the example text in the instructions above, double-clicking the ‘format painter’ icon ➔ Format Painter, and selecting the text you would like to apply the change to.

Please visit https://youtu.be/yjDL2ndZm4 for more detailed instructions.

Public History

HIST 5313 Introduction to Public History Introductory overview of the field of public history, including areas of specialization such as archival management, museum work, oral history and folklore, historic preservation, and public parks.

HIST 5323 Management of Archives and Manuscripts Management of archival collections in academic, public, and private institutions, including traditional and digital technologies for preservation and access, and current issues confronting archivists.

HIST 5333 Historic Preservation Practical introduction to preservation of historic buildings, sites, and districts; surveys the history of the preservation movement, federal and state law and policy, the economics of preservation projects, and a variety of historic sites in the surrounding region.

HIST 5513 Museum Collections Management An overview of the management and preservation of material culture in museums. Policy development, documentation, and care of collections are broad topic areas.

HIST 5763 Public History Seminar This course will examine the philosophical, ethical, and practical aspects of applying the historians craft and training outside the classroom.

HIST 622V (3-6 hours) Internship in Public History Practical experience with public agencies or private businesses in history-related subjects.

HIST 623V (3-6 hours) Capstone Project in Public History The capstone project combines the knowledge skills obtained in previous coursework and allows the students to conceive, develop, and produce a public history project with a partner institution.
Renewal Form for Regular Graduate Faculty Status

Name: Christopher Brown

Program or Department in which the Applicant seeks renewal of Regular Graduate Faculty Status: Business, MBA program

Date: 01-28-16

Signature of Originator: Christopher Brown

From the Faculty Handbook:

Qualifications
Regular Member of the Graduate Faculty must be a full-time faculty member with a terminal degree. In exceptional cases, unique experience, specialized training and professional competence may substitute for a terminal degree. Regular Members must have documented evidence of an appropriate level of scholarly activity and continued participation in graduate education at the course, committee and program levels.

Appointment Requirements and Procedure
Application must include evidence of professional activity related to graduate education such as research, publication, exhibition or performance, membership in professional organizations, participation in regional and national meetings, excellence in teaching and the application must meet the qualification standards of the program or department. An appointment is recommended by the department/program graduate faculty and chair (or program director in the case of interdisciplinary programs) and approved by the Graduate Council.

Do Not Type 'See CV'. Briefly List the Evidence of Compliance with Program Guidelines Completed Within the Last 6 Years.

In the space provided, briefly describe how the applicant's scholarly or creative work in the last six years has met the program's particular expectations, as approved by the Graduate Council (or using the Graduate Council's generic guidelines for programs that do not have Graduate Council approved guidelines) for regular graduate faculty:

(Please contact the Graduate School if you need a copy of your program/department Graduate Faculty guidelines.)

Please attach a copy of applicant's CV to e-mail. Make sure that it is edited to include only activity from last six years to indicate how they met qualifications.

Regular Graduate Faculty Status Renewed
Appointment is for up to a six year term, at which time the faculty member may reapply. (Individual programs, departments, or colleges may choose to have shorter terms of appointment.)

Regular Graduate Faculty Status Not Renewed, see Explanation below

Signature of Graduate Council Chair:

GC Chair; if approved by Graduate Council, please sign & click here to submit to Graduate School for Processing
Curriculum Vitae

Christopher R. Brown

2011-present

Address:

P.O. Box 729
State University, AR 72467-0729
870-972-3737 (tel.)
870-972-3417 (fax)
crbrown@astate.edu (e-mail)
myweb.astate.edu/crbrown (web)

Education:

Ph.D., Economics, University of Tennessee
Dissertation supervisor: Paul Davidson
M.A., Economics, University of Tennessee
B.A., Philosophy, University of Tennessee

Peer-Reviewed Articles:


Book Reviews:


Conference Papers:

'Household Deleveraging and the Great Recession: Evidence from the Survey of Consumer Finances,' Association for Institutional Thought, April 9, 2015, Portland, OR (with Kalpana Khanal).

'Economy as Instituted process: The Case of Hard Rock Mining', Association for Evolutionary Economics, January 4, 2015, Boston.


'Pushing on a String: Why Federal Reserve Quantitative Easing has Proven Ineffective', Fifth International Conference on China's Finance and Investment, Zhongnan University of Economics and Law, Wuhan, Hubei, China, October 16, 2011.

'Private Property, Inequality, and Economic Abundance', Association for Institutional Thought, Salt Lake City, April 16, 2011.

Other presentations:


'Financial Innovation, Consumer Credit, and the Problem of Effective Demand,' Nanchang University Department of Economics, Nanchang, China, October 24, 2015.

'The Institutional View of Technology.' Nanchang University Department of Economics, Nanchang, China, October 26, 2015.


Editorial Activity:

I have served as Editor of the Journal of Economic Issues since July 1, 2012. In that time, I have edited fourteen (14) issues of the JEI (an average of 300 pages per issue)—Volume 46, Issue 4 through Volume 50, Issue 1.
Renewal Form for Regular Graduate Faculty Status

Name: Donna Handley  Date: January 28, 2016

Program or Department in which the Applicant seeks renewal of Regular Graduate Faculty Status:

Political Science-MPA

Signature of Originator:

Originator must be a department/program graduate faculty or chair (or program director in the case of interdisciplinary programs).
Please sign, & click here to submit to Graduate Council for Review.

From the Faculty Handbook:

Qualifications
Regular Member of the Graduate Faculty must be a full-time faculty member with a terminal degree. In exceptional cases, unique experience, specialized training and professional competence may substitute for a terminal degree. Regular Members must have documented evidence of an appropriate level of scholarly activity and continued participation in graduate education at the course, committee and program levels.

Appointment Requirements and Procedure
Application must include evidence of professional activity related to graduate education such as research, publication, exhibition or performance, membership in professional organizations, participation in regional and national meetings, excellence in teaching and the application must meet the qualification standards of the program or department. An appointment is recommended by the department/program graduate faculty and chair (or program director in the case of interdisciplinary programs) and approved by the Graduate Council.

Do Not Type 'See CV'. Briefly List the Evidence of Compliance with Program Guidelines Completed Within the Last 6 Years.

See Attachment

In the space provided, briefly describe how the applicant's scholarly or creative work in the last six years has met the program's particular expectations, as approved by the Graduate Council (or using the Graduate Council's generic guidelines for programs that do not have Graduate Council approved guidelines) for regular graduate faculty:

(Please contact the Graduate School if you need a copy of your program/department Graduate Faculty guidelines.)

Please attach a copy of applicant's CV to e-mail. Make sure that it is edited to include only activity from last six years to indicate how they met qualifications.

☑ Regular Graduate Faculty Status Renewed
Appointment is for up to a six year term, at which time the faculty member may reapply. (Individual programs, departments, or colleges may choose to have shorter terms of appointment.)

☐ Regular Graduate Faculty Status Not Renewed, see Explanation below

Signature of Graduate Council Chair:

[Signature]

[GC Chair: If approved by Graduate Council, please sign & click here to submit to Graduate School for Processing]
Dr. Handley was hired Fall 2016 as a full-time budgeted faculty member for the on-line modality of the MPA program. She is qualified as both an academic and practitioner (see attached CV).

Ph.D., Auburn University, Public Administration and Public Policy (August, 2003)

Dissertation Topic: Community Development Block Grant Funding and Intergovernmental Fiscal Relations

M.P.A., Auburn University (June, 1998)

Concentration: Human Resources and Personnel Management

B.A., Auburn University, English, (December, 1995)

Refereed Journal Publications:


Channing R. Ford, Jennifer R. H. Henderson, and Donna Milam Handley. Enhancing Long-Term Care for Older Adults: An Exploration of Interagency Collaboration within Geriatric Education Centers. Submitted to the Journal of Health and Human Services Administration 32:4, Spring 2010. (Note: Co-authors were former MPA students).


Grant Submissions and Awards:

Donna Handley, Ph.D.

Educational History

Ph.D., Auburn University, Public Administration and Public Policy (August, 2003)
  *Dissertation Topic*: Community Development Block Grant Funding and Intergovernmental Fiscal Relations

M.P.A., Auburn University (June, 1998)
  *Concentration*: Human Resources and Personnel Management

B.A., Auburn University, English, (December, 1995)

Professional and Academic Experience

**Assistant Professor, Arkansas State University.** (August 2015 - present). Master of Public Administration Program. Online class taught: Nonprofit Management (POSC 6643) (Taught every other 7 week term online). Currently developing MPA Nonprofit curriculum. Also teaches MPA Capstone Courses with other faculty.

**Adjunct University Instructor, Arkansas State University.** (Spring 2013-August 2015). Master of Public Administration Program. Online class taught: Nonprofit Management (POSC 6643) (Taught every other 7 week term online).

**Adjunct University Instructor, Indiana Wesleyan University University.** (Spring 2014 - present). Master of Public Administration Program. Online classes taught: Ethical Leadership in the Public Sector (POL 533); Nonprofit Management and Leadership (POL 525); Financing Public Services (POL 531).

**Adjunct University Instructor, Bellevue University.** (Spring 2013-Winter 2014-15). Master of Public Administration Program. (Online Classes Taught: Foundation in Public Administration (MPA 600); Communication in the Public Sector (MPA 605); Public Administration Term I Project (MPA 615), grantwriting course).

**Principal and President, Lampstead Solutions, LLC.** (August 2011-Dec. 2014) Founder of a nonprofit management consulting firm. Specializing in both board/staff training and technical agency assistance in order to strengthen agency leaders and operations. *Partner agencies worked with*: Grace House Ministries, The Red Barn, Spirit of Hope Youth Ranch, First Light Women’s Shelter, Hand-In-Paw, Court Appointed Special Advocates (CASA) of Jefferson County, Reach Out and Read Alabama, Alabama State CASA Network; Grace House Ministries; Mental Health Center of Madison County; Acts of Compassion through Service in Tanzania (ACTSTZ); Right Stuff Ministries, Laura Crandall Brown Ovarian Cancer Foundation.

**Tenured Associate Professor, University of Alabama at Birmingham (2010-2011)**

**Assistant Professor, University of Alabama at Birmingham (2004-2010)**


*Undergraduate Courses Taught*: Introduction to American Public Policy
Assistant Director of Economic Development. Economic Development Department, City of Auburn, Alabama, June 2000 – May 2004. (Note: 2000-2002 served as Economic Development Officer, Promoted to Assistant Director 2002)

Courses Taught: Introduction to American Government; Introduction to Public Administration; State and Local Government


Graduate Research Assistant, Office of Planning and Analysis. Auburn University, September 1996-June 1998.

Honors and Awards

UAB Faculty Nominee for the UAB Odessa Woolfolk Community Service Award, Spring 2009.

Professional Memberships, Certifications, and Service Activities

Local Community Service & Memberships (Greater Birmingham & Auburn)

2013-present Board Member, Inheritance House (nonprofit I helped to incorporate)
2014-present Executive Committee, Womens' Ministry Programs at local church
2013-present Participant, Bible Study Fellowship International (BSF), weekly Bible study

2013-2015 Ladies' Class Teacher, local church, Hoover, AL
2014 Staff Member Training, The Red Barn, Leeds, AL
2014 Board Member Training, Right Stuff Ministries, Leeds, AL
2013 Town Hall volunteer meeting facilitator, Court Appointed Special Advocates of Jefferson County (CASA)

2013 Board Member Training, CASA of Jefferson County
2012-2013 Coordinator for Church Pictorial Directory Project, local church
2009-2010 Visiting Allocation Team Member, United Way of Central Alabama

2009 Presenter, October 27, 2009, American Association of Grant Professionals, Alabama Chapter meeting

2007-2009 Member, Agency Impact Committee, United Way of Central Alabama
2006-2009  Board Member, Metropolitan Birmingham Services for the Homeless (MBSH).
2009     Presenter, January 8, 2009, MBSH Agency Member meeting, “MBSH Rebranding”
2007-2008 Council Member and Secretary, Greater Birmingham Chapter of American Society for Public Administrators (ASPA)
2004-2008 Visiting Allocation Team Member, United Way of Central Alabama (annual volunteer activity)
2007     Member, HMIS software committee, Metropolitan Birmingham Services for the Homeless (MBSH).
2006-2007 Committee Member, Red Cross of Greater Birmingham Service Delivery Committee
2006-2007 Council President and Newsletter Editor, Greater Birmingham Chapter of American Society for Public Administrators (ASPA)
2005-2006 Board Member, Greater Birmingham Chapter of American Society for Public Administrators (ASPA); Member of ASPA since 1999;
2005-2006 Chair, Agency Review Committee, United Way of Central Alabama (served on committees in both spring 2005 and spring 2006)
2003-2004 Chapter President, Auburn Chapter of American Society for Public Administrators (ASPA)
2003     Trainer, Community Development in Theory and Practice, part of Foundation for Local Government Reform programming provided by the City of Auburn, Sofia, Bulgaria, March 8-18, 2003
2002 – 2003 Board Member and Volunteer, Christmas in April (Habitat for Humanity)
2002     Employee of the Month, City of Auburn, September 2002
2001     Member, Leadership Lee County
2001 – 2004 Member, Lee County Department of Human Resources Quality Assurance Committee
2000 – 2004 Board Member, Alabama Council on Human Relations for Lee County (ACHR)

University/School Level Service: University of Alabama at Birmingham
2007-2009  Faculty Policies and Procedures Committee (FPPC) (2005-2009), University-wide committee
2007-2009  Served as Committee Alternate to Dr. Carolyn Conley, Fall 2005.
2007-2008 Faculty Senate Executive Committee (FSEC) Member in coordination with service as Chair of FPPC. Attend one monthly meeting with FSEC and one monthly meeting with FSEC and President/Provost.
20072008 Faculty Senate meeting attendee, monthly meeting attendance representing FPPC.
2007-2008 ADVANCE Monthly meeting attendee.
2006 Master Teacher Program, (April 27-28, 2006) Selected to participate in Master Teacher Program to further enhance and broaden the range of teaching skills.

2005-2006 Teaching Portfolio Workshop
   Workshop (Dec 6-9, 2005) Selected to participate in Teaching Portfolio Mentor Workshop to develop effective teaching strategies and strengthen current skills and teaching philosophy.
   Presentation to SBS Executive Committee (June 2006) Participated in a presentation to SBS Executive Committee at the request of the Dean on benefits of the Teaching Portfolio Workshop (with Andrew Keitt).

Departmental Level Service: UAB Department of Government

Department Service
   ➢ Internship Coordinator 2006-2010(with the exception of Spring and Summer 2008)
   ➢ Community Outreach Activities (See Appendix A for listing of individuals and agencies worked with in relation to classroom activities)
   ➢ Public Policy Faculty Search Committee, 2008
   ➢ Interim MPA Director, Fall Semester 2007
   ➢ Revised MPA Internship Guidelines Handbook, 2006
   ➢ Keynote Speaker, Pi Sigma Alpha Induction Ceremony, April 18, 2006.
   ➢ MPA Newsletter – assisted MPA director in assembling and publishing for Spring 2006 and Fall 2006.

Student Supervision
   ➢ Nonprofit Concentration Student Advisor
   ➢ MPA Internship Coordinator, Spring 2006-Fall 2007, Fall 2008-Spring 2011)
   ➢ Graduate Research Paper Committees (40, chaired approx 35 as of Spring 2011)
   ➢ Thesis Committee Advising for 10; Chair for 6 MPA student theses.
   ➢ Student Comprehensive Exams (2)

Regional Memberships and Service Activities

2013-2014 Committee Member, Southeastern Conference of Public Administration (SECoPA)
   Taskforce on Organization (specifically involved with Strategic Planning Procedure Recommendations)

2010-2011 Past Chair of Board of Directors, Southeastern Conference of Public Administration (SECoPA)

2010-2011 SECoPA Committee Chair, Endowment Committee

2009-2010 Chair of Board of Directors, Southeastern Conference of Public Administration (SECoPA)

2008-2009 Chair-Elect of Board of Directors, Southeastern Conference of Public Administration (SECoPA)

2007-2009 Board of Directors, SECoPA

2007-2009 SECoPA Committee Chair, Endowment Committee

2006-2007 SECoPA Committee Chair, Policies and Procedures Committee

2003-2007 Board of Directors and Secretary, Southeastern Conference of Public Administration (SECoPA)

2006, 2007 Contributor to ASPA District III Newsletter (June 2006 and June 2007)

2006 Administered online survey to members of SECoPA, organized results to present at SECoPA conference in September 2006

National Membership and Service Activities

2011 Standards For Excellence Certified Consultant, (Maryland Nonprofits)

2009-2011 Member, ASPA Section on Public Performance and Management
2006-2011  Member, ASPA Section on Intergovernmental Administration and Management (SIAM)
2006-2011  Member, ASPA Section for the Association of Public Budgeting and Financial Management (ABFM)
2008-2010  Member, ASPA Center for Accountability and Performance (CAP) Board of Directors
2009-2010  Board of Directors, American Society of Public Administration Section for Women in Public Administration (SWPA)
2008-2009  Chair-Elect of Board of Directors, American Society of Public Administration Section for Women in Public Administration (SWPA)
2008-2009  Member, ASPA Steering Group 2 - Pride
2007-2008  Membership/Recruitment Committee Member, American Society of Public Administration Section for Women in Public Administration (SWPA)
2006-2007  National Conference Program Committee Chair, American Society of Public Administration Section for Women in Public Administration (SWPA)
2006-2007  Member, Professional Development Committee, American Society of Public Administration Section for Women in Public Administration (SWPA)
2006-2007  Intergovernmental and Intersectoral Relations Track/Section Chair, ASPA 2007 Program Committee
1998-2010  Member, American Society for Public Administration
2004-2008  Board Member (and Secretary from 2004-2006), American Society of Public Administration Section for Women in Public Administration (SWPA)
2003-2006  Member, American Political Science Association (APSA)
1998-2004  Member, Pi Sigma Alpha, Public Administration Honorary
1999-2000  President, Pi Sigma Alpha, Auburn Chapter

Professional Training and Certifications


National Development Council, completed two of four classes to become a Certified Economic Development Finance Professional, Fall 2002/Spring 2003.

Grant Submissions and Awards


2009. Donna Milam Handley and Channing R. Ford. Finding Virtue within Public Sector Leadership: Utilizing the Past to Predict Future Social Science Models. $80,000 grant proposal submitted to the Arete Institute of the University of Chicago March 2009. Grant was not approved for funding.


2005-2006. Donna Milam Handley. Junior Faculty Research Award, UAB ADVANCE program, sponsored by the National Science Foundation. Applied for and received Junior Faculty Research Grant for $4,130.

2004-2005. Donna Milam Handley. Junior Faculty Recruitment Award, UAB ADVANCE program, sponsored by the National Science Foundation. Received Faculty Recruitment Grant upon being hired at UAB for $10,000.

2004-2005. Donna Milam Handley. Junior Faculty Research Award, UAB ADVANCE program, sponsored by the National Science Foundation. Applied for and received Junior Faculty Research Grant for $5,000.

Publications

Refereed Journal Publications


Channing R. Ford, Jennifer R. H. Henderson, and Donna Milam Handley. Enhancing Long-Term Care for Older Adults: An Exploration of Interagency Collaboration within Geriatric Education Centers. Submitted to the Journal of Health and Human Services Administration 32:4, Spring 2010. (Note: Co-authors were former MPA students).


**Published Reports/Invited Publications**


**Book Chapters**


**Book Reviews**

Appendix A
Community Outreach through Classroom Activities

Department Outreach and Involvement (Alumni and others involved with either classes or student internships to both enrich student education and build awareness of the MPA program in the greater Birmingham community):

Classroom Speaking Engagements in MPA Classes Fall 2005 - Spring 2011
- Melinda James Lopez, Budget Analyst, City of Hoover, AL
- Walter Maddox, Mayor, City of Tuscaloosa
- Sandra Blackwood, Executive Director, Callahan Eye Foundation
- Kay Argo, Birmingham Regional Planning Commission
- Suzanne Durham, Exec. Director, Greater Birmingham YWCA
- Col. Mike Coppage, Alabama Department of Public Safety
- Gary Mans, UAB Marketing and Public Relations
- Erica Hollins, Development Director, UAB Office of VP Development, Alumni, and Ext. Relations
- Paul Dabbs, Senior Legislative Analyst, City of Birmingham
- Robert Emerick, Marketing Director, Operation New Birmingham
- Billy Baxter, Executive Director, American Red Cross of Greater Birmingham
- Carolyn Middleton, State Budget Officer, State of Alabama
- Connie Hill, Pathways Women's Shelter
- Erin Melaney, Shelby County Humane Society
- Kevin Wallace, Nonprofit Consultant/Accountant
- Ward Williams, Vineyard Family Services
- Michelle Farley, Metropolitan Birmingham Services for the Homeless
- Andrea Brown Wilson, Rainbow Omega
- Joy O'Neal, Spirit of Hope Youth Ranch
- Rebecca Gordon, UAB Development Office
- Paul Kennedy, Walker Area Community Foundation
- Jacque Meyer, Greater Birmingham Humane Society
- Ellyn Grady, Central Alabama United Way
- Collin Mayer, Central Alabama United Way
- James Loop, Gateway
- Channing R. Ford, University of Alabama at Birmingham
- Staci Bara, Seeltproductions
Classroom Student Projects (requiring student engagement with agencies)

2004 (MPA 676 and 671)
- Habitat for Humanity of Greater Birmingham
- Vision 2005, Portsmouth, VA
- City of Selma, AL
- City of New Orleans, LA
- Exceptional Foundation, Birmingham, AL
- McWane Center, Birmingham, AL
- Ruffner Mountain, Birmingham, AL
- CAWACO, Birmingham, AL

2005 (MPA 676)
- Cahaba Valley Health Care, Birmingham, AL
- United Cerebral Palsy of Greater Birmingham
- Angelman Syndrome Foundation, Atlanta, GA
- Inroads, Birmingham, AL
- Boo at the Zoo (Birmingham Zoo), Birmingham, AL
- New Beacon, Birmingham, AL
- Parkway Christian Academy, Birmingham, AL
- Big Brothers/Big Sisters of Birmingham

2006 (MPA 671)
- Episcopal Day School, Gadsden, AL
- First Light Women’s Shelter, Birmingham, AL
- Big Brothers/Big Sisters of Jasper, AL

2007 (MPA 603)
- American Red Cross, Birmingham, AL
- Operation New Birmingham, Birmingham, AL
- State of Alabama Department of Homeland Security, Montgomery, AL
- School systems of Mountainbrook and Hoover, AL
- City of Birmingham Public Safety Department
- City of Tuscaloosa
- Habitat for Humanity of Birmingham
- Alabama Fire College

2008 (MPA 671)
- UAB MPA Program, Birmingham, AL
- Vineyard Family Services, Birmingham, AL
- Metropolitan Birmingham Services for the Homeless, Birmingham, AL

2009 (MPA 676)
- Walker Area Community Foundation (WACF), Jasper, AL
- Greater Birmingham Humane Society, Birmingham, AL
- Central Alabama United Way, Birmingham, AL

2010 (MPA 671 and MPA 676)
- Greater Birmingham Humane Society, Birmingham, AL
- UAB MPA Program, Birmingham, AL
Renewal Form
for
Regular Graduate Faculty Status

Name: Russell Jones

Program or Department in which the Applicant seeks renewal of Regular Graduate Faculty Status:
Master's of Business Administration

Signature of Originator:
Russell Jones

Date: 1/27/2016

Digitally signed by Russell Jones
Date: 2016.01.27 15:31:38 -06'00'

From the Faculty Handbook:

Qualifications
Regular Member of the Graduate Faculty must be a full-time faculty member with a terminal degree. In exceptional cases, unique experience, specialized training and professional competence may substitute for a terminal degree. Regular Members must have documented evidence of an appropriate level of scholarly activity and continued participation in graduate education at the course, committee and program levels.

Appointment Requirements and Procedure
Application must include evidence of professional activity related to graduate education such as research, publication, exhibition or performance, membership in professional organizations, participation in regional and national meetings, excellence in teaching and the application must meet the qualification standards of the program or department. An appointment is recommended by the department/program graduate faculty and chair (or program director in the case of interdisciplinary programs) and approved by the Graduate Council.

Do Not Type 'See CV'. Briefly List the Evidence of Compliance with Program Guidelines Completed Within the Last 6 Years.

Published 3 articles in the past 6 years in appropriate journals
Performed 5 consulting engagements in my field
Reviewed articles for my area for Decision Sciences Journal
Presented 2 seminars on topics in my field
Completed over 300 hours of CPEs to maintain industry certifications
Serve on board of directors for multi-million dollar non-profit and oversee IT strategic plan and budget
Participated in three national conferences in my field
Edited one text in area of computer security

Regular Graduate Faculty Status Renewed
Appointment is for up to a six year term, at which time the faculty member may reapply. (Individual programs, departments, or colleges may choose to have shorter terms of appointment.)

Regular Graduate Faculty Status Not Renewed, see Explanation below

Signature of Graduate Council Chair:

GC Chair: If approved by Graduate Council, please sign & click here to submit to Graduate School for Processing
K. RUSSELL JONES

Address: 4313 Jenni Lane
          Jonesboro, AR 72404
          (870) 897-3404
          arkdrj@aol.com

Education: University of Texas, Arlington
           Doctor of Philosophy – May 1992
           Information Systems (Primary Field)
           Accounting (Major Field)
           Computer Science (Major Field)

           Arkansas State University, Jonesboro
           Master of Science in Information Systems – December 1984

           Arkansas State University, Jonesboro
           Bachelor of Science in Engineering - May 1982

Employment: Arkansas State University, Chair of Accounting & CIT, 2015-Present
           Arkansas State University, Endowed Professor of CIT, 2006-Present
           University of Caan, France, Lecturer, 2009
           University of Otago, New Zealand, Lecturer, 2005, 2010

Professional Experience: Consultant, Arkansas Organization of Courts
                         Advisory Board, Jonesboro School District
                         Advisory Board, Horizon Institute of Technology
                         Advisory Board, ASU Technical Center at Marked Tree
                         Consultant, Department of Education Trio Programs
                         Consultant, Computer Security Cases (Civil & Criminal) (3)
                         Consultant, Long Term Care Facilities and Hospitals (15)
                         Consultant, Arkansas Municipal Court Systems (2)
                         Consultant, Arkansas High Schools and Junior Colleges (4)

Refereed Publications:


Edited Books:


Non-Refereed Papers Presented and Articles Published


Professional Achievements & Activities:

Microsoft Server Certification  
CISCO Certified Network Associate  
Certified Ethical Hacker (CEH)  
Certified Information Systems Security Professional (CISSP)

Board of Director, ACBL, 2014-Present  
Advisory Committee, Jonesboro Public School, 2005-Present  
Advisory Board, ASU-Marked Tree, 2006-Present

Member, Information Systems Audit and Control (ISACA)  
Member, American Society of CPAs (Associate)  
Member, NEA Chapter of CPAs (Associate)  
Member, Federation of Business Disciplines  
Member, Decision Sciences Institute (Reviewer)  
Member, Association of Computing Machinery  
Member, Association of Information and Technology Professionals

Awards:

College Outstanding Graduate Teaching Award  
Arkansas State University, 2013.

College Outstanding Service Award  
Arkansas State University, 2012.

College Outstanding Service Award  
Arkansas State University, 2010.
Service:  
Student Advisement: Advisor for 26 CIT majors
Retention Activities: Attend College Days at local high schools
Assist at Preview Day at ASU-J
Assist at Freshman Orientation Day
Department Committees: Department PRT Chair
Department Curriculum Chair
CIT Area Coordinator
College Committees: Strategic Planning Committee (Current)
Director, Online MBA Program
Chair, Graduate Programs
Chair, College PRT
AACSB Assessment Committee
Chair, Summer Research (Current)
University Committees: Graduate Curriculum Council
Chair, Academic Budget (Current)
Chair, University PRT
Chair’s Council
Renewal Form
for
Regular Graduate Faculty Status

Name: William P. McLean
Date: January 27, 2016

Program or Department in which the Applicant seeks renewal of Regular Graduate Faculty Status:
Department of Political Science

Signature of Originator:

Originator must be a departmental program graduate faculty or chair (or program director in the case of interdisciplinary programs). Please sign & click here to submit to Graduate Council for Review.

From the Faculty Handbook:

Qualifications
Regular Member of the Graduate Faculty must be a full-time faculty member with a terminal degree. In exceptional cases, unique experience, specialized training and professional competence may substitute for a terminal degree. Regular Members must have documented evidence of an appropriate level of scholarly activity and continued participation in graduate education at the course, committee and program levels.

Appointment Requirements and Procedure
Application must include evidence of professional activity related to graduate education such as research, publication, exhibition or performance, membership in professional organizations, participation in regional and national meetings, excellence in teaching and the application must meet the qualification standards of the program or department. An appointment is recommended by the department/program graduate faculty and chair (or program director in the case of interdisciplinary programs) and approved by the Graduate Council.

Do Not Type 'See CV'. Briefly List the Evidence of Compliance with Program Guidelines Completed Within the Last 6 Years.

**See Attached List**

In the space provided, briefly describe how the applicant's scholarly or creative work in the last six years has met the program's particular expectations, as approved by the Graduate Council (or using the Graduate Council's generic guidelines for programs that do not have Graduate Council approved guidelines) for regular graduate faculty:

(Please contact the Graduate School if you need a copy of your program/department Graduate Faculty guidelines.)

Please attach a copy of applicant's CV to e-mail. Make sure that it is edited to include only activity from last six years to indicate how they met qualifications.

Regular Graduate Faculty Status Renewed
Appointment is for up to a six year term, at which time the faculty member may reapply. (Individual programs, departments, or colleges may choose to have shorter terms of appointment.)

Regular Graduate Faculty Status Not Renewed, see Explanation below

Signature of Graduate Council Chair: [Signature]

GC Chair: If approved by Graduate Council, please sign & click here to submit to Graduate School for Processing.
Publications:


Revise and Resubmit:

Succeeding at Seceding: Contextualizing Secession in the Post-Colonial World (currently under Revise and Resubmit). Minor revisions needed and will be completed March 2016.

Grants:


2016 Fulbright Junior Faculty Development Program for Lebanon (submitted to be funded for Summer 2016). Total = $77,787.00

Conference participation:


2012. Closing (and Doubling) the Loop in Outcomes Assessment. Arkansas Association for the Assessment of Collegiate Learning.

2012. Electronic Portfolios. Annual Meeting of the National Association of Schools of Public Affairs and Administration, Austin, TX, October 18-20.


2011. The Decline of Social Capital in Rural Arkansas (keynote address), Greene County Farm Bureau Annual Meeting, Paragould, AR, November 5.

2010. Combating Declining Populations in Rural Arkansas, invited talk to the East Arkansas Planning and Development District, Marked Tree, AR, March 15.

William P. McLean

Work Address
Department of Political Science
Arkansas State University
HSS Building 3007C
State University, AR 72467
Phone: (870)972-3048
Email: wmclean@astate.edu

Home Address
2812 Spring Valley Dr.
Jonesboro, AR 72404
Home: (870)934-0762
Cell: (870)530-1889

Education
Ph.D. University of New Orleans, 2003
Major Field: Public Administration/Public Policy
Minor Fields: American Political Institutions
Political Behavior

M.A. Arkansas State University, 1995

B.A. Arkansas State University, Spring 1994

Employment
Fall 2011-Present Chairperson and Associate Professor of Political Science, Arkansas State University

Fall 2008-Summer 2011 MPA Director and Associate Professor of Political Science
Arkansas State University

Fall 2007-Spring 2008 Associate Professor of Political Science and Public Administration, Arkansas State University (early tenure)

Fall 2003-Spring 2007 Assistant Professor of Political Science and Public Administration, Arkansas State University
Publications


Research in Progress

Succeeding at Seceding: Contextualizing Secession in the Post-Colonial World (currently under Revise and Resubmit). Revisions will be completed March 2016.

The Corps of Engineers Permit Appeals Process: An Investigation of Fairness, Flexibility and Effectiveness (with Darrell Phillips former graduate student). This paper was presented at SECOPA 2006. New data are available, after updates the article will be submitted to The Journal of Policy Analysis and Management.

Grants and Consulting


Convention Participation and Invited Talks


2012. Closing (and Doubling) the Loop in Outcomes Assessment. Arkansas Association for the Assessment of Collegiate Learning.

2012. Electronic Portfolios. Annual Meeting of the National Association of Schools of Public Affairs and Administration, Austin, TX, October 18-20.


2009. "Southern Distinctiveness" Presented at the Honors College, Arkansas State University, October.


**Courses Taught**

*Seminar in Public Administration (MPA course, on-line and traditional delivery)*  
*Administrative Behavior (MPA course, on-line and traditional delivery)*  
*Southern Politics*  
*Principles of Public Administration*  
*Introduction to U.S. Government (on-line and traditional delivery)*

**Dissertation and Thesis Committees**

2016. Revis Edmonds (PhD). Supervisor
2016. David McClain (MPA). Supervisor
2016. Morshadul Hoque (MPA). Supervisor
2016. Cathearing Harthorn (MA). Member
2014. Brandon Frye (MA). Member
2014. Ismail Souja (MPA). Member
2014. Ismail Mofdi (MPA). Member
2013. Christopher Harris (MA). Member
2013. Andrei Varney (MA). Member
2013. Jose Ochoa (MA). Member
2013. Asuka Morimoto (Honors). Member
2012. David McKinney (EdD). Member

**Departmental and University Service**

Department Chairperson-2011 to present
Chairs Council Leadership Group (2014 to present)
Provosts Academic Reorganization Committee (2014-15)
Graduate Council (2009 to 2015, chair AY 2014-15)
CHSS Dean’s Search Committee (Member, hired Lauri Umansky)
MPA Director
MPA Committee
Faculty Search Committee Chair (2010, hired Amy Buzby)
MPA Faculty Search Committee Chair (2008, hired Barbara Warner)
Political Science Assessment Committee
ASU Men’s Ruby Club Faculty Advisor (2008-Present)

**Community Service**

Fall 2006 to 2012-Member, Jonesboro Parks Advisory Committee
Fall 2009 to present-Member, Advisory Board, Arkansas Parent Training and Information Center

**Professional Organizations and Service**

Committee Member, NASPAA Small Programs
Committee Member, NASPAA Research Award (2010)
American Political Science Association
American Society for Public Administration
Arkansas Political Science Association
Midwest Political Science Association
Southern Political Science Association
National Association of Schools of Public Affairs and Administration
Reviewer, State and Local Government Review
Reviewer, American Review of Politics
Reviewer, Journal of Politics
Reviewer, Politics and Policy
Reviewer, Georgia Journal of Public Policy
Reviewer, Journal for the Scientific Study of Religion
Consultant, ETS--Advancement Placement Government and Politics Section

References

Dr. Susan E. Howell
Professors and Director, UNO Survey Research Center
University of New Orleans
New Orleans, LA 70148
Phone: (504) 280-6057
Fax: (504) 280-3838
Email: sehowell@uno.edu

Dr. Charles D. Hadley,
Emeritus Professor
Department of Political Science
University of New Orleans
New Orleans, LA 70148
Phone: (504) 280-6456
Fax: (504) 280-3838
Email: chadley@uno.edu

Dr. Tom W. Rice, Associate Provost
Department of Political Science
University of Iowa
Iowa City, IA 50614
Phone: (319)335-2249
Email: tom-rice@uiowa.edu

Dr. Aurelian Craiutu
Department of Political Science
210 Woodburn Hall
Indiana University
Bloomington, IN 47405
Phone: (812) 855-6308
Fax: (812) 855-2027
Email: acraiutu@yahoo.com
Email: burby@email.unc.edu

Dr. Raymond J. Burby
Professor of City and Regional Planning
Department of City and Regional Planning
University of North Carolina at Chapel Hill
Campus Box 3140
Chapel Hill, NC 27599-3140
Phone: (919)962-4774
Fax: (919) 962-5206
Renewal Form for Regular Graduate Faculty Status

Name: Tina Quinn
Date: 1/28/2016

Program or Department in which the Applicant seeks renewal of Regular Graduate Faculty Status: MAcc, Department of Accounting

Signature of Originator: [Signature]

From the Faculty Handbook:

Qualifications
Regular Member of the Graduate Faculty must be a full-time faculty member with a terminal degree. In exceptional cases, unique experience, specialized training and professional competence may substitute for a terminal degree. Regular Members must have documented evidence of an appropriate level of scholarly activity and continued participation in graduate education at the course, committee and program levels.

Appointment Requirements and Procedure
Application must include evidence of professional activity related to graduate education such as research, publication, exhibition or performance, membership in professional organizations, participation in regional and national meetings, excellence in teaching and the application must meet the qualification standards of the program or department. An appointment is recommended by the department/program graduate faculty and chair (or program director in the case of interdisciplinary programs) and approved by the Graduate Council.

Do Not Type 'See CV'. Briefly List the Evidence of Compliance with Program Guidelines Completed Within the Last 6 Years.

[Blank space for description]

In the 6 year period from 2010 to 2016, I have 8 peer-reviewed journal articles published and 6 conference presentations.

(Please contact the Graduate School if you need a copy of your program/department Graduate Faculty guidelines.)

Please attach a copy of applicant's CV to e-mail. Make sure that it is edited to include only activity from last six years to indicate how they met qualifications.

Regular Graduate Faculty Status Renewed
Appointment is for up to a six year term, at which time the faculty member may reapply. (Individual programs, departments, or colleges may choose to have shorter terms of appointment.)

Regular Graduate Faculty Status Not Renewed, see Explanation below

Signature of Graduate Council Chair: [Signature]
TINA QUINN
Professor of Accounting
2015

Education: University of Mississippi, Ph.D., Accounting, 1996
Arkansas State University, MBA, 1985
Arkansas State University, B.S., Accounting, 1979

Employment: Arkansas State University, Professor, Department of Accounting,
Arkansas State University, Chair, Department of Accounting, 2004-2009.
Arkansas State University, Visiting Assistant Professor of Accounting, 1996-1997
Arkansas State University, Temporary Instructor in Economics, 1989-1990
University of Mississippi, School of Accountancy, Teaching Assistant, 1988-89
Arkansas State University, Temporary Instructor in Accounting, 1985-1988

Staff Accountant, Jones, Clayton, & Worlow, Jonesboro, AR, 1980.

Publications: 2010-2015

Journals


"Do Firms Manipulate Earnings When Entering the Bond Market?" *Academy of Accounting and Financial Studies Journal*, Volume 15, Number 1, 2011, with Sangshin Pae.


**Papers Presented: 2010-2015**


"The Impact of Environmental Forces on the Illinois Central Railroad Between 1915 and 1939: A Financial Statement Perspective," with Tonya Flesher and Dale Flesher, presented at the Arkansas College Teachers of Economics and Business 61st Annual Meeting, September 28, 2012, Arkansas Tech University, Russellville, AR. This was a revision of a 2008 paper that was presented to a different audience.


**Professional Activities:**

Reviewed manuscript for the 2015 ATA Mid-Year Meeting and *Journal of Legal Tax Research*.

Member, 2014/2015 Legal Research Committee, American Taxation Association.

Member, 2014/2015 Concerns of New Faculty Committee, American Taxation Association.

Session Chair, Arkansas College Teachers of Economics and Business 62nd Annual Meeting, September 27, 2013 at University of Central Arkansas, Conway, Arkansas.

Member, 2014 ATA Mid-Year Meeting Program Committee.

Attended the ASCPA Educator Conference, May, 2014.

Reviewed manuscript for the 2013 ATA Mid-Year Meeting. I remain a member of the ATA Tax Research Committee.

Outside Reviewer for Blaise Sonnier's intellectual contributions in support of his comprehensive pre-tenure review at the University of Colorado, Colorado Springs.

Outside Reviewer for Paulette Ratliff-Miller's intellectual contributions in support of her tenure application at Grand Valley State University in Grand Rapids, Michigan.

Attended the American Taxation Association Mid-Year Meeting, Feb. 24-25, 2012, in New Orleans, LA.


Reviewed manuscript for the 2012 ATAMid-Year Meeting. I remain a member of the ATA Tax Research Committee.


Reviewed two manuscripts for the 2011 ATA Mid-Year Meeting. I remain a member of the ATA Tax Research Committee.

Reviewed two manuscripts for the 2010 ATA Mid-Year Meeting.

Member of the ATA Tax Research Committee, 2009-2010.

Membership in Professional Associations:
Northeast Arkansas Society of Certified Public Accountants (Vice-President, 2013, 2014)
Arkansas State Society of Certified Public Accountants
American Institute of Certified Public Accountants
American Accounting Association
American Taxation Association, Member of the Tax Policy Oversight Committee
Association of Certified Fraud Examiners

Service:

Arkansas State University 2010-2015
Accompanied three students to the 2015 NABA Southern Region Student-Conference, Atlanta, GA, September 24-26, 2015.
Member, COB Distinguished Faculty Nominating Committee 2014
Member, COB Women’s Business Leadership Conference Committee 2014-2015
Member, COB PRT Committee 2014-2015
Member, COB Scholarship and Honors Committee 2014-2015
Member, COB Undergraduate Curriculum Committee 2014-2015
Member, Departmental PRT Committee 2014-2015
Member, Departmental Graduate Curriculum/Assessment/Accreditation 2014-2015
Member, Departmental Search Committee 2014-2015
Member, Departmental Recruiting Committee 2014-2015
Member, Departmental Alumni Committee 2014-2015
Member, Departmental Scholarship Committee 2014-2015
Member, COB Dean Search Committee 2012-2013
Member, COB Undergraduate Graduation and Academic Appeals Committee 2012-2014.
Member, COB Undergraduate Curriculum Committee 2013-2014.
Member, COB Graduate Programs Committee 2012-2013
Member, COB Committee to Review Research Grant Applications, 2012.
Chair, Departmental PRT Committee, 2010-2013. Member, 2014.
Member, COB PRT Committee, 2010-2014.
Member, Departmental Search Committee, 2010-2013.
Chair, “Alumni Appreciation Day” Committee, 2010-2013.
Chair, Departmental Graduate Curriculum Committee, 2010-2013.
Departmental Undergraduate Curriculum Committee, 2010-2014.
Member, Departmental Grievance Committee, 2010-2013.
Member, Departmental Scholarship Committee, 2010-2013.
Member, College of Business Distant Education Task Force.
Member of Departmental and COB PRT Committee. Chair of Departmental Committee, 2009-2010.

Community Service: 2006-2014

Consulted with Robert Shaw of the Williams-Mullins Law firm in Raleigh, North Carolina on the language for a revision of the statute for Economic Substance doctrine. This revision to be presented to the legislature of the state of North Carolina. Summer, 2011.


ADA (Americans with Disabilities Act) Interest Group
Temporary Graduate Faculty Request Form
(Requesting Approval to Teach for Graduate Credit)

(Submit this form to the Graduate School office using the electronic signature option set up below, remembering to attach the CV to the generated email)

Date: 12/3/2015  X  On Campus  □  Off Campus

Instructor Name: David Holman
Faculty Position: Assoc. Prof.

College: Education
Department: CEE

Course Prefix(es) Number and Title: See Attached List

Requested Duration: 3 Years ➔ 2 Years on per C.C.

Per Graduate Council Meeting 02/11/16 the Duration is limited to 2 years and Dissertation Courses are not allowed.

(A CURRENT VITA MUST ACCOMPANY THIS FORM...Please Remember to Attach CV to Email after Signing Below)
Note: This instructor may NOT be assigned to teach courses other than those approved.

Other Experience and Qualifications (Optional):

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Signature of Originator:  

Steve Bounds

Signature of Dept. Chair:

Steve Bounds

Signature of College Dean:


Signature of GS Dean:

Graduate School Dean: Sign above & click here to forward Form to GC Auditor for processing (attach CV)

Digitally signed by Steve Bounds
DN: cn=Steve Bounds, o=State, ou=ELCSE, email=sbounds@astate.edu, c=US
Date: 2015.12.02 22:26:27 -06'00'

Digitally signed by Steve Bounds
DN: cn=Steve Bounds, o=State, ou=ELCSE, email=sbounds@astate.edu, c=US
Date: 2015.12.02 22:26:53 -06'00'

Digitally signed by Steve Bounds
DN: cn=Steve Bounds, o=State, ou=ELCSE, email=sbounds@astate.edu, c=US
Date: 2015.12.02 22:26:27 -06'00'

Digitally signed by Steve Bounds
DN: cn=Steve Bounds, o=State, ou=ELCSE, email=sbounds@astate.edu, c=US
Date: 2015.12.02 22:26:27 -06'00'

Updated 08/24/15
ELAD 8211 INTEGRATIVE SEMINAR I
ELAD 8221 INTEGRATIVE SEMINAR II
ELAD 8231 INTEGRATIVE SEMINAR III
ELAD 8783 Doc Sem: Qual Research
ELAD 889V DISSERTATION — not allowed
ELCI 8213 DOC SEM CURR INSTRUCTION
ELFN 6773 INTRO TO STAT AND RESEARCH
ELFN 8473 ADV EDUCATIONAL RESEARCH
ELFN 8483 ADV EDUCATIONAL STATISTICS
Abbreviated Curriculum Vitae
David M. Holman, Ed.D
Arkansas State University, Center for Excellence in Education

Academic Degrees

Ph.D.  University of Nebraska-Lincoln  1987
       Major: Educational Administration

Ed.S.  North Dakota State University  1980
       Major: Educational Administration

M.S.   North Dakota State University  1978
       Major: Educational Administration

B.A.   North Dakota State University  1974
       Major: Zoology

Professional Experience

Associate Professor, Center for Excellence in Education, Arkansas State University, Jonesboro, Arkansas  1992-Present

Coordinator, Specialist Program; Assistant Professor, Southeast Missouri State University, Cape Girardeau, Missouri  1991-1992

Assistant Professor, University of Nevada, Reno, Nevada  1985-1991

Instructor, University of Nebraska-Lincoln, Lincoln, Nebraska  1983-1985

Principal, Oakes High School, Oakes, North Dakota  1981-1983

Principal, Browerville High School, Browerville, Minnesota  1980-1981

Lecturer, Department of Education, North Dakota State University, Fargo, North Dakota  1978-1980
Graduate Assistant, Department of Education,  
North Dakota State University, 
Fargo, North Dakota  
1977-1978

Science Teacher/Coach, Center High School, 
Center, North Dakota  
1975-1977

Graduate Level Courses Taught

ELFN 8783 Doctoral Seminar, Qualitative Research and Evaluation
ELCI 8213 Doctoral Seminar, Curriculum and Instruction
ELFN 6673 Introduction to Statistics and Research
ELFN 7783 Advanced Statistics
ELFN 7773 Advanced Educational Research

Dissertation, Thesis, and Field Studies

Committee Chair of Completed Dissertations 17
Committee Member on Completed Dissertations 45

Selected Publications


VI. SELECTED PRESENTATIONS AT LEARNED FORUMS


Holman, D. (1999). *IESLP: Beta-Test experiences*. Invited session at the annual meeting of the University Council for Educational Administration (UCEA), Minneapolis, MN.


Holman, D., & Wesson, L. (1998). *Aspects of a closed cohort four+ years after inception.* Presented at the annual meeting of the University Council for Educational Administration, St. Louis, MO.


**Other Scholarly Activity**


Holman, D. (2002). *Preliminary report, Accelerated staff development and support for Reading Renaissance: Arkansas Grade 4 Benchmark Examination*. Reading Renaissance Institute: Madison, WI.


Invited to explore the development of the “League of Small and Democratic Schools” with Dr. John Goodlad. Seattle, WA. (2003).

**Grants**

Author and primary researcher (2000). *Impact of Reading Renaissance*. A research grant funded by School Renaissance Institute. Funded $25,000


**Selected Service Activity and Significant Committee Assignments**

**University**
- Chair: Human Subjects Institutional Review Board (IRB) 2008-2013
- Member Graduate Council 2009-2012
- Faculty Senate 2006-2007
- Strategic planning committees: Global scanning 2003-2004
- Human Subjects Institutional Review Board (IRB) 2002-2004
- Member Graduate Council 2000-2002
- Graduate Faculty Status: Subcommittee 2000-2001
- Graduate Council 1999-2000
- University Outcomes Assessment Committee
- General Education Assessment Committee
- Undergraduate Curriculum Committee

**College of Education**
- Chair: Initial Programs Assessment Committee 2012
- Chair: College Assessment Committee 2009-2011
- Chair: Council of Professional Educators (COPE) 2009-2011
- The governing body of the college of education, ASU.
- Chair: NCATE Standard Six committee 2006
- Technology Committee 2004-2006
Chair, Professional Development Committee  
Technology Committee  
Curriculum Committee Abbreviated Curriculum Vitae
**Temporary Graduate Faculty Request Form**  
(Requesting Approval to Teach for Graduate Credit)

(Submit this form to the Graduate School office using the electronic signature option set up below, remembering to attach the CV to the generated email)

<table>
<thead>
<tr>
<th>Date:</th>
<th>1/15/2015</th>
<th>On Campus</th>
<th>Off Campus</th>
</tr>
</thead>
</table>

**Instructor Name:** Tamara Pace-Glover  
**Faculty Position:** Temporary Full Time Instructor

**College:** CNHP  
**Department:** Social Work

**Course Prefix(es)**: See attachment  
**Number and Title:** Tabled in 01/21/2016 GC Mtg and now resubmitted with requested clarification for 02/11/16 GC Meeting

**Requested Duration:** 3 Years

(A CURRENT VITA MUST ACCOMPANY THIS FORM...Please Remember to Attach CV to Email after Signing Below)

**Note:** This instructor may NOT be assigned to teach courses other than those approved.

**Other Experience and Qualifications (Optional):**

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

**Signature of Originator:**

**Nikki Winn**
Digitally signed by Nikki Winn  
Date: 2016.01.20 13:17:32 -06'00'

**Signature of Dept. Chair:**

**Larry Morton**
Digitally signed by Larry Morton  
Date: 2016.01.20 14:53:33 -06'00'

**Signature of College Dean:**

**Susan Hanrahan, PhD**
Digitally signed by Susan Hanrahan, PhD  
DN: c=US, St=CA, L=San Francisco, o=College of Nursing and Health Professions, ou=Dean, email=hanrahan@astate.edu, c=US  
Date: 2016.01.20 15:57:50 -06'00'

**Signature of GS Dean:**

Graduate School Dean: Sign above & click here to forward Form to GC Auditor for processing (attach CV)

Updated 08/24/15
SW 5003  HBSE I
SW 5023  FOUNDATIONS OF PRACTICE I
SW 5043  FOUNDATIONS OF PRACTICE II
SW 5053  SOCIAL WELFARE POLICY SERVICES
SW 5063  SOCIAL JUSTICE AND DIVERSITY
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SW 684V  PART TIME ADVANCED FIELD IV
Tamara Pace-Glover is a licensed professional therapist. She brings with her more than two years of experience in the mental health field. As a licensed mental health social worker, she was responsible for doing assessments and treatment plans. Those skills will be utilized if she teaches practice classes in both BSW and MSW courses in the future. Her area of expertise/research agenda focuses on family issues within the African-American community. She has presented a portion of her research on the National level at the largest conference sponsored by social work education, which is The Council on Social Work Education (CSWE). Ms. Pace’s topic for the conference was entitled: Attitudes toward Adoption among African-American Single Mothers Who have Reared Academically Accomplished Children. Ms. Pace is expected to complete her Ph.D. in December of 2016.

Ms. Pace’s academic curriculum has positioned her well to teach courses in the BSW and MSW program. She has co-taught MSW courses as a graduate assistant and on occasion met and taught the classes on her own. Ms. Pace’s MSW/Ph.D. course work has prepared her to teach courses in both undergraduate and graduate programs. Social Work MSW/Ph.D. curriculum prepares candidates with a broad knowledge based in theory, human behavior and the social environment, social justice/marginalized populations, ethics, policy, and research. Upon completion of the course work required for the Ph.D. degree, the candidate has acquired the skills set that are necessary for the foundation of teaching at an institution of higher learning. She is currently teaching Human Behavior & the Social Environment II on the graduate level.

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The co-chairs have carefully considered the courses that both faculty members are teaching based upon the skills and experience they bring to the department. For example, Ms. Schingoethe-Lee’s years of clinical experience as a licensed clinical therapist have been influential in her teaching graduate practice classes such as, Clinical Practice with Groups and Clinical Practice with Families, Substance Abuse Dependence and Intervention Treatment, and Clinical Interventions and Substance Abuse Dependence.
Tamara Pace-Glover, LMSW, ABD  
P.O. Box 2460  
State University, AR 72467  
(870) 680-4356  
tpace@astate.edu

Education  
**Doctorate of Philosophy (Ph.D Social Work)**  8/12-Present  
Jackson State University  
Social Work/Child Welfare  
Currently Pursuing (ABD)  
Jackson, Mississippi  
**Master of Social Work**  8/09-5/11  
Arkansas State University  
Jonesboro, Arkansas  
**Bachelor of Arts in Social Work**  8/04-5/09  
University of Arkansas Pine Bluff  
Pine Bluff, Arkansas

Qualifications  
- Experienced teacher and lecturer.  
- Exceptional motivational speaker with multi-media presentation skills.  
- Knowledge and understanding of college curriculum design.  
- Knowledge and understanding of instructional design.  
- Understanding of undergraduate student development.  
- Knowledge of Interpersonal interaction related to case management.  
- Expert advocate for children with special needs.  
- Ability to effectively evaluate student work.  
- Computer Skills: Microsoft Word/PowerPoint/Excel, Prezi, Photoshop, Internet, email.

Teaching Experience  8/15-Present  
Instructor, Arkansas State University, Department of Social Work, Jonesboro, AR. Undergraduate courses: Intro to Social Work, Cultural Diversity and Field Experience I

Experience  
**Intern**  1/10-5/10  
Methodist Family Health  
Pine Bluff, AR  
- Assisted therapist in providing services to children ages 6-17 as well as their families.  
- Implemented activities for regular and special education classes.  
**Intern**  8/10-12/10  
St. Bernard’s Behavioral Health  
Jonesboro, AR  
- Worked in conjunction with the lead therapist.  
- Worked with individuals and groups through intensive outpatient programs.
• Provided therapeutic sessions as well as case management services.

Graduate Assistant 6/10-05/11
Arkansas State University Jonesboro, AR
• Assisted professors with various research projects.
• Assisted with classroom lectures and management.

Mental Health Paraprofessional 1/11-5/11
Families, Inc. Jonesboro, AR
• Served as an advocate for children with special needs.
• Developed treatment goals for clients.
• Made referrals to link clients with appropriate resources, and provided crisis intervention when needed.

Mental Health Paraprofessional Therapist 6/11-6/12
Ascent Pediatric Day Clinic Trumann, AR
• Provided individual, group, family therapy and treatment intervention services for children and families.
• Developed and implemented treatment plans, provided weekly supervision for mental health paraprofessionals and classroom staff members, and conducted internal peer reviews

Doctoral Teaching Assistant 8/12-5/15
Jackson State University Jackson, MS
• Assisted professors with extensive research projects.
• Analyzed survey instruments and administered surveys to participants, obtained informed consent documents, and collected data for research projects.
• Administered and graded mid-terms and final examinations as well as provided assistance to social work students.
• Prepared material and conducted classroom lectures for the following courses:
  o Social Welfare Policy I & II
  o Advanced Research Methods I
  o Social Work Practice

Conferences
Mississippi Child Welfare Institute 2013 Conference
Moderator
Mississippi Child Welfare Institute 2014 Conference
Moderator
Mississippi Child Welfare Institute 2014 Conference
Moderator

Peer Review Presentations
Pace, T. “African American Community: Sustainable Community Development
Pecan Park Neighborhood.” Student Poster Presentation at University of Southern Mississippi, Mississippi American Planning Association Conference, Hattiesburg, MS (November 2013).


Lee, J. Pace, T. and Harris, B. “ MSW Students Attitudes Toward Transracial Adoption”. Council On Social Work Education, Denver, CO (October 2015).

**Publications**

**Submitted:**


**Professional Organizations**

- Teen Mom Resources Board Member 8/15-Present
- FBC-Missionary Society- 2nd Vice President 10/15-Present
- Alpha Kappa Alpha- Kappa Nu Omega 1/09-Present

**University Committee**

- Curriculum Committee 8/15/Present

**Community Service**

- **Volunteer Literacy Council** 1/05-8/06
  - Provided individual tutoring, testing services, life skills classes, mentoring, and English as a Second Language services to adults who are aspiring to enrich their lives.

- **ACCESS Inc. (Teen Parenting Program)** 8/06-05/07
  - Assisted in providing teen pregnancy prevention education, coordinated parenting classes, disseminated prenatal information, and implemented a home visitation program and counseling services for first time teen mothers.

- **TOPPS Inc.** 1/03-8-05
  - Mentored youth, coordinated after school tutoring sessions, provided job training skills techniques, and facilitated fitness classes, cultural enrichment activities, and neighborhood reading programs.

- **NAACP** 08/04-05/09
  - Currently serving as a member of the NAACP.

**Honors/Leadership**

- Golden Key International Honour Society-Jackson State University 2015-Present
- Phi Alpha Honor Society- Arkansas State University 2010-2011
- 2010 Miss Black Arkansas USA
- Student Government Association Scholar 2007-2009
- Band Scholarship Recipient 2005-2007
- Dean’s List 2007-2009

**Professional References Available On Request**
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Date: 1/20/2015  X  On Campus   □ Off Campus

Instructor Name: Kamilla Schingoethe-Lee

Faculty Position: Temporary Full Time Instructor

College: CNHP

Department: Social Work

Course Prefix(es)  Number and Title: See attachment

Requested Duration: 3 Years

Tabled in 01/21/2016 GC Mtg and now resubmitted with requested clarification for 02/11/16 GC Meeting

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Nikki Winn
Digitally signed by Nikki Winn
Date: 2016.01.20 15:00:36 -06'00'

Larry Morton
Digitally signed by Larry Morton
Date: 2016.01.20 15:14:34 -06'00'

Susan Hanrahan, PhD
Digitally signed by Susan Hanrahan, PhD
DN: cn=Susan Hanrahan, PhD, o=College of Nursing and Health Professions, ou=Dean, email=hanrahan@astate.edu, c=US
Date: 2016.01.20 15:54:50 -06'00'

Signature of Originator:

Signature of Dept. Chair:

Signature of College Dean:

Signature of GS Dean:

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Karnilla Schingoethe-Lee, LCSW
kschingoethelee@astate.edu
Curriculum Vitae

Areas of Specialty
- Severe and persistent mental illness
- Crisis Intervention
- Health Issues
- Autism and Developmental Disabilities
- Substance Abuse
- Domestic Violence
- Behavioral Disorders
- Dialectical Behavioral Therapy

Education

Doctor of Social Work - Currently in dissertation process
October, 2011 - Present
Capella University
GPA - 4.0

Master of Social Work - Advanced Standing
August, 2006 - May, 2007
Jane Addams College at University of Illinois at Chicago
Suma Cum Laude

Bachelor of Social Work
(Minor: Psychology)
January, 2001 - May, 2005
Northeastern Illinois University - Magna Cum Laude

Experience

Arkansas State University
Full-time Instructor August, 2014 - Present
Part-time Instructor August, 2013 - August, 2014

1. Introduction to Social Work
2. Case Management in Social Work Settings

Families, Inc. - Walnut Ridge, AR & Pocahontas, AR
April 2012 - present
Contract Therapist

1. Provide 1:1 therapy to clients
2. Group therapy
3. Assessment, consultation, diagnostic formulation
4. Supervision of interns and case managers

The Logan Centers, Forrest City, AR January 2011 - January 2012
Intake Coordinator/therapist/Quality Assurance

1. Provide 1:1 therapy to RCF clients
2. Group therapy
3. Assessment and Diagnostic formulation
4. Supervision of case managers
5. Responsible for all intakes/coordination and assignment of cases
6. Worked with HR to develop Credible software
7. Quality Assurance - Inspecting of medical records for compliance

Counseling Services of Eastern Arkansas, Forrest City, AR September 2009 - January 2011
Therapist

1. Provide 1:1 therapy to children and adults
2. Group therapy
3. Assessment and diagnostic formulation
4. Consultation and strategizing
Counseling Consultants, INC, Helena, AR  
Therapist  
1. School and home-based 1:1 and family therapy  
2. Group Therapy  
3. Assessment and diagnostic formulation  
4. Consultation and Strategizing  
5. Case management  
April, 2009 - August, 2009

Evansville Treatment Center, Evansville, IN  
Substance Abuse Counselor  
1. Provided 1:1 counseling  
2. Assessment and Intake  
3. Substance use testing  
4. Group facilitation  
5. Consultation and strategizing  
6. Case Management  
April 2008 - May, 2008

Community Counseling Centers of Chicago, Chicago, IL  
ACT/CST Team Therapist  
1. Provide intensive case management to adults with severe and persistent mental illness and/or physical illness, 1:1 counseling, group counseling, substance abuse counseling, DBT therapy, crisis intervention, assessment, community support, housing support, employment support and medication management.  
2. Professional consultation with other agencies and professionals about treatment options.  
3. Development of housing programs outside of agency scope.  
July 2007 - April, 2008

Trilogy, Inc, Chicago, IL  
Social Work Intern/Residential Shift Management  
1. Provide intensive case management, mental health assessment, group facilitation, substance abuse counseling, crisis intervention, medication management, housing assistance, employment assistance, linkage, referral and outreach.  
2. Overnight and weekend management of residential facility for dually diagnosed individuals, including money management, cooking assistance, laundry assistance, disciplinary action and substance use testing.  
August, 2006 - May, 2008

Salvation Army Harbor Light Center, Chicago, IL  
Social Work Intern/Substance Abuse Counselor  
1. Biopsychosocial assessment, intensive case management, level of care consultation, individual counseling, group counseling, family counseling.  
2. Quality Assurance tracking, client complaint management.  
3. Project management research using Beck Depression Inventory and client satisfaction surveys.  
August, 2005 - August, 2006

Volunteer Experience  
1. TASC - Treatment Alternatives to Street Crime - Cook County Jail  
2. Presenter CEU course on domestic violence  
3. S.H.A.R.E. - Program for substance users - Group Facilitator

References  
Furnished upon request.