



ARKANSAS STATE UNIVERSITY
GRADUATE BULLETIN

LARGE SCALE DISTANCE EDUCATION SUPPLEMENT

2011-2012



STATE LICENSURES AND AUTHORIZATIONS

Alabama

Licensure: The Alabama Commission on Higher Education, and the State of Alabama Department of Post-secondary Education have licensed Arkansas State University pursuant to the Alabama Private School License Law, Code of Alabama, Title 16-46-1 through 10 to offer instruction in the following programs:

Master of Science in Education - Curriculum and Instruction
Master of Science in Education - Educational Theory and Practice
Master of Science in Education - Instructional Specialist in Special Education P-4
Master of Science in Education - Instructional Specialist in Special Education 4-2

Alabama Students: Contact the Teacher Education and Certification Division of the Alabama State Department of Education at 334-242-0035 or www.alsde.edu to verify whether these programs qualify for teacher certification, endorsement, or salary benefits.

Kansas

Licensure: The Kansas Board of Regents has granted a Certificate of Approval for Arkansas State University to offer the following programs:

Master of Science in Education - Curriculum and Instruction
Master of Science in Education - Educational Leadership
Master of Science in Education - Educational Theory and Practice
Master of Science in Education - Instructional Specialist in Special Education P-4
Master of Science in Education - Instructional Specialist in Special Education 4-2

Kansas Students: Contact the Kansas State Department of Education at 785-291-3678 or www3.ksde.org/cert/cert.html to verify whether these programs qualify for teacher certification, endorsement, or salary benefits.

Missouri

Licensure: The Missouri Department of Higher Education has authorized Arkansas State University to offer the following programs:

Master of Science in Education - Curriculum and Instruction
Master of Science in Education - Educational Leadership
Master of Science in Education - Educational Theory and Practice
Master of Science in Education - Instructional Specialist in Special Education P-4
Master of Science in Education - Instructional Specialist in Special Education 4-12

Missouri Students: Contact the Missouri Department of Elementary and Secondary Education at 573-751-4212 to verify whether these programs qualify for teacher certification, endorsement, or salary benefits.

Tennessee

Licensure: Arkansas State University is authorized by the Tennessee Higher Education Commission. This authorization must be renewed each year and is based on an evaluation by minimum standards concerning quality of education, ethical business practices, health and safety, and fiscal responsibility.

Master of Science in Education - Curriculum and Instruction
Master of Science in Education - Educational Leadership (Students must complete degree by July 1, 2012)
Master of Science in Education - Educational Theory and Practice
Master of Science in Education - Instructional Specialist in Special Education P-4
Master of Science in Education - Instructional Specialist in Special Education 4-12

Tennessee Students: Contact the Tennessee Department of Education at (615) 532-4885 or <http://www.state.tn.us/education/> to verify whether these programs qualify for teacher certification, endorsement, or salary benefits.

Disclosure on Transferability of Credits per Tennessee Higher Education Commission SECTION 1. Tennessee Code Annotated, Title 49, Chapter 7, Part 1, is amended by adding the following language as new, appropriately designated section: § 49-7-1__.

Credits earned at Arkansas State University may not transfer to another educational institution. Credits earned at another educational institution may not be accepted by Arkansas State University. You should obtain confirmation that Arkansas State University will accept any credits you have earned at another educational institution before you execute an enrollment contract or agreement. You should also contact any educational institutions that you may want to transfer credits earned at Arkansas State University to determine if such institutions will accept credits earned at Arkansas State University prior to executing an enrollment contract or agreement. The ability to transfer credits from Arkansas State University to another educational institution may be very limited. Your credits may not transfer and you may have to repeat courses previously taken at Arkansas State University if you enroll in another educational institution.

You should never assume that credits will transfer to or from any educational institution. It is highly recommended and you are advised to make certain that you know the transfer of credit policy of Arkansas State University and of any other educational institutions you may in the future want to transfer the credits earned at Arkansas State University before you execute an enrollment contract or agreement.

The Tennessee Higher Education Commission's website maintains useful information for students and the public: <http://www.state.tn.us/thecc/index.html>

Texas

Certificate of Authorization: Arkansas State University is authorized by the Texas Higher Education Coordinating Board to grant Master's Degrees. Arkansas State University meets the standards set forth in the rules of the Texas Higher Education Coordinating Board and qualifies for an exemption pursuant to Subchapter G, Chapter 61, Texas Education Code and, Defined in Chapter 7.3 of Board rules. Arkansas State University is authorized to conduct courses, grant degrees, grant credit toward degrees, and to use certain protected academic terms in the State of Texas. Authority of for this exemption will continue as long as the institution maintains its accreditation status with the North Central Association of Colleges and Schools, The Higher Learning Commission (NCA-HLC) and standards acceptable to the Coordinating Board.

Accreditation: Arkansas State University is accredited by The Higher Learning Commission of the North Central Association of Colleges and Schools; 312/263-0456, www.ncahlc.org/.

Student Responsibility

Each student should study this Graduate Bulletin and become completely familiar with the organization and the regulations of the university. Failure to do this may result in serious mistakes for which the student shall be held fully responsible.

Policy Statement

Policies and procedures stated in this bulletin—from admission through graduation—require continuing evaluation, review, and approval by appropriate university officials. All statements reflect policies in existence at the time this bulletin went to press, and the university reserves the right to change policies at any time and without prior notice.

University officials determine whether students have satisfactorily met admission, retention, or graduation requirements. Arkansas State University reserves the right to require a student to withdraw from the university for cause at any time.

Equal Opportunity/Affirmative Action

Arkansas State University is an Equal Opportunity/Affirmative Action Employer with a strong institutional commitment to the achievement of excellence and diversity among its faculty and staff. To that end, the University provides opportunities in employment practices, admission and treatment of students without regard to race, color, religion, age, disability, gender, national origin, or veteran status. ASU complies with all applicable federal and state legislation and does not discriminate on the basis of any unlawful criteria.

Questions regarding this policy should be addressed to the Affirmative Action Program Coordinator, P.O. Box 1500, State University, Arkansas 72467. Telephone (870) 972-3658.

Services for Individuals with Disabilities

Arkansas State University's Coordinator of Services to students, faculty and staff with disabilities is also the university's compliance coordinator for Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) and the ADA Accessibility Guidelines (ADAAG). In this capacity, the coordinator arranges for academic adjustments and auxiliary aids to be provided to qualified students and coordinates workplace accommodations. The coordinator also is the individual to whom concerns about physical access to facilities, buildings and grounds should be addressed. The coordinator's office is located on the second floor (Room 2181). The telephone number is (870) 972-3964. The number for the Telecommunications Device for the Deaf (TDD) is (870) 972-3458.

Arkansas State University will provide auxiliary aids, without cost, to those students with verified disabilities who require such services. If service providers are necessary, Arkansas State University will provide appropriately trained providers (other than paid tutors).

Arkansas State University



This is a supplement to the full Arkansas State University Graduate Bulletin that provides specific information regarding the Large Scale Distance Education programs in the College of Education. Additional information regarding Arkansas State University, the Graduate School, and the College of Education is available in the full ASU Graduate Bulletin.

Published biannually by Arkansas State University, at State University, Arkansas 72467.
See the ASU Graduate School web page at www.astate.edu/graduate for current bulletin information.

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Number 1

ACCREDITATION OF PROGRAMS

Arkansas State University's academic programs are accredited by the regional accrediting agency for all programs. Individual programs are accredited by specialized accrediting agencies for the respective programs.

**The Higher Learning Commission of the
North Central Association of Colleges and Schools (HLC)**

Thirty North LaSalle, Suite 2400
Chicago, IL 60602
Telephone: (312) 263-0456

Commission on Accreditation of Allied Health Education Programs

35 East Wacker Drive, Suite 1979
Chicago, IL 60601-2208
Telephone: (312) 553-9355
Fax: (312) 553-9616
Email: caahep@caahep.org

American Association of Museums

Commission on Accreditation in Physical Therapy Education (CAPTE)

111 North Fairfax Street
Alexandria, VA 22314
Telephone: (703) 706-3245

Commission on Accreditation of Athletic Training

2201 Double Creek Drive
Suite 5006
Round Rock, TX 78664
Telephone: (512) 733-9700
Fax: (512) 733-9701

Accrediting Council on Education in Journalism and Mass Communications

The Association to Advance Collegiate Schools of Business-International AACSB

777 South Harbour Island Boulevard, Suite 750
Tampa, FL 33602-5730 USA
Telephone: (813) 769-6500
Fax: (813) 769-6559

Council for American Speech-Language-Hearing Association

**Council for Accreditation of Counseling and Related Educational Programs
(CACREP)**

Council on Accreditation of Nurse Anesthesia Educational Programs

222 South Prospect Avenue
Suite 304
Park Ridge, IL 60068-4001
Telephone: (847) 692-7050
Fax: (847) 692-7137

Council on Rehabilitation Education (CORE)

Council on Social Work Education (CSWE)

1701 Duke Street, Suite 200
Alexandria, VA 22314

National Association of School Psychologists (NASP)

**Engineering Accreditation Commission of the Accreditation
Board for Engineering and Technology, Inc. (ABET)**

Joint Review Committee on Education in Diagnostic Medical Sonography

2025 Woodlane Drive
St. Paul, MN 55125-2998
Telephone: (651) 731-1582

Joint Review Committee on Education in Radiologic Technology

20 N. Wacker Dr., Suite 900
Chicago, IL 60606
Telephone: (312) 704-5304

National Accrediting Agency for Clinical Laboratory Sciences

8410 West Bryn Mawr, Suite 670
Chicago, IL 60631
Telephone: (773) 714-8880

National Association of Schools of Art and Design

11250 Roger Bacon Drive
Suite 21
Reston, VA 20190
Telephone: (703) 437-0700

National Association of Schools of Music

11250 Roger Bacon Drive
Suite 21
Reston, VA 20190
Telephone: (703) 437-0700

National Association of Schools of Public Affairs and Administration

National Council for Accreditation of Teacher Education (NCATE)

2010 Massachusetts Ave NW, Suite 500
Washington, DC 20036
Telephone: (202) 466-7496
Fax: (202) 296-6620

National League for Nursing Accrediting Commission

3343 Peachtree Road NE, Suite 850
Atlanta, Georgia 30326
Telephone: 404-975-5000
Fax: 404-975-5020

National Alliance of Concurrent Enrollment Partnerships (NACEP)

126 Mallette Street
Chapel Hill, NC 27516
Telephone: (919) 593-5205
Fax: (877) 572-8693

Council on Accreditation of Nurse Anesthesia Educational Programs

222 South Prospect Avenue, Suite 304
Park Ridge, IL 60068-4010
Telephone (847) 692-7050
Fax (847) 692-7137

INSTITUTIONAL MEMBERSHIPS

Arkansas State University holds institutional membership in agencies, councils, and organizations important to the quality of its academic programs. Major memberships are shown below.

American Assembly of Collegiate Schools of Business
American Association of Colleges for Teacher Education
American Association of Colleges of Nursing
American Association of State Colleges and Universities
American Association of State Colleges of Agriculture and Renewable Resources
American Mathematical Society
Association for University Business and Economic Research
Association of Schools of Allied Health Professions
Association of Schools of Journalism and Mass Communications
Broadcast Education Association
Council for Advancement and Support of Education
Council of Graduate Schools in the United States
Council on Social Work Education
International Student Exchange
National Association of Schools of Art and Design
National Association of Schools of Music
National Association of Schools of Public Affairs and Administration
National Collegiate Honors Council
National Council for Accreditation of Teacher Education
National Council on Rehabilitation Education
National League for Nursing
National Student Exchange
North Central Association of Colleges and Schools
Oak Ridge Associated Universities*
Southern Council on Collegiate Education for Nursing
Teacher Education Council of State Colleges and Universities

Oak Ridge Associated Universities:

Since 2004, students and faculty of Arkansas State University have benefited from its membership in Oak Ridge Associated Universities (ORAU). ORAU is a consortium of 98 colleges and universities and a contractor for the U.S. Department of Energy (DOE) located in Oak Ridge, Tennessee. ORAU works with its member institutions to help their students and faculty gain access to federal research facilities throughout the country; to keep its members informed about opportunities for fellowship, scholarship, and research appointments; and to organize research alliances among its members.

Through the Oak Ridge Institute for Science and Education (ORISE), the DOE facility that ORAU operates, undergraduates, graduates, postgraduates, as well as faculty enjoy access to a multitude of opportunities for study and research. Students can participate in programs covering a wide variety of disciplines including business, earth sciences, epidemiology, engineering, physics, geological sciences, pharmacology, ocean sciences, biomedical sciences, nuclear chemistry, and mathematics. Appointment and program length range from one month to four years. Many of these programs are especially designed to increase the numbers of under-represented minority students pursuing degrees in science- and engineering-related disciplines. A comprehensive listing of these programs and other opportunities, their disciplines, and details on locations and benefits can be found in the ORISE Catalog of Education and Training Programs, which is available at <http://www.ornl.gov/orise/educ.htm>, or by calling either of the contacts below.

ORAU's Office of Partnership Development seeks opportunities for partnerships and alliances among ORAU's members, private industry, and major federal facilities. Activities include faculty development programs, such as the Ralph E. Powe Junior Faculty Enhancement Awards, the Visiting Industrial Scholars Program, consortium research funding initiatives, faculty research and support programs as well as services to chief research officers.

For more information about ORAU and its programs, contact:

Michael Dockter

Associate Vice Chancellor for Research and Technology Transfer

ORAU Councilor for Arkansas State University

Monnie E. Champion

ORAU Corporate Secretary (865-576-3306); or

Visit the ORAU Home Page (<http://www.ornl.gov>)

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ORGANIZATION OF THE UNIVERSITY

BOARD OF TRUSTEES—2010-2011

	Term Expires
Howard L. Slinkard, Rogers.....	January, 2012
Ron Rhodes, Cherokee Village.....	January, 2013
Mike Gibson, Osceola.....	January, 2014
Dan Pierce, Jonesboro.....	January, 2015
Charles Luter, Paragould.....	January, 2016

OFFICERS OF THE BOARD—2010-2011

Howard L. Slinkard.....	Chair
Ron Rhodes.....	Vice Chair
Mike Gibson.....	Secretary

PRESIDENT OF THE UNIVERSITY SYSTEM

Dr. Charles L. Welch, B.A., M.A., Ed.D.

INTERIM CHANCELLOR OF THE UNIVERSITY

G. Daniel Howard, M.S., M.P.H., H.S.D., PhD.

OFFICERS OF THE UNIVERSITY 2010-2011

EXECUTIVE OFFICERS

G. DANIEL HOWARD, 2008

M.S., Indiana University-Bloomington
M.P.H., Indiana University-Bloomington
H.S.D., Indiana University-Bloomington
PhD., Indiana University-Bloomington

Interim Chancellor of the University
Professor of Educational Leadership

GLENDALL JONES JR., 2002

B.B.A., Henderson State University
J.D., University of Arkansas
M.L., University of Florida

Interim Executive Vice Chancellor and Provost
Assistant to the Chancellor for Diversity Initiatives

ED KREMERS, 1994

B.S., Arkansas Tech University

Vice Chancellor for Finance and Administration

CHRISTIAN MURDOCK, 2008

B.S., Oklahoma State University
M.Div. Southern Baptist Theological Seminary

Vice Chancellor for University Advancement

WILLIAM R. STRIPLING, 1979

B.A., University of Tampa
M.R.C., Arkansas State University
Ph.D., Southern Illinois University

Vice Chancellor for Student Affairs

ACADEMIC DEANS OF INDEPENDENT DEPARTMENT

<p>DONALD WAYNE KENNEDY, 1993 B.S., Sam Houston State University M.Ed., Sam Houston State University Ph.D., Louisiana State University</p>	<p>Interim Associate Dean, College of Agriculture & Technology Associate Professor of Animal Science</p>
<p>LEN FREY, 2000 B.S., Arkansas State University M.B.A., Arkansas State University Ph.D., University of Memphis</p>	<p>Dean, College of Business Associate Professor of Management</p>
<p>C. WILLIAM ROE, 2000 B.S., Mississippi State University M.B.A., Mississippi State University Ph.D., Mississippi State University</p>	<p>Associate Dean, College of Business Professor of Management</p>
<p>JAMES WASHAM, 1989 B.S., Arkansas State University M.B.A., Arkansas State University Ph.D., University of Mississippi</p>	<p>Associate Dean, College of Business Associate Professor of Finance</p>
<p>OSABUOHEN P. AMIENYI, 1989 B.S., Tennessee State University M.A., Northern Illinois University Ph.D., Bowling Green State University</p>	<p>Interim Dean, College of Communications Professor of Radio-TV</p>
<p>GREGORY MEEKS, 2003 B.S.E., Ouachita State University M.S.E., Henderson State University Ph.D., University of North Texas</p>	<p>Interim Dean, College of Education Assistant Professor of Teacher Education</p>
<p>MARY JANE Bradley, 1987 B.S.E., Arkansas State University M.S.E., Arkansas State University Ed.S., Arkansas State University Ed.D., University of Memphis</p>	<p>Interim Associate Dean, College of Education Associate Professor of Education Director, Professional Education Programs</p>
<p>DAVID B. BEASLEY, 2009 B.S., Mississippi State University M.S., Mississippi State University Ph.D., Purdue University</p>	<p>Dean, College of Engineering Interim Dean, College of Agriculture & Technology Professor of Engineering</p>
<p>ROBERT DALE MILLER, 1997 B.M.E., East Texas State University M.M., East Texas State University Ph.D., Texas Tech University</p>	<p>Interim Dean, College of Fine Arts Professor of Music</p>
<p>CAROL O'CONNOR, 2002 B.A., Manhattanville College M.Ph., Yale University Ph.D., Yale University</p>	<p>Interim Dean, College of Humanities & Social Sciences Professor of History</p>
<p>DEBORAH CHAPPEL TRAYLOR, 1991 B.S.E., Arkansas State University M.A., Duke University Ph.D., Duke University</p>	<p>Interim Associate Dean, College of Humanities & Social Science Associate Professor of English</p>

<p>JEFFREY R. BAILEY, 1992 B.A., Morehead State University M.S.L.S., Clarion University of Pennsylvania</p>	<p>Interim Dean, Library and Information Resources</p>
<p>CECIL L. CLARK, 2011 B.S., University of Louisiana-Monroe M.A., American Public University</p>	<p>Chair, Independent Department of Military Science Professor of Military Science</p>
<p>SUSAN N. HANRAHAN, 1995 B.S., University of Kansas M.P.A., University of Kansas Ph.D., Temple University</p>	<p>Dean, College of Nursing and Health Professions Professor of Physical Therapy</p>
<p>BEVERLY BOALS GILBERT, 1978 B.A., University of Mississippi M.Ed., University of Mississippi Ed.D., University of Mississippi</p>	<p>Dean, Continuing Education and Community Outreach Professor of Early Childhood Education</p>
<p>ANDREW NOVOBILSKI, 2009 B.S., Drexel University M.S., University of Texas-Arlington Ph.D., University of Texas-Arlington</p>	<p>Dean, College of Sciences and Mathematics Professor of Computer Science</p>
<p>JOHN PRATTE, 2006 B.A., University of Texas Ph.D., University of Colorado</p>	<p>Associate Dean, College of Sciences and Mathematics Professor of Physics</p>
<p>LYNITA M. COOKSEY, 1993 B.S., Arkansas State University M.S., Arkansas State University Ph.D., Oklahoma State University</p>	<p>Dean, University College Associate Vice Chancellor for Academic Affairs Associate Professor of Environmental Entomology</p>
<p>ANDREW SUSTICH, 1991 B.S., University of Illinois - Urbana/Champaign M.S., University of Illinois - Urbana/Champaign Ph.D., University of Illinois - Urbana/Champaign</p>	<p>Dean, Graduate School Dean, The Honors College Professor of Physics</p>

THE UNIVERSITY

MISSION

Arkansas State University educates leaders, enhances intellectual growth, and enriches lives. (ASU=e³).

CORE VALUES

Arkansas State University values the following as central to our success:

- **Student-Centered:** We are committed to education, inquiry and service in order to meet students' changing needs. We foster lifelong learning, civic and social responsibility, leadership, and individual and career growth.
- **Learning-Centered:** We nurture intellectual flexibility, knowledge and skills by integrating teaching, research, assessment and learning to promote continuous improvement of our scholarly community.
- **Excellence:** We pursue excellence within the campus community through opportunities for achievement in teaching, research, scholarship, creative activity and service.
- **Diversity:** We embrace diversity in all of its dimensions realizing that mutual respect for individuality and the inclusion of all are vital for both personal and institutional success.
- **Service:** We support and recognize service at all levels of the university. We strive to contribute to the benefit of the university, the Delta, the state, the nation and the world.
- **Integrity:** We hold high standards of character and integrity as the foundations upon which the university is built.

VISION

Arkansas State University aspires to be an academic leader recognized for innovation and quality in teaching and learning, international standing in strategic research areas, and commitment to outreach and service to the Delta and beyond.

LOCATION

The university is located about halfway between the Mississippi River Valley, one of the most fertile areas in the world, and the Ozark Mountains, rich in American folklore and tradition. The university campus occupies an area of 800 acres on the gently rolling slopes of Crowley's Ridge, in the City of Jonesboro.

HISTORY

Arkansas State University enjoys a reputation as a quality regional institution of higher education and is recognized for offering special services to the people of the Arkansas Delta. It is the only comprehensive public university located in this region. Dedicated to teaching, research, and service, the university provides students with the broad educational foundations that help develop critical thinking and analytical skills, decision-making capabilities, and communication skills.

This institution was founded in Jonesboro in 1909 by the Arkansas Legislature as a regional agricultural training school. It began offering a two-year college program in 1918, then became "First District Agricultural and Mechanical College" in 1925. A four-year degree program was begun in 1930, and A & M College became "Arkansas State College" in 1933. The Arkansas Legislature elevated the college to university status and changed the name to Arkansas State University in 1967. Today, the institution has more than 55,000 alumni.

DEGREE PROGRAMS

Master's degree graduate programs were initiated in 1955, and ASU began offering its first doctoral degree, in educational leadership, in the fall of 1992. A second doctoral program, in Environmental Sciences, was begun in the fall of 1997, and the doctoral program in Heritage Studies began in the fall of 2001. The doctoral program in Molecular Biosciences began in the spring of 2006 and the doctoral program of Physical Therapy began in the fall 2009. Programs at the specialist's, master's, bachelor's and associate's degree levels are available through various colleges: Agriculture, Business, Communications, Education, Engineering, Fine Arts, Humanities and Social Sciences, Nursing and Health Professions, Sciences and Mathematics, and University College. Classes are also offered through The Honors College and the independent Department of Military Science. More information about the various colleges and academic departments is available through the Office of Research and Academic Affairs.

ACCREDITATION

Arkansas State University's commitment to excellence in higher education is demonstrated by its accreditation by The Higher Learning Commission of the North Central Association, as well as 18 specialized accrediting organizations. In addition, the university holds membership in several national organizations which support the highest educational standards.

THE ASU SYSTEM

The ASU System includes campuses at **Jonesboro** (Craighead County), which offers degree programs through the doctoral level; **Beebe** (White County), **Mountain Home** (Baxter County), and **Newport** (Jackson County), where associate degree programs are offered; and at **Heber Springs**, **Marked Tree** and **Searcy**. Arkansas State University-Beebe became part of the ASU system in 1955. It associated with White River Vo-Tech at Newport in 1992; that campus has attained stand-alone status and is now Arkansas State University-Newport. The Mountain Home campus officially became ASU-Mountain Home on July 1, 1995. Delta Technical Institute at Marked Tree merged with ASU and became Arkansas State University Technical Center on July 1, 2001. A new campus is being built for ASU-Heber Springs, which operates as a sister campus of ASU-Beebe. Foothills Technical Institute at Searcy was merged with ASU Beebe on July 1, 2003, and is now ASU-Searcy, a technical institute of ASU-Beebe.

ASU offers bachelor's degree programs, master's degree programs and upper level courses through ASU degree centers at ASU-Beebe, ASU-Mountain Home, and three other cities -- Blytheville, Forrest City and West Memphis -- where partnership agreements have been established in cooperation with the local community colleges. ASU also operates an instructional site at nearby Paragould, in Greene County.

LIBRARY

The Dean B. Ellis Library, centrally located in an eight-story building, functions as an educational center for the university community. It houses an open shelf collection which includes over 620,000 books and periodical bound volumes, 580,000 federal and state documents, and 585,913 units in microform. The collection includes most subject fields, but emphasizes education, history, fine arts, general reference, law, and American and English literature. The Library of Congress classification system is used for the arrangement of books, and an online catalog provides access to its book collection and electronic resources. Reserve items are available at the Circulation Desk.

The library meets the informational needs of the university by offering a variety of services. A staff of 15 professional librarians and 20 support personnel acquires, organizes, and services the collection. Reference librarians assist users in locating information and in the use of the library. The reference staff also offers an active library instruction program which reaches numerous university classes. Online databases provide access to thousands of journals and books not housed within the library. Materials that are not contained in the library's collection are accessible by interlibrary loan through the OCLC network.

Special collections include 1) the Cass S. Hough Aeronautical Collection of 14,000 books and memorabilia which has been described as the single most valuable collection of aviation materials in private hands; 2) an outstanding collection of Lois Lenski books for children; 3)

collections of notable Arkansas authors of children's books: Charlie May Simon, Lois Snelling, Faith Yingling Knoop; and 4) a collection of Arkansas writer John Gould Fletcher.

The Tom Love Collection forms the nucleus of an extensive "Arkansas Collection." It is comprised of manuscripts, documents, and other historic materials relating to the state of Arkansas. In addition, the Arkansas Room collection contains Arkansas topographic and other maps, Arkansas State University publications, and the student newspaper, The Herald.

The Honorable E. C. Gathings Collection is comprised principally of correspondence from Arkansas' long-time congressional representative, making available primary research materials relating to the First Congressional District during Gathings' time of service in the Congress.

The Honorable Bill Alexander Collection expands and extends the research materials relating to the First Congressional District through Congressman Alexander's tenure as a member of the U.S. House of Representatives. The Alexander and Gathings collections cover 53 years, 1939 to 1992.

The collection of creation science papers, donated by former Arkansas Attorney General Steve Clark, includes the state's side of the landmark creation science case.

The Judd Hill Collection, Mabel H. Gieseck Collection, and the Ira Twist, Jr. Collection form the core of a primary research emphasis on the agricultural development and environment transformation of Eastern Arkansas.

An Oral History Program, housed in the library, has conducted and taped interviews with a number of local citizens and state leaders. The tapes are available for use by any interested patron holding an ASU library card.

Other collections include the Curriculum Materials Center which contains K-12 teacher education materials. In addition to materials directly related to classroom and research work, the library provides students with general and recreational reading materials. Exhibits and displays presenting ideas and issues are also a regular part of an ongoing service program.

Media Services offers a wide range of audio and visual services for both students and faculty engaged in university functions. The staff produces overhead transparencies, produces audio and video recordings, and provides laminating services. Additionally, Media services lends audio-visual materials and equipment for short-term use to students and faculty.

DELTA STUDIES CENTER

The Delta Studies Center at Arkansas State University has been established to increase understanding and address needs of the seven-state Lower Mississippi River Delta, as well as to focus national and international scholarly attention on the region.

The Delta Studies Center works with all colleges and programs across campus to focus on and seek support for interdisciplinary studies and activities directed toward the people, institutions, economy, health care issues, history, folklore, culture, arts, and biological and physical environments characteristic of the Delta. Specific activities of the center include archival development; public service; dissemination of information; support for program development, teaching and applied research; and collaboration with other agencies and institutions in the seven-state region.

MUSEUM

Arkansas State University Museum is a general museum housed in the Museum Building connected to the west end of the Dean B. Ellis Library. Providing resource materials for teaching and research, it exhibits strong collections of Arkansas artifacts: birds, archaeological objects, minerals and fossils, mammals, Pioneer items, and military history. Arkansas Indian cultures—Quapaw, Osage, Caddo, Chickasaw, and Choctaw—as well as Southwest Indian cultures constitute multiple exhibits. The nationally known Lutterloh glass collection forms the nucleus of an extensive decorative arts collection. Dolls and toys extend the many historic collections.

The museum, accredited by the American Association of Museums, is a public as well as an institutional museum by classification. It is one of five accredited museums in the state and is open on a regular schedule Mondays through Fridays as well as Saturday and Sunday afternoons.

ARKANSAS HERITAGE SITES

Arkansas Heritage SITES (System Initiatives for Technical and Educational Support) at Arkansas State University develops and operates heritage sites of regional and national significance in the Arkansas Delta. These sites provide educational resources for formal and informal learning, including serving as laboratories for the Heritage Studies Ph.D. program. In addition, they serve as economic catalysts in communities where they are located by attracting heritage tourists from around the country. These sites currently include the Hemingway-Pfeiffer Museum and Educational Center in Piggott, the Southern Tenant Farmers Museum in Tyronza, and the Lakeport Plantation in Lake Village.

GENERAL INFORMATION

STUDENT'S RESPONSIBILITY

Each student should thoroughly study this **Graduate Bulletin** and become completely familiar with the organization and regulations of the Graduate School. Failure to do this may result in serious mistakes for which the student must be held fully responsible.

DEGREES OFFERED

Arkansas State University offers work leading to the following degrees with major fields or emphasis areas:

- Doctor of Education (Ed.D.)
 - Major in Educational Leadership
- Doctor of Philosophy (Ph.D.)
 - Majors in
 - Environmental Sciences
 - Heritage Studies
 - Molecular Biosciences
 - Minor in Statistics (Ph.D.)
- Doctor of Physical Therapy (D.P.T.)

- Specialist in Community College Teaching (S.C.C.T.)
 - Emphasis Areas in
 - Agricultural Education
 - Biology
 - Business Administration
 - Business Technology
 - Chemistry
 - English
 - History
 - Music Education
 - Physical Education
 - Political Science
 - Reading
 - Sociology
 - Communication Studies and Theatre
 - Vocational-Technical Administration
 - Community College Administration
- Specialist in Education (Ed.S.)
 - Majors in
 - Educational Leadership
 - Psychology and Counseling
 - Concentration in
 - Mental Health Counseling
 - School Psychology
 - Flex Track
 - Reading

- Master of Accountancy (M.A.cc)
- Master of Arts (M.A.)
 - Majors in
 - Art
 - Biological Sciences
 - Criminal Justice
 - English
 - History
 - Emphasis in
 - Public
 - Global
 - Political Science
 - Sociology
 - Communication Studies and Theatre
 - Emphasis Areas in
 - Communication Studies

Master of Arts in Teaching (M.A.T.)
 Master of Business Administration (M.B.A.)
 Concentration in
 Healthcare Administration
 International Business
 Logistics
 Management Information Systems
 Master of Communication Disorders (M.C.D.)
 Master of Engineering Management (M.E.M.)
 Master of Music (M.M.)
 Emphasis in
 Performance
 Composition
 Master of Music Education (M.M.E.)
 Master of Public Administration (M.P.A.)
 Master of Rehabilitation Counseling (M.R.C.)
 Master of Science (M.S.)
 Majors in
 Biology
 Chemistry
 College Student Personnel Services
 Computer Science
 Early Childhood Services
 Environmental Sciences
 Exercise Science
 Health Sciences
 Mathematics
 Sports Administration
 Master of Science in Agriculture (M.S.A.)
 Concentrations in
 Agricultural Business and Economics
 Agricultural Education
 Animal Science
 Plant and Soil Science
 Vocational-Technical Administration
 Master of Science in Education (M.S.E.)
 Majors in
 Curriculum and Instruction
 Early Childhood Education
 Educational Leadership
 Educational Theory and Practice
 Mid-Level Education
 Reading
 School Counseling
 Secondary Education Teaching Fields
 Majors in
 Biology
 Business Technology
 Chemistry
 English
 Mathematics
 Physical Education
 Social Science
 Special Education Instructional Specialist P-4
 Special Education Instructional Specialist 4-12
 Special Education - Gifted, Talented and Creative
 Master of Science in Mass Communications (M.S.M.C.)
 Majors in
 Journalism
 Radio-Television
 Master of Science in Nursing (M.S.N.)
 Majors in
 Adult Health Nursing
 Family Nurse Practitioner
 Nurse Anesthesia
 Master of Science in Social Work (M.S.W.)

Professional Science Masters (P.S.M.)
Major in
Biotechnology

Graduate Certificate
Addiction Studies
Aging Studies
Health Communications
Healthcare Management
Health Sciences Education
Mental Health Counseling
Student Affairs

The following degrees are available in a fully on-line delivery format through the ASU Large Scale Distance Education (LSDE) Program. Further information about the LSDE Program is available in a separate supplemental Graduate Bulletin and at the Program website at <http://degree.astate.edu/>.

Master of Science in Education (M.S.E.)
Curriculum and Instruction
Educational Leadership
Educational Theory and Practice
Special Education - Instructional Specialist Grades P-4
Special Education - Instructional Specialist Grades 4-12
Special Education - Gifted, Talented and Creative

Specialist in Education (Ed.S.)
Educational Leadership

ADMISSION

ADMISSION TO GRADUATE SCHOOL

The Graduate School is open to persons holding at least a bachelor's degree from an accredited college or university and whose undergraduate or graduate work has been of sufficient quality and scope to enable them to profitably pursue graduate study. Arkansas State University offers equal educational opportunity to all persons without regard to race, religion, sex, age, creed, color, national origin, or physical disability.

ACADEMIC RECORDS PRIVACY RIGHTS

Arkansas State University intends to comply fully with the Family Educational Rights and Privacy Act (FERPA) of 1974 which was designed to protect the privacy of education records, to establish the right of students to inspect and review their education records, and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings. Students also have the right to file complaints with FERPA office concerning alleged failures by the institution to comply with the Act.

Questions concerning the Family Education Rights and Privacy Act should be referred to the Registrar's Office.

ADMISSION OF STUDENTS FROM OTHER INSTITUTIONS

Graduate students transferring to Arkansas State University from other institutions must be in good standing with the institution from which they seek to transfer, must have a "B" average in all graduate work completed, and must meet Arkansas State University's criteria for admission to graduate study. For admission to a particular degree program, transferring graduate students must meet the established criteria of the degree program.

ADMISSION REQUIREMENTS

Please read the admission guidelines for the program in which you are interested. For specific questions or more details, view our Admission FAQs.

Unconditional Admission Requirements

- Complete online application and submit a nonrefundable \$30 fee.
- Official transcript(s) sent from the registrar of the college/university attended. Official transcripts are sealed transcripts sent from the sending institution.
- A valid teaching certificate
- No record as a felon or sex offender
- Have a baccalaureate degree from an accredited institution with a cumulative undergraduate grade point average (GPA) of at least 3.0 on a 4.0 scale, or have at least a 3.0 on graduate work and be in good standing with a graduate school from an accredited institution.
- Submit all documents to:
Large Scale Distance Education
P.O. Box 2520
State University, AR 72467
Fax: 870.972.3548

Applicants who do not qualify for unconditional admission may qualify for conditional admission (see requirements below).

Conditional Admission Requirements

Applicants who do not qualify for unconditional admission may apply for a conditional admission.

- Complete online application and submit a nonrefundable \$30 fee.

- Official transcript(s) sent from the registrar of the college/university attended. Official transcripts are sealed transcripts sent from the sending institution.
- A valid teaching certificate
- No record as a felon or sex offender
- Meet one of the following academic requirements:
 1. Have a baccalaureate degree from an accredited institution with a cumulative undergraduate grade point average (GPA) of at least 2.75 on a 4.0 scale, or
 2. Be in good standing with a graduate school from another accredited institution, or
 3. Have a baccalaureate degree from an accredited institution with a minimum cumulative undergraduate grade point average (GPA) of 2.50 on a 4.0 scale or 2.75 GPA on the last 60 hours. Admission with this grade point is contingent on a letter of recommendation from the school superintendent or principal.
- Have a baccalaureate degree from an accredited institution with a cumulative undergraduate grade point average (GPA) of at least 2.75 or be in good standing with a graduate school from another accredited institution.
- Conditional admission requires that the candidate make a grade of B or better during the first twelve hours of graduate work at Arkansas State University.
- Submit all documents to:

Large Scale Distance Education
P.O. Box 2520
State University, AR 72467
Fax: 870.972.3548
Transfer Credits

Up to nine graduate hours from ASU-Jonesboro or other higher education institutions may be credited toward a program. No course can be older than six years by graduation time. Transfer credit will be evaluated by the Director of the Program. To request prior credit be evaluated, please complete the Graduate Transfer Credit Evaluation Form and mail or fax it to:

Office of Admissions
P.O. Box 2520
State University, AR 72467
Phone: 866.881.3168
Fax: 870.972.3548

Additional Program-Specific Requirements

Master of Science in Education in Curriculum & Instruction

- Two years of teaching experience. Please print and complete the Years of Teaching Experience Verification Form.
- A written commitment from a building level administrator who will function as your mentor during the degree program. Applicants should review the qualifications and responsibilities with their chosen mentor prior to having the mentor complete the mentor form.

Master of Science in Education in Educational Leadership

- Two years of teaching experience. Please print and complete the Years of Teaching Experience Verification Form.
- A written commitment from a building level administrator who will function as your mentor during the degree program. Applicants should review the qualifications and responsibilities with their chosen mentor prior to having the mentor complete the mentor form.

Master of Science in Education in Educational Theory and Practice

- 2.75 GPA required

Master of Science in Education in Special Education Instructional Specialist P-4

- A written commitment from an educator who will function as your mentor during the degree program. Applicants should review the qualifications and responsibilities with their chosen mentor prior to having the mentor complete the mentor form.

Master of Science in Education in Special Educational Instructional Specialist 4-12

- A written commitment from an educator who will function as your mentor during the degree program. Applicants should review the qualifications and responsibilities with their chosen mentor prior to having the mentor complete the mentor form.

Programs of Study

Programs of study leading to Arkansas licensure are available in the following areas: Building-Level Administrator, Special Education Director, Gifted and Talented Director, Curriculum Director, Special Education P-4, and Special Education 4-12.

- An education-related master's degree from an accredited institution is a prerequisite for admission to all programs of study except Special Education P-4 and Special Education 4-12, which require the possession of an initial teaching license.
- Two years of teaching experience. Please print and complete the Years of Teaching Experience Verification Form.
- A written commitment from an educator who will function as your mentor during the degree program. Applicants should review the qualifications and responsibilities with their chosen mentor prior to having the mentor complete the mentor form.

For further information concerning admissions, contact the Large Scale Distance Education Office at 866.881.3168, or email (academicpartnerships@astate.edu) the Graduate Admission Coordinator.

Note: It will take approximately three weeks for ASU to make a decision on your application. If you have questions during that time, you can use our Self Service feature, which allows you to see when transcripts and teaching certificates reach our offices. When you receive your decision letter, it will provide instructions for enrolling yourself into the program and downloading the necessary software. If you have questions during this process, please call us at 1-866-621-8096.

Arkansas State University is authorized for operation as a postsecondary educational institution by the Tennessee Higher Education Commission. In order to view detailed job placement and completion information on the programs offered by Arkansas State University, please visit www.state.tn.us/thec and click on the Authorized Institutions Data button.

ACADEMIC POLICIES AND PROCEDURES

GRADUATE COURSES AND CREDIT

Graduate credit will be given only for courses described in this bulletin under the heading Graduate Course Descriptions. Master's degree candidates must complete a minimum of 18 semester hours in courses numbered at the 6000 level. For master's degrees requiring more than 30 hours, at least 50 percent of the credit hours must be completed at the 6000 level. A course completed at the 4000 level for undergraduate credit cannot be taken again at the 5000 level for graduate credit. No more than three semester hours of credit earned through independent study may be applied toward a graduate degree.

Graduate students enrolled in courses numbered 5000 through 5999 must do special work in addition to that required of undergraduates in the courses numbered 4000 through 4999. A masters degree program traditionally consists of courses numbered 5000 and 6000. Courses numbered 7000 and above are normally reserved for specialist and doctoral programs. Check the particular degree program section for program specific restrictions or deviations.

TRANSFER CREDIT

Subject to the approval of the student's adviser and the graduate dean, a student who has a "B" grade average or above in graduate work from another approved institution may be permitted to transfer a maximum of nine semester hours of credit. Only work with "B" or better grades earned at an accredited graduate school and acceptable toward a graduate degree at that institution will be considered for transfer. No correspondence courses may be transferred.

GRADING SYSTEM

The letters, A, B, C, P, D, F, FN, I, IP, and CR are used in grading, indicating the following qualities:

A	Excellent
B	Good
C	Fair
P	Pass
D & F	Failure
FN	Failure for Non Attendance
I	Incomplete
IP	In Progress (Thesis and Dissertation only)
CR	Credit Awarded for completed thesis/dissertation
NC	No Credit awarded for thesis/dissertation work

For the purpose of computing cumulative and collective grade averages, grade points are assigned as follows:

A	4
B	3
C	2
P	0
D	1
F	0

Students' grade point averages are computed by multiplying the number of hours credit of each grade by the grade points assigned to that grade and dividing the sum of these several products by the total number of hours in which the students were enrolled.

An incomplete grade not removed within one semester unless extenuating circumstances are provided in writing to the Graduate School, will be recorded as "F."

No grade below "C" will be accepted for graduate credit.

ELIGIBILITY FOR DEGREE

A cumulative graduate GPA of 3.00 or higher on all coursework used toward the graduate degree is required and a cumulative graduate GPA of 3.00 or higher on all coursework taken from the academic college of the graduate degree sought is required before a graduate degree can be awarded.

PROBATION

Any graduate student whose cumulative GPA on all courses taken for graduate credit falls below 3.00 will be placed on probation. Students may be removed from probation by raising their cumulative GPA to 3.00 or better. Failure to make a grade of "B" or better in each course taken while on probation will result in suspension from further graduate work if the student's cumulative GPA continues below 3.00. A graduate student on probation may not hold an assistantship and is not eligible for candidacy or graduation.

SUSPENSION

Any graduate student who receives a grade of "F" in any graduate-level course will be ineligible to register for further graduate work. A grade of "I" will be converted to "F" if it is not removed before the last day to withdraw during the next semester in which the student is enrolled at the university or within one calendar year if the student does not enroll.

READMISSION OF SUSPENDED STUDENTS

After one regular semester or full summer in suspended status, students may be readmitted on probation, but only upon recommendation of their adviser and department chair and with the approval of the dean of the Graduate School. Readmission to Graduate School does not imply readmission to a particular degree program. The student must reapply to the program.

GRADUATE SCHOOL APPEALS AND GRIEVANCE PROCESSES

Graduate student appeals and grievance processes are outlined in the ASU Student Handbook available in the Office of Student Affairs and reproduced below:

Student Rights Grievance Procedure

Step 1

Since the faculty has the primary responsibility for course development, course delivery, the assessment of student achievement, and the sanction for academic misconduct, any student who has a complaint related to an academic issue should first consult with the course instructor within ten (10) working days of the incident and try to resolve the complaint. If the grievance involves a faculty member who is no longer employed at the university, or with whom the student does not feel comfortable approaching the student should move to step two of this process. If the complaint is resolved, the grievance process ends.

Step 2

If the complaint is not resolved in step one, and if the student wishes to pursue the complaint further, the student shall consult with the department chair/unit supervisor within fifteen (15) working days of the academic incident. The appropriate chair/unit supervisor shall consult informally with the student and the individual against whom the complaint has been made to attempt to resolve the complaint. The chair/unit supervisor shall notify the student and the individual against whom the complaint has been made in writing of the resolution or lack thereof within ten (10) working days of the student's first consultation with the chair/unit supervisor. If the complaint is resolved, the grievance process ends.

Step 3

If the complaint is not resolved in step two, and if the student wishes to pursue the complaint

further, the student shall file a formal written complaint with the department chair/supervisor within thirty five (35) working days from the academic incident. The written complaint must specify the academic right(s) the student alleges has (have) been violated and must include:

- a. Date and details of the alleged violation;
- b. Any available evidence of the alleged violation;
- c. Names, addresses, and phone numbers of witnesses to the violation;
- d. The requested remedy to the alleged violation.

The chair/unit supervisor shall investigate the complaint using whatever processes are appropriate including, but not being limited to, written responses from or interviews with faculty members, other students, and other parties. The chair/unit supervisor shall notify the student and the individual against whom the complaint has been filed in writing of the chair/unit supervisor's finding and recommendation within ten (10) working days of receipt of the written complaint. If both parties in the complaint accept the recommendation, they will sign a statement to that effect and the grievance process ends. The chair/unit supervisor shall retain the written records of the process for five calendar years. Upon request, the chair/unit supervisor shall provide either or both parties with copies of all information gathered during the investigation.

Step 4

If the complaint is not resolved in step three, either party may request that the dean appoint a college hearing committee. The request for a college hearing committee review must be made in writing to the dean within ten (10) working days of completion step three in the process.

Complaints should be directed to the Dean of the Graduate School at:
Arkansas State University
Dean, Graduate School
PO Box 60
State University, AR 72467-0060
870-972-3029

For Tennessee residents, if a complaint is not settled at the institutional level, the student may contact the Tennessee Higher Education Commission, 404 James Robertson Parkway Nashville, TN 37243-0830. Telephone: 615-741-5293.

All grievances should first be taken to the student's graduate adviser, who will inform the student of the correct procedures to follow. Following proper channels for appeals and grievances is essential to obtain a timely and efficient resolution.

APPLICATION FOR THE DEGREE

All candidates are required to submit an intent to graduate notification for the degree and pay the graduation fee at the time they enroll for the final registration period before completing all requirements for the degree, except that students who expect to complete the requirements for the degree during the second summer term must submit an intent not later than the registration date for the first summer term. A new intent to graduate notification must be submitted if the degree is not completed in the term within which the original application was filed. Acceptance of candidates' intentions will be determined by the students' advisers and the graduate dean.

PLACEMENT ASSISTANCE

Arkansas State University does not have a policy with regards to offering placement assistance to students.

GRADUATE SCHOOL MASTER'S DEGREE POLICIES

GENERAL REQUIREMENTS

The program of study must include a minimum of 30 semester hours of graduate course-work and in the case of the Master of Arts, Master of Music Education, Master of Science, Master of Science in Agriculture and a Master of Science in Education in secondary teaching fields must include at least 21 semester hours in the major. (See major department section for specific degree requirements.)

TRANSFER CREDIT

Subject to the approval of the students' advisers and the graduate dean, master's students who have a "B" grade average or above in graduate work from another approved institution may be permitted to transfer a maximum of nine semester hours of credit. Only work with "B" or better grades earned at an accredited graduate school and acceptable toward a graduate degree at that institution will be considered for transfer.

TIME TO DEGREE

The time allowed for completion of the master's degree is six years, exclusive of time spent in the armed forces of the United States. Graduate work completed prior to six years from the students' date of completion of the degree cannot be used to satisfy degree requirements. Transfer credit taken prior to admission at Arkansas State University will be included in the six year limit.

GRADUATION POLICIES

Arkansas State University confers degrees and offers graduation ceremonies three times a year, in May, August and December. It is possible you will complete your degree requirements prior to the conferral date. If so, your degree will be conferred at the next available conferral date. You are welcome to participate in the graduation ceremony closest to your date after you complete your degree requirements.

All students are required to complete an Intent to Graduate form, which will be emailed to them, and submit the \$65 graduation fee, regardless of intent to participate in the graduation ceremony. Students will submit the Cap and Gown Form to order their regalia if participating in the graduation ceremony.

Students will be given the option to walk at the graduation ceremony; however, if final grades are not in at the time of graduation, a diploma will not be distributed that day. Diplomas will be mailed to students once final grades are in and verified.

Students not participating in the graduation ceremony should please notify ASU Registrar's office, and their diplomas will be mailed within the first business week following the posting of grades. Please ensure your correct mailing address is on file.

TUITION/FEES

U.S. Residents

Program Per Credit Hour Per Course Per Program									
	U.S. Resident Tuition	Required Fees*	Total	U.S. Resident Tuition	Required Fees*	Total	U.S. Resident Tuition	Required Fees*	Total
Post-Graduate									
Ed.S. Education Specialist Degree	\$224.64	\$16	\$240.64	\$673.92	\$48	\$721.92	\$6,739.20	\$480.00	\$7,219.20
Graduate									
MSE Curriculum & Instruction	\$224.64	\$16	\$240.64	\$673.92	\$48	\$721.92	\$8,087.04	\$576.00	\$8,663.04
MSE Educational Leadership	\$224.64	\$16	\$240.64	\$673.92	\$48	\$721.92	\$8,087.04	\$576.00	\$8,663.04
MSE in Gifted, Talented, and Creative	\$224.64	\$16	\$240.64	\$673.92	\$48	\$721.92	\$6,739.20	\$480.00	\$7,219.20
MSE Spec. Ed. P-4	\$224.64	\$16	\$240.64	\$673.92	\$48	\$721.92	\$8,087.04	\$576.00	\$8,663.04
MSE Spec. Ed. 4-12	\$224.64	\$16	\$240.64	\$673.92	\$48	\$721.92	\$8,087.04	\$576.00	\$8,663.04
MSE Theory and Practice	\$224.64	\$16	\$240.64	\$673.92	\$48	\$721.92	\$6,739.20	\$480.00	\$7,219.20
Programs of Study-Arkansas Residents Only									
Building-Level/Principal	\$224.64	\$16	\$240.64	\$673.92	\$48	\$721.92	\$4,043.52	\$288.00	\$4,331.52
Curriculum Director	\$224.64	\$16	\$240.64	\$673.92	\$48	\$721.92	\$5,391.36	\$384.00	\$5,775.36
Gifted, Talented Director	\$224.64	\$16	\$240.64	\$673.92	\$48	\$721.92	\$3,369.60	\$240.00	\$3,609.00
Special Education Director	\$224.64	\$16	\$240.64	\$673.92	\$48	\$721.92	\$4,043.52	\$288.00	\$4,331.52
Special Education Teacher P-4	\$224.64	\$16	\$240.64	\$673.92	\$48	\$721.92	\$4,717.44	\$336.00	\$5,053.44
Special Education Teacher 4-12	\$224.64	\$16	\$240.64	\$673.92	\$48	\$721.92	\$4,717.44	\$336.00	\$5,053.44
Gifted, Talented, and Creative Teachers	\$224.64	\$16	\$240.64	\$673.92	\$48	\$721.92	\$4,043.52	\$288.00	\$4,331.52

* Required Fees Charged	Per Hour
at Per Hour Rate	\$10
Information Tech	\$6

Non-U.S. Residents

Program	Per Credit Hour			Per Course			Per Program		
	U.S. Resident Tuition	Required Fees*	Total	U.S. Resident Tuition	Required Fees*	Total	U.S. Resident Tuition	Required Fees*	Total
Post-Graduate									
Ed.S. Education Specialist Degree**	\$449.28	\$16	\$465.28	\$1,347.84	\$48	\$1,395.84	\$13,478.40	\$480	\$13,958.40
Graduate									
MSE Curriculum & Instruction	\$449.28	\$16	\$465.28	\$1,347.84	\$48	\$1,395.84	\$16,174.08	\$576	\$16,750.08
MSE Educational Leadership	\$449.28	\$16	\$465.28	\$1,347.84	\$48	\$1,395.84	\$16,174.08	\$576	\$16,750.08
MSE in Gifted, Talented, and Creative	\$449.28	\$16	\$465.28	\$1,347.84	\$48	\$1,395.84	\$16,174.08	\$576	\$16,750.08
MSE Spec. Ed. P-4	\$449.28	\$16	\$465.28	\$1,347.84	\$48	\$1,395.84	\$16,174.08	\$576	\$16,750.08
MSE Spec. Ed. 4-12	\$449.28	\$16	\$465.28	\$1,347.84	\$48	\$1,395.84	\$16,174.08	\$576	\$16,750.08
MSE Theory and Practice	\$449.28	\$16	\$465.28	\$1,347.84	\$48	\$1,395.84	\$13,478.40	\$480	\$13,958.40

One-time graduation fee of \$65 (graduate) or \$45 (undergraduate) and non-refundable application fee of \$30 may be applicable.

All prices are subject to modification by the Board of Trustees for Arkansas State University. The university reserves the right to change the cost of tuition and fees at any time if such action is deemed necessary. The Arkansas State University System Faculty and Staff tuition waiver does not apply for any degrees offered through the Large Scale Distance Education initiative.

Programs of Study do not have a graduation fee.

Payment Information

Payments can be made in three ways:

- Online through your Self-Service Account
- Contacting the Cashier's Window at (870) 972-3847
- By mail:
 Large Scale Distance Education
 P.O. Box 1680
 State University, AR 72467

Refund Policy

Students must drop by 11:59 P.M. Central Time the day before the class begins to receive any credit/refund on tuition.

Lock-in Tuition Rate

To avoid future rate increases, students must pay the full program tuition/fees by June 1, 2011.

Tuition Grant/Scholarship Eligibility

To maintain eligibility for any grant/scholarship awarded through the Large Scale Distance Education program, in addition to any academic standard, students must remain continuously enrolled in courses through program completion.

First Course Free Scholarships will only cover the cost of tuition for that course. The student is still responsible for any

FREQUENTLY ASKED QUESTIONS (FAQS)

Below is a listing of frequently asked questions arranged by topic.

Admission FAQs

Where do I find the mycampus portal?

<https://mycampus.astate.edu/web/mycampus/home>. Alternately, this site can be reached from a quick link on the current student tab of the ASU homepage

What documents do I need to submit if I live in Tennessee?

Students who live in Tennessee will need to print out, fill out and fax the below 2 documents to 870-972-3917.

TN Enrollment Checklist (.pdf)

TN Enrollment Agreement (.pdf)

Note: Change in TN Licensure Policy (.pdf)

What do I do if I need to move my application term?

Applications are good for a year. If you are not able to start classes within one year of the date of your original application, you will need to complete a new application when you are ready to start courses. If you apply for one term, but need to change terms, we will need the request in writing via email to academicpartnerships@astate.edu. For example, if you apply seeking to start courses in January and are unable to start until April, your application is still valid. You merely need to email us your intent to change terms.

How long are test scores good for (ACT, SAT, ASSET, COMPAS)?

Test scores are good for 5 years. If your test score is older than 5 years, you will need to retake the exam.

Registration FAQs

How do I register for classes?

Students can register for courses inside the ASU portal, mycampus. Students will need to click on the Self Service tab. To avoid any trouble with registration, please check your account in Self Service so that you can take care of any holds before your assigned registration time. You can check your holds in Self Service by clicking on "Student and Financial Aid," "Student Records," and then "View Holds." An office and phone number should be displayed. If you find you have a hold, please call the number that is displayed so that you can find out the proper steps needed to take care of the hold.

You may also view the Registration Guide Slideshow for information on how to register.

Do I have to register for all of the courses at one time?

Registering for all courses available in the term will assist in your financial aid processing. If you are not receiving financial aid and are paying for courses individually, you will not be required to pay for those courses all at once. However, you can register for each one individually before the course deadline.

Whom do I contact if I am unable to log in to mycampus?

Students can contact the help desk [by email](#) or by phone at (866)986-2010.

Whom do I contact if I have changed my mind and can not participate in the program at this time?

Students who wish to withdraw from an Large Scale Distance Education Program will need to drop all but the last course in which they are registered. Once this step is complete, the student will need to email the Registrar, partnershipregistrar@astate.edu, confirming

that they wish to withdraw from the program completely.

How do I drop a course?

You may view the Course Drop Guide Slideshow for information on how to drop a course.

How do I request unofficial/official transcripts?

You can request both official and unofficial transcripts electronically, <http://www.astate.edu/a/registrar/tools-forms/transcripts.dot>.

Coursework FAQs

Can I email assignments directly to my teaching assistant?

No. The university requires a record of your assignment within the course. Submitting your assignment in the course shows documentation of completing course requirements.

Will I need to document sources in my assignments?

Yes. Please use APA (American Psychological Association) formatting guidelines for documenting sources.

Can I toggle in and out of my exam?

Once you begin, you cannot stop and start or navigate out of the exam.

What is scholarly writing?

Scholarly writing uses peer-reviewed sources and edited publications including journals and books. Peer-reviewed articles are reviewed or judged by a panel of experts, including scientific or scholarly peers.

How do I buy my textbooks?

Textbook information can be found, <http://www2.astate.edu/a/registrar/students/ap.dot>.

How do I know if one of my courses will transfer?

To receive credit for prior graduate work, you will need to submit an official transcript from the university you attended. You will also need to complete the Graduate Transfer Credit Evaluation Form and mail or fax it to:

Office of Admissions
P.O. Box 2520
State University, AR 72467
Fax: 870.972.3548

Once the form is received, the courses you wish to transfer will be evaluated. The Office of the Registrar will send you an email letting you know the amount of credit hours and the specific course(s) for which you have received credit.

When will I have access to my courses?

This information will be sent to your campus email account the Friday before classes begin, provided you have paid for the course.

How do I find out about the supervised internships?

Your first course contains a handbook and some videos which will explain your supervised internship in more detail. During your first course of the program there will be a list of activities made available to you through your Epic Player. You work on this list of items throughout the course of the program. You will not register for this course until the last course in your program

and you will need to enroll in that course at the beginning of your last semester even though it doesn't officially start until the last course of the semester. This will allow you time to start compiling your data and documents you have worked on prior to the internship course and some additional tasks during the internship course to create the portfolio.

What is Live Text?

Live Text is an on-line repository for students' assignments, portfolios, lesson plans and projects. More information is available from [ASU-Jonesboro Student Support](#).

Financial Aid FAQs

Is financial aid available?

Financial aid is available for qualified students.

When is the deadline to apply for financial aid?

Students should apply for financial aid as soon as possible. Students should allow up to 4-6 weeks for the financial aid process to be completed.

How do I start the financial aid process?

It's easy! [Follow these steps](#).

Do I need to register for my courses?

Yes. Students must register for at least two courses per semester for financial aid eligibility.

How do I receive my excess financial aid?

The [ASU Student Account Services office](#) will process excess financial aid.

Can I start my course if my financial aid process is in progress?

Courses must be paid for by the tuition deadline even if your financial aid has not arrived. No exceptions can be made to this policy.

How will I be contacted regarding my financial aid information?

The ASU financial aid office will communicate with students via their [Astate email account](#).

Who determines the amount of my loan?

Arkansas State University's Financial Aid & Scholarships Office determines loan amounts.

How can I get loan deferment information?

Students can obtain enrollment verifications in Banner Self-Service. This feature is located under the Student Tab. Under this tab select "Student Records." Click on the last choice, "Enrollment Verification through Student Clearinghouse." Outside agencies can obtain enrollment verifications from the Student Clearinghouse or by calling 703-742-4200.

Payment FAQs

How do I make a payment?

Students are encouraged to make payments via Self Service with credit card, debit card, or electronic check.

Students may also pay in person at the cashier's window located on the second floor of the Student Union or pay over the phone with a credit or debit card by calling 870-972-3847.

Students may mail a check or money order to:

(Please include Student ID number)

Student Account Services

Cashier's Window

P.O. Box 2640
State University, AR 72467

If you have any questions regarding your student account please contact Student Account Services at 870-972-2285.

How to pay online

Payments can be made online (24 hours a day, 7 days a week) by going to [MyCampus](#) and following these instructions:

1. At the MyCampus screen, Login using your User Name and Password
2. Click on Banner Self Service Icon or Finances Tab
3. Enter User ID and PIN
4. Click on Student
5. Click on Student Records
6. Click on Account Summary by Term
7. Scroll to bottom of the page and there will be a credit card payment link (you will click on this even if you are using an electronic check).
8. Click on myBill
9. Under Current Account Status, click on Make A Payment
10. On the right side of the screen, there will be a highlighted PAY under Action. Click Pay.
11. Choose method of payment and follow steps to complete transaction.

Graduation FAQs

Do I have to pay the \$65 graduation fee if I am not going to attend the ceremony?

Yes. The fee is assessed regardless of participation and covers the cost of posting your degree and maintaining the record.

What are the requirements for graduation?

All students who wish to graduate must register and pay for their graduation fee and submit the [Intent to Graduate](#) form online.

What happens if I fail to meet the deadline for submitting the Intent to Graduate form and fees?

You must reapply for graduation for the following semester and repay the graduation fee. Graduation fees are not refundable. All students must pay the graduation fee even if they are not attending the ceremony.

Technology FAQs

How do I activate my campus email and Digital ID?

Your email account is created when you are admitted to the program. To activate this email account, go to the [Automated Account Manager](#) and follow the instructions.

What is my PIN?

You will use two different PINs (Personal Identification Numbers) when applying for ASU Jonesboro Large Scale Distance Education programs. The first PIN is one you will choose when completing the application online. You will create it when logging into the Self-Service system. This PIN will be used each time you log back in to check the status of your application. The second PIN will be assigned to you when you are admitted to the program. The initial PIN is your date of birth in a MMDDYY format. Once this PIN is assigned, you will be able to change it to a more secure, secret number combination, and we encourage you to do so.

Do I have to use the University email?

Yes. Once you have been officially admitted into the program, you need to set up your

University email. All official communication will be sent only to this account.

How can I get technology support?

See the [technology support page](#) for all technical needs.

How do I navigate through the course?

You can navigate from the ASU Homepage via the course title on the right.

From the ASU Homepage:

1. Click once on Course Title (on the right).
2. Using the navigation tree on the left, click once on the Week in which you want to work.
3. Click once on the task you wish to complete (reading, lecture, etc).
4. Use the back and forward blue arrows in the top right corner of your screen to move forward and backward between screens.

The software remembers where you left off and will return you there the next time you visit the course. Use the arrows in the top left corner if you wish to move from that place in the course.

How do I navigate through the lectures?

Use the blue arrow key located at the top right corner to navigate through the lectures. The blue arrow key will allow you to view the weekly lectures from start to finish. Written transcripts of lectures and slides can be located by clicking on Resources in the Course Map.

How do I print materials from my course?

Open the document you want to print and save it to your desktop. From there, you can print it.

Where are the course expectations located?

Course expectations are located in the syllabus of each course.

How do I expand discussion threads?

Click on the arrows located to the right of the discussion board window so that the arrows point down to expand the threads.

Whom do I contact for questions about assignment and course content?

You will email your instructional associate with your questions.

How long will I be able to view my course material once I have completed the course?

After the course is over, students will have access for an additional two weeks. You should take this opportunity to save any documents you might need in the future.

What are the computer/technology skill requirements for the Epic Learning Management System?

1. You will need regular access to a computer with an Internet connection. The minimum computer requirements for the virtual classroom are:
 - Windows 2000/XP/Vista/Windows 7 / Mac OS 9 or better / Linux
 - Any current Flash-compliant browser (eg. Internet Explorer 7 or Firefox 3.0)
 - 512 MB of RAM, 1 GB or more preferred
 - Broadband connection required – courses are heavily video intensive
 - Video display capable of high-color 16-bit display – 1024 x 768 or higher resolution
 - A sound card and speakers or headphones
 - Current anti-virus software must be installed and kept up to date

Some classes may have specific class requirements for additional software. These requirements will be listed on the course offerings page.

Most home computers purchased within the last 3-4 years meet or surpass these requirements.

2. You will need some additional free software for enhanced web browsing. Ensure that you download the free versions of the software.

- [Adobe Reader](#)
- [Adobe Flash Player](#)

3. At a minimum, you must have Microsoft Office 2003, XP, 2007 or [OpenOffice](#). Microsoft Office is the standard office productivity software utilized by faculty, students, and staff. Microsoft Word is the standard word processing software, Microsoft Excel is the standard spreadsheet software, and Microsoft PowerPoint is the standard presentation software. Copying and pasting, along with attaching/uploading documents for assignment submission, will also be required.

If you do not have Microsoft Office, you can check with the bookstore to see if they have any student copies.

COLLEGE OF EDUCATION

MISSION STATEMENT

The faculty of the College of Education teach, conduct research, and provide community and professional service in the areas of pedagogy, behavioral sciences, physical education and leisure studies, and advanced education-related professional studies. Instructional programs are offered within a student-centered organizational context that values diversity, innovation, and professional reflection; these programs are delivered by a faculty committed to the beliefs that (a) every student can learn, and (b) teachers themselves model commitment to learning by visibly demonstrating their own continuing personal and professional growth.

The College of Education offers work leading to the following graduate degrees with emphasis areas as noted:

- A. Doctor of Education Degree in Educational Leadership
- B. Specialist in Community College Teaching Degree
 - 1. Physical Education
 - 2. Reading
 - 3. Community College Administration
- C. Specialist in Education Degree
 - 1. Educational Leadership
 - 2. Psychology and Counseling
 - 3. Reading
- D. Master of Arts in Teaching Initial Licensure
- E. Master of Rehabilitation Counseling Degree
- F. Master of Science in College Student Personnel Services
- G. Master of Science in Early Childhood Education
- H. Master of Science in Exercise Science
- I. Master of Science in Education Degree
 - 1. School Counseling
 - 2. Early Childhood Education
 - 3. Educational Leadership
 - 4. Curriculum and Instruction
 - 5. Theory and Practice
 - 6. Mid-Level Education
 - 7. Physical Education
 - 8. Reading
 - 9. Special Education
 - a. Instructional Specialist Grades P-4
 - b. Instructional Specialist Grades 4-12
 - c. Gifted, Talented, and Creative
- J. Master of Science in Sports Administration
- K. Certificate in Mental Health Counseling

All programs listed above are governed by the general requirements for graduate degrees conferred by the Graduate School unless specific requirements are designated.

GRADUATE COURSES AND CREDIT

Graduate students enrolled in courses numbered 5000 through 5999 must do special work in addition to that required of undergraduates in the courses numbered 4000 through 4999. Courses numbered 6000 or above are open to fully qualified graduate students only. Except for the introductory courses in Community College Teaching (CCED 7003 and CCED 7013), and the foundation courses in Educational Administration (EDFN 7773 and EDFN 7783), enrollment in 7000 level courses is restricted to those students who have been officially admitted to pursue the Specialist in Education or the Specialist in Community College Teach-

ing degree and will not count toward the master's degree. Exceptions may be made for those holding an appropriate master's degree in a relevant field as accepted by the Department of Educational Leadership, Curriculum and Special Education. Enrollment in 7000-level courses with COUN and PSY prefixes requires admission to the Ed.S in Psychology and Counseling, unconditional admission to another university's accredited post-master degree program with a major in psychology or counseling, or (with permission) admission to the Ed.S in Educational Leadership, the Specialist in Community College Teaching Program, or the Ed.D in Educational Leadership. Enrollment in 8000 level courses is restricted to those who have been admitted to pursue doctoral degrees.

SPECIALIST IN EDUCATION DEGREE WITH A MAJOR IN EDUCATIONAL LEADERSHIP

Purpose of the Degree

The Specialist in Education degree (Ed.S.) with a major in Educational Leadership offers educators a program designed to improve their general educational and specific professional competencies as leaders in the public school systems. The Specialist Degree program is designed to provide study beyond the Master's degree and is based on recommendations from professional organizations and accrediting associations. Candidates complete performance-based activities in P-12 school sites and related settings.

Superintendency Track

Admission Requirements

To be considered for the Specialist Degree-Superintendency track, each candidate must have, in addition to the admission requirements of the Graduate School, the following:

1. At least a 3.25 GPA in a master's degree from an accredited institution and program.
2. Three years of experience as a certified teacher in an educational institution.
3. A current state-issued teaching license.
4. A written commitment from a practicing central office administrator who will serve as a mentor during this program.

Program Of Study

1. ELAD 7013 School Personnel Administration
2. ELAD 7023 School Business Management
3. ELAD 7033 Contemporary Issues
4. ELAD 7043 Management of Operational Systems for Learning
5. ELAD 7073 Schooling in a Pluralistic Society
6. ELAD 7103 School District Administration
7. ELCI 7523 Curriculum Theory and Practice
8. ELFN 7583 Evaluation of Educational Programs and System
9. ELAD 7473 Field Study
- 10..ELAD 7493 Supervised Internship

(The internship must be completed during the semester in which a candidate completes the degree.)

Total Required Hours: 30

Assessment

Each candidate is required to compile a portfolio while completing the degree. This portfolio constitutes the exit assessment. All candidates for the Ed.S. degree in Educational Leadership seeking

district administrator licensure must have a standard building-level administrator license or a standard program administrator and must pass the appropriate examination (s) required by the state(s) in which licensure is sought. A copy of the scores should be sent to Arkansas State University.

MSE DEGREE: EDUCATIONAL THEORY AND PRACTICE

ONLINE Large Scale Distance Education Program

The online Master of Science in Education Degree with a Major in Educational Theory and Practice is a 30 hour program consisting of the following courses:

1. ELSE 5733 Gifted Children in the Regular Classroom
2. ELSE 6053 Educational Procedures for Individuals with Mild Disabilities
3. ELFN 6763 Philosophies of Education
4. ELAD 6003 School and Community Relations
5. ELCI 6063 Curriculum Management
6. ELCI 6533 Theories of Instruction: Broadening the Instructional Repertoire
7. ELFN 6773 Introduction to Statistics and Research
8. ELCI 6043 Reflective Teaching
9. TE 6263 Teachers as Professionals: Working toward National Teaching Standards
10. ELCI 6773 National Teaching Standards Capstone Experience

- There are no specific pre-requisite courses for the degree.
- All courses required for completing the MSE in Theory and Practice are scheduled in a pre-determined sequence and will be available online at the appropriate time. Students who adhere to the schedule should be able to complete the program in 18 months. If a candidate finds it necessary to deviate from the schedule, he/she will be able to re-enter the sequence at any time in that a candidate has six years to complete the degree.
- Admission criteria are to hold a current state-issued teaching license, have at least a 2.75 GPA on undergraduate work or at least a 3.0 in the last 60 hours, must not be a felon.
- ASU-Jonesboro will be using the web delivery platform supplied by Higher Education Holdings in Dallas, Texas. This platform allows synchronous and asynchronous interactions, streaming video, and electronic discussion boards. Students will also interact via e-mail, telephone, and fax.
- Computer requirements include Ethernet, cable, DSL, or public wireless hotspot (Dial up will not work.); Windows XP or Windows Vista; any process of 1.2GHZ or faster; 512MB for XP or 1GB for Vista; minimum of 20GB available free disk space; display resolution of 1024x768 minimum; CD/DVD .
- The capstone experience, which serves as the comprehensive examination for the degree, focuses on developing descriptive, analytical, and reflective writing as preparatory for the National Board portfolio.
- All students must complete a portfolio that is a culmination of authentic performance-based assessments completed throughout the program. Some examinations will be taken online while others will require the student to go to a location where the examination will be proctored.

MSE DEGREE: EDUCATIONAL LEADERSHIP

ONLINE Large Scale Distance Education Program

The online Master of Science in Education Degree with a Major in Educational Leadership is a 36 hour program consisting of the following courses:

1. ELFN 6773 Introduction to Statistics and Research

2. ELFN 6763 Philosophies of Education
3. ELAD 6103 Ethical Leadership
4. ELAD 6073 School Law
5. ELAD 6003 School and Community Relations
6. ELAD 6033 Administration and Supervision of Special Education
7. ELAD 6053 Planning and Resource Allocation
8. ELCI 6533 Theories of Instruction
9. ELCI 6083 Supervision and Evaluation of Teaching
10. ELCI 6063 Curriculum Management
[One of the following curriculum courses]
11. ELCI 6323 Elementary School Curriculum
12. ELCI 6423 Middle School Curriculum
13. ELCI 6523 Secondary School Curriculum **AND**
14. ELAD 6593 Supervised Internship

- There are no specific pre-requisite courses for the degree.
- All courses required for completing the degree are scheduled in a pre-determined sequence and will be available online at the appropriate time. Students who adhere to the schedule should be able to complete the program in 18 months. If a candidate finds it necessary to deviate from the schedule, he/she will be able to re-enter the sequence at any time in that a candidate has six years to complete the degree.
- Admission criteria are to hold a current state-issued teaching license, have at least two years of teaching experience, have at least a 2.75 GPA on undergraduate work or at least a 3.0 in the last 60 hours, must not be a felon.
- ASU-Jonesboro will be using the web delivery platform supplied by Higher Education Holdings in Dallas, Texas. This platform allows synchronous and asynchronous interactions, streaming video, and electronic discussion boards. Students will also interact via e-mail, telephone, and fax.
- Computer requirements include Ethernet, cable, DSL, or public wireless hotspot (Dial up will not work.); Windows XP or Windows Vista; any process of 1.2GHZ or faster; 512MB for XP or 1GB for Vista; minimum of 20GB available free disk space; display resolution of 1024x768 minimum; CD/DVD .
- The capstone experience, which serves as the comprehensive examination.
- All students must complete a portfolio on the LiveText digital format. This portfolio is a culmination of authentic performance-based assessments completed throughout the program. Some examinations will be taken online while others will require the student to go to a location where the examination will be proctored.

MSE DEGREE: CURRICULUM AND INSTRUCTION

ONLINE Large Scale Distance Education Program

The online Masters of Science in Education Degree with a Major in Curriculum and Instruction is a 36 hour program consisting of the following courses:

1. ELFN 6773 Introduction to Statistics and Research
2. ELFN 6763 Philosophies of Education
3. ELAD 6103 Ethical Leadership
4. ELAD 6073 School Law
5. ELAD 6003 School and Community Relations
6. ELCI 6533 Theories of Instruction
7. ELCI 6083 Supervision and Evaluation of Teaching
8. ELCI 6063 Curriculum Management
9. ELCI 6323 Elementary School Curriculum

10. ELCI 6423 Middle School Curriculum
11. ELCI 6523 Secondary School Curriculum
12. ELCI 6493 Supervised Internship

- There are no specific pre-requisite courses for the degree.
- All courses required for completing the degree are scheduled in a pre-determined sequence and will be available online at the appropriate time. Students who adhere to the schedule should be able to complete the program in 18 months. If a candidate finds it necessary to deviate from the schedule, he/she will be able to re-enter the sequence at any time in that a candidate has six years to complete the degree.
- Admission criteria are to hold a current state-issued teaching license, have at least two years of teaching experience, have at least a 2.75 GPA on undergraduate work or at least a 3.0 in the last 60 hours, must not be a felon.
- ASU-Jonesboro will be using the web delivery platform supplied by Higher Education Holdings in Dallas, Texas. This platform allows synchronous and asynchronous interactions, streaming video, and electronic discussion boards. Students will also interact via e-mail, telephone, and fax.
- Computer requirements include Ethernet, cable, DSL, or public wireless hotspot (Dial up will not work.); Windows XP or Windows Vista; any process of 1.2GHZ or faster; 512MB for XP or 1GB for Vista; minimum of 20GB available free disk space; display resolution of 1024x768 minimum; CD/DVD .
- The capstone internship experience serves as the comprehensive examination for the degree.
- All students must complete a portfolio on the LiveText digital format. This portfolio is a culmination of authentic performance-based assessments completed throughout the program. Some examinations will be taken online while others will require the student to go to a location where the examination will be proctored.

MSE SPECIAL EDUCATION--INSTRUCTIONAL SPECIALIST GRADES P- 4

ONLINE Large Scale Distance Education Program

The online Master of Science in Education Degree with a Major in Special Education—Instructional Specialist Grades P-4 is a 36 hour program consisting of the following courses:

1. ELSE 6053 Educational Procedures for Individuals with Mild Disabilities
2. ELSE 6023 Characteristics of Individuals with Disabilities
3. ELSE 5743 Assessment for the Young Child with Exceptionalities
4. ELFN 6763 Philosophies of Education
5. ELSE 5753 Methods of Working with Young Children with Exceptionalities
6. ELSE 5083 Collaboration for Special Education Service Delivery
7. ELSE 6073 Educational Procedures for Individuals with Moderate-Profound Disabilities
8. ELFN 6773 Introduction to Statistics and Research
9. ELAD 6423 Special Education Law
10. ELSE 6813 Laboratory Experiences I P-4
11. ELSE 6823 Laboratory Experiences II P-4
12. ELSE 5033 Behavior Intervention and Consultation

- There are no specific pre-requisite course for the degree.
- All courses for completing the degree are scheduled in a predetermined sequence and will be available online at the appropriate time. Students who adhere to the schedule should be able to complete the program in 18 months. If a candidate finds it necessary to deviate from the schedule, he/she will be able to re-enter the

sequence at any time in that a candidate has six years to complete the degree.

- Admission criteria are to hold a current state-issued teaching license, and have at least a 2.75 GPA on undergraduate work or at least a 3.0 in the last 60 hours, must not be a felon.
- ASU-Jonesboro will be using the web delivery platform supplied by Higher Education Holdings in Dallas, Texas. This platform allows synchronous and asynchronous interactions, streaming video, and electronic discussion boards. Students will also interact via e-mail, telephone, and fax.
- Computer requirements include Ethernet, cable, DSL, or public wireless hotspot (Dial up will not work.); Windows XP or Windows Vista; any process of 1.2GHZ or faster; 512MB for XP or 1GB for Vista; minimum of 20GB available free disk space; display resolution of 1024x768 minimum; CD/DVD.
- The capstone internship experience serves as the comprehensive examination for the degree.
- All students must complete a portfolio on the LiveText digital format. This portfolio is a culmination of authentic performance-based assessments completed throughout the program. Some examinations will be taken online while others will require the student to go to a location where the examination will be proctored.

MSE SPECIAL EDUCATION--INSTRUCTIONAL SPECIALIST GRADES 4-12

ONLINE Large Scale Distance Education Program

The online Master of Science in Education Degree with a Major in Special Education—Instructional Specialist Grades 4-12 is a 36 hour program consisting of the following courses:

1. ELSE 6053 Educational Procedures for Individuals with Mild Disabilities
2. ELSE 5043 Educational Diagnosis and Assessment in Special Education
3. ELFN 6763 Philosophies of Education
4. ELSE 6063 Educational Procedures for Individuals with Emotional and Behavior Disorders
5. ELSE 5083 Collaboration for Special Education Service Delivery
6. ELSE 6073 Educational Procedures for Individuals with Moderate-Profound Disabilities
7. ELFN 6773 Introduction to Statistics and Research
8. ELAD 6423 Special Education Law
9. ELSE 6853 Laboratory Experiences I 4-12
10. ELSE 6863 Laboratory Experiences II 4-12
11. ELSE 5033 Behavior Intervention and Consultation
12. ELSE 6023 Characteristics of individuals with Disabilities

- There are no specific pre-requisite courses for the degree.
- All courses for completing the degree are scheduled in a predetermined sequence and will be available online at the appropriate time. Students who adhere to the schedule should be able to complete the program in 18 months. If a candidate finds it necessary to deviate from the schedule, he/she will be able to re-enter the sequence at any time in that a candidate has six years to complete the degree.
- Admission criteria are to hold a current state-issued teaching license, and have at least a 2.75 GPA on undergraduate work or at least a 3.0 in the last 60 hours, must not be a felon.
- ASU-Jonesboro will be using the web delivery platform supplied by Higher Education Holdings in Dallas, Texas. This platform allows synchronous and asynchronous interactions, streaming video, and electronic discussion boards. Students will also interact via e-mail, telephone, and fax.

- Computer requirements include Ethernet, cable, DSL, or public wireless hotspot (Dial up will not work.); Windows XP or Windows Vista; any process of 1.2GHZ or faster; 512MB for XP or 1GB for Vista; minimum of 20GB available free disk space; display resolution of 1024x768 minimum; CD/DVD .
- The capstone internship experience serves as the comprehensive examination for the degree.
- All students must complete a portfolio on the LiveText digital format. This portfolio is a culmination of authentic performance-based assessments completed throughout the program. Some examinations will be taken online while others will require the student to go to a location where the examination will be proctored.

MSE SPECIAL EDUCATION--INSTRUCTIONAL SPECIALIST GIFTED, TALENTED, AND CREATIVE

ONLINE Large Scale Distance Education Program

The online Master of Science in Education Degree with a Major in Special Education— Gifted, Talented, and Creative is a 30 hour program consisting of the following courses:

1. ELSE 5703 Identification, Nature, and Needs of the Gifted, Talented, and Creative
2. ELSE 5713 Educational Procedures and Materials for the Gifted, Talented, and Creative
3. ELSE 5723, Assessment for Programming in the Classroom
4. ELSE 5813 Current Issues in Gifted Education
5. ELSE 6033 Affective Programming in the Classroom
6. ELSE 6433 Creativity
7. ELFN 6763 Philosophies of Education
8. ELFN 6773 Introduction to Statistics and Research
9. ELSE 6833 Practicum for Gifted, Talented, and Creative (Internship)
10. ELSE 6843 Capstone: Advanced Practicum for Gifted, Talented, and Creative

- There are no specific pre-requisite course for the degree.
- All courses for completing the degree are scheduled in a predetermined sequence and will be available online at the appropriate time. Students who adhere to the schedule should be able to complete the program in 18 months. If a candidate finds it necessary to deviate from the schedule, he/she will be able to re-enter the sequence at any time in that a candidate has six years to complete the degree.
- Admission criteria are to hold a current state-issued teaching license, have at least two years of teaching experience, have at least a 2.75 GPA on undergraduate work or at least a 3.0 in the last 60 hours, must not be a felon.
- ASU-Jonesboro will be using the web delivery platform supplied by Higher Education Holdings in Dallas, Texas. This platform allows synchronous and asynchronous interactions, streaming video, and electronic discussion boards. Students will also interact via e-mail, telephone, and fax.
- Computer requirements include Ethernet, cable, DSL, or public wireless hotspot (Dial up will not work.); Windows XP or Windows Vista; any process of 1.2GHZ or faster; 512MB for XP or 1GB for Vista; minimum of 20GB available free disk space; display resolution of 1024x768 minimum; CD/DVD.
- The capstone internship experience serves as the comprehensive examination for the degree.
- All students must complete a portfolio on the LiveText digital format. This portfolio is a culmination of authentic performance-based assessments completed throughout the program. Some examinations will be taken online while others will require the student to go to a location where the examination will be proctored.

COLLEGE OF EDUCATION GRADUATE COURSE DESCRIPTIONS

Curriculum and Instruction

ELCI 6043 Reflective Teaching A focus on assisting teachers to enhance their reflective skills via observation data collection techniques. This course is restricted to students in the MSE in Educational Theory and Practice or with permission from the course instructor.

ELCI 6063 Curriculum Management Presents perspectives, skills, and processes necessary for administrators to manage district and building level curriculum and to formalize the curriculum decision-making process.

ELCI 6083 Supervision and Evaluation of Teaching This course combines attributes of supervising teaching with the formal aspects of teacher evaluation. Emphasis is upon adult development, clinical supervision, and evaluation process and models extant in public schools.

ELCI 6323 Elementary School Curriculum This course stresses principles and criteria for the selection and organization of instructional materials and activities for the elementary school.

ELCI 6423 Middle School Curriculum A practical and contemporary study of the organization and development of middle school curricula. Emphasis is on the study of subject field content trends, scheduling, curriculum scope and sequence, and student activities.

ELCI 6493 Curriculum Internship This capstone course provides students with practical hands-on clinical experience in a school setting. The course will focus on authentic problems and activities that require students to demonstrate dispositions, skills, and practices integral to the performance of the curriculum specialist.

ELCI 6523 Secondary School Curriculum Curriculum planning, improvement, and evaluation in the secondary schools. Emphasis upon the selection and organization of content, the study of factors affecting curriculum revision, and current issues of curriculum development in the modern secondary school.

ELCI 6533 Theories of Instruction A review of learning theories followed by an intensive study of various models of teaching available to the classroom teacher with emphasis upon mastery of selected models.

ELCI 6763 National Boards Teacher Certification Experiential Learning This course may be used to provide graduate credit for Candidates receiving recommendations for three hours of graduate credit from the American Council on Education (ACE) for completing the process (i.e. having ten Scorable entries) for National Boards Teacher Certification. <https://apps.nbpts.org/ace/begin.cfm>

ELCI 6766 National Boards Teacher Certification Experimental Learning This course may be used to provide graduate credit for candidates receiving recommendations for six hours of graduate credit from the American Council on Education (ACE) for receiving National Boards Teacher Certification. <https://apps.nbpts.org/ace/begin.cfm>

ELCI 6773 National Teaching Standards Capstone Experience Capstone experience designed to help teachers develop descriptive, analytical, and reflective thinking and writing skills that demonstrate application of the National Board's five core propositions. ELCI 6773 is the last course students take in the MSE in Educational Theory and Practice. All other courses required for this program are prerequisites for ELCI 6773. This course is

limited to students enrolled in the MSE in Educational Theory and Practice.

ELCI 7523 Curriculum Theory and Practice A study of current curriculum innovations and their underlying theoretical bases Emphasis is given to current research on effective schools and to the translation of effective curriculum designs into practice Prerequisite: completion of an appropriate master's degree in educational administration or curriculum and instruction

Educational Leadership

ELAD 6003 School and Community Relations A study of concepts, programs and procedures for establishing and maintaining positive relations between the school, its constituents, and related agencies Areas covered include media and public relations, publications, community and parental involvement Special emphasis is on transitional student support services through interagency collaboration with non-school agencies such as social services, law enforcement, and providers of direct services to persons with disabilities.

ELAD 6033 Administration and Supervision of Special Education This course will provide an in-depth study of and an exploration into the administrative processes of special education.

ELAD 6053 Planning and Resource Allocation This course addresses planning and resource allocation in public schools Special attention is given to site-based management responsibilities of the principal.

ELAD 6073 School Law A study of the legal aspects of education for the purpose of familiarizing school personnel with the legal features of school organization and administration The course will consider constitutional and statutory provisions, but the major emphasis will be directed to the study of court decisions relating to education.

ELAD 6103 Ethical Leadership This course presents an overview of educational administration for practitioners within the context of ethical and professional behavior.

ELAD 6423 Special Education Law A study of the legal aspects of special education with emphasis given to the following six principles of special education law: (1) zero project, (2) nondiscriminatory classification, (3) individualized and appropriate education, (4) least restrictive placement, (5) due process, and (6) parent participation

ELAD 6593 Supervised Internship This capstone course provides students with practical hands-on clinical experience in a school setting The course will focus on authentic problems and activities that require students to demonstrate leadership skills, and practices integral to the performance of the school administrator at the building level.

ELAD 7013 School Personnel Administration An examination of emerging professional responsibilities and ethical practices; current selection, retention, and promotion practices; and designs for salary schedules and fringe benefits

ELAD 7023 School Business Management A consideration of systems and procedures for accounting, budget planning and preparation, auditing, purchasing, and bonding Prerequisite: completion of a master's degree in the area of educational administration or curriculum and instruction, and ELAD 6053

ELAD 7033 Contemporary Issues in American Education Analysis of significant contemporary issues confronting American education

ELAD 7043 Management of Operational Systems for Learning A comprehensive

study of educational facilities, transportation, and food services programs for school district administrators. Administrators learn to use data logically and systematically to provide effective services and make decisions.

ELAD 7073 Schooling in a Pluralistic Society An examination of diverse cultural backgrounds represented in the nation's schools. Emphasis is placed on understanding educational and cultural issues along with identifying agencies and programs that are designed to facilitate and nurture learning environments.

ELAD 7103 School District Administration An examination of the effective performance patterns for school district superintendents with emphasis given to the relationships among the local board of education, superintendent, school personnel, and the community.

ELAD 7473 Field Study An intensive study of a selected and approved administrative problem

ELAD 7493 Supervised Internship A supervised clinical experience in a school district with emphasis on authentic problems and activities that require students to demonstrate leadership, skills, and practices integral to the performance of the school district administrator. Prerequisite: Completion of all required program coursework and/or permission of department chair.

Educational Foundations

ELFN 6763 Philosophies of Education Presuppositions of various philosophies with emphasis on the implications of these presuppositions on educational theory and practice

ELFN 6773 Introduction to Statistics and Research An introductory course in methods and techniques of research, and the statistical treatment and interpretation of research data

ELFN 7583 Evaluation of Educational Programs and Systems This course examines various techniques of program analysis and evaluation for individual schools and for the total school system

Special Education

ELSE 5033 Behavior Intervention and Consultation Techniques of systematic behavioral analysis and intervention for students at-risk for school failure or students with disabilities Emphasis is placed on both direct and consultative interventions.

ELSE 5043 Educational Diagnosis and Assessment in Special Education A study of the principles and practices for assessment and identification of individuals with disabilities Administration of formal and informal assessment instruments, and interpretation and reporting of assessment data is emphasized.

ELSE 5083 Collaboration for Special Education Service Delivery A study of the team planning process, working with families, and service delivery options for special education, including special class placement, consultation, and collaborative teaching.

ELSE 5703 Identification, Nature, and Needs of the Gifted, Talented, and Creative A comprehensive study of gifted, talented and creative learners including characteristics, Identification procedures, appropriate educational services, and social needs of this population in a variety of educational settings.

ELSE 5713 Educational Procedures and Materials for the Gifted, Talented, and Creative Focus is on current theory and practice in planning educational programs for gifted, talented, and creative students.

ELSE 5723 Assessment for Programming for Gifted, Talented, and Creative Review and administration of assessment instruments for the purpose of preliminary screening, identification, and differentiating programming for the gifted, talented, and creative.

ELSE 5733 Gifted Children in the Regular Classroom A study of effective strategies used by regular classroom teachers to serve learning needs of gifted. Specific topics related to giftedness will be studied including characteristics, identification, and differentiated instruction.

ELSE 5743 Assessment of Young Children with Exceptionalities A study of evaluative and diagnostic instruments and procedures used with young exceptional children from birth to five years of age.

ELSE 5753 Methods for Working with Young Children with Exceptionalities A study of current theories, practices, and procedures used to develop programs for exceptional children from birth to five years of age.

ELSE 5813 Current Issues in Gifted Education An examination of research and theory related to giftedness, and analysis of data-driven decision-making for effective classroom practice for gifted students.

ELSE 6023 Characteristics of Individuals with Disabilities Advanced in-depth study designed to develop knowledge of the characteristics and issues related to individuals with disabilities.

ELSE 6033 Affective Programming in the Classroom An in-depth study of the social and emotional needs of children who have diverse learning needs.

ELSE 6053 Educational Procedures for Individuals with Mild Disabilities A study of models for the planning and delivering of instruction to students with disabilities who require an individualized general curriculum Includes techniques and materials for teaching reading, math and writing

ELSE 6063 Educational Procedures for Children with Emotional and Behavioral Disorders Theoretical orientations and specific procedures for providing services to children with emotional problems

ELSE 6073 Educational Procedures for Individuals with Moderate-Profound Disabilities A study of the basic methods and materials to facilitate skill development for individuals who require an individualized functional independent living curriculum

ELSE 6423 Special Education Law A study of the legal aspects of special education with emphasis given to the following six principles of special education law: (1) zero project, (2) nondiscriminatory classification, (3) individualized and appropriate education, (4) least restrictive placement, (5) due process, and (6) parent participation

ELSE 6433 Creativity An in-depth examination of creativity as a meaningful curriculum effort for the education of creative students. Emphasis is on the theoretical aspects of creative process, creative product, and practical application of theory to foster creativity in the classroom.

ELSE 6813 Laboratory Experiences I P-4 A series of field-based experiences in a P-4 special education classroom setting, designed to provide students opportunities to work with children with disabilities. Emphasis is focused on practical application of theoretical methods. Prerequisites: Successful completion of required Praxis II exams and permission from advisor.

ELSE 6823 Laboratory Experiences II P-4 A series of field-based experiences designed as a continuation of ELSE 6813. Prerequisites: ELSE 6813 and permission of advisor.

ELSE 6833 Practicum for Gifted, Talented, Creative Learning experiences are provided which incorporate skills in classroom organization, management, planning, and teaching in a field setting for gifted, talented, creative. Permission required by program director.

ELSE 6843 Advanced Practicum for Gifted, Talented, Creative A focus on innovative teaching, research, program evaluation, and collaboration with stakeholders to meet the needs of gifted, talented, and creative students. Permission of program director required.

ELSE 6853 Laboratory Experiences I 4-12 A series of field-based experiences in a 4-12 special education classroom setting, designed to provide students opportunities to work with students with disabilities. Emphasis is focused on practical application of theoretical methods. Prerequisites: Successful completion of required Praxis II exams.

ELSE 6863 Laboratory Experiences II 4-12 A series of field-based experiences designed as a continuation of ELSE 6853. Prerequisites: ELSE 6853 and permission from advisor.

Teacher Education

TE 6263 Teachers as Professionals; Working Toward National Board of Professional Teaching Standards Emphasis on the National Board of Teaching Standards (NBPTS) to improve student learning in classrooms. NBPTS provides the framework for the course. Prerequisite: ELFN 6773 Statistics and Research.

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Delta Heritage Initiatives Ruth Hawkins, Director
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