Graduate Council Minutes
Friday, September 13, 2013 – 1:00 pm
Graduate School Conference Room 603

Present: Drs. Sustich, Schmidt, Bowser, Kemp, Holman, Owen, Gilbert, Fowler, Hansen, Koizumi, Welsh, Srivatsan, Jones, Drake, Green, McKay, McLean, and Ms. Finch, Tejada, and Tamanathan. Also attending for questions, Dr. Peck.

1. Temporary Faculty Approvals
   Permanent Faculty Status-Sandra Combs-APPROVED
   Temporary Faculty Status-APPROVED
   Tom O’Connor
   Karen Olson
   Anna McClung
   Adam Long
   Amy Shollenbarger
   Ya-Jane Wang
   Guilana Condori
   Ashley Buchman
   Glinda Hall
   Jamie Hollman
   Kenneth Caubble
   Christie Zitzelberger
   Tyler Zeigler
   Kristie Vinson
   Sharon Travis
   William Smith
   David Smith
   Stacey Sloas
   Lisa Schafer
   Connie Ryan
   Myra Meekins
   Jennifer Malugen
   Lori Hoggard
   Penny Head
   Kendra Fite
   Tiffany Felty
   Jane Dewailly
   Shanon Brantley
   Cindy Nichols
   Susan Beasley
   Mohammad Akhtar
   Jessica Baltz
   Brian Laird
   Heather Coleman
   Lisa Moskal
   Collin Pillow
   Larz Roberts
2. Education

   Sport Administration-remove GRE-APPROVED
   P&C COUN 6433 Crisis Counseling new course-APPROVED
   P&C Bulletin Changes-ALL APPROVED
       Mental Health Counseling Name Change
       COUN 7473 & 7493 clock hours in course description
       Course change in program of Mental Health
       Change purpose and requirements for MH certificate
       Change admissions of all counseling programs
       Delete teaching license in School Counseling

3. Engineering

   Course Deletions-ALL APPROVED
       EE 5393
       EE 5703
       EE 5713
       EE 5723

4. Nursing

   New Courses-ALL APPROVED
       HIM 5123 Healthcare Information Systems
       HIM 5133 Healthcare Data Standards
September 6, 2013

Dr. Erik Gilbert
Associate Dean of the Graduate School
Arkansas State University

Dr. Gilbert:

As per our promotion and tenure document, in the College of Communications (now the College of Media and Communication) and its departments of Journalism, Radio-Television, and Communication Studies (now the departments of Media and Communication) the terminal degree normally will be the doctorate. Without a doctorate, an individual normally may be employed only as an instructor on a one-year (nontenure-track) contract.

In exceptional cases (as outlined in a 1984 Board of Trustees action and a 1985 College response to the Board amendment), appropriate employment and performance experience may be accepted in lieu of the terminal degree. A written statement from the dean and department chair, as appropriate, will note the understanding at the time of hiring regarding the substitution of appropriate professional experience for the terminal degree. The statement will be given to the candidate and will be placed in the candidate's personnel folder. When an individual is so employed, possession of the terminal degree will not be a consideration in future questions of promotion and tenure.

One of our faculty, Ms. Sandra Combs was employed at Arkansas State University in 2008 at the rank of assistant professor of journalism under this policy as her professional credentials were judged as "exceptional". Since her hiring she has taught graduate classes, participated in scholarly presentations and panels, and has published in line with the expectations we would have of one with the terminal degree. Please note that our college is very careful in applying this policy and has, in fact, only used it in 3-4 situations since its adoption in 1984.

It is our understanding and recommendation that the absence of a terminal degree should not disadvantage a faculty member hired under this policy from situations in which the terminal degree is a requirement. While this does not occur often, we interpret it as being permissible under the ASU Board of Trustees actions.

We therefore request that Ms. Sandra Combs be listed as a Full Member of the Graduate Faculty and be authorized to chair theses and provide other services as noted in the ASU Faculty Handbook.

Respectfully submitted,

[Signature]

Gil Fowler, Ph.D.
Director of Graduate Studies
College of Media & Communication
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: September 5, 2013  ☑ On Campus  ☐ Off Campus

Instructor Name: Sandra Combs

College: Media & Communication

Faculty Position: Assistant Professor

Department: Media

Course Prefix(es): JOUR 5323  Race, Gender & Media
Number and Title: RTV 5553  Multimedia Reporting

Requested Duration: 6 years

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other Experience and Qualifications (Optional):

The Department and College have reviewed this instructor’s credentials and approve him/her to teach the courses listed above.

Date: 9-5-13  Originator: [Signature]

Date: 9-5-13  Department Chair: [Signature]

Date: 9/6/13  College Dean: [Signature]

Date:  [Signature]  Graduate School Dean:

Note: This instructor may NOT be assigned to teach courses other than those approved.
ARKANSAS STATE UNIVERSITY
Professional Record

Name: SANDRA L. COMBS
Office Address: 363 Communications Bldg.
State University, AR 72467
870-972-2704
Permanent Address: P.O. Box 2686
State University, AR 72467-2686
248-496-7680
Department/College: Journalism/College of Communications
Present Rank: Assistant Professor
Year Appointed: 2008
Citizen of the United States of America

Education
Michigan State University, East Lansing, MI, Master of Arts, May 1996
University of Florida, Gainesville, FL, Bachelor of Science, August 1976

Non-degree programs
- Business Journalism Professors Seminar, The Donald W. Reynolds National Center for Business Journalism, Arizona State University, Phoenix, Jan. 2-5, 2013
- “Ethics of Politics: Teaching It Well,” AEJMC Conference, Chicago, Aug. 8, 2012
- “Blackboard Learn Bootcamp,” ITTC Lab, May 16-20, 2011
- The Poynter Institute For Media Studies, St. Petersburg, FL,
- “Teaching Media Ethics,” AEJMC Conference, St. Louis, MO, Aug. 9, 2011
- “Diversity Workshop,” ASU Office of Diversity, Cooper Alumni Center, Oct. 11, 2011
- The Freedom Forum Diversity Leadership Institute for Journalism Education Administrators, San Francisco (June 3-9, 2000)
- The Poynter Institute For Media Studies, St. Petersburg, FL, Competence in the Newsroom, 1999
- Detroit Orientation Institute, April 1998
- Indiana University School of Journalism, Bloomington, IN, The Freedom Forum Teaching Fellows Workshop, 1998
- The Poynter Institute for Media Studies, St. Petersburg, FL, Diversity in the Newsroom, 1998
- Simmons College, Boston, MA, Management Development for Capital Cities/ABC, 1995
- American Newspaper Publishers Association Multicultural Management, Reston, VA, ANPA Foundation Minority Fellow, 1990
- University of Missouri School of Journalism, Columbia, MO, Multicultural Management Program, 1989

High School: Jones High School, Orlando, FL, 1973
Baccalaureate: Journalism
Graduate: Journalism
Professional Society Memberships
National Association of Black Journalists
Central Arkansas Association of Black Journalists
Society of Professional Journalists
Association for Education in Journalism and Mass Communication
Western Social Science Association

Honors/Awards
2013 Special Recognition, Region V Conference of the National Association of
Black Journalists, Little Rock, AR, April 19-21, 2013
Diversity Research Recognition, Annual Diversity Excellence Awards, Arkansas
State University, April 17, 2013
Living Legends Recognition, 2013 Women’s Leadership Conference, March 28,
2013 (Sponsored by ASU Multicultural Center)
Friends of Diversity Recognition, Annual Diversity Excellence Awards, Arkansas
State University, April 11, 2012
Kappa Tau Alpha, National Honorary Society in Journalism
Black Woman Achiever Award, Pontiac Chapter of the National Association of
Negro Business and Professional Women’s Club, Inc., 1996
1990 Michigan Newspaper Association Honorable Mention for Community
Service (Reporting)
Community Service Award, Pontiac Chapter of the National Association of Negro
Business and Professional Women’s Club, Inc., 1989

Biographical Citations
Outstanding Young Women of America 1984, page 100
The Society of Outstanding American High School Students 1972, page 129

I. Teaching
A. Years at Arkansas State University: Started August 2008
B. Years at other Colleges/Universities: 11
Michigan State University, East Lansing, 2003-2008 (Journalism
Instructor and College of Communication Arts and Sciences Director of
Multicultural Affairs, 2004-2006)
Wayne State University, Detroit, 1997-2003 (Journalism Instructor and
Director of Journalism Institute for Minorities)
Ohio University, Athens, Ohio, lecturer for three years for portions of the
10-week Midwest Newspaper Workshop for Minorities sponsored by the
E.W. Scripps School of Journalism and led by Dr. Ted Pease
C. Courses taught at ASU, MSU and WSU
Race, Gender & Media (graduate and undergraduate)
Multimedia Reporting (graduate and undergraduate)
News Editing
News Writing
News Reporting
Public Affairs Reporting
Feature and Magazine Writing
News Writing and Reporting I
News Writing and Reporting II (graduate and undergraduate)
Feature Writing
Reporting Race, Sex and Culture (graduate and undergraduate)
History of the Minority Press (I developed this class)
Independent Study on Feature and Magazine Writing, Spring 2013 (graduate)
The South End Workshop (WSU independent student newspaper class)

II. Publication
A. Editorships of Books/Proceedings
   “Empowering Citizenship Through Journalism, Information and Entertainment in Iberoamérica” 2009
   The Chicago Defender special edition of Barack Obama, November 2008
   “Reporting and Writing: Basics For The 21st Century,” by Christopher Scanlan
B. Journal Articles Published
   1. Refereed Journals
   2. Nonrefereed Journals
C. Book Reviews Published
   1. Magazines/Newspapers
      Numerous in The Oakland Press (Pontiac, MI), August 1997-August 2002
D. Invited Seminars or Lectures (major)
   Baccalaureate Speaker, “Dream to Dream,” First Baptist Church, Jonesboro, May 5, 2013
   National Association of Black Journalists High School Journalism Workshop (JSHOP), New Orleans, June 17-21, 2012
Keynote luncheon speaker for ASNE Spirit of Diversity Workshop, Atheneum Hotel, Detroit, Nov. 19, 2004
“Sunshine Week” presentation (panelist), League of Women Voters and the Detroit Chapter of the Society of Professional Journalists, 2004
“The ‘F’ Word: Forgiveness,” First Presbyterian Church, Pontiac, Lenten Luncheon Series, April 5, 2000
“Lack of Diversity in the Canadian Media,” (Panelist) University of Windsor, Windsor, Ontario, March 22, 2000
“Order My Steps,” First Presbyterian Church, Pontiac, Lenten Luncheon Series, March 3, 1999
ASNE Diversity Roundtable: Hiring and Recruitment, Atheneum Hotel, Detroit, Nov. 21, 1998
“Clinton in Crisis,” The Detroit News Reader Roundtable, Detroit, Sept. 21, 1998 (published with mugshot 9/21/98)
“Let’s Talk Education” with Cliff Russell (12-12:30 p.m.), WDTR (90.0 FM). Live telephone interview about the WSU Journalism Institute for Minorities, March 3, 1998
E. Other Published Journalistic Work
“Financial Planning,” African American Perspective magazine, Spring 2013
“You’ve got breast cancer,” African American Perspective magazine, Summer 2012
“Multiple Myeloma,” African American Perspective magazine, Summer 2012
“Eddie Mae Herron Museum/Center,” African American Perspective magazine, Spring 2012
“Will just any African American man do as a rapist?” African American Perspective magazine, Winter 2011
“Annenberg professors highlight research and practice,” SPIG newsletter, Fall 2011
“Caution: Social Media postings could be hazardous to your career and employment,” African American Perspective magazine, Fall 2011
“President’s Column,” Detroit Chapter SPJ newsletter (2002-2004)
"The Waste that was Whitewater.” Minorities and Communication News (AEJMC Division newsletter), Fall 2000
"Saturday Night at Charlene’s.” Essence Magazine, August 2000 (1.2 million circulation)

III. Presentations
"The Positive Approach to Teaching Diversity Beyond Black and White.” Western Social Science Association (Mass Communication), Albuquerque, N.M., April 16, 2009
"Two Kings Making News Beyond the Grave.” Western Social Science Association (Mass Communication), Reno, Nev., April 15, 2010
"WANTED: Two African-American Males. No other information available.” Western Social Science Association (African-American Studies), Salt Lake City, Utah, April 14, 2011
"The Race to Call Racism: Shirley Sherrod and the edited video.” Western Social Science Association (Mass Communication), Salt Lake City, Utah, April 15, 2011
"Sound & Fury: Mediated Racial Discourse and the Case of Shirley Sherrod” AEJMC, St. Louis, Mo., Aug. 10, 2011
"Media Writing 101.” Tulsa Regional Journalism Workshop, Tulsa Okla., June 26, 2011
"Diversity Panel: Difficult Dialogues” on ASU-TV, Feb. 15, 2011
"Mobilizing, Mentoring and Ministering to Women,” First Baptist Church, Jonesboro, Aug. 21, 2011
"FLOTUS: Media Darling or Monster?” Race, Gender & Class 2012 Conference, New Orleans, March 1-3, 2012
"Why Trayvon”, Dr. Lillie Fears and Diversity Office, ASU Student Union, April 5, 2012
"The Help: How historically accurate is it?” Western Social Science Association (African-American Studies), Houston, Texas, April 12, 2012
"Michelle Obama: Media Darling or Monster?” Western Social Science Association (Mass Communication), Houston, Texas, April 13, 2012
"The Top Two: Their Tweets and How They Focused on Women in the 2012 Presidential Election”, co-author Dr. Mary Jackson Pitts, Race, Gender & Class 2013 Conference, New Orleans, March 7-9, 2013
"Twitter: ‘That’s how we campaigned, and that’s who we are’”, co-author Dr. Mary Jackson Pitts, Western Social Science Association (Mass Communication), Denver, Colo., April 19, 2013
IV. Service

A. Committee assignments
1. ASU University Diversity and Affirmative Action Committee, co-chair (2010-2012), interim chair (2012-13)
2. ASU Academic Calendar Committee (2010-2013)
4. College of Communications Homecoming Tailgate Committee Chair, Oct. 15, 2011
7. COC Communications Day (2013)
8. Department of Journalism Curriculum Committee (2011)

B. Advising
1. Co-adviser for the Arkansas State Association of Black Journalists chapter of the National Association of Black Journalists (2008-)
2. Advise 15-40 Department of Journalism majors (2008-)

C. Positions held in professional associations
Secretary of the Central Arkansas Association of Black Journalists (2011-)
Co-editor of the SPIG newsletter, affiliated with AEJMC (2011-13)
Board member of the Michigan Journalism Hall of Fame (1998-2004)
Past President of Detroit Chapter of SPJ

D. Memberships/Offices held in public or private agencies related to discipline
Communications Specialists, Craighead County Branch of the NAACP
Co-editor of the First Baptist Church newsletter, Jonesboro, AR
Public relations manager for the Pontiac Oakland Symphony Board of Directors
Past President of the Rosa Parks Scholarship Foundation Board of Directors
Editor of Trinity Tribunal, bi-monthly newsletter of the Trinity Missionary Baptist Church, Pontiac, MI

E. Professional consultation
Writing coach for various media companies and private individuals

F. Other professionally related service:
Baccalaureate keynote speaker ("Dream to Dream,") First Baptist Church, Jonesboro, May 5, 2013
Co-Editor of the AEJMC Small Programs Interest Group’s quarterly newsletter (2011-13)
NABJ High School Journalism Workshop (J-SHOP), Instructor and Mentor, New Orleans, June 17-21, 2012
“You’ve Got Talent” contest, ASU-TV, Carey Byars, instructor (5 weeks, Spring 2012)
WBCA “Pink Zone” promotion, ASU Convocation Center, Feb. 5, 2011
2002 Sigma Delta Chi Awards Judge
Coordinator of the Detroit Chapter of NABJ’s Broadcast Short Course, Wayne State University, Manoogian Hall, Sept. 30, 2000
Coordinator of the Detroit Chapter of NABJ’s Print Short Course, Wayne State University, Manoogian Hall, Oct., 16, 1999
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: September 5, 2013  
□ On Campus  
☒ Off Campus

Instructor Name: Karen Olson

College: Nursing & Health Professions

Faculty Position: Adjunct

Course Prefix(es)  
NURS 6023  
NURS 6613  
NURS 6614

Department: Nursing - MSN Program

Requested Duration: 12 months

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other Experience and Qualifications (Optional): Certification/ licensure as Advanced Practice Family Nurse Practitioner required for accreditation; professional experience and terminal degree

The Department and College have reviewed this instructor’s credentials and approve him/her to teach the courses listed above.

Date: Sept 5, 2013  Originator: [Signature]

Date: 9/5/2013  Department Chair: [Signature]

Date: 9/5/2013  College Dean: [Signature]

Date:  
Graduate School Dean: [Signature]

Note: This instructor may NOT be assigned to teach courses other than those approved.
PROFESSIONAL VITA
KAREN KOOZER OLSON, FNP-C, PhD, FAANP

EDUCATION, PROFESSIONAL LICENSURE/ CERTIFICATION, EXPERIENCE

Education
1986 Ph.D. The Pennsylvania State University
University Park, Pennsylvania
Major: Community System Planning and Development
Minor: Community Health Nursing

1979 FNP Pace University/ New York Medical College
Pleasantville, New York
Post Masters Certificate: Family Nurse Practitioner

1979 M.S. Pace University/ New York Medical College
Pleasantville, New York
Major: Nursing

1968 B.S. Indiana University of Pennsylvania
Indiana, Pennsylvania
Major: Home Economics

Licensure and Certification
Tennessee Advance Practice Recognition
Texas State Board of Nurse Examiners-RN License #627917, APN Certification-Family Nurse Practitioner,
Prescriptive Authority as of 08/2000, Federal DEA October 2008
Arkansas State Board of Nursing-RN License # 27507, APN License #1010, Prescriptive Authority
Certificate # 1010
Pennsylvania State Board of Nursing-RN License # RN235552L (currently inactive)
American Academy of Nurse Practitioners-Family Nurse Practitioner, Certificate # F1295129, Expiration
11/15

Professional Experience

Current Position
Professor of Nursing, College of Nursing
University of Tennessee, Health Sciences Center
Memphis TN 38163

Experience
December 2007 – April 2012 Professor of Nursing, FNP Option Coordinator, College of Nursing, University
of Tennessee, Health Sciences Center, Memphis
2005-2007 Professor of Nursing, FNP Student Health Center, CONHS, Texas A&M University-Corpus Christi
2000-2005 Professor of Nursing, Graduate Program Coordinator, FNP Student Health Center, School of
Nursing and Health Sciences (SONHS), TAMUCC
2002- 2009 Faculty, University of Phoenix Online, MSN Program
1998-2000  Professor of Nursing, Outreach Programs Coordinator, FNP Student Health Center, TAMUCC

1997-1998  Associate Professor of Nursing and Director of the Island Wellness Center, FNP Student Health Center, TAMUCC

1996-1997  Associate Professor of Nursing and FNP Project Director, FNP Student Health Center, TAMUCC

1994-1996  Advanced Practice Nurse/Clinic Manager
            Hytrol Medical Clinic, Jonesboro AR

May 1996   Outreach Faculty for Family Nurse Practitioner Education
            University of Arkansas for Medical Sciences, Little Rock, AR

1991-1996  Associate Professor of Nursing, College of Nursing and Health Sciences
            Arkansas State University (ASU)
            State University, AR

1989       Tenured Assistant Professor of Nursing, ASU

1984-1990  Assistant Professor of Nursing, ASU

1983 fall  Teaching Assistant, College of Health and Human Services
            The Pennsylvania State University (PSU), University Park, PA

1983 sum   Graduate Assistant, College of Health and Human Sciences (PSU)

1981       Family Planning Nurse Practitioner
            Primary Health Care Services, Purnxsutawney, PA

1980-1982  Staff Nurse, Visiting Nurse Association of Indiana County, Indiana, PA

1979-1980  Staff Nurse, Mountain View Nursing Home, Hillsdale, PA

SIGNIFICANT TEACHING ACCOMPLISHMENTS

The following course have been developed/ revised/ taught in both traditional and Internet formats
FNP 801  Advance Family Clinical Practice I (DNP)
FNP 803  Advance Family Clinical Practice II (DNP)
FNP 804  Advance Practice practicum (DNP)
FNP 805  Advanced Practice Specialty (DNP)
NAPS 871 Primary Care Nursing (DNP)
NSG 926  Resident Practicum (DNP)
NSG 946  Resident Project (DNP)
NSG 824  Advanced health Assessment
Nurs 5315 Diversity in Health Care, Theory
Nurs 5323 Finance For Nurse Practitioners, Theory and Clinical
Nurs 5324   Advanced Health Assessment, Theory and Clinical  
Nurs 5341   Wellness and Health Promotion, Theory and Clinical  
Nurs 5349   Role in Advance Nursing Practice, Theory and Clinical  
Nurs 5362   Leadership, Theory  
Nurs 5469   Patterns of Care Delivery, Theory and Clinical,  
Nurs 5464   Acute and Chronic Illness I, Theory and clinical  
Nurs 5465   Acute and Chronic Illness II, Theory and Clinical  
Nurs 5466   Integrated Clinical Practice, Theory and Clinical  
Independent Study- State Board of Nursing, FNP Remediation, Summer 2004

Preceptor
Preceptor, E. Sefcik and M.E, Miller, University of Texas, Medical Branch-Galveston, Gerontological Nurse Practitioner Program, fall 2003
Adjunct Clinical Faculty, McNeese State University, Lake Charles, LA. Clinical advisor for M. Kostelnick, fall 2001.
Preceptor, E. Sefcik (TAMUCC Nursing Faculty), Texas First Steps Clinical Practicum, fall 1997
Preceptor, E. Joyce (TAMUCC Nursing Faculty), Texas First Steps Clinical Practicum, fall 1997

Faculty Mentor
Mentor, Dr. Chris Bray 2006-2007
Mentor, Dr. Janet Banks. 2004-2005
Mentor, Ms. Sherilyn Gillman. 2002-2003
Mentor, Dr. Eve Layman. 2001-2002
Mentor, Ms. Pamela Stetina. 2000-2001

Significant Scholarship Accomplishments

Honors
TAMUCC- 2007 Distinguished Faculty
Fellow, The American Academy of Nurse Practitioners, June 2005
Texas A&M University System Sid Richardson Fellow. 1998-99.
Excellence in Practice Award, Sigma Theta Tau, Eta Omicron, ASU, spring 1997.
ASU, College of Nursing and Health Professions, Outstanding Service Award. May 1994.
ASU Presidents Fellow. 1988-89.

Publications
Olson, K and A. Schram, (March 06) Point/Counter Point: Preceptors for NP students, The College of Nurse Practitioners Journal for Nurse Practitioners, (2.6)
Olson, K. American Academy of Nurse Practitioners News, Texas Nurse Practitioners Newsletter. Fall 2005 (2-5)
Olson, K. (January 2002). The four S's of Wound Management, Holistic Nursing Practice, 16.
Olson K. (1986). An investigation of the relationships between health promotional activities and health indicators in the elderly. Abstracts of Gerontological Nursing Projects, Southern Regional Educational Board: Atlanta, GA.

Presentations
Jordan, IO, Cunningham, PD, Olson, K. (2012). Integration of Mental Health Care in a Family Nurse Practitioner Program; National Organization of Nurse Practitioner Faculties Charleston, SC
Jordan, IL and Olson, K. (April, 2011). A risk profile assessment for APRN Clinical Supervision; National Organization of Nurse Practitioner Faculties Albuquerque, NM
Jordan, IL and Olson, K. (April, 2010). Use of a national predictor exam as entry as final practicum; National Organization of Nurse Practitioner Faculties Washington, DC
Olson, K.K and C Bray, E. Bell and S Enríquez (September 2007) RLS: Clinical Update, American College of Nurse Practitioners, 2007 National Clinical Conference, San Antonio TX
Olson, K.K and C Bray, E. Bell and S Enríquez (September 2007) RLS: Facts and fallacies, Texas Nurse Practitioners 19th Annual Conference, Dallas TX
Dumas, M.A and Olson, K.K (September 2007) Exploratory study of the range and distribution of clinical hours in FNP curricula: Pilot data. Accepted for presentation at the Royal College of Nursing, Nurse Practitioner Conference, Daventry England.

Dumas, M.A and Olson, K.K (April 2007) Exploratory study of the range and distribution of clinical hours in FNP curricula: Pilot data, NONPF 24th Annual Meeting, Denver CO.


Olson, K. A. Nibert and C Merriman (April 2006) Collaborative development of computerized comprehensive examination for NP programs, NONPF 23 Annual Meeting, Orlando FL.

Olson, K and C. Kendrick. (September 2005). Acanthosis: Assessment and Diagnosis, accepted for presentation, Texas Nurse Practitioners Annual Meeting, Houston, TX.


Olson K. and C. Kendrick. (June 2004). AN, IR, PCOD, MS: Differentiating the Diagnosis, American College Health Association, Annual Meeting, New Orleans, LA.


Olson, K. (June 03). Acanthosis Nigricans, AANP Annual Meeting, Anaheim, CA.

Olson, K. (October 2002). Senate Town Meeting Panel Member, Faculty Development Seminar, Promotion and Tenure, TAMUCC.

Olson, K. (October 2002). Keys to Goal Planning: Tying Scholarship and Service Together, SONHS, TAMUCC.

Olson, K. (fall 2001). The Four S's of Wound Management: Staples, Sutures, Steri-Strips and Sticky Stuff, Texas Nurse Practitioners Annual Meeting, Houston, TX.


Olson, K., J. Wilhour and M. Gonzales. (September 1998). Teacher Mentor Project, Sid Richardson Fellow: Cohort Meeting, College Station, TX.

Olson, K. (summer, 1997). Primary Care at the Worksite, National Primary Care Nurse Practitioner Conference, Keystone, CO.


Olson, K. and A. Cothran. (March 1992). Health promotion in the elderly, Sigma Theta Tau Tri Chapter Research Conference, Jonesboro, AR.

Reviews

Elsevier Advisory Board, Mosby's2006 Drug Consult for Nurses, Fall2006
Children Exposed to Domestic Violence, Holistic Nursing Practice. 2002.
Text Proposal, Primary Care of Patients with Psychiatric Disorders. Lippincott, Williams & Wilkins. 2002.

American Academy of Nurse Practitioners, Scholarship Reviewer, Spring 2005-present
American Academy of Nurse Practitioners, Annual Meeting, Abstract Reviewer, Fall 2005-present
American Academy of Nurse Practitioners Presentations Judge, Annual Meeting, Jacksonville FL. June 2005
Abstract reviewer, NONPF Annual Meeting. 1997-present
Research abstract reviewer, Sigma Theta Tau-Eta Omicron. TAMUCC. 1998.

Consultations
ANCC Accreditation Site visitor 2011-present, team member spring 2012, fall 2012
HRSA, Advanced Education Nursing Program, Program Grant Reviewer, spring 2000, 2007
HESI Inc, Houston TX. Currently working with S. Morrison to develop and test a predictor exit exam for FNP students. 2005.
Florida State University, School of Nursing, Promotion and Tenure External Reviewer, 2004.
Beeville, TX Community Arms Grant for a federally funded community health center, 2003.
NONPF, National NP Test bank Contributor. fall 1998.
Options Board of Directors (private home IV therapy corporation) Jonesboro, AR 1990-1996 (compensated appointment).

Workshops
Texas Nurse Practitioners Annual Conference, San Antonio TX, October 2006
NONPF Annual Meeting, Orland, FL, May 2006
AANP Annual Meeting, Grapevine, TX, June 2006
Sigma Theta Tau International Conference, Montreal, Canada, July 2006
American Academy of Nurse Practitioners, Invitational Leadership Meeting, Washington DC, November 2005
American Academy of Nurse Practitioners Annual Meeting, Jacksonville FL, June 2005
Texas Nurse Practitioners Annual Meeting, Houston, September 2005
AACN DNP Conference, Houston December 2005
Texas Office of Rural and Community Affairs Annual Meeting, Austin, TX. February 2005 (TNP representative).
Multi State Compact and Uniform Core requirements. TSBONE, Austin, TX. October 2, 2003. (TAMUCC, SONHS Rep).
Managing Diverse Cultures at the Speed of Change. TAMUCC. October 11-12, 2002. (invited participant).
NONPF Annual Meeting, Minneapolis MN. 2002.
TNP, Executive Board Meeting. Houston, TX. August 1997.

Other
Participated in UTHSC, CON Practice Partnership at Memphis International Airport Health, Clinic and Consolidated Steel Industry Employee Health Clinic, providing primary and preventive health services to employees, and passengers. 2010-present

Developed the FNP clinical practice model at the TAMUCC Student Health Center. I was the first NP to practice at the student health center. Today there are two NPs and are searching for an additional full time NP. Student services have been significantly expanded. The clinic also serves as a clinical site for
TAMUCC-NP students. I was the first faculty to negotiated practice time as part of the faculty role. Today several of the faculties have faculty practice as part of their workload. Summer 1996-2007

Developed a collaborative practice clinical site at Memorial Hospital for TAMUCC-NP students and Memorial Hospital family practice residents. This project included a risk management seminar for the group. This initiative was funded by University of Texas, Health Sciences Center-San Antonio. This was unique in that it provided for NP students and residents to learn together in a clinical partnership. 1996-1997.

Developed and implemented an industry based NP managed clinic at Hytrol Industries, Jonesboro, AR. This was the first such clinic in NE Arkansas. Hytrol has over 1000 employees. The clinic served both employees and families. That clinic is still in operation. 1994-1996.

Developed and implemented the first NP role at Primary Health Care Services, Punxsutawney, PA in 1981. The clinic functioned under protocol and provided primary care services for women in the area. This was the first time that an NP had functioned in this role in the area.

SIGNIFICANT SERVICE TO COLLEGE/UNIVERSITY, COMMUNITY, STATE/NATION

University
TAMUCC, CONHS Representative to the Research Enhancements Committee, 05-07
TAMUCC, Intercollegiate Athletics Council 2005-07
TAMUCC Momentum 2015 Finance Task Force, Summer 2005
TAMUCC Momentum Focus Group, Fall 2005
TAMUCC, IRB committee, 2003-2007
  - Chair of the Arts & Humanities and Business sections
  - Reviewer for the Educational Leadership program review
  - Reviewer for the Reading Program review
  - Chair sub committee for Business and Education Review
TAMUCC, University Grievance Committee on multiple grievances, 2002-2007
TAMUCC, Academic Standards Grievance Committee, Chair 1 review, 2004-2005
TAMUCC, CONHS Deans Search Committee, spring 2003.
TAMUCC, SONHS Directors Search Committee, spring 2002.
TAMUCC, Provost Professors Council, spring 2002.
TAMUCC, University Health Center Director Search Committee, spring 1998.
ASU Search Committees for President, Dean of Business, Graduate Dean, and Comptroller. 1994-1996.
ASU Presidents Investiture Committee, 1995.
ASU University Governance Committee, 1994-1995.
ASU Status of the Profession, 1992-93, Chair.
ASU Ad Hoc Committee on Student Advisement, 1990.
ASU Faculty Senate Benefits, 1988-1989.
ASU Faculty Senate Committee on Committee, 1988-1990.
College
TAMUCC, CONHS Research Enhancements Committee, 05-06

School/ Department
TAMUCC
TAMUCC, SONHS Faculty of the Whole. 1996-present.
TAMUCC, SONHS Faculty Amenities Committee. 1997-2004, Co-chair.

Professional Organization Memberships and Offices
FAANP, member selection committee, Chair 2009-2011
Accepted as CCNE Site Evaluator, Spring 2011
International Nurse Practitioner/ Advance Practice Nurse Network (2005- 2010)
Liaison Task Force- Chair 2005-2007
Representative to the Rural Policy Symposium, Austin TX, February 2005
NONPF. 1995-present, Member Educational Standards Committee 2004-06.
Community Organizations and Memberships
Nueces County Medical Society, Alliance Health Fair, Breast Screening Volunteer, Corpus Christi, March 2005
Katrina Refugees Health Services, Volunteer, Corpus Christi, Fall 2005
TAMUCC Dolphin Club, Member, 1997-2007.

Campus organizations and recruitment activities
TAMUCC, Meet the Professor Participant Feb 2005
TAMUCC, National Library Week Participant, April 2005
TAMUCC Office of Graduate Studies and Research Open House Participant, 2004-06.
Volunteer Presidents Picnic, 2000-2005.
TAMUCC, Recruited, evaluated and advised all students into the Weslaco FNP post masters program. spring/summer 1997, Laredo FNP and Nursing Administration cohorts, fall 1999.
TAMUCC, designed/developed, recruiting materials. SONHS, Spring 1997.
TAMUCC, Conducted with C. Johnston recruiting booth at the Southern Nursing Research Conference Norfolk, VA, spring 1997.

Contact Information:
Office
University of Tennessee, Health Science Center
College of Nursing
920 Madison Ave #934
Memphis, Tennessee 38163

Phone 901-448-6118 (O)
Kolson6@uthsc.edu

Home
616 Dogwood Lane
Jonesboro, Arkansas 72401
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: 08/22/13
\[ \Box \] On Campus \[ \Box \] Off Campus

Instructor Name: Dr. Anna McClung

College: College of Sciences and Mathematics

Faculty Position: Temporary Adjunct

Department: Environmental Sciences Program

Requested Duration: 2013-2015

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other Experience and Qualifications:

Dr. McClung will be one of the Committee Members of Mrs. Sonia Elizabeth Castillo. She will provide key expertise in rice genetics and physiology.

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 8/22/13

Originator: Dr. Angelia Lawrence

Date: 8/22/13

Department Chair: [Signature]

Date: 8/22/13

College Dean: [Signature]

Date: [Blank]

Graduate School Dean: [Blank]

Note: This instructor may NOT be assigned to teach courses other than those approved.
Anna Myers McClung, Research Leader
USDA ARS
Dale Bumpers National Rice Research Center
2890 Hwy 130 East, Stuttgart, AR 72160
Telephone: 870-672-9300 ext 275 Fax: 870-673-7581 Email: anna.mcclung@ars.usda.gov

EDUCATION AND TRAINING:
B.S. 1977 Agronomy, Texas A&M University, College Station.
M.S. 1980 Plant Breeding, Texas A&M University, College Station
Ph.D. 1985 Plant Breeding, North Dakota State University, Fargo

EMPLOYMENT:
2005- Present: Research Leader, Dale Bumpers National Rice Research Center USDA ARS, Stuttgart, AR
1995 - 2005: Research Leader, USDA-ARS, Rice Research Unit, Beaumont, TX
1991 - 1995: Research Geneticist, USDA-ARS, Rice Research Unit, Beaumont, TX
1986 - 1987: Plant Breeding Consultant, Allied Corporation, Syracuse, NY
1983 - 1985: Senior Plant Geneticist, Allied Corporation, Syracuse, NY

PROFESSIONAL ACTIVITIES:
2008-Present USDA ARS Rep. to Executive Committee, Rice Technical Working Group
2007-2011 Scientific Advisory Board, Gramene Project
2004- 2007 Scientific Advisory Board, Rice Genome Annotation Project
1998- 2003 Technical Editor, Rice Crop Germplasm, Crop Science
1998-2001 Advisory Board Member, National Small Grains Review Board
1995-2000 Member, NSGC, Rice Crop Germplasm Committee
1992-1998 Plant Review Committee, Texas Agriculture Experiment Station

AWARDS:
2012 Distinguished Rice Research and Education Award, Rice Technical Working Group
2009 Senior Scientist of the Year Award, USDA ARS, Southern Plains
2009 Technology Transfer Award, USDA ARS, Southern Plains
2007 USDA ARS Southern Plains Outreach, Diversity, Equal Opportunity Award: Future Scientist Program
2000 Technology Transfer Award, USDA ARS, Southern Plains

GRANTS RECEIVED:
$1.5 million (total) in annual competitive grants from the Texas Rice Research Foundation. Development of rice cultivars for the Southern US. 1992-2009.
$455,000 from Uncle Ben’s, Inc, as Co-PI with the Chinese National Rice Research Institute, Hangzhou, PRC. Development of high yield cultivars for the Southern US (1992-1998).


$75,000 (total) in two grants funded by USDA ARS National Program Staff to evaluate the rice core collection for genetic markers associated with blast resistance and grain quality traits (2003) and for sheath blight resistance (2007) with W. Yan.


$5.4 million (total) as Co-PI on the National Science Foundation grant “GEPR: Exploring the genetic basis of transgressive variation in rice” (2006-2010). With S. McCouch, C. Bustamante, G. Eizenga.


$52,000 (total) as PI on grant with the Organic Trade Center on “Organic Rice Production Practices to Minimize Grain Arsenic Accumulation” (2012-2013).

$100,000 (total) As Co-PI on grant with National Academy of Agricultural Science and Rural Development Administration of the Republic of Korea Research on “Mitigation technology of arsenic in the agricultural fields and agro-foods” (2013-2014) with W. Kim, J. Kim, J. Ryu, A. McClung, and R. Chaney.
$600,000 (total) on USDA AFRI grant on “Characterization of Genomic Signatures for Rice Crop Resilience in Response to Climate Change in the U.S.” (2013-2016) with S. McCouch, D. Lobell, A. McClung, J. Woodard, L. Ziska, and D. Wang.

Advisory
Adjunct Professor and Member of the Graduate Faculty of Texas A&M University, College Station, TX. Served as a committee member or co-chairperson for five Ph.D. students: Guowei Wu (Dept. Entomology), Pat Larkin and Connie Conaway-Bormans (Dept. Biochemistry and Biophysics), Omar Samonte and Karim Traore (Dept. Soil and Crop Sciences), and Ernie Clawson (Dept. Agric. Economics). 1993-2004.

Peer-Reviewed Journal Articles – Anna McClung


Date: 06 September 2013

On Campus

Instructor Name: Dr. Adam Long

College: Humanities and Social Sciences

Course Prefix(es): ENG 6613 Seminar: Special Topics--Number and Title: Hemingway and Faulkner

Faculty Position: Director, Hemingway-Pfeiffer Museum

Department: English and Philosophy

Requested Duration: Fall 2013

A CURRENT VITA MUST ACCOMPANY THIS FORM

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 9-06-13

Originator: Cathleen Calhoun

Date: 9-6-13

Department Chair: Jeri Lee Collins

Date: 9-9-13

College Dean: Lani University

Date: 

Graduate School Dean:

Note: This instructor may NOT be assigned to teach courses other than those approved.
Adam Long
University of Kansas
2401 W. 25th #9B4
Lawrence, KS 66047
(870) 275-2325
ablond@ku.edu

Education:

University of Kansas  
PhD, English  
Dissertation: *Faulkner and the Postbellum South: The Writing of Nation.*  
Committee: Dr. Doreen Fowler (chair), Dr. Marta Caminero-Santangelo, Dr. Susan K. Harris.  
May 2012

University of Arkansas  
MA, English  
Chair: Dr. M. Keith Booker.  
May 2008

Lyon College  
BA, English  
May 2006

Queen Mary, University of London  
Spring 2005

Publications:

*Journal Articles:*


*Forthcoming Book Chapter:*

“‘We All Dar’: The Formation of Collective Identify in Morrison's *Beloved* and Faulkner's *Go Down, Moses.*” To be published in the conference volume for the Faulkner and Morrison Conference by the Center for Faulkner Studies.

*Editing History:*

University of Kansas  
Editing  
2009-2010

Assisted Professor Giselle Anatol in editing her book *Reading Harry Potter Again.*

Philological Review  
Assistant Editor  
2004-2006

*Responsible for copy-editing submissions to a journal focusing on critical articles over fiction and theatre texts. Regularly corresponded with reviewers and contributors. Attended academic conferences and approached presenters to contribute to the journal. As a final project, fully edited an article, with supervision of the editor.*
Conference Papers:


“‘We All Dar’: The Formation of Collective Identify in Morrison’s Beloved and Faulkner’s Go Down, Moses.” Faulkner and Morrison Conference. 2010. Center for Faulkner Studies, Cape Girardeau, MO.


Teaching History:

University of Kansas  Teaching Assistant  2008-2012

Responsible for teaching two sections a semester. Taught Freshman Composition I and II, and Introduction to Fiction, a survey which I designed around American writers. Trained through two three-hour pedagogy courses and a mentor program.

Lyon College  Adjunct Instructor  2007-2009

Responsible for teaching two sections of Freshman English during summer terms. Lyon is a small, top-tier liberal arts college in Arkansas.

University of Arkansas  Teaching Assistant  2006-2008

Responsible for teaching two sections a semester. Taught Freshman and Advanced Composition. Trained in pedagogy through a three-hour course specifically designed for the position.

Upward Bound Program  Instructor, Counselor  2005, 2007

Responsible for teaching at summer math and science program for high school age students. In 2005, also responsible for managing housing facility and for preparing day-to-day educational and recreational opportunities for the students.

Awards:

- Vance and Mary Celestia Parker Randolph Fellowship in English. University of Arkansas at Fayetteville. 2008.
• Charles Oliver Award in English. Lyon College. 2006.

Service:

• University of Kansas Graduate Committee. 2011 – 2012 present.
• University of Kansas Student Association of Graduates in English. 2008 – 2012 present.
• Lyon College Board of Trustees. 2006-08.

Professional Associations:

• Modern Language Association.
• William Faulkner Society.

Special Skills:

• Reading Knowledge of Spanish and French.
• Proficient in most major computer software. Experience both with publishing software (InDesign, Quark, etc.) and with using technology as a component of classroom teaching (PowerPoint, Blackboard, etc.).

References:

Dr. Doreen Fowler
3026 Wescoe Hall
University of Kansas
Lawrence, KS 66045
785-864-2531
dfowler@ku.edu

Dr. Marta Caminero-Santangelo
3001 Wescoe Hall
University of Kansas
Lawrence, KS 66045
785-864-2521
camsan@ku.edu

Dr. Susan K. Harris
3110 Wescoe Hall
University of Kansas
Lawrence, KS 66045
785-864-2639
skh5@ku.edu

Dr. Terrell Tebbetts
201 Alphin
Lyon College
Batesville, AR 72503
870-307-7342
terrell.tebbetts@lyon.edu

To receive a copy of my dossier, which includes my transcripts and letters of recommendation, please contact me, and I will have it sent to you.
August 22, 2013

Dr. Erik Gilbert
Associate Dean of the Graduate School
Arkansas State University – Jonesboro

Dr. Gilbert:

Attached is an application requesting approval of a petition for temporary graduate faculty status for Mrs. Amy Shollenbarger, Assistant Professor of Communication Disorders. Mrs. Shollenbarger has 15 years of professional experience as a state licensed and nationally certified speech-language pathologist. She has been employed as a fulltime temporary faculty member in the Department of Communication Disorders at ASU for the past two years. In that capacity, she has become a competent instructor of course content in traditional didactic courses. She has also demonstrated exceptional capability as a clinical instructor at the ASU Speech and Hearing Center as she supervises undergraduate and graduate CD majors. With appropriate guidance, these students develop the professional skills necessary to plan and deliver diagnostic and therapy services to patients from the campus community, the city of Jonesboro, and the surrounding region that are served by the Speech and Hearing Center.

Mrs. Shollenbarger has become an exceptional faculty member over the past two years, and she has done so while she completed her last year of academic study in a Ph.D. program, passed her comprehensive final examinations, and launched her dissertation. She is currently analyzing the dissertation data and could be prepared to defend the project as early as January, 2014.

Mrs. Shollenbarger’s years of professional experience coupled with her ability to successfully teach and supervise students in the classroom and clinic should provide evidence that she is capable of assuming the responsibilities associated with temporary graduate faculty status. Additionally, Mrs. Shollenbarger’s acquisition of the doctoral level research skills should be beneficial to our majors as she accepts opportunities to serve on undergraduate honors thesis and master’s level thesis committees. As a result, I am strongly supporting her request for temporary graduate faculty status.

Sincerely,

Richard A. Neeley, Ph.D.
Professor and Chair
Communication Disorders Department
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: 8-22-13

Instructor Name: Amy Shollenbarger

College: Nursing and Health Professions

Faculty Position: Assistant Professor

Course Prefix(es) Associated Cognitive Disorders, Number and Title: CD 5703 Articulation and Phonological Disorders, CD 5013 Fluency Disorders

On Campus

Department: Communication Disorders

Requested Duration: August 2013-August 2014

A CURRENT VITA MUST ACCOMPANY THIS FORM

I am currently ABD status, and I am in the final stages of my dissertation. Neuroscience was my minor area of study in my PhD program. I have been a licensed speech-language pathologist since 1995.

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 8-22-13

Originator: Amy Shollenbarger

Date: August 22, 2013

Department Chair: Richard A. Jolley

Date: 8/22/13

College Dean:

Date: 

Graduate School Dean:

Note: This instructor may NOT be assigned to teach courses other than those approved.
Vita

Amy Shollenbarger  
5300 Finch Road  
Paragould, AR 72450  
870-215-1484  
ashollenbarger@astate.edu

ACADEMIC DEGREES

Ph.D. University of Arkansas Medical Sciences  
University of Arkansas at Little Rock  
University of Central Arkansas  
Communication Sciences and Disorders  
2010 to present, ABD

M.C.D Arkansas State University  
Communication Disorders  
1995

B. A. Harding University  
Communication Disorders  
1993

PROFESSIONAL EXPERIENCE

Arkansas State University  
Assistant Professor of Communication Disorders  
2011 to present

Paragould School District  
Speech-Language Pathologist  
1995-2011

PRESENTATIONS AT LEARNED FORUMS


**PROFESSIONAL MEMBERSHIPS**

Arkansas Speech-Language-Hearing Association  
American Speech-Language-Hearing Association  
International Reading Association

**SERVICE**

Arkansas Speech-Language-Hearing Association Board Member  
Secretary  
2005-2006

Department Committees:  
Curriculum Committee  
Admissions and Credits Committee  
Strategic Planning Committee  
Foundation Committee  
Graduate Follow-up Committee  
ASU Clinical Services Committee

College Committee:  
ASU Virtual Hospital Committee

Community Service:  
Supervised hearing screenings for approximately 50 children at City Youth Ministries in Jonesboro, AR (June 15, 2012).
### COURSES TAUGHT

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Semesters</th>
</tr>
</thead>
<tbody>
<tr>
<td>CD 4553</td>
<td>Craniofacial Anomalies and Communication Disorders</td>
<td>Fall 2011, 2012, 2013</td>
</tr>
<tr>
<td>CD 4703</td>
<td>Articulation and Phonological Disorders</td>
<td>Fall 2012, 2013</td>
</tr>
<tr>
<td>CD 4103/5103</td>
<td>Fluency Disorders</td>
<td>Spring 2012, 2013</td>
</tr>
<tr>
<td>CD 4254</td>
<td>Neurological Bases and Disorders in Human Communication</td>
<td>Spring 2013</td>
</tr>
<tr>
<td>CD 6753</td>
<td>Neurogenic Language and Associated Cognitive Disorders</td>
<td>Summer 2012, 2013</td>
</tr>
<tr>
<td>CD 4751</td>
<td>Undergrad Clinic I</td>
<td>Fall 2011, 2012, 2013</td>
</tr>
<tr>
<td>CD 5761</td>
<td>Clinical Practice in Communication Disorders I</td>
<td>Spring 2012, 2013</td>
</tr>
<tr>
<td>CD 677V</td>
<td>Grad Clinic III</td>
<td>Summer 2012, 2013</td>
</tr>
</tbody>
</table>

Most recent student course evaluation scores:

- **Fall 2012**
  - CD 4553 Course 4.33, Instructor 4.43
  - CD 4703 Course 4.34, Instructor 4.28

- **Spring 2013**
  - CD 4103 Course 4.73, Instructor 4.72
  - CD 5103 Course 5, Instructor 5
  - CD 4254 Course 4.76, Instructor 4.75

- **Summer 2013**
  - CD 6753 Course 4.47, Instructor 4.71

### PRE-DISSERTATION RESEARCH

Kindergarten students’ awareness of final consonant clusters in rhyming tasks

### PROSPECTUS

IRB Approval 2-5-13

Prospectus Approval 3-5-13

### DISSERTATION RESEARCH TITLE

First grade students’ awareness of final consonant clusters: Does dialect matter?

### ANTICIPATED GRADUATION DATE

May 2014
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: September 10, 2013

☐ On Campus
☒ Off Campus

Instructor Name: Dr. Ya-Jane Wang

Faculty Position: Adjunct faculty (temporary)

College: College of Science and Mathematics

Department: Molecular Biosciences PhD Program

Course Prefix(es) MBS dissertation committee member
Number and Title: for Ningning Zhang

Requested Duration: Through Fall 2015

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other Experience and Qualifications (Optional):
Dr. Wang is Professor in the Department of Food Science, University of Arkansas (Fayetteville). She directs the Carbohydrate Chemistry Research Program there.

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 9/9/2013
Originator: [Signature]

Date: 09/10/2013
Department Chair: [Signature]

Date: 9/10/13
College Dean: [Signature]

Date: __________________________
Graduate School Dean: __________________________

Note: This instructor may NOT be assigned to teach courses other than those approved.
Ya-Jane Wang, Ph.D.

Professor
Department of Food Science
2650 N Young Ave., Office: N-214
University of Arkansas
Fayetteville, AR 72704
Phone: (479) 575-3871
Email: yjwang@uark.edu

RESEARCH/TEACHING/SERVICE APPOINTMENT 70%/20%/10%

PROFESSIONAL TRAINING

National Taiwan University Agricultural Chemistry B.S. 1986
University of Minnesota at Twin Cities Food Science and Nutrition M.S. 1989
Iowa State University Food Science and Technology Ph.D. 1992
Iowa State University (postdoctoral) Carbohydrate Chemistry 1993-94

PROFESSIONAL EXPERIENCE

2009 – Present Professor, Department of Food Science, University of Arkansas
2004 – 2009 Associate Professor, Department of Food Science, University of Arkansas
1999 – 2004 Assistant Professor, Department of Food Science, University of Arkansas
1994 – 1999 Senior Carbohydrate Specialist, Ceresstar USA, Inc.
1993 – 1994 Postdoctoral Research Associate, Department of Food Science and Human
     Nutrition, Iowa State University
1989 – 1992 Graduate Research Assistant, Department of Food Science and Human
     Nutrition, Iowa State University
1987 – 1989 Graduate Research Assistant, Department of Food Science and Nutrition,
     University of Minnesota at Twin Cities,
1986 – 1987 Research Assistant, Graduate School of Food Science and Technology,
     National Taiwan University

PROFESSIONAL ACTIVITIES

• Carbohydrate Polymers journal Co-Editor, 2009-2011.
• Cereal Chemistry journal Associate Editor, 2008-2009
• Carbohydrate Division Chair, Institute of Food Technologists (IFT), 2008-2009
• Scientific Programming Subcommittee, IFT, 2008 -2010
• Carbohydrate Division Technical Program Chair, IFT, 2007-2008

HONORS

• Outstanding Departmental Research Award, Department of Food Science, University of
     Arkansas, 2008.
• Outstanding Volunteer, Carbohydrate Division, Institute of Food Technologists, 2007.
• Outstanding Mentor, University of Arkansas, 2005.

AWARDS/HONORS TO STUDENTS DIRECTED AS MAJOR ADVISOR

• Fernanda Onofre, Outstanding Ph.D. Student Award, Department of Food Science, University
     of Arkansas, 2008.
RECENT PUBLICATIONS

2012


2011


Mertz, A.W., and Wang, Y.-J. 2011. Properties of gluten-free pasta prepared from rice and different starches. Discovery, 12:67-73. (Undergraduate Research Journal in the College of Agricultural, Food And Life Sciences at the University of Arkansas)
THE CARBOHYDRATE RESEARCH PROGRAM

The research program focuses include:

- Structure and functionality relationship of starch
- Structures and physicochemical properties of starch with relation to rice quality
- Modification of starch via chemical, physical, and enzymatic means for food and pharmaceutical applications
- Development of value-added products

The Carbohydrate Research Program is supported by U.S. Department of Agriculture, Arkansas Rice Research and Promotion Board, Arkansas Biosciences Institute, Institute of Food Science and Engineering at University of Arkansas, University research incentive grants, and collaborative supports from the food industry.

The Carbohydrate laboratory is well equipped and major equipments include:

- High-performance liquid chromatography
  - Waters HPLC with refractive index detector
  - Waters HPLC with MALLS (multiple-angle laser light scattering) detector
  - Dionex HPLC with pulse amperometric detector
- Differential scanning calorimeter (Diamond, Perkin-Elmer)
- Polarized light microscope (E400POL, Nikon) with hot stage and image analysis
- High intensity ultrasonic processor
- UV/Vis spectrophotometer (DU520 Beckman/Coulter)
- Micro ViscoAmyloGraph (C.W. Brabender)
- Rapid ViscoAnalyser (RVA)
- Lab-scaled twin screw extruder (Haake Polylab)
- Hydraulic hot press (Carver)
- Low temperature centrifuge and micro-centrifuge

The Carbohydrate laboratory also has access to the following major equipments within the Food Science department and the University of Arkansas

- Wide-angle X-ray diffractometer (X’Pert dual goniometer XRD system, Philips)
- Scanning electron microscope (SEM) (S-2300, Hitachi) and Environmental SEM
- Atomic force microscope (AFM)
- Transmission electron microscope (TEM)
- Nuclear magnetic resonance (NMR)
- Dynamic thermal analyzer (DTA)
- Dynamic thermomechanical analyzer (DMA)
- Dynamic rheometer (TA Instrument)
- Instron Universal Testing Machine
- Texture Analyser
- Controlled drying, milling and imaging equipment for rice research
- Freeze dryer
Modification of starch via chemical, physical, and enzymatic means for food and pharmaceutical applications

Most commercial starches employed in either food or industrial applications have been chemically modified to improve their functionality. At the present time, modification via chemical routes is the most widely used method to produce starch derivatives and chemical modification is indispensable in the continued and increased use of starch to provide thickening, gelling, binding, encapsulating, and film-forming properties.

Works to study modification of starch by oxidation, phosphorylation, acid hydrolysis, hydroxypropylation, annealing, heat-moisture treatment, and enzymatic reactions and their combinations are underway. This research tries to better understand the location of modification, to characterize the effects of starch origins on properties of modified starches, to improve modification efficiency, and to produce new modified starches with improved physicochemical and functional properties. This research will therefore provide unique information about starch architecture and starch molecular arrangement within starch granules. By understanding starch granule architecture, it is then possible to produce modified starch for novel food and pharmaceutical applications, such as controlled release and targeted delivery.

It is well known that one of the major obstacles of drug development is the poor water solubility of many drugs. Hundreds of new drugs are discovered every year, but approximately 40% of potential new drugs are poorly soluble in water, which greatly hinders their clinical translations. Strategies and formulations have been developed to overcome these limitations, such as salt formation, solid dispersion, and particle size reduction. However, there are practical limitations, and universal solubilization methods that can significantly improve bioavailability of drugs using biomaterials as delivery vehicles are still greatly needed. We are developing modified amylose that exhibits enhanced self-assembly inclusion complexation with poorly water soluble bioactive materials. Our long-term goal is to develop biobased nanocomplex as delivery systems for poorly water soluble drugs.

Development of value-added products

Pretreatment of a diverse number of potential biomass feed stocks for the eventual production of renewable fuels such as bio-ethanol is a critical step in assuring a high yield of fermentable sugars to ethanol. The goal of this research is to establish an environmentally safe and economically viable method of pretreating target biomass to further facilitate the conversion of carbohydrate monomers for their subsequent fermentation into ethanol. The main focus will be the use of pressurized water as a pretreatment-hydrolysis agent, alone and/or in combination with polysaccharide-degrading enzymes (cellulases, and hemicellulases) to exhaustively hydrolyze the target biomass polysaccharides. The proposed approach will also be compared with established pretreatment methods, such as dilute acid hydrolysis and alkali treatments - methods that require treatment of the hydrolyzate medium to make them environmentally acceptable, and to reduce by-products that are deleterious to fermentation microorganisms.
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: 09/04/2013

On Campus [X]

Off Campus [□]

Instructor Name: Guilana Condori

Faculty Position: Research Assistant Professor

College: College of Sciences and Mathematics

Department: Biological Sciences

Course Prefix(es):
Number and Title: MBS 6251 In Vitro Cell Culture (64407)

Requested Duration: One year

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other Experience and Qualifications (Optional):

Dr. Condori has extensive experience in in vitro procedures including cellular and molecular assays. She has expertise in vaccine development, bioproduction of vaccine components in plants, therapeutics development, and infectious diseases. Thus she is well qualified to teach a techniques course to Ph.D. students in MBS program on in vitro techniques.

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 09/06/2013

Originator: Malathi Srivatsan

Date: 09/06/2013

Department Chair: Malathi Srivatsan

Date: 9/6/13

College Dean: [Signature]

Date: 

Graduate School Dean: [Signature]

Note: This instructor may NOT be assigned to teach courses other than those approved.
GIULIANA MEDRANO, DVM, PhD
Research Assistant Professor
Arkansas Biosciences Institute and Department of Biological Sciences
at Arkansas State University
P.O. Box 639 State University, AR 72467
P: 870-680-8258 / F: 870-680-4347
Email: gmedrano@astate.edu

Personal
Legal Status: Permanent Resident, USA    Nationality: Peru

Resume Highlights
• Research field: vaccine development, therapeutics development, and infectious diseases.
• Expertise: veterinary medicine, molecular biology applied to animals and plants, vaccine trials, expression and bioproduction of vaccine components in plants, assays and antibodies development for research and diagnostics.
• More than 10 years experience in vaccine and assays development.
• Currently holds a research faculty position at Arkansas State University, AR, USA.
• Productivity: 16 peer-reviewed publications, and more than 50 presentations at national and international meetings, 1 patent granted, and 1 patent application.

Education

<table>
<thead>
<tr>
<th>INSTITUTION AND LOCATION</th>
<th>DEGREE</th>
<th>YEAR(s)</th>
<th>FIELD OF STUDY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arkansas State University, ABI, Jonesboro, AR</td>
<td>Post Doc</td>
<td>2006-2009</td>
<td>Vaccines/Pharmaceutic. Made in Plants</td>
</tr>
<tr>
<td>Cayetano Heredia Peruvian University, Lima, Peru</td>
<td>PhD</td>
<td>2006</td>
<td>Biochem. and Molecular Biology</td>
</tr>
<tr>
<td>Federico Villarreal National University, Lima, Peru</td>
<td>MS</td>
<td>2004</td>
<td>Microbiology</td>
</tr>
<tr>
<td>San Marcos National University, Lima, Peru</td>
<td>DMV</td>
<td>2003</td>
<td>Doctor of Veterinary Medicine</td>
</tr>
<tr>
<td>San Marcos National University, Lima, Peru</td>
<td>BS</td>
<td>2000</td>
<td>Veterinary Medicine</td>
</tr>
</tbody>
</table>

A. Positions, Honors and Certifications:

Positions and Employment
2011-present   Adjunct Faculty, Department of Biological Sciences at Arkansas State University, Jonesboro, AR
2009-present   Research Assistant Professor, ABI at Arkansas State University, Jonesboro, AR
2009-present   Faculty member of Arkansas Center for Plant-Powered Production (P3)
2006-2009      Project Leader, BioStrategies LC, Jonesboro, AR
2006-2009      Post-doc Research Associate, ABI at Arkansas State University, Jonesboro, AR
2004-2006      Research Assistant, International Potato Center, Lima, Peru
2003-2005      Research Assistant, Veterinary Medicine, Cayetano Heredia Peruvian University, Lima, Peru

Professional Memberships
2010-present   Collaborative Institutional Training Initiative (CITI) Member ID: 1695193. Member by affiliation from Arkansas State University
2010-2011      MidSouth Computational Biology and Bioinformatics Society (MCBIOS)
2010-2011      International Society for Influenza and other Respiratory Virus (ISIRV) ID: DDD30F0D100379. Regular membership
2008-2011      International Society for Interferon and Cytokine Research (ISICR). Member ID: 2413. Regular membership

G. Medrano
2006-2011 American Association for the Advancement of Science (AAAS). Member ID: 20206417. Member nominated for participation in the AAAS/Science Program for Excellence in Science  
2007 Food Technology American Association for the Advancement of Science  
2003 American Veterinary Medical Association (AVMA). Member ID: 703386

**Honors/Awards**

2005 XV Scientific Conferences Alberto Ramirez Ramos, Cayetano Heredia Peruvian University-Award for the best research work: “Immunologic evaluation of a vaccine against Sarcocystis in alpacas”  
2005 CONCYTEC–Doctoral Scholarship in Biochemistry and Molecular Biology, Cayetano Heredia Peruvian University.  
2004 FENACYT–CONCYTEC–Award for the best national research work: “Inhibitory effect against Phytophthora infestans from a defensin gene isolated from Lepidium meyenii (maca)”.  
2002 Federico Villarreal National University–Award for the first place student in Master of Science in Microbiology.

**Certifications**

2010 "Working with mice in research". Basic course (Collaborative Institutional Training Initiative, CITI)  
2010 "Working with the Institutional Animal Care and Use Committee (IACUC)". Basic course (Collaborative Institutional Training Initiative, CITI)  
2008 “Occupation health and safety in laboratory animals” (Institutional Biosafety Committee, ASU)  
2008 “The humane care and use of laboratory animals” (Laboratory Animal Training Association)  
2007 “Radiation safety and health protection”. Training program (Health and Safety, ASU)  
2003 Collegiate license in Veterinary Medicine (Peruvian Veterinary Medicine Association)

**Languages**

Spanish - Native language  
2005 English - Federico Villarreal National University  
2005 Portuguese - Bem Brazil Cultural Association

**B. Publications**

**Patents**


**Publications (full text peer review)**


**Publications (Theses)**


**NCBI GenBank Publications**


<table>
<thead>
<tr>
<th>Relevant Presentations (Posters/Oral/Published Abstracts)</th>
</tr>
</thead>
<tbody>
<tr>
<td>12. Williamson PD, <strong>Medrano G</strong>, Weiss E, Blossom SJ, Buchanan RA, Dolan MC. Maternal smoking produces coordinated changes in nAChR subunit RNA expression in thymus and brain and has functional impacts on the developing immune system. ABI Fall Symposium. September 29, 2010. <strong>Poster/Attendant.</strong></td>
</tr>
</tbody>
</table>


56. Medrano G. 3th CONAECIVET. Faculty of Veterinary Medicine, San Marcos National University. Sept. 03-07, 1996. Lima, Peru. Organizer/Attendant.

57. Medrano G. 1st International course on phytotherapy. Faculty of Veterinary Medicine, San Marcos National University. July 04-09, 1994. Organizer.

**Additional Meetings Attended**


C. Teaching/Research Supervision/Mentoring

Teaching Courses
1. In Vitro-Cell Culture 64407–MBS 6251–001. Course level: Graduate. College: Sciences and Mathematics, Department: Biological Sciences, Arkansas State University. Date range: 8/19/13 – 12/10/13.

Guest Teacher
2. Course BIO6144 and 6154, Laboratory in Biotechniques I and II. Course level: graduated. College: Sciences and Mathematics, Department: Biological Sciences, Arkansas State University. 06/28/10 - 07/01/10 and 07/12/10 - 07/16/10.

Student Committee/Research Supervision/Mentoring

<table>
<thead>
<tr>
<th>Name</th>
<th>Area of study</th>
<th>Department/Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Martina Garda</td>
<td>Member Committee MBS PhD Thesis (Jan 2012–May 2015)</td>
<td>ABI, Arkansas State University</td>
</tr>
<tr>
<td>Linda Ogutu</td>
<td>Member Committee Honor Thesis Undergraduate (August 2012-May 2013)</td>
<td>ABI, Arkansas State University</td>
</tr>
<tr>
<td>Tianhong Yang</td>
<td>Member Committee of MS Thesis (August 2011-May 2013)</td>
<td>Department of Biological Sciences, Arkansas State University</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Area of study</th>
<th>Department/Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maria Elena Gonzalez</td>
<td>Post-Doc Research (29/03/13-28/03/14)</td>
<td>ABI, Arkansas State University</td>
</tr>
<tr>
<td>Shaela Wright</td>
<td>Graduate student of Department of Biological Sciences, ASU (04/01/2013 – 12/10/13)</td>
<td>ABI, Arkansas State University</td>
</tr>
<tr>
<td>Darren White</td>
<td>Undergraduate summer student. AR ASSET REU Summer 2013 Internship Program (5/28/13 – 08/02/13)</td>
<td>ABI, Arkansas State University</td>
</tr>
<tr>
<td>Priscilla Parrish</td>
<td>URM Undergraduate student (07/02/12 – 07/31/12)</td>
<td>ABI, Arkansas State University</td>
</tr>
<tr>
<td>Alshon Rose</td>
<td>URM Undergraduate student (06/04/12 – 07/31/12)</td>
<td>ABI, Arkansas State University</td>
</tr>
<tr>
<td>Timothy Eskridge</td>
<td>URM Undergraduate student (06/04/12 – 07/31/12)</td>
<td>ABI, Arkansas State University</td>
</tr>
<tr>
<td>Darren White</td>
<td>Undergraduate student. LSAMP internships in P3 labs in ABI (06/04/12 – 07/31/12)</td>
<td>ABI, Arkansas State University</td>
</tr>
<tr>
<td>Darren White</td>
<td>Undergraduate student. LSAMP internships in P3 labs in ABI</td>
<td>ABI, Arkansas State University</td>
</tr>
<tr>
<td>Name</td>
<td>Area of study</td>
<td>Department/Institution</td>
</tr>
<tr>
<td>----------------------</td>
<td>-------------------------------------------------------------------------------</td>
<td>----------------------------------------</td>
</tr>
<tr>
<td>Ananddeep Patel</td>
<td>Graduate student. RNA extraction, cDNA synthesis, Realtime RT-PCR (06/21/11 – 06/27/11)</td>
<td>ABI, Arkansas State University</td>
</tr>
<tr>
<td>Siddique Aboobucker</td>
<td>Graduate student. FPLC and characterization (ELISA, silver stain, WB) training of a plant-derived protein (08/02/10-08/18/10)</td>
<td>ABI, Arkansas State University</td>
</tr>
<tr>
<td>Jaynen Patel</td>
<td>Graduate course BIO6144 and 6154, Laboratory in Biotechniques I and II (06/28/10 -07/01/10 and 07/12/10-07/16/10)</td>
<td>Biological Sciences, Arkansas State University</td>
</tr>
<tr>
<td>Pooya Ghai</td>
<td>Graduate course BIO6144 and 6154, Laboratory in Biotechniques I and II (06/28/10 -07/01/10)</td>
<td>Biological Sciences, Arkansas State University</td>
</tr>
<tr>
<td>Emily Weiss</td>
<td>Research Assistant &quot;Gene expression analysis of nicotin receptors in thymus&quot; (06/15/10-07-01-10)</td>
<td>ABI, Arkansas State University</td>
</tr>
<tr>
<td>Jonathan Radin</td>
<td>Undergraduate Ascorbic project (2009)</td>
<td>ABI, Arkansas State University</td>
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</tbody>
</table>

**D. Research Support:**

**Grants Awarded**

<table>
<thead>
<tr>
<th>PI</th>
<th>Role on Project and Grant Title</th>
<th>Source of Support</th>
<th>Project Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medrano, G</td>
<td>PI – A broadly reactive, universal adjuvant for seasonal and pandemic influenza vaccine</td>
<td>Arkansas Biosciences Institute Seed Grant</td>
<td>07/2011–07/2014</td>
</tr>
<tr>
<td>Medrano, G</td>
<td>PI - Plant produced porcine IL-12 vaccine adjuvant for swine flu and other viral diseases</td>
<td>USDA SBIR Phase I. Biostrategies-LLC. Ref N°: 2011-33610-31141</td>
<td>7/1/2010–01/31/11</td>
</tr>
</tbody>
</table>
Medrano, G PI - Phylogenetic and ultrastructural analysis of Sarcocystis species infecting alpacas in Peru* Basis for the development of a vaccine. CONCYTEC-PROCYT (Peru). Ref N°: 444-2004-CONCYTEC-OAJ 2004

Medrano, G PI - Molecular characterization of Infectious Bronchitis Virus (IBV) in chickens in Peru International Foundation of Suecia (IFS). Ref N°: B/3221-1 2001

**Participation in Grants**

<table>
<thead>
<tr>
<th>PI</th>
<th>Role on Project and Grant Title</th>
<th>Source of Support</th>
<th>Project Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Radin, D</td>
<td>PI (ASU subaward) &amp; Project leader - Plant produced porcine IL-12 vaccine adjuvant for swine flu and other viral diseases</td>
<td>USDA SBIR Phase II Biostrategies-LLC Ref N°: 2011-33610-31141</td>
<td>09/01/11-12/31/13</td>
</tr>
<tr>
<td>Radin, D</td>
<td>Project leader - Plant-based Bioproduction of Chicken IL-12 Adjuvant for Bird Flu Vaccines</td>
<td>USDA SBIR Phase II Biostrategies-LLC. Ref N°: 2007-33610-17978</td>
<td>09/01/08-06/30/12</td>
</tr>
<tr>
<td>Buchanan, R</td>
<td>Supporting Researcher - Maternal smoking and neuroimmune modulation involving altered expression of nicotine sensitive acetylcholine receptors in developing brain and immune system</td>
<td>Arkansas Biosciences Institute Seed Grant</td>
<td>12/01/08-11/30/10</td>
</tr>
<tr>
<td>Lorence, A</td>
<td>Project leader - Role of Ascorbate in Mitigating ER and Cellular Stress Associated with Transient and Stable Plant-Based Protein Production</td>
<td>NSF EPSCoR P3 Center Collaborative Seed Grant Program</td>
<td>05/15/08–11/14/09</td>
</tr>
<tr>
<td>Radin, D</td>
<td>Project leader - Plant-based Bioproduction of Chicken IL-12 Adjuvant for Bird Flu Vaccine</td>
<td>Arkansas Science &amp; Technology Authority</td>
<td>04/01/08-08/31/08</td>
</tr>
<tr>
<td>Radin, D</td>
<td>Project leader - Plant-based Bioproduction of Chicken IL-12 Adjuvant for Bird Flu Vaccine* Phase I.</td>
<td>USDA SBIR Phase I. BioStrategies LC Ref N°: 2007-33610-17978</td>
<td>07/01/07–02/28/08</td>
</tr>
<tr>
<td>Hung, A</td>
<td>Project leader - Development of a vaccine against sarcocystiosis. Phase II</td>
<td>CONCYTEC – PROCOM (Peru)</td>
<td>2005</td>
</tr>
</tbody>
</table>

**E. Scientific review**

**Journal Review**

- Journal Transgenic Research (2009 and May 2013,)
- Anti-Cancer Drugs (March 2013 and April 2013)
- International Journal of Molecular Science (2011)
- Poster judge. MidSouth Computational Biology and Bioinformatics Society (2010).

**F. Trainings/Workshop/Internship**

**Training/Workshop**

- Privacy and Security Training Course, Arkansas State University, Jonesboro, AR. 04/02/13.
- iPlant Tools and Services Workshop, iPlant Collaborative, NSF. Organized by: Emily Devereux, Elizabeth Hood, Carole Cramer, Sheldon McKay, Jason Williams. University of Arkansas, Little Rock, AR, 05/17/12 – 05/18/12.
- Live Videoconference with new NIH R15 AREA Director. Hosted by Office of Research & Technology Transfer (ORTT), ABI, Jonesboro, AR, 10/19/11.
• Research Development Institute (RDI). Hosted by Office of Research & Technology Transfer (ORTT) Organizer: Julie Tatcher and Cheryl Goad, ABI, Jonesboro, AR, 05/08/11 – 06/02/11.

• Workshop: Grant Writing Basics. By Julie Tatcher. Hosted by Office of Research & Technology Transfer (ORTT), Delta Center 201, Jonesboro, AR, 11/09/10.


• Workshop: Waters Technology Day: Sample preparation, method development, SFC - Supercritical Fluid Chromatography and Mass Spectrometry. ABI, Arkansas State University, Jonesboro, AR. 06/22/10.

• Workshop NIH Grant Proposals-Writing for the reviewer/ Grantsmanship strategy and changing landscape at NIH. Individual meeting with each faculty. Israel A. Goldberg 04/07/10 – 04/08/10.


• The Basics of Grantsmanship workshop. Deborah Hernandez, Director of Research Development at the University of Memphis. ABI, Arkansas State University, Jonesboro, AR. 09/29/09.

• Annual ABI Fall Research Symposium. Arkansas State University, Jonesboro, AR. 09/25/09 and 09/26/09.

• Start-ups, legal obligations, and conflicts of interest. Lucinda McDaniel, University counsel. ABI, Arkansas State University, Jonesboro, AR. 08/27/09.

• Training session on the CFX96 Realtime PCR. Mark Lawson, BioRad. ABI, Arkansas State University, Jonesboro, AR. 08/05/09.

• Protein purification, concentration and western blotting. Dr. Shannon Eaker, Millipore Corp. ABI, Arkansas State University, Jonesboro, AR. 07/27/09.

• Digital Measures Software Training. Dr. John Pratte. ABI, Arkansas State University, Jonesboro, AR 07/27/09.

• Workshop SBIR/STTR Phase I proposal writing. Mildred Holley, Arkansas Small Business and Technology Development Center (ASBTDC). ABI, Arkansas State University, Jonesboro, AR. 04/21/09.

• Workshop: 1st International workshop on hairy roots: exploiting plant metabolism for agriculture and medicine. ABI, Arkansas State University, Jonesboro, AR. 07/13/06.

• Training on applied bioinformatics. San Marcos National University EPG. Lima, Peru. 09/16/05–10/01/05.

• Training program in Molecular Virology. Department of Avian Medicine Poultry Diagnostic and Research Center, College of Veterinary Medicine, the University of Georgia. Athens, Georgia. 03/05/02–04/02/02.

• Information Technology Course. Information Technology Center, Lima, Peru. San Marcos National University. Lima, Peru. 10/07/00-11/07/00.

### Undergrad Internship:

- Hospital and Veterinary Clinical Laboratory, Department of Veterinary Medicine–UNMSM. January, 2000. Clinical and laboratory analysis in small animals.
- Veterinary Pathology Laboratory, Department of Veterinary Medicine–UNMSM. November, 1999. Histopathological analysis and necropsy in mammalians.
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: September 5, 13

☐ On Campus

☐ Off Campus

Online

Instructor Name: Ashley Buchman

Faculty Position: Adjunct

College: COE


Course Prefix(es)

Number and Title: CCED 7003

Requested Duration:

Community College

A CURRENT VITA MUST ACCOMPANY THIS FORM

RECEIVED

COLLEGE OF EDUCATION

SEP 06 2013

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 9-5-13

Originator: Annette R. Huy

Date: 9-5-13

Department Chair: Annette R. Huy

Date: 11/11/13

College Dean:

Date: 

Graduate School Dean:

Note: This instructor may NOT be assigned to teach courses other than those approved.
Curriculum Vitae

Ashley Buchman, Ed.D.
P.O. Box 8, Paragould, AR 72451
Cell 870-476-0153
Email: ashley.buchman@yahoo.com

EDUCATION

- Ed.D., Educational Leadership, Arkansas State University, Jonesboro, AR, 2012
  DISsertation: Usage and Perceived Effectiveness of Marketing Strategies at Two-year Colleges in the United States

- S.C.C.T., Specialist in Community College Teaching with an Emphasis in Administration, Arkansas State University, Jonesboro, AR, 2010

- M.B.A., Master of Business Administration, Arkansas State University, Jonesboro, AR, 2007

- B.S., Marketing with emphasis in Management, Arkansas State University, Jonesboro, AR, 2006

ACADEMIC HONORS AND AWARDS

- 2012 National Institute of Staff and Organizational Development Award Winner
- 2012 Eugene W. Smith Fellowship Recipient
- 2011 Arkansas State University-Newport Outstanding Staff Member
- Member, Delta Epsilon Iota-Academic Honor Society

EXPERIENCE

Director of Student Services, Arkansas State University-Newport Marked Tree Campus, 2009-Present

- Administer $195,000 average annual operating budget, manage the program, and supervise six staff members for the ASUN Marked Tree Campus Adult Education program
- Administer $78,773 average annual operating budget for Carl Perkins Career and Technical Education Grant
- Process over $1.9 million in grants, scholarships, and loans for approximately 300 students and ASUN Marked Tree Campus and oversee ASUN Jonesboro campus financial aid processes
- Plan and execute student activities on the ASUN Marked Tree and Jonesboro campuses
- Devise recruiting and retention plans for the ASUN Marked Tree and Jonesboro campuses
- Coordinate and implement Academic and Advising Registration sessions for first-time entering students for the ASUN Marked Tree campus
- Coordinator of disability services for the ASUN Marked Tree and Jonesboro campuses
- Supervise the administration of the Compass exam, TEAS V, EPA certification, and Pearson Vue exams for students on the ASUN Marked Tree and Jonesboro campuses
- Procure and administer grants to fund student activities related to underage drinking prevention from Arkansas Collegiate Drug Education Committee
- Supervise five ASUN Marked Tree and Jonesboro campuses Student Services staff members
Adjunct Instructor, Arkansas State University-Jonesboro, Spring 2010 & Spring 2013  
- Teach students the basics of statistical concepts and methods for social science research in Social Statistics 3383  
- Teach students on how to apply statistical concepts and methods for social science research using SPSS in Social Statistics 3381  
- Instruction methodologies included: face-to-face instruction, online collaboration via Blackboard, and in-class collaboration.

Career Pathways Initiative: Community Outreach, Arkansas State University-Newport, 2008-2009  
- Recruit potential students for the Career Pathways Initiative program  
- Maintain case files for each Career Pathways student for Craighead and Poinsett county  
- Design and distribute marketing materials to local communities  
- Tutor Career Pathways Initiative students in their academic endeavors  
- Serve as a liaison for the Arkansas State University-Newport to local communities  
- Supervise part-time employees  
- Administer Compass and TABE  
- Create relationships with local businesses

Workforce Development Counselor, Arkansas State University-Newport, 2007-2008  
- Encourage secondary students in Northeast Arkansas to attend a post-secondary institution  
- Assist secondary students with career exploration using the Kuder Interest Inventory  
- Attend college and career fairs at secondary institutions  
- Develop marketing materials for ASUN's Career Pathways Initiative  
- Maintain a budget for grant purposes  
- Plan and assist with student activities on the ASUN Newport, Jonesboro and Marked Tree campuses  
- Collaborate with Workforce Development Counselors on activities and events for secondary students within the ADTEC consortium

PRESENTATIONS

- Buchman, Ashley, B. (2012), "Increase FTE Students through Effective Marketing Strategies." Presented at the National Institute for Staff and Organizational Development annual conference, Austin, TX.
- Buchman, Ashley, B. (2012), "Increase FTE Students through Effective Marketing Strategies." Presented at the Arkansas Association of Two-Year Colleges Annual Conference, Hot Springs, AR.
PROFESSIONAL AFFILIATIONS

- Committee Chair, ASUN Enrollment Management, 2012-Present
- Treasurer, Arkansas College Personnel Association, 2012-Present
- Executive Board Member, Poinsett County Single Parent Scholarship Fund, 2009-Present
- Member, Paragould Junior Auxiliary, 2012-Present
- Committee Member, Arkansas State University-Newport Institutional Effectiveness Committee, 2012-Present
- Committee Member, Arkansas State University-Newport Cost Containment Committee, 2012-Present
- Committee Member, Arkansas Collegiate Drug Education Committee, 2009-Present
- Chair, Arkansas Collegiate Drug Education Committee, 2011-2012
- Chair Elect, Arkansas Collegiate Drug Education Committee, 2010-2011
- Member, Ark AHEAD, 2009-Present
- Member, Jonesboro Regional Chamber of Commerce, 2008-Present
- Member, Arkansas Adult Education and Continuing Education, 2009-Present
- Member, Adult Education Administrators, 2009-Present
- Member, Marked Tree Chamber of Commerce, 2009-Present
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: 9/5/13  X On Campus  □ Off Campus

Instructor Name: Glinda F. Hall

College: Humanities and Social Sciences

Faculty Position: Instructor of English

Department: Heritage Studies

Requested Duration: Fall Semester 2013

Course Prefix(es)
Number and Title: HS 7203 Popular Culture & the South (Fall 2013)

Continue to advise students about Popular Culture Research (Spring 2014)

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other
Experience and Qualifications
(Optional):

The Department and College have reviewed this instructor's credentials
and approve him/her to teach the courses listed above.

Date: 9/9/2013  Originator: Clyde M. Miller

Date: 9/9/2013  Department Chair: Clyde M. Miller

Date: 9/9/13  College Dean: Laura Vranczyk

Date: 10/9/13  Graduate School Dean: [Signature]

Note: This instructor may NOT be assigned to teach courses other than those approved.
GLINDA FOUNTAIN HALL

415 Lynne Court
Jonesboro, AR 72401
(870) 219-2508
ghall@astate.edu

ACADEMIC DEGREES

Ph.D. Arkansas State University
Heritage Studies
Dissertation: *A Genre of Our Own: The Cultural Work of Women’s Popular Romance Fiction*
Research: Power structures and gender representations in popular romance novels, as analyzed through gender and performative theories, symbolic use of historical narratives, and ethnographic study of individual writers and writers’ groups

M.A. Arkansas State University
Major: Heritage Studies

M.A. The University of Mississippi
Major: English

B.A. The University of Mississippi
Major: English

B.B.A. The University of Mississippi
Major: Management/General Business

PROFESSIONAL EXPERIENCE

Arkansas State University
Instructor of English
- English Composition I Honors and II
- World Literature II
- Introduction to Poetry and Drama
- Heritage Studies 7203: Popular Culture and Heritage

Assistant Editor
*Arkansas Review*

Arkansas State University
Instructor, First Year Studies
- Making Connections (First Year Experience)
- Writing Fundamentals

Instructor, BSIS/Academic Partnership
Composition I

University of Arkansas Fort Smith
Visiting Assistant Professor, English Department
- Freshman English Composition I and II
- Young Adult Literature, English Education
- American Literature 1865-present

2012-present

2011-2012

2008-2011
Arkansas State University 2004-2008
Graduate Assistant, Heritage Studies Doctoral Program
Archives and Special Collections, Dean B. Ellis Library
Processing manuscript collections; Processing finding aids;
References and Research assistance

University of Mississippi, Practicum Summer 2006
Center for the Study of Southern Culture
Research, writing entries for *Mississippi Encyclopedia*;
Assisting, managing academic conferences, including Civil War
Conference and Faulkner/Yoknapatawpha Conference;
Assistance with organizing traveling educational displays for
Georgia Department of Transportation

Arkansas State University 2002-2008
Instructor of English
English Composition I and II; Western World Literature II;
Language Development; Freshmen Year Experience Course

New Albany High School 2000-2002
English Teacher
Accelerated/Honors English (Gifted/Talented certified)

South Panola Alternative School 1998-2000
English Teacher/Job Training Instructor
Developmental writing and reading; occupational writing skills

PUBLICATIONS


PRESENTATIONS


Hall, G.F. (2010, April) – “Lights, Audiobooks, Action!: The Recreation of Narrative Voice in Nora Roberts’s The Circle Trilogy.” A panel presentation at the Popular Culture Association national conference, St. Louis, MO.


Hall, G. F. (2008, November) – “Romance and Region: Heritage and Women Storytellers.” Invited panel presentation by Dr. Emily Toth, Louisiana State University, along with Dr. Deborah Chappel-Traylor, Arkansas State University, at the South Central Modern Language Association, regional conference, San Antonio, TX.


Hall, G. F. (2006, April 13) – “Dominance and Submission in Romance Fiction.” A presentation at the Popular Culture Association Conference, national conference, Atlanta, GA.


COMMITTEE WORK

Literature Curriculum Committee, English Department, University of Arkansas Fort Smith. Updating undergraduate curriculum for English majors, including updating degree plans, prerequisite considerations, and creating course syllabi, September 2008 – present.
GRANT WORK

HONORS
Travel Awards, Arkansas State University Graduate School and Department of Heritage Studies, for attending and presenting at Popular Culture Association’s National Conference, Boston, MA; April 2007.
Travel Awards, Department of Heritage Studies, for attending and presenting at Popular Culture Association’s National Conference, Atlanta, GA; April 2006.

REFERENCES

Dr. Deborah Chappel-Traylor
Professor of English and Heritage Studies
Arkansas State University
State University, AR 72467
(870) 972-3043
demail: dchappel@astate.edu

Dr. Brady Banta, Associate Director of Heritage Studies Program
Professor of History and University Archivist
Archives and Special Collection, Dean B. Ellis Library
Arkansas State University
State University, AR 72467
(870) 972-3509
email: bbanta@astate.edu

Dr. Clyde Milner II, Director
Professor of History and Director of Heritage Studies Program
Arkansas State University
State University, AR 72467
(870) 972-3509
cemail: cmilner@astate.edu
Date: 8/12/13

Instructor Name: Jamie Holiman

College: Education

Course Prefix(es):
Number and Title: See Attachment

Faculty Position: Adjunct HEH/AP

Department: Educational Leadership

Requested Duration: 3 years

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other Experience and Qualifications (Optional):

Jamie Holiman will be an adjunct to assist professors who teach specialist level courses via the Academic Partnership. Because of this fact and her experience, she needs to be approved as an adjunct for all the attached courses.

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: August 12, 13

Date: August 12, 13

Date: 8/13/13

Date: ______________________

Note: This instructor may NOT be assigned to teach courses other than those approved.
Discover the program that's right for you.

Ed.S. Education Degree Specialist in Superintendency

Complete Coursework: 18 months  Credit Hours: 30  Tuition: $7,820

The Ed.S. Education Degree Specialist in Superintendency offers educators a program designed to improve their general educational and specific professional competencies as leaders in the public school systems. The Specialist Degree program is designed to provide study beyond the Master's degree. Candidates complete performance-based activities in P-12 school sites and related settings. Students are required to complete 30 hours of coursework. Courses are tightly integrated and focused on application-based curriculum. Students will benefit from the incorporation of technology that aligns with national expectations for the 21st-century educator. This program can be completed in as little as 18 months.

As licensure requirements may change without notice, it is the responsibility of the student to confirm the requirements for licensure in his/her state as it applies to the participation in an out-of-state degree program. The Education Specialist degree does not always lead to licensure in certain states.

Textbook Information (PDF)

The Specialist in Education Degree through Arkansas State University (ASU)/Academic Partnerships cannot lead to administrative licensure in the state of Tennessee. Accordingly, Tennessee residents applying for this degree program through ASU/Academic Partnerships may do so for salary rating purposes only. Ultimately, it is the student's responsibility to ensure enrollment in this degree best suits their professional goals.

This program requires Live Text.

Course Listing

Core Courses

School Business Management  
Duration: 7 weeks  Credit Hours: 3  $762.00  

School District Administration  
Duration: 7 weeks  Credit Hours: 3  $762.00  

School Personnel Administration  
Duration: 7 weeks  Credit Hours: 3  $762.00  

Evaluation Education Program and System  
Duration: 7 weeks  Credit Hours: 3  $762.00  

Contemporary Issues in American Education  
Duration: 7 weeks  Credit Hours: 3  $762.00  

Curriculum Theory and Practice  
Duration: 7 weeks  Credit Hours: 3  $762.00  

Schooling in a Pluralistic Society  
Duration: 7 weeks  Credit Hours: 3  $762.00  

ELAD 7023  
ELAD 7103  
ELAD 7013  
ELFN 7583  
ELAD 7033  
ELCI 7523  
ELAD 7073
<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Duration</th>
<th>Credit Hours</th>
<th>Fee</th>
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<tbody>
<tr>
<td>ELAD 7043</td>
<td>Management of Operational Systems for Learning</td>
<td>7 weeks</td>
<td>3</td>
<td>$762.00</td>
</tr>
<tr>
<td>ELAD 7493</td>
<td>Supervised Internship</td>
<td>7 weeks</td>
<td>3</td>
<td>$762.00</td>
</tr>
<tr>
<td>ELAD 7473</td>
<td>Field Study</td>
<td>7 weeks</td>
<td>3</td>
<td>$762.00</td>
</tr>
</tbody>
</table>
Jamie Lawrence Holiman

1146 S. Main
Gideon, Missouri 63848
Email: jholiman@yahoo.com
Phone: (573)276-8221

Dear Search Committee,

I am currently searching for a position in the field of education whereby I could use my educational and administrative skills acquired through a lifetime career. Unfortunately due to Federal budget cuts my position through the Missouri Dept. of Elementary and Secondary Education has been eliminated effective June 2013. In my current position with the Missouri Department of Elementary and Secondary Education, I am familiar with the rules and regulations of the No Child Left Behind process and have been in consultation with schools working on school improvement issues for the past 10 years.

- I have participated in high quality professional development in topics aligned with scientifically-based reading research. I have participated in the LETRS training by the Department of Elementary and Secondary Education. I have been a part of the training team for Reading First schools in the Southeast area.
- I can facilitate/provide content expertise and follow-up in SBRR and its Implication for classroom instruction and encourage coaches to participate in quality professional development related to the 5 components of SBRR, instructional strategies, assessment.
- I can serve as a mentor, model, and coach for reading teachers and Other district personnel involved in implementation of SBRR and specialized training for district coaches working with struggling readers

After teaching and administering schools for forty years, I have gained great insight from practical experience as well as theories and research found in classroom settings in addition to the public relations assignments which result from the experiences of administration. I have served as the Title I director in two small schools for a span of 21 years. During this time, I was able to adapt to many changes and lead the schools into programs to enhance student learning such as Extended Day Kindergarten to offer more reading instruction and School wide Title I services in regular classroom to reach a wider audience with Title I assistance. Inclusion of Special Education services within the classroom in order for students to be able to be exposed to regular classroom content was also a focus. In this era of vast technology and research, the most crucial element in the classroom is still an outstanding teacher. It has been a longtime goal for me to reach the level where my experiences could be used to benefit others. I have organizational abilities along with the creativity and ability to meet people on their levels of need.

Thank you for this opportunity. I look forward to hearing from you and would welcome an interview.

Sincerely,

Jamie Lawrence Holiman
Jamie Lawrence Holiman
1146 S. Main
Gideon, Missouri 63848
Email: jholiman@yahoo.com
Phone: (573)276-8221

**Degrees/Certifications:**
Saint Louis University, proposed 2014, Ed D.
  Ed Administration/Suprntendency
Arkansas State University, 1986, Ed. Specialist
  Educational Administration
Arkansas State University, 1978, MSE,
  Elementary Principal ship
Arkansas State University, 1974, BSE,
  Elementary Education
Life-time Certification in Missouri for Kindergarten, Grades 1-8, Elementary Principal ship, and the Superintendence

**Educational Positions:**
Missouri Department of Elementary and Secondary Education 2003-2013
  **Supervisor, Federal Instructional Improvement**
  Responsibilities: To review Title I programs, oversee School Improvement through No Child Left Behind, and Priority/Focus School programs as outlined by the Missouri Waiver to No Child Left Behind. Due to lack of federal funding, my position was discontinued effective June, 2013.

Southeast Missouri State University, 2003
  **Supervisor of Field Experiences**
  I served as student teaching supervisor for Southeast Missouri State University briefly before joining the staff of the Missouri Department of Elementary and Secondary Education

Caruthersville Middle School, Caruthersville Mo. 2000-2003
  **Assistant Principal**
  I spent 25 years in the principal ship. I have a wide variety of skills due to my tenure in small schools where I was responsible for many programs.

Gideon Elementary, Gideon Mo. 1982-2000
  **Elementary Principal**
  I organized and implemented the Accelerated Schools Project in Gideon and participated in the project at Caruthersville. It is my belief that good schools are filled with competent, effective teams of teachers. Retired from position.

Risco Elementary, Risco, Mo. 1979-1982
  **Elementary Principal**
  **Title I Coordinator, Special Education Coordinator, Parent Liaison, Alternative School Administrator, Athletic Director, Food Service Coordinator, and Principal with duties of instructional leader, evaluator, and manager.**

Gideon Elementary School, Gideon Mo. 1974-1979
  **Second Grade Teacher**
Jamie Lawrence Holiman

Professional Affiliations/Awards:
- Missouri Association of Elementary School Principals, Retired, Currently
- National Association of Elementary School Principals, Retired, Currently
- Association of Supervision and Curriculum Development, Currently
- Missouri State Teacher’s Association, 1974-2003
- Southeast Missouri Association of Elementary School Principals, 1979-2003
  Nominated in 1997 as Southeast Missouri’s Distinguished Principal
  ASU Department Award for Elementary Education, 1974

Other Experiences:
Grant writing and administration –
  - 20 grants in the elementary and middle school setting.
  - Most comprehensive grant was the school reform program,
  - The Missouri Accelerated Schools Project.

Additional Experience-
  - Title I Coordinator, Special Education Coordinator, Parent Liaison, Alternative School
    Administrator, Athletic Director, Food Service Coordinator, and Principal with duties of
    instructional leader, evaluator, and manager.
  - I have participated in the LETRS training by the Department of Elementary and Secondary
    Education. I have been a part of the training team for Reading First schools in the
    Southeast area. Training in all levels of pedagogy.
  - 25 years experience evaluating teachers in classroom instructional strategies and reading
    instruction.

Outside Interests:
- Member of the General and Missouri Federated Women’s Clubs
- Co-Chairman of the Christmas Food Basket Project, 1982-2013
- Co-Chairman of the Gideon Historical Museum, 2000-2013
- Past President and Current Vice President of the local organization for 2004-2008, 2010-2014
- Current Chairman of the Gideon Courtyard Committee, 2008-2013

References:
Margie Vandeven,, Assistant Commissioner,
  Office of Quality Schools, Mo Dept. of Elem. & Sec. Education, (573)751-4234
Mr. Larry Flakne,
  Former Director, Federal Instructional Improvement, DESE, 573-220-3559
Mr. Mike Alexander,
  Former Director, Federal Instructional Improvement, 573-886-0590
Ms. J.J. Bullington,
  Superintendent, Caruthersville, MO 573-333-6100
Mr. Jim Evans,
  Retired Superintendent, Jackson, MO 573-243-5838
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: September 10, 2011  On Campus  Off Campus

Instructor Name: Kenneth Cauble

College: Engineering

Faculty Position: Temporary Instructor of Engineering

Course Prefix(es): E

Number and Title: EGRM 6033 Engineering Management

Department: Engineering Management

Requested Duration: 3 Years

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other Experience and Qualifications (Optional):

BS Civil Engineering (Civil), ASU 1997
MS Engineering Management, University of Missouri – Rolla 1999
Registered Professional Engineer

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: ____________________________ Originator: ____________________________

Date: ____________________________ Department Chair: ____________________________

Date: ____________________________ College Dean: ____________________________

Date: ____________________________ Graduate School Dean: ____________________________

Note: This instructor may NOT be assigned to teach courses other than those approved.
Kenneth Cauble

Education
BS Civil Engineering (Civil), ASU  1997
MS Engineering Management, University of Missouri – Rolla  1999

Teaching Experience
- Temporary Instructor, Arkansas State University  2011 - Present
- Adjunct Professor, Rhodes State College, Lima, Ohio  2001-2010
  - Taught Concrete Materials and Pavement Design
- Ohio State University, Columbus, OH  2001-2010
  - Guest Lectured for Concrete Materials Class
- Ohio Ready Mixed Concrete Association
  - Taught and provided certification for ACI Field Testing, Flatwork
- Finisher and Laboratory Technician
  - Seminar Speaker on all things concrete

Other Activities
- National Ready Mixed Concrete Association
  - Provided Training and Certification, as well as seminar speaking
- American Concrete Institute
  - Seminar speaker and Committee Chair of ACI C640 (Flatwork Finisher Certification)
- American Society of Civil Engineer
  - National Committee on Concrete Canoe Competition (2011 Chair)
    Columbus, OH  2001-2010
  - Guest Lectured for Concrete Materials Class
- Ohio Ready Mixed Concrete Association
  - Taught and provided certification for ACI Field Testing, Flatwork
- Finisher and Laboratory Technician
  - Seminar Speaker on all things concrete

Other Activities
- National Ready Mixed Concrete Association
  - Provided Training and Certification, as well as seminar speaking
- American Concrete Institute
  - Seminar speaker and Committee Chair of ACI C640 (Flatwork Finisher Certification)
- American Society of Civil Engineer
  - National Committee on Concrete Canoe Competition (2011 Chair)
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: September 5, 2013

[ ] On Campus [ ] Off Campus

Instructor Name: Christie Zitzelberger

College: Nursing & Health Professions

Faculty Position: Full-time non-tenure

Department: Nursing - NA Program

Requested Duration: 12 months

Course Prefix(es) Program Number and Title:
NURS 6543 NURS 6787
NURS 6723 NURS 6243
NURS 6333

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other Experience and Qualifications (Optional):
Certification/licensure as Advanced Practice Nurse Anesthesia required for accreditation, full-time non-tenure, Associate Program Coordinator for Nurse Anesthesia.

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: Sept 5, 2013

Date: 9/5/2013

Date: 1/5/13

Date: 

Originator: 

Department Chair: 

College Dean: 

Graduate School Dean: 

Note: This instructor may NOT be assigned to teach courses other than those approved.
CURRICULUM VITAE

CHRISTIE S. ZITZELBERGER
P.O. Box 910
State University, AR 72467-0910
czitzelberger@astate.edu

EDUCATION

Nurse Anesthesia Program, Arkansas State University, Jonesboro, AR
Masters of Science in Nurse Anesthesia
Rotations/Experience 2004-2006

- Baptist East Medical Center, Memphis, TN
  November 2005 – 2006
  November 2004 – April 2005
- Baxter Regional Medical Center, Mountain Home, AR
  May 2005 – October 2005
- Baptist Desoto Hospital, South Haven, MS
  April 2004 – October 2004

Bachelor of Science in Nursing, University of Central Arkansas, Conway, AR
Major: Nurse Anesthesia Completed May 2002

PROFESSIONAL EXPERIENCE

ASU- Jonesboro
Nurse Anesthesia Assistant Director/Faculty Jonesboro, AR 7/2013-
present

NEA Baptist Medical Center
Certified Registered Nurse Anesthetist (CRNA) 2/2013-
7/2013

PRN CRNA presently

Little Rock Anesthesia - St. Vincent
Certified Registered Nurse Anesthetist (CRNA) 7/2010-
2/2013

University of Arkansas Medical Science (UAMS) Anesthesia
Certified Registered Nurse Anesthetist (CRNA) 8/2008 –
7/2010
Staff Faculty member for school of anesthesia

AR Health Group Anesthesia
Certified Registered Nurse Anesthetist (CRNA) 8/2006 -
8/2008

Ouachita Anesthesia Group (PRN) Hot Springs, AR

C. Zitzelberger, CV, Page 1 of 2
Certified Registered Nurse Anesthetist (CRNA) 6/2006 - 
8/2006
Central Arkansas Veterans Healthcare System Little Rock, AR
ICU Registered Nurse (Little Rock VA Hospital) 2002 - 2003

LICENSURE AND CERTIFICATION

Certified Registered Nurse Anesthetist (CRNA)
Registered Nurse, Arkansas (RN)
Advanced Cardiac Life Support (ACLS)
Pediatric Advanced Life Support (PALS)

ADDITIONAL PROFESSIONAL ACTIVITIES

- Surgical medical missions Honduras
- Active member of American Association of Nurse Anesthetists (AANA)
- Active member of Arkansas Association of Nurse Anesthetists (ArANA)
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: September 5, 2013

Instructor Name: Tyler Zeigler

College: Business

HCA 6013 Current Issues in Healthcare Administration; HCA 6003 Healthcare Organization Change and Ethics; MGMT 6003 Organizational Behavior in Healthcare

Faculty Position: Adjunct

Department: Management and Marketing (MBA)

Requested Duration: 3 years

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other Experience and Qualifications (Optional):

The Department and College have reviewed this instructor’s credentials and approve him/her to teach the courses listed above.

Date: 9-9-13

Originator: C. William Roe

Date: 9-10-13

Department Chair:

Date: 9/9/13

College Dean:

Date:

Graduate School Dean:

Note: This instructor may NOT be assigned to teach courses other than those approved.
E. Tyler Zeigler  
77 CR 424  
Jonesboro, Arkansas 72404  
(570) 930-7601  
tzeigler@cloptonclinic.com

SUMMARY OF QUALIFICATIONS
Knowledgeable in all aspects of healthcare management. Developed and managed Public Health Service Section 330 Rural Health Clinic in Southwest Mississippi. Chief Operations Officer and Chief Financial Officer for a small fifty bed hospital in Mississippi. Chief Operations Officer and Chief Financial Officer for mid-size for-profit hospital in Mississippi. Director of Physician Services for a for-profit hospital in Mississippi. Chief Executive Officer for large multi-specialty physician clinic in Mississippi, and Chief Executive Officer for large multi-specialty physician clinic in Arkansas, part owner and consultant with a physician management practice company in Arkansas. Past President of the Arkansas Medical Group Managers Association and served on several committees dealing with healthcare.

PROFESSIONAL EXPERIENCE

Integrity Physician Services  
Part Owner  
January 199 - Present  
• Consultant for medical practices in Arkansas and Mississippi  
• Management issues: Accounting, Billing, CPT coding, staffing, organizational

Clopton Clinic  
Multi-Specialty Physician Practice  
May 1997 - Present  
• Physician Relations  
• Day to day operational management  
• Development of Services  
• Accounting and Financial Management  
• Physician Recruitment

Vicksburg Medical Clinic  
Multi-Specialty Physician Practice  
March 1994 - April 1997  
• Physician Relations  
• Day to day operational management  
• Development of Services  
• Accounting and Financial Management  
• Physician Recruitment

Garden Park Community Hospital  
For-Profit Mid-Size Hospital  
May 1989 - February 1994  
• Chief Operations Officer  
• Chief Financial Officer  
• Director of Physician Services

Quitman Community Hospital  
Small Rural Hospital  
Quitman, Mississippi

Vicksburg, Mississippi
EDUCATION

- Mississippi State University
  BS Management (1971)
- William Cary College
  Master of Business Administration (MBA) 1994

State College, Mississippi
Hattiesburg, Mississippi
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: 8/01/2013  On Campus  Off Campus

Instructor Name: Kristie Vinson

College: CNHP

Faculty Position: Assistant Professor

Department: PT

Course Prefix(es)  Number and Title:
PT 7511 Professional Issues
PT 7521 Fundamentals of Patient Care
PT 7314 Exercise Physiology

Requested Duration: 2013-2014

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other
Experience and Qualifications (Optional):

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 8-1-2013  Originator: [Signature]

Date: 8-1-2013  Department Chair: [Signature]

Date: 8-1-2013  College Dean: [Signature]

Date: 8-1-2013  Graduate School Dean: [Signature]

Note: This instructor may NOT be assigned to teach courses other than those approved.
CURRICULUM VITAE

Kristie Vinson, PT, MS
PO Box 910
State University (Jonesboro), AR 72467
(870) 972-3591
Department of Physical Therapy / Arkansas State University

EDUCATION:
Arkansas State University
Jonesboro, Arkansas
2004-2005
Master of Science in Exercise Science, May 2005

Arkansas State University
Jonesboro, Arkansas
1995-2000
Bachelor of Science in Physical Therapy, May 2000

LICENSES AND PERMITS:

CERTIFICATIONS:
Certified Instructor. American Heart Association Basic Life Support for the Health Care Provider.

APTA, Credentialed Clinical Instructor.

EMPLOYMENT AND POSITIONS HELD:
Temporary Assistant Professor of Physical Therapy
Doctor of Physical Therapy Program
Arkansas State University
Jonesboro, Arkansas
August 13, 2012 - Present

Prn Physical Therapist
RehabCare at Crittenden Regional Hospital: inpatient rehabilitation, acute care, general outpatient
West Memphis, Arkansas
July 2010 – Present

Program Director
Physical Therapist Assistant Program
Concorde Career College
Memphis, Tennessee
August 18, 2009 – August 10, 2012

Director of Clinical Education
Physical Therapist Assistant Program
Concorde Career College
Memphis, Tennessee
July 2009 – August 17, 2009

Director of Physical Therapy
TherEx at Forrest City Medical Center: Acute care, general outpatient, geriatric psych
Forrest City, Arkansas
December 2007-July 2009

Lead Physical Therapist
TherEx at Helena Regional Medical Center: Acute care, general outpatient, inpatient rehabilitation
Helena, Arkansas
July 2006-December 2007

Instructor of Physical Therapy
Director of Clinical Education
Arkansas State University
Jonesboro, Arkansas
July 2005-June 2006

Instructor of Physical Therapy
Academic Coordinator of Clinical Education
Project Director Health Professions Partnership Initiative
Arkansas State University
Jonesboro, Arkansas
August 2004-June 2005

Part-time Instructor
Assistant Academic Coordinator of Clinical Education
Arkansas State University
Jonesboro, Arkansas
January 2004-July 2004

Physical Therapist
Ozark Rehab Centers, Inc.: Outpatient orthopedics, Acute care orthopedics
Jonesboro, Arkansas
September 2003-August 2004

Staff Physical Therapist
HealthSouth Rehabilitation Center: General Outpatient, emphasis orthopedics
Jonesboro/Paragould, Arkansas
September 2002-September 2003
Staff Physical Therapist
HealthSouth Sports Medicine: Outpatient Orthopedics
Memphis/Collierville, Tennessee
June 2002-August 2002

Staff Physical Therapist
HealthSouth Rehabilitation Center: General Outpatient
Pocahontas, Arkansas
April 2001-May 2002

Physical Therapist
Walker Therapy Clinic: School-based pediatrics
Augusta, Arkansas
January 2001-April 2001

Physical Therapist/Medicaid Billing Coordinator
Tri-Therapy, Inc.: Outpatient pediatrics
Searcy, Arkansas
August 2000- November 2000

**PEER REVIEWED PUBLICATIONS:** None.

**PEER REVIEWED & SCIENTIFIC PRESENTATIONS:** None.

**ABSTRACTS:** None.

**NON-PEER REVIEWED PUBLICATIONS:** None.

**NON-PEER REVIEWED PRESENTATIONS:** None.

**FUNDED/IN REVIEW GRANT ACTIVITY:** None.

**CURRENT/ACTIVE RESEARCH ACTIVITY:**

**MEMBERSHIP IN SCIENTIFIC/PROFESSIONAL ORGANIZATIONS:**
American Physical Therapy Association 1998-present
Education Section Member 2004-present
PTA Educators SIG 9/09-present
Orthopaedics Section Member 2004-2007, 2010 - present
Sports Physical Therapy Section Member 1999-2005
Pediatrics Section Member 2001-2002
Research Section Member 2004-2005
Arkansas Chapter of the APTA 1998-2008, Aug. 2012 - present
Tennessee Chapter of the APTA 2009-Aug. 2012
Northeast Arkansas Chapter of APTA 2001-2004
   Public Relations Committee Chairperson 2002
   Secretary 2003-2004

CONSULTATIVE AND ADVISORY POSITIONS HELD:
On-Site Reviewer, PTA programs
Commission on Accreditation in Physical Therapy Education
July 2012 - Present

COMMUNITY SERVICE:
March of Dimes March for Babies
Team Captain
2010 – Present

Arkansas State University Indian Club/Red Wolf Club
Century Member
2003-Present

Circle of Friends for Arkansas Children’s Hospital
Jonesboro, Arkansas
2003-2006

American Cancer Society Relay for Life
Participant
2002-Present

ASU Saturday Morning Sports Injury Clinic
Fall 2001, Fall 2002

SERVICES TO THE UNIVERSITY/COLLEGE/SCHOOL on COMMITTEES
COUNCILS/COMMISSIONS:
Arkansas State University
Departmental:
   Strategic Planning Committee, Chair (Fall 2012- present)
   Curriculum Committee (Fall 2012 – present)

Concorde Career College
PTA Admissions Committee (August 2009 – August 2012)
PTA Curriculum Development Committee (August 2009 – August 2012)
AWARDS AND HONORS:
Excellence in Education Award 2011, Concorde Career Colleges, Inc.
Program Director of the Year 2011, Concorde Career College – Memphis, TN
Most Involved Physical Therapy Student 2000
Order of Omega Honor Society 1997-2000
Who’s Who Among American Colleges and Universities 1997-98
ASU Dean’s List 1997-98
ASU President’s List 1995-96, 99-00

CONTINUING EDUCATION ATTENDED:
- Administration
  Beyond Compliance: Doing the Right Thing, CM105-CRD, presented by the Center for Excellence in Education powered by MaxKnowledge, Course Facilitator: James Faulkner, completed May 16, 2012, 4 contact hours.

  Professionalism Module 3: Ethical Compass, American Physical Therapy Association, APTA Learning Center, completed October 25, 2011, 2.5 contact hours.

  Professionalism Module 2: History of Professionalism in Physical Therapy, American Physical Therapy Association, APTA Learning Center, completed October 12, 2011, 2 contact hours.

  Professionalism Module 1: Introduction to Professionalism, American Physical Therapy Association, APTA Learning Center, completed October 12, 2011, 2 contact hours.

  Student-Centered Customer Service, Campus Associate Training 2011, Concorde Career Colleges, Inc., Presenter: Jeni Yelton, Training Manager, completed July 1, 2011, 1.5 contact hours.

  Raising the Bar – Compliant Communications with Students, CM102-COY, presented by Center for Excellence in Education powered by MaxKnowledge, Course Facilitator: Traci Lee, completed April 19, 2011, 4 contact hours.


  Tennessee Ethics and Jurisprudence, HomeCEUConnection.com, course completed December 30, 2010, 4 contact hours.

  2010 Annual Compliance and HIPAA Training, online program for RehabCare, course completed on December 21, 2010, 2 contact hours.

  Arkansas State Board of Physical Therapy Jurisprudence Examination, completed March 30, 2010, 1 contact hour.
HIPAA: Understanding the Law and Impact on You, presented by Susan Greenwood, at Arkansas State University, Jonesboro, Arkansas, March 12, 2010, 3.5 contact hours.

Self-Study Workshop, The American Physical Therapy Association, San Diego, California, February 16-17, 2010, 13 contact hours.


Optimizing Reimbursement for Physical, Occupation & Speech Therapy Services presented by Pauline M. Franko, PT, MCSP, at Memphis, Tennessee, April 7, 2009, 6 contact hours.

- **Clinical Instruction/Teaching Enhancement**

Student Learning & Assessment, ED103, presented by Center for Excellence in Education powered by MaxKnowledge, Course Facilitator: Susan Polick, completed August 13, 2010.

Instructional Planning for Student Success, ED 105, presented by Center for Excellence in Education powered by MaxKnowledge, Course Facilitator: Barry Westling, completed February 8, 2010, 4 contact hours.

Learning Theory and Practice, ED108, presented by Center for Excellence in Education powered by MaxKnowledge, Course Facilitator: Dr. Gary Meers, completed December 10, 2009, 4 contact hours.

Effective Teaching Strategies for Career College Instructors, ED101, presented by Center for Excellence in Education powered by MaxKnowledge, Course Facilitator: Dr. Gary Meers, completed November 25, 2009, 4 contact hours.

American Heart Association Basic Life Support Instructor Course, presented by Ellen Turner, Delta Medical Center, completed October 2, 2009, 8 hours.

- **Orthopedic Treatment**
  Anatomical and Functional Review of the Upper Extremity, presented by Penny Head, PT, MS, SCS, ATC, CSCS and Shawn Drake, PT, PhD, CSCS at Arkansas State University, Jonesboro, Arkansas on March 12, 2010, 3.5 contact hours.
Orthopedic Physical Assessment: Module 6: Lower Leg, Ankle, and Foot, presented by Anne Osborn, PT, MPT, HomeCEUConnection.com, December 27, 2008, 5 contact hours.

Orthopedic Physical Assessment: Module 11: Pelvis, presented by Anne Osborn, PT, MPT, HomeCEUConnection.com, December 27, 2008, 3 contact hours.


- **Wound Care**
  A Wound and Skin Management Seminar, presented by Crittenden Regional Hospital, Delta Center on Aging, and Smith & Nephew Wound Management, at West Memphis, Arkansas April 14, 2008, 6 contact hours.

- **National Meetings**
  APTA Combined Sections Meeting Feb 8-11, 2012 Chicago, Illinois
  Education Leadership Conference Oct 1-2, 2011 Clearwater, Florida
  APTA Combined Sections Meeting Feb 9-12, 2011 New Orleans, Louisiana
  APTA Combined Sections Meeting Feb 1-5, 2006 San Diego, California

**CURRENT TEACHING RESPONSIBILITIES:**
**DPT Program**
**Fall 2012 Courses**
PT 7113 Gross Anatomy (60 contact hours)
PT 7512 Professional Issues I (30 contact hours) (co-teach with Cristy Phillips)

**Outside of Program**
**Fall 2012 Courses**
HP 3003 General Gross Anatomy (60 contact hours)
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: 09/05/2013

On Campus

Off Campus

Instructor Name: Sharon Travis

Faculty Position: Adjunct

College: CNHP

Department: Social Work

Course Prefix(es)
Number and Title: SW683V 001 PT Advanced Field III

Requested Duration: 2013-2016

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other Experience and Qualifications (Optional):

The Department and College have reviewed this instructor’s credentials and approve him/her to teach the courses listed above.

Date: 9/5/2013

Originator: [Signature]

Date: 9/5/2013

Department Chair: [Signature]

Date: [Signature]

College Dean:

Date: [Signature]

Graduate School Dean:

Note: This instructor may NOT be assigned to teach courses other than those approved.
Sharon Travis, LCSW
3907 Covington Drive
Jonesboro, AR 72404
870-273-2944 (Cell)

Education
M.S.W. – UALR Graduate School of Social Work, Little Rock, AR
May, 1977
B.A. – Arkansas State University, Jonesboro, AR, May 1976

Professional Experience

Families, Inc. Counseling Services • April, 2005 ---Present
4509 Stadium Blvd. • Jonesboro, AR 72404

School-Based Mental Health Services Coordinator
Clinical Supervisor – Jonesboro Clinic
Therapist – Jonesboro Clinic

Mid-South Health Systems • Sept., 1987 --- April 2005
2707 Brown’s Lane • Jonesboro, AR 72401

Children’s Services Director
Outpatient Therapist – Paragould Clinic
Social Worker for 20-Bed Inpatient Unit

Jonesboro Human Development Center • Sept., 1977 ---Sept. 1987
4701 Colony Drive • Jonesboro, AR 72404

Director of Social Services
Chairman, Interdisciplinary Team
Chairman, Human Rights Committee

References Available Upon Request
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: 09/05/2013  ☒ On Campus  ☐ Off Campus

Instructor Name: William Smith  Faculty Position: Adjunct

College: CNHP  Department: Social Work

Course Prefix(es)  Requested Duration: 2013-2016
Number and Title: SW6033 002 Practice W/Individuals

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other Experience and Qualifications (Optional):

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 9/5/2013  Originator: [Signature]

Date: 9/5/2013  Department Chair: [Signature]

Date: [Inadequate date]  College Dean: [Signature]

Date:  Graduate School Dean: [Signature]

Note: This instructor may NOT be assigned to teach courses other than those approved.
CURRICULUM VITAE

William Mark Smith M.S.S.W, L.C.S.W
3813 Sunset Drive, Jonesboro, AR, 72401
H: 870-972-8477
O: 870-930-9090
Bmsmith@sbrmc.org

EDUCATION

Post Graduate Studies – 1987
Department of Clinical Psychology
Middle Tennessee State University
Murfreesboro, TN

M.S.S.W. Clinical Social Work - 1987
Middle Tennessee State University Murfreesboro, TN
1987

B.S.Psychology - 1985
Belmont University
Nashville, TN

LICENSURE

Licensed Clinical Social Worker
State of Arkansas
C-758
May 15, 1990 to present

PROFESSIONAL EXPERIENCE

Clinical Services Manager
St. Bernard's Medical Center Behavioral Health Unit
Jonesboro, AR
August 2007 to present

Employee Assistance Program Manager
St. Bernard's Medical Center
Jonesboro, AR
August 2002 to present

Arkansas State University
Social Work Advisory Board Member  
Jonesboro, AR 
September 2008 to present

Arkansas State University Instructor  
MSW Program Department of Social Work  
Jonesboro, AR  
September 2009 to present

Bioterrorism Coordinator  
St. Bernard's Behavioral Health Hospital  
Jonesboro, Arkansas  
July 2005 to October 2007

Bioterrorism Mental Health First Response Team  
Regional Team Leader and Trainer for Northeast Arkansas  
Arkansas State Health Department and NASW Arkansas  
Jonesboro, AR  
February 2006 to November 2008

Director  
St. Bernard's Counseling Center  
Jonesboro, AR  
January 1998 to August 2002

Director  
Blytheville Outpatient Office Greenleaf Center, Inc.  
Jonesboro, AR  
February 1996 to January 1998

Acting Director  
Batesville Outpatient Office  
Greenleaf Center Inc.  
Jonesboro, AR  
July 1995 to February 1996

Clinical Director, Inpatient Services  
Greenleaf Center, Inc.  
Jonesboro, AR  
April 1992 to April 1995
Clinical Director, Outpatient Services
Greenleaf Center, Inc.
Jonesboro, AR
April 1992 to April 1995

Director
Social Services Greenleaf Center, Inc.
Jonesboro, AR
February 1991 to April 1992

Instructor, Master of Social work Program University of Arkansas
Little Rock, AR Class; Psychopathology
Spring Semester 1993

Private Practice, Psychotherapy Clinic of Jonesboro, PA
Jonesboro, AR
June 1990 to February 1991

Coordinator, Adult Psychiatric Unit
Greenleaf Center, Inc.
Jonesboro, AR
March 1988 to June 1990

Therapist, Adult Psychiatric Unit
Greenleaf Center, Inc.
Jonesboro, AR
August 1987 to March 1988

**PROGRAM DEVELOPMENT**

In August 2002, St. Bernard's Behavioral Health formed a separate Employee Assistance Program department apart from its out-patient operation. This program has grown from 7 contracted companies to 40 direct contracts and 12 sub-contract accounts. I am responsible for marketing, customer service, and direct clinical services for this program.

In January 1998, I re-designed the outpatient offices for St. Bernard's Behavioral Health including an Intensive outpatient Substance Abuse program and Employee Assistance Program.
In February 1996, I developed an outpatient office in Blytheville Arkansas for Greenleaf Center, Inc. This office provided outpatient therapy and in-patient assessment services.

In July 1995, I re-designed a failing Outpatient Office in Batesville, AR for Greenleaf center, Inc., I was able to stabilize the office in seven months and trained the new staff.

CONFERENCE PRESENTATIONS AND WORKSHOPS


Jerry D. Blaylock, M.D., and William M. Smith, L.M.S.W., September, 1988. *The ECT Specialty In-patient Track*, Greenleaf Center, Inc., Jonesboro, AR. This program was developed in conjunction with St. Bernard's Regional Medical Center, Jonesboro, AR.


PROFESSIONAL AFFILIATIONS

Arkansas Health Department and N.A.S.W. Arkansas
NA Regional Team Leader and Trainer
Bioterrorism Mental Health Response Team
2005 to 2009

Northeast Arkansas State Representative
National Association of Social Workers
1988-1990

Board of Directors Northeast Arkansas Council on Family Violence 1988 to 1989

ADDITIONAL TRAINING
Aging Seminar.

Living with Grief and Coping with Public Tragedy.

Department of Transportation, Federal Drug and Alcohol Testing and Regulations.

Building a Drug-Free Workplace
August 2002.

Carl Jung and Psychotherapy Lecture Series

Developing Individual Treatment Plans

Ropes Team Building Training
September 1997.

Active Parenting for Children and Adolescence Training
July 1997.
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: 8/01/2013

On Campus

Off Campus

Instructor Name: David Smith

Faculty Position: Instructor

College: CNHP

Department: PT

PT 8674 Musculoskeletal 3
Course Prefix(es) PT 8585 Clinical Education 5
Number and Title: PT 8685 Clinical Education 6
PT 7733 Clinical Education 7
PT 8263, Clinical Education 4
PT 8573 Elective (t DPT)

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other
Experience and Qualifications
(Optional):

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 8-1-13

Originator: Shawn Drake

Date: 3-1-13

Department Chair: Shawn Drake

Date: 8-7-13

College Dean:________________________

Date:________________________

Graduate School Dean:________________________

Note: This instructor may NOT be assigned to teach courses other than those approved.
Curriculum Vitae

David S Smith, PT, MS, OCS
1226 S. Madison St
Jonesboro, AR 72401
870-933-9256 (home), 870-243-6963 (cell)
Arkansas State University Physical Therapy Program

Education
- University of Central Arkansas
  Conway, AR
  Aug. 1996 to Dec 1998
  Physical Therapy
  Master of Science

- University of Central Arkansas
  Conway, AR
  Aug. 1996 to May 1997
  Health Science
  Bachelor of Science

- Harding University
  Searcy, AR
  Aug. 1991 to May 1995
  Biology
  Bachelor of Science

Licensure Information
- Licensed Physical Therapist in the State of Arkansas
  Registration Number 2244

- Licensed Physical Therapist in the State of Tennessee
  Registration Number 8284

Certifications
- Board Certified Clinical Specialist in Orthopaedics by the American Board of Physical Therapy Specialties in May 2006

Employment
- Director of Clinical Education for the PT and PTA Programs
  Instructor
  Non-tenure
  Arkansas State University
  Jonesboro, AR
  July 1, 2011 to Present

- Clinical Physical Therapist
  Campbell Clinic Orthopaedics
  Germantown, TN
  March 2009 to June 2011

- Director of Rehabilitation Services
  Harris Hospital
  Newport, AR
Aug. 2008 to March 2009
Clinical Physical Therapist
Orthopaedic and Sports Physical Therapy
Jonesboro, AR
March 2004 to July 2008
Clinical Physical Therapist
HealthSouth
Paragould, AR and Pocahontas, AR
Dec. 2003 to March 2004
Clinical Physical Therapist
Orthopaedic Manual Physical Therapy
Hot Springs, AR

Peer Reviewed Publications: None

Peer Reviewed Scientific and Professional Presentations: None

Abstracts: None

Non-Peer Reviewed Publications: None

Non-Peer Reviewed Presentations:
Evidence Based Practice: Promoting A Spirit of Inquiry
Interdisciplinary Panel Presentation
October 13, 2012

Funded/In Grant Activity: None

Current/Active Research Activity:
PT and PTA Student Interaction During Clinical Rotations
Sacroiliac Imaging Utilizing Ultrasound Technology

Memberships in Scientific/Professional Honorary Societies:
American Physical Therapy Association
Arkansas Physical Therapy Association
Orthopaedic Section, Education Section

Consultative and Advisory Positions Held: None

Community Service:
Process Committee Member for Elder Selection
Southwest Church of Christ
April 2012 to Present

Follow-Up Committee for Overflow Campaign
Committee Member
Southwest Church of Christ
Jan 2012 to Present

Sunday School Adult Class Teacher
Southwest Church of Christ
August 2008 to Present

Services to the University/College/School on Committees/Councils/ Commissions:
Clinical Education Committee
Arkansas State University
College of Nursing and Health Professions
July 2011 to present

Admissions Committee for the
Arkansas State University
Physical Therapy and Physical Therapist Assistant Programs
July 2011 to present

Academic Progression and Remediation Committee
Arkansas State University
Physical Therapy Program
July 2011 to present

Assessment Committee
Arkansas State University
Physical Therapy Program
February 2012 to present

Honors and Awards:  None

Continuing Education Attended:

Movement System Impairment: Syndromes of the Low Back and Hip
6 contact hours by Shirley Sahrmann

Differential Diagnosis and Treatment of the Hip
7 contact hours by Steve Forbush

CSM 2013
16 contact hours

Arkansas State University and University of Tennessee Health Science Center
15 contact hours from the APTA Credentialed Clinical Instructor Program

CSM 2012
13 contact hours from PT & PTA Self-Study & Developing Program Workshop
2 contact hours from Hamstring Strain Injuries: Recommendations for Diagnosis, Rehabilitation, and Injury Prevention.
2 contact hours from Manual Therapy: How Does It Work?
2 hours of Platform Presentations regarding Clinical Education
2 contact hours from Taking “STEPS” Toward A New Model of Early Clinical Education
2 contact hours from Sport-Specific Rehabilitation Considerations for the Athletic Shoulder: Tennis, Football, Softball, and Swimming

Ithaca College
24 contact hours from the course From the Clinic to the Classroom for Physical

Michigan State University College of Osteopathic Medicine
158 contact hours from their Manual Medicine Program

University of St. Augustine for Health Sciences
106 contact hours from courses Evaluating and Manipulating Extremities and Spine

Spinal Manipulation Institute
30 contact hours from High-Velocity Low-Amplitude Thrust Manipulation of the Spine, Pelvis, & Thorax

The Jones Institute
20 contact hours from Strain Counterstrain of the Spine

Neuro Orthopaedic Institute
22 contact hours from Mobilization of the Nervous System and the Science of Pain

Kinesio Taping Association International
16 contact hours from K1, K2

Cincinnati Sports Medicine Research and Education
30 contact hours from Advances on the Knee & Shoulder

Current Teaching Responsibilities In the PT/PTA Program: Spring 2013

Spring 2013
PT 7832 Clinical Education II (co-teach with Drake)
PT 8585 Clinical Education V
PT 8685 Clinical Education VI

Summer 2013
PT 7733 Clinical Education I
PT 8163 Clinical Education III
PT 8263 Clinical Education IV

Fall 2013
PT 8674 Musculoskeletal III
PT DPT Special Topics
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: 9-5-13

On Campus

Off Campus

Instructor Name: Stacey Sloas

Faculty Position: Assistant Professor

College: CNHP

Department: Physical Therapy

Course Prefix(es)
Number and Title: PT 8571

Requested Duration: 8-15-2013 to 8-15-2014

A CURRENT VITA MUST ACCOMPANY THIS FORM

This course is a research / mentor course. Stacey publishes research in the area of education and these students are currently working on projects related to this area of expertise with students.

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 9-5-13

Originator: [Signature]

Date: 9-5-13

Department Chair: [Signature]

Date: [Signature]

College Dean: [Signature]

Date: [Signature]

Graduate School Dean: [Signature]

Note: This instructor may NOT be assigned to teach courses other than those approved.
CURRICULUM VITA

915 Justy Ln
Jonesboro, Arkansas 72404
Telephone: (870) 932-3097
ssloas@astate.edu

EDUCATION

Arkansas State University
Jonesboro, Arkansas
August 2004-May 2008
M.S.E., Master of Science in Education, Educational Leadership

Arkansas State University
Jonesboro, Arkansas
June 1996-May 1998
B.S., Bachelor of Science in Physical Therapy

Arkansas State University
Jonesboro, Arkansas
June 1986-May 1990
B.S.E., Bachelor of Science in Biology Education

ADDITIONAL EDUCATION / TRAINING

Repetitive Motion Disorders of the Upper Extremity Presented by Robert E. Tucker, M.D. at the MPTA Spring Meeting, April 12, 1997.

Age-Related Changes in Biology, Physiology, Anatomy, and Function in the Elderly; Pathological Manifestations in the Elderly; Functional Assessment of the Elderly; and Safety Issues and Fall Prevention in the Elderly Presented by Jennifer Bottomly, Ph.D., MS, PT at MPTA Spring Meeting April 12-13, 1997.


Evaluation is a Must, but Time is of the Essence Presented by Florence Kendall, PT, at the Missouri Physical Therapy Association Spring Meeting, April 16-20, 1999.
Fitting Instructions for LSO Corset, TILSO and Boston Overlap Brace Presented by Jonesboro Prosthetic and Orthotic Laboratory. April, Spring 1999.

3rd Annual ASU CNHP Clinical Instructor’s Seminar Presented at Arkansas State University on March 31, 2000.


Functional Capacity Evaluation, Healthsouth, Stephanie Morris, January 2001


Targeted Clinical Solutions, Advanced Powered Mobility and Manual Mobility, Invacare, Lynn Marschand, COTA, ATP, University of Pittsburgh Center for Continuing Education in the Health Sciences, Little Rock, Arkansas, May 7, 2001

Multiple Sclerosis and Parkinson’s Disease Program Development Seminar, Dr. Richard Senellick, M.D., July 20, 2001.

5th Annual Clinical Instructors Seminar, Arkansas State University, College of Nursing and Health Professions, March 22, 2002, Dr. Brian Polansky, Ph.D., Stephanie McClure, PT, MPH.

6th Annual Clinical Instructors Seminar and CI Credentialing Course, Arkansas State University, College of Nursing and Health Professions, April 3 & 4, 2003, Dr. Carl Abraham, M.D., Kim Collins, MPA, PT, GCS, Jacque Gilbert, MPH, PT, and Stephen Guffey, Ph.D., PT

Gross Anatomy Review Course, Dr. Shawn Drake, Ph.D., Arkansas State University, September 27, 2003

Exercise and Rehabilitation in Older Adults, Video Teleconference from UAMS, Kellie Coleman, MS, Missy Ellis, PT and Vicki McNeill, DPT, November 12, 2003.

Nutritional Challenges for Older Adults, Video Teleconference from UAMS, Ronni Chernoff, Ph.D., RD, FADA, February, 2004.


Autism: Building Bridges From Isolation to Interaction presented by Cross Country Education, Brett Hann, OTR/L, CIMT, CPT, CMT, Tunica, MS, 7/22/05.


Clinical Instructor’s Seminar at Arkansas State University on March 31, 2006; presented by Naomi Hall, MTI and Kristie Graham, PT.

Pulmonary Disease in Older Adults presented by video teleconference, Arkansas Geriatric Education Center, presented by Pamela Higdem, RN, BSN, CIC; James Phillips, MD; and Peter White, Jr., MD; on April 5, 2006, 2 hours.

Balloon Kyphoplasty: Orthopaedic Treatment of Vertebral Compression Fractures presented by Melinda Hulett, APN, at Healthsouth Rehabilitation Hospital on April 12, 2006, one hour.


Dr. Leslie McClasland, M.D., “Osteoporosis”, Arkansas Methodist Hospital, July 16, 2007, 1 hour.


Infection Control, Arkansas State University, September 19, 2007, 1 hour.

Linda Suskie, “Developing Your Own Tools and Learning Strategies to Assess Student Learning, Presented by Magna, Online Seminar, March 14, 2007, 2 hours.

Barbara Doyle, “Academic Feedback Workshop”, Arkansas State University, February 3, 2007, 1 hr.
Debbie Ledbetter, RNP and Pam Tedder, RNP, “MRSA and C. Diff”, Clinical Instructor Seminar, Arkansas State University, March 30, 2007, 3 hours.

Combined Sections Meeting, Nashville, TN, February 6-9, 2008.


Prescription for Effective Communication, Susanne Gaddis, PhD, Arkansas State University, August 2008, 6 hrs


Grief Dynamics II: Dying and Its Aftermath by Sandra Bertman, Arkansas State University, April 7, 2009, 3 hrs.

Basic Disaster Life Support, American Medical Association, Arkansas State University, April 10, 2009, 7 ½ hrs.

Healing Health Professions, How Professionals Communicate, A Passion for the Art of Healing, Kathleen Bartholomew, RN, RC, MN, August 17, 2009, 6 hrs.

Physical Therapy as a Doctoring Profession and Clinical Communication by William Boissonnault, PT, DHSc, FAAOMPT, Arkansas State University, August 28, 2009, 4 hrs, Thrust Joint Mobilization for Physical Therapists, August 29, 2009, 7 hrs.


Exploring of the Spiritual Aspects of Death, Grief, and Mourning: A Workshop for Caregivers by Dr. Alan Wolfelt, Arkansas State University, May 19, 2010, 5 hrs.

“Evidence Based Practice and Manual Therapy” by Myra Meekins, PT, DPT, OCS, FAAOMPT, 3 ½ hrs, “Not Our World as We Once Knew It” by Kathy Blackman, MSN, APN, CCNS, CCRN, and “Violence in the Workplace” by Dr. Shane Speights, March 11, 2011, 2 ½ hrs.
“Defining Skilled Therapy: How to Document and Justify the Need for Physical Therapy” by Anita Bemis-Dougherty, PT, DPT, MAS and Roshunda Drummond-Dye, JD sponsored by APTA, April 26, 2011, 1.5 hours.

“Documenting Student Performance with the Physical Therapist Assistant Clinical Performance Instrument” through the APTA Learning Center, April 29, 2011, 2.5 hours.


“Quantum Life Beyond Limits, Wheelchair Basics: Keeping with the Times” sponsored by Medical Necessities, July 20, 2011, 3 hours.

“A Perfect Storm or Perfect Opportunity” and “Where Will We Go with Healthcare Professions Education?” by Anita Finkelman, MSN, RN, August, 2011, 4.5 hours


“Prosthetic Technology Update for the Otto Bock Compact C-Leg, C-Leg, and Genium Knee” sponsored by Otto Bock and Jonesboro Prosthetic and Orthotic Laboratory, February 23, 2012, 2 hours.

“Uniform Data System for Medical Rehabilitation, FIM scoring”, through HealthSouth, February 2, 2012, 4 hours. (Testing completed on February 3, 2012)

“Alzheimer’s Disease: A Better Understanding” and “Communication: How to Manage Daily Challenges” by Priscilla Pittman, Program Director for Alzheimer’s Arkansas Programs & Services, March, 9, 2012, 2 hours.

“Wrightslaw Special Education Law and Advocacy Training” sponsored by Autism Association of NorthEast Arkansas, Presented by University of Missouri-Kansas City, April 13, 2012, 6 hours.

Fall Faculty Conference presented by Vicky McCready, August, 13, 2012, 5 hours.

Graduate Courses:
Physics for Teachers (6 credit hours)
Advanced Educational Psychology (3 credit hours)
Introduction to Statistics and Research (3 credit hours)
Principles of Guidance (3 credit hours)
Ethical Leadership (3 credit hours)
Curriculum Management (3 credit hours)
Secondary School Curriculum (3 credit hours)
Philosophy of Education (3 credit hours)
School and Community Relations (3 credit hours)
Supervision and Evaluation of Teaching (3 credit hours)
Administration and Supervision of Special Education (3 credit hours)
Planning and Resource Allocation (3 credit hours)
School Law (3 credit hours)
Theories of Instruction (3 credit hours)
Advanced Educational Statistics (3 credit hours)
Advanced Educational Research (3 credit hours)
Internship (3 credit hours)

LICENSURE / CERTIFICATION INFORMATION

Arkansas State Physical Therapy License #2122
Arkansas Department of Education Teaching Certificate
Secondary General Science and Biology
Middle School Science
Areas of Approval: Physics and Chemistry

Functional Independence Measures (FIM) Rater Certified

EMPLOYMENT AND POSITIONS HELD:

Teacher
MacArthur Junior High School
Jonesboro Public Schools
Jonesboro, Arkansas
Subject taught: physical science
September 1990-May 1991

Teacher
Harrisburg High School
Harrisburg, Arkansas
Subjects taught: biology, life science, physics, anatomy & physiology, and advanced biology
August 1991 – May 1996
Physical Therapist / Day Program Team Leader
Healthsouth
Jonesboro, Arkansas
June 1998 – December 2004

Physical Therapist, PRN
Regional Hospital of Northeast Arkansas
Jonesboro, Arkansas
December 1998 – August 1999

Adjunct Faculty Member
Arkansas State University
College of Nursing and Health Professions
January, 2003 – August 2005

Physical Therapist
Therapy Counts, LLC
Paragould, Arkansas
November 2004 – July 2005

Physical Therapist, PRN
Healthsouth
Jonesboro, Arkansas
January 2005 – present

Full-time Instructor in Physical Therapist Assistant Program
Arkansas State University
College of Nursing and Health Professions
August 2005-present

Physical Therapist, PRN
SPARC Specialty Pediatric & Autism Resource Center
Jonesboro, AR 72404
June 2010-present

PUBLICATIONS:


**GRANT ACTIVITY:**

"Helping Hands", Awarded by Poinsett County Board of Education

"Toolbox Physics", Awarded by Poinsett County Board of Education

"Backdoor Botany", Awarded by Poinsett County Board of Education

"Improving Science Education", Awarded by Arkansas Dept. of Education

"Cluster Grant for Re: Learning", Awarded by Education Commission of the States and the Coalition for Essential Schools 1994

"Cluster Grant for Re: Learning", Awarded by Education Commission of the States and the Coalition for Essential Schools 1995

**MEMBERSHIPS IN PROFESSIONAL SOCIETIES:**

American Physical Therapy Association

Member Arkansas Chapter APTA

Member Northeast Arkansas District Chapter APTA

**RESEARCH PRESENTED BY CO-AUTHORS**
Relationships of Study Skills, Conceptions of Intelligence and Grade Level in Secondary School Students; Gender Analysis of SAT – 8 Scores: Where Have the Differences Gone?; Grade Level Differences in Study Skills and Conceptions of Intelligence of Secondary School Students; Academic Skills of Secondary School Students as a Function of Grade, Gender, and Conceptions of Intelligence. Presented at Mid-South Educational Research Association, November 10-13, 1993. Authors: Jones, C., Slate, J., Blake, P. and Sloas, S.

RESEARCH PRESENTED AT CONFERENCES

Entry-Level Skills and Knowledge of Pediatrics for the Physical Therapist Assistant presented at Educational Leadership, Curriculum, and Special Education Spring Conference at Arkansas State University on April 8, 2006.

Instructional Design for Teaching Medical Terminology, Presented at Educational Leadership, Curriculum, and Special Education Spring Conference, April 21, 2007.

Game On or More Practice, poster accepted to ASAHP, Charlotte, NC, October 2010.

“Game On or More Practice”, platform presented to MSERA, Oxford, MS, November 4, 2011.

“Reading Levels of Healthcare Textbooks and Students Reading Levels in a PTA Program”, poster presented by students at Create@astate, April 4, 2011.


COMMUNITY ACTIVITIES:

Parent-Teacher Association, Valley View Elementary School

Bible School Teacher, Harrisburg and Jonesboro First United Methodist Churches
Sunday School Teacher, Young Adults Class, Harrisburg First United Methodist Church
Relay for Life Team Member, 2002-2006, 2011
United Way Day of Caring, 2006- present
Salvation Army Christmas Projects, 2005- present

AWARDS AND HONORS:

Outstanding Biology Student, 1990
Graduated Magna Cum Laude, 1990
Physical Therapy Student Academic Award, 1998
Nominated for "You Make a Difference" Faculty Advisor Award through Wilson Advising Center – student nominated award, 2010
Distinguished Alumni Award, PT Department of ASU, 2010

EDUCATIONAL POSITIONS

Student Council Sponsor
1990-1996

District Student Council Coordinator
1991-1993

Science Club Sponsor
1991-1996

Class Sponsor, Harrisburg High School
1991-1996

Northeast Arkansas Science Teachers Association

Harrisburg Schools Re: Structuring Coordinator and Representative to Coalition for Essential Schools

Alternative Learning Environment Committee
Project ADVISE (Alliance for the Development of the Vision And Initiative for Science Education) Member

PHYSICAL THERAPY POSITIONS

Program Development at Healthsouth: Day Program, Parkinson’s Disease and Women’s Health

Program Champion: Parkinson’s Program and Day Program, 2002

Public Relations Committee District APTA, 1998

Chairmen of Program Committee District APTA, 2002-2003

Curriculum Committee Member, ASU Physical Therapy Program 1999-present

Implemented and coordinate Parkinson’s Clinic at Healthsouth, 2005 - present

Chair of Marketing for Programs in Physical Therapy, 2005 - present

PROFESSIONAL ACTIVITIES

Book Review for Jones and Bartlett Textbooks, Pathology for the PTA, December, 2011

Game On or More Practice, platform submission to CSM- New Orleans, denied, 2011

Who Reads the Textbook?, poster submission to MSERA-Oxford, MS, denied, 2011


MEMBERSHIPS IN PROFESSIONAL SOCIETIES:

American Physical Therapy Association 1998 - present
Member Arkansas Chapter APTA 1998 - present
Member Northeast Arkansas District Chapter APTA 1998 – 2004 (districted dissolved)

POSITIONS HELD IN SCIENTIFIC/PROFESSIONAL SOCIETIES

Public Relations Committee District APTA, 1998
Chairmen of Program Committee District APTA, 2002-2003

CONSULTATIVE AND ADVISORY POSITIONS HELD
Curriculum Committee Member, ASU Physical Therapy Program
1999-2005
Healthsouth
Prepared report on patient outcomes and continuity of care
2007

SERVICE TO UNIVERSITY
Committees in Department of Physical Therapy
Scholarship
Academic Progress & Remediation for PTA
PTA Admissions
Student Recruitment
Community & Alumni Relations
PTA Curriculum
Alumni Center & PT Alumni
Other Service to Department
Website Manager
Committees in College of Nursing and Health Professions
Infection Control
Technology
Student and Alumni Affairs
Committees for the University
Academic Calendar

CURRENT TEACHING RESPONSIBILITES IN THE PTA PROGRAM

PTA 1013 Making Connections in PT
PTA 2233 Neuromuscular PT I
PTA 2243 Cardiopulmonary PT
PTA 2323 Seminar

CURRENT TEACHING RESPONSIBILITES IN THE PT PROGRAM

PT 7612 Methods of Instruction & Consultation
PT 8571 Research III
PT 7141 Research I
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: September 5, 2013

On Campus

Off Campus

Instructor Name: Lisa Schafer

Faculty Position: Adjunct

College: Nursing & Health Professions

Department: Nursing - MSN Program

Course Prefix(es) NURS 6613
Number and Title: NURS 6614

Requested Duration: 12 months

TEMPORARY

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other Experience and Qualifications (Optional):
Certification/licensure as Advanced Practice Family Nurse Practitioner required for accreditation; professional experience

The Department and College have reviewed this instructor’s credentials and approve him/her to teach the courses listed above.

Date: Sept 5, 2013

Date: 9/5/2013

Date: 8/5/13

Date:

Originator: 

Department Chair: 

College Dean: 

Graduate School Dean: 

Note: This instructor may NOT be assigned to teach courses other than those approved.
NAME: Lisa Williamson Schafer

CREDENTIALS: RN, MSN, APN
FNP-BC

CURRENT FACULTY APPOINTMENT:

CURRENT AND PREVIOUS:

Academic:
January 2005 to Present  Arkansas State University (ASU), Jonesboro, Arkansas (AR) West Memphis, AR Campus, Assistant Professor

Practice:
April 2005 to Present  Coast to Coast Urgent Care Clinic, West Memphis, Family Nurse Practitioner

Administrative:
January 2005 to Present  ASU, West Memphis Campus Site Coordinator

EDUCATION:

May, 1995  Master of Science Nursing, University of Tennessee, Memphis

AWARDS AND HONORS:

PUBLICATIONS:
PRESENTATIONS TO LEARNED FORUMS (ABSTRACTS):

GRANTS:

PROFESSIONAL AND COMMUNITY SERVICES (MEMBERSHIPS & OFFICES):

2011-Present  Tennessee (TN) Clinical Placement System (TCPS), West TN TCPS Organization, Memphis, Clinical Site Committee Member

2011-Present  Arkansas Nursing Association (ARNA)

2011-Present  American Nursing Association

2006-Present  St. Michael’s Catholic Church, West Memphis, Appointed Parish Council

2003-Present  St. Michael’s Catholic Church, Youth Leader Coordinator

CONTINUED EDUCATION: (Last Five Years)

September 16, 2011: University or Arkansas Medical Science (UAMS) Little Rock, Women’s Health Update.


March 11, 2011: University of Arkansas Little Rock, Arkansas, Associate Degree of Nursing (ADN) Education Faculty Sharing Day.


November 5, 2010: St. Bernard’s Medical Center, Jonesboro, Northeastern AR Nursing Conference.

October 2, 2010: UAMS, 9th Annual Management of Kidney Disease for Primary Care Providers.

September 16-19, 2010: UAMS, Geriatric and Long Term Care Update.

February 27, 2010: Methodist/LeBonheur Healthcare System, Fighting the Cardiovascular Epidemic in Women: Evidence and Gender-Based Approaches.

November 13, 2009: St. Bernard’s Medical Center, Northeastern AR Nursing Conference.

October 30, 2009: ARNA, Little Rock, Nurses Building A Healthy America.

August 7, 2009: Central Arkansas Veterans Healthcare System, 3rd Annual APN Conference


May 1, 2009: ASU, Basic Disaster Life Support.

October 24 & 25, 2008: ARNA, Rogers, Nurses Making A Difference Everyday 95th Annual Convention.

August 8, 2008: Central Arkansas Veterans Healthcare System, 2nd Annual APN Conference.

March 6-7, 2008: ASU, ADN Faculty Sharing Day.

October 19, 2007: UAMS, 11th Annual Family Medicine Update

September 12, 2007: Le Bonheur Children’s Medical Center, Being A Patient Advocate for Pain.

August 22, 2007: ASU, Interpretation of Lab Tests and Livin’, Laughin” and Learning...through the years.

June 1, 2007: UAMS, 29th Annual Family Practice Intensive Review Interactive Program.

March 30-31, 2007: St. Jude Children’s Research Hospital, Memphis, Pediatric Challenges and Opportunities in the 21st Century.

OTHER:

Revised: 10/11
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: 09/05/2013  On Campus  Off Campus

Instructor Name: Connie Ryan

College: CNHP

Faculty Position: Adjunct

Department: Social Work

Course Prefix(es)  SW5323 001 Substance Abuse and Number and Title: Dependence

Requested Duration: 2013-2016

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other Experience and Qualifications (Optional):

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 9/5/2013  Originator: Latifa Brown
Date: 9/6/2013  Department Chair: Karen Allen
Date: 9/13  College Dean: 
Date: Graduate School Dean:

Note: This instructor may NOT be assigned to teach courses other than those approved.
Connie S. Ryan
3124 Waymon Road, Jonesboro, AR 72404
870-931-5209
cryan@astate.edu

Areas of Specialty
- Substance Abuse

Education
Masters of Social Work  
*University of Arkansas at Little Rock*  
5/94

Bachelor of Sociology  
*Arkansas State University*  
8/91

Jonesboro Practical Nursing School  
1972

Professional Licenses
Licensed Certified Social Worker #751-M
Licensed Alcoholism and Drug Abuse Counselor #1109

Experience
Adjunct Faculty  
*Arkansas State University*  
3/20/2010- present

Title IV-Training Coordinator  
*Arkansas State University*  
- Teach social work courses, faculty liaison for interns in field placements, educate Department of Children and Family Services employees on issues related to substance abuse, and mentor new employees at DCFS.
  Supervisor: Barbara Turnage, Ph.D.

Therapist  
*Consolidated Youth Services*  
May 1994- Sept. 1999
- Provided case management, individual and family therapy for at-risk adolescents, completed assessments and treatment planning, conducted parent and adolescent group sessions, provided training to co-workers, and made recommendations to Juvenile Court Judge(s).
  Supervisor: Bonnie Smith, Executive Director, CYS

Consolidated Youth Services  
Feb. 1987- May 1994
- Provided non-residential treatment services to adjudicated youth and families in order to prevent further acts of delinquency, identified problems, established time frame and measurable objectives, made referrals when appropriate, and acted as an advocate for adolescents involved in the Judicial System.
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: 8/01/2013  On Campus

Instructor Name: Myra Meekins

College: CNHP

Course Prefix(es): PT 7141 Research I

Number and Title: PT 7534 Clinical Procedures

PT 8573 Special Topics in PT

PT 8872 Clinical Decision Making

PT 7123 Intro to Research

Faculty Position: Assistant Professor

Department: PT

Requested Duration: 2013-2014

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other Experience and Qualifications

(Optional):

The Department and College have reviewed this instructor’s credentials and approve him/her to teach the courses listed above.

Date: 8-1-13  Originator: Shaun Drake

Date: 8-1-13  Department Chair: Shaun Drake

Date: 8-1-13  College Dean:

Date:  Graduate School Dean:

Note: This instructor may NOT be assigned to teach courses other than those approved.
CURRICULUM VITAE

Myra M Meekins, PT, DPT, OCS, FAAOMPT
4931 North Lions Gate Cove
Memphis, TN 38116
State University, AR 72467
Home: 901-647-8075
Work: 870-972-3610
Department of Physical Therapy
College of Nursing and Health Professions
Arkansas State University

Education:
Rocky Mountain University of Health Professions PhD program in Orthopaedics and Sports Science: expected graduation date: 2014

Fellowship in Movement System Impairments at Washington University: 2009 - 2010
Doctorate of Physical Therapy at Regis University: 2009


Bachelor of Science of Physical Therapy at Tennessee State University: 1996

Licensure Information/Registration Number:
1998 - Present: MS 2703
1997 - Present: TN 4981
2009 – 2011: MO 2009011506
2005 – 2007: TX 1164343

Certifications (e.g., ABPTS):
Board certified specialist in orthopaedic physical therapy from the American Board of Physical Therapy Specialties 2007 – present

Certified manual therapist from the Manual Therapy Institute 2006 – present

American Physical Therapy Association credentialed clinical instructor 2005 – present

Advanced Ergonomics Certified Instructor 2005 - present

Employment and Positions Held:

Results Physical Therapy: per diem physical therapist practicing outpatient orthopaedic physical therapy: 2011 – present

Assistant Professor of Physical Therapy Pre-tenure Arkansas State University Jonesboro, AR August 2010 to present
Baptist Memorial Hospital: per diem physical therapist practicing outpatient and inpatient care from 2003 – present

Washington University Medical Center: clinical fellow providing outpatient orthopaedic physical therapy from August 2009 – 2010

Concentra Medical Center: Senior Therapy Director supervising physical therapists, managing clinic budget, managing department supplies, and practicing outpatient orthopaedic physical therapy in occupational medicine from 2003 – 2009

Desoto Health Care: per diem physical therapist at skilled nursing facility from 2003 to 2007

Rehab at Your Place – per diem physical therapist practicing home health physical therapy 2000 – 2003

Baptist Memorial Hospital: staff physical therapist practicing outpatient and inpatient care from 2003 – present

St. Joseph Hospital: staff physical therapist performing inpatient and outpatient physical therapy from 1997 – 1998

Peer Reviewed Publications: None

Abstracts: None

Non-Peer Reviewed Publications: none

Non-Peer Reviewed Presentations:

"Neurodynamics in Patient Care" at Washington University School of Medicine January 2012

"Diagnosis and Treatment of Movement Impairment Syndromes" at UT Memphis Health Science Center May 2011

"Evidence Based Practice and Manual Therapy: If It's Effective, Why Isn't Everyone Using It?" At Arkansas State University April 2011

"Neurodynamics in Patient Care" at Washington University School of Medicine March 2011

Funded/In Review Grant Activity: None
Current/Active Research Activity:

Case reports in orthopedic specialty area. Projected dissemination December 2012.

Dissertation topic will be chosen September, 2012.

Membership in Scientific/Professional Organizations:
American Academy of Orthopaedic Manual Physical Therapists – membership committee member

American Physical Therapy Association

Education Section of the American Physical Therapy Association

Orthopaedic Section of the American Physical Therapy Association

Tennessee Physical Therapy Association

Consultative and Advisory Positions Held:
Membership appointment to the Credentialing Services Committee by the Credentialing Services Council of the American Board of Physical Therapy Residency and Fellowship Education (ABPTRFE) 2011- present

Community Service:
Provide Physical therapy pro bono services to students at Arkansas State University 2011 – present

Physical therapy provider in pro bono clinic at Washington University Medical Center 2009 – 2010

Judge for poster presentations for Memphis City Schools 2007-2009

Bible study teacher for the Christian Education Department of Cumming Street Church 1998 –2009

Church volunteer for clothes closet ministry and annual school supply drives 2000- 2008

Speaker for Career day at John P. Freeman Elementary and Middle School 2006

Tutor for the Memphis Literacy Council 2000 -2004

Services to the University/College/School on Committees/Councils/Commissions:

University: None

College: None
Department:
Academic Progress and Remediation Committee Member (2010-present)
Clinical Specialization, Graduate Certificates & Residency Task Force (2011-present)
Research Committee (2010-2011)

Honors and Awards:
Awarded fellowship status in the American Academy of Orthopaedic Manual Physical Therapy 2006 - present

Continuing Education Attended: list only courses taken within the last 5 years that are specifically related to responsibilities in the entry-level program.

- How to Include Measurable Student Outcomes in Your Course Design presented by faculty at Arkansas State University in Jonesboro, Arkansas 2012
- Using Black Board Learn – Just Beyond the Fundamentals presented by faculty at Arkansas State University in Jonesboro Arkansas 2012
- Teaching Scholars Summer Institute hosted by West Virginia University Health Science Center in Morgantown, West Virginia 2012
- Introduction to SPSS Training presented by faculty at Arkansas State University in Jonesboro, Arkansas 2011
- Basics of Poster Presentations series presented by faculty at Arkansas State University in Jonesboro, Arkansas 2011
- Physical Therapy New Faculty Workshop presented by Michael Pagliarulo in Ithaca, NY 2011
- NIH Grant Writing Workshop at University of Memphis in Memphis, TN 2011
- Basics of Grant Writing series presented by faculty at Arkansas State University in Jonesboro, AR 2011
- Kinesiology Workshop presented by Donald Neumann at Marquette University in Milwaukee, WI 2011
- Movement System Impairment Retreat hosted by Shirley Sahrmann in St. Louis, MO 2011
- Qualitative Research: Developing and/or Refining your Interview Skills as a
- Qualitative researcher and Making Sense of the Data breakout session presented by Pat McGinnis, Sue Wainwright, Kim Nixon-Cave and Anita Santasier in New Orleans, LA 2011
Muscle Imbalance: The Janda Approach presented by Phil Page in New Orleans, LA 2011

Screening for Medical Conditions presented by Michael Koopmeiners, MD at Washington University Medical Center in St. Louis, MO 2009

Thoracic, Lumbar, and Lower Quarter Advanced Applications presented by Shirley Sahrmann and Associates at Washington University Medical Center in St. Louis, MO 2009

Management of Lumbosacral Disorders presented by Tim Flynn and Cameron McDonald at Regis University in Denver, Colorado 2008

Management of Lower Extremity Disorders presented by Julie Whitman and Cameron McDonald at Regis University in Denver, Colorado 2008

Upper Quarter Advanced Applications presented by Shirley Sahrmann and Associates at Washington University Medical Center in St. Louis, MO 2008

Explain Pain presented by David Butler in Baltimore, MD 2008

Management of Cervical Thoracic Disorder presented by Tim Flynn and Cameron McDonald at Regis University in Denver, Colorado 2007

Evidence for Clinical Integration of Manual Therapy for the Management of Lower Extremity Disorders presented by Regis University and Evidence in Motion in Charlotte, NC 2006

Concentrated Education Series: Movement System Impairments for the Cervical, Thoracic, and Ankle presented by Shirley Sahrmann and Associates in Orlando, FL 2005

Current Teaching Responsibilities in the Entry-Level Program:

Spring 2012
PT 7123 Introduction to Research and Evidence-Based Practice (30 contact hours)
PT 8151 Research II (30 contact hours)

Fall 2012
PT 8872 Clinical Decision Making (30 contact hours)
PT 8573 Special Topics in Physical Therapy: Diagnosis and Treatment of Movement Impairments (45 contact hours)
PT 7534 Clinical Procedures: Introductory Tests, Measures, and Interventions (Co-teach with Mr. Smith) (45 contact hours)
PT 8571 Research III (30 contact hours)
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: 9-15-13   □ On Campus   □ Off Campus  Online
Instructor Name: Jennifer Malugen
College: COE
Faculty Position: Adjunct
Department: Ed Leadership Curr Spec
Course Prefix(es): BSE
Number and Title: 5703
Requested Duration: ______________
Identification, Nature, Needs of Gifted, Talented and Creative

A CURRENT VITA MUST ACCOMPANY THIS FORM

RECEIVED
COLLEGE OF EDUCATION
SEP 06 2013

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 9-5-13  Originator: Annette R. Huy
Date: 9-5-13  Department Chair: Annette R. Huy
Date: 9/11/13  College Dean: SM
Date: ___________________  Graduate School Dean: ___________________

Note: This instructor may NOT be assigned to teach courses other than those approved.
Jennifer Malugen
1701 Merrill Cove, Jonesboro, AR 72401
Cell (870)897-1598, jmalugen@astate.edu

**Education/Certification**

ED.S. Educational Leadership/Curriculum, Gifted Program Director, 2011
Arkansas State University, Jonesboro, AR

MSE Gifted, Talented and Creative, 2002
Arkansas State University, Jonesboro, AR

BSE Elementary Education, 1999
Harding University, Searcy, AR

AA General Education, 1992
Central Baptist College, Conway, AR

National Board Certification, Middle Childhood Generalist (certified in 2008)
Arkansas Gifted, Talented and Creative K-12
Arkansas Teacher Certification 1-6
Arkansas Business Endorsement
Arkansas History Endorsement
Arkansas English Endorsement
Arkansas Career Orientation Endorsement

**Teaching Experience**

- Arkansas State University Adjunct and Academic Assistant, Jonesboro, AR
  2011-Present
  o Create and Facilitate coursework to Masters level students
  o Assist Faculty with the presentation and evaluation of Masters level students

- Gifted and Talented Facilitator, Jonesboro Public Schools, Jonesboro, AR, 2002-Present
  o Create and facilitate implementation of curricula
  o Provide staff development to regular education teachers concerning gifted education
  o Develop, update, and maintain scope and sequence of curricula
  o Evaluate standardized test scores
  o Administer IQ and various assessments
  o Direct placement meetings for placement in the Gifted and Talented Program
  o Lead Parent Involvement Committee
  o Present various professional development activities to staff and at the state GT meetings

- 7th-8th Grade English Teacher and Oral Communication Teacher, Annie Camp Junior High School, Jonesboro, AR, 2001-2002
- Career Orientation/Computer Lab, Brookland Public Schools, Brookland, AR 2000-2001
  - Developed and administered various career-based activities
  - Created a scrapbook that illustrated the career-based activities, which received first place in the state Career Orientation Meeting Competition.
  - Created computer-based lessons for Kindergarten through fifth grade students.
  - Utilized national and state technology frameworks to enhance and strengthen elementary student achievement
- 9th-12th grade English, Hoxie High School, Hoxie, AR, 2000

**School/District-based Projects**
- Administered School Culture Audit
  - Data was gathered to determine the school culture present within an elementary campus.
  - The survey was conducted by using Survey Monkey.
  - The information was then evaluated to determine areas that need to be further addressed.
- Conducted a study on teacher absenteeism
  - Gathered data from Jonesboro and surrounding districts concerning teacher absenteeism
  - Completed a review of the literature
  - Developed a presentation to present to the administration concerning the cost of teacher absenteeism
    - Loss of educational experiences
    - Analyzed cost of absences
      - Student
      - Financial
- Conducted Action Research on a variety of topics
  - Literacy Lab
  - Closing the Achievement Gap (African American males)
  - 1st Grade Reading Program

**Professional Affiliations**
- Arkansans for Gifted and Talented Students, 2002-present

**Honors/Awards**
- Outstanding Student Award, Ed.S., Arkansas State University, 2010
- Business Student of the Year, 1992
- Student of the Year, 1989

**References**
Available upon request
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: 09/05/2013

☒ On Campus
☐ Off Campus

Instructor Name: Lori Hoggard

Faculty Position: Adjunct

College: CNHP

Department: Social Work

Course Prefix(es)
Number and Title: SW5803 001 FT Foundation Field I

Requested Duration: 2013-2016

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other Experience and Qualifications
(Optional):

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 9/5/2013

Originator: [Signature]

Date: 9/5/2013

Department Chair: [Signature]

Date: [Signature]

College Dean:

Date: [Signature]

Graduate School Dean:

Note: This instructor may NOT be assigned to teach courses other than those approved.
Lori Hoggard
43 Sundale Circle
Paragould, AR 72450
lhoggard@familiesinc.net (870) 476-2308

Objective:
To secure an adjunct position teaching social work courses.

Education:
MSW - University of Arkansas Little Rock 2006, Masters of Social Work
BSW - Arkansas State University 2001, Bachelors of Social Work

Positions Held
2006 - Current Therapist, Families Incorporated
2012- Fall Adjunct, Social Work Department
2012- Spring Adjunct, Social Work Department
2004-2006 Case Manager, Families Incorporated
2001-2004 Case Manager, Clay County Department of Family Services
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: 8/01/2013

☐ On Campus
☐ Off Campus

Instructor Name: Penny Head

College: CNHP

Faculty Position: Assistant Professor

Department: PT

Requested Duration: 2013-2014

PT 7213 Movement Science
PT 7232 Intro to Orthopedics & Imaging
PT 8573 Special Topics in PT

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other Experience and Qualifications (Optional):

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 8-1-13 Originator: 

Date: 8-1-13 Department Chair: 

Date: 8-1-13 College Dean: 

Date: Graduate School Dean: 

Note: This instructor may NOT be assigned to teach courses other than those approved.
CURRICULUM VITAE

Penny L. Head, PT, MS, SCS, ATC, CSCS, PES
12310 Forrest Street, Arlington, TN 38002
(901) 486-4781
Arkansas State University
Department of Physical Therapy

Education:
Doctor of Philosophy (PhD)
Rocky Mountain University of Health Professions
Provo, UT
May 2011 to present Orthopaedics
and Sports Science Anticipated
December 2015

Master of Science (MS)
California University of Pennsylvania
California, PA
January 2007 to December 2007
Exercise Science
December 2007

Bachelor of Science (BS)
University of Tennessee
Memphis, TN
January 1988 to December 1989
Physical Therapy
December 1989

Bachelor of Arts (BA)
Maryville College
Maryville, TN
September 1982 to May 1986
Biology
May 1986

Licensure Information/Registration Number:
Arkansas Physical Therapy #3223
Tennessee Physical Therapy #2016
Tennessee Athletic Training #230
Certifications:
ABPTS Sports Certified Specialist
NATABOC Certified Athletic Trainer
NSCA Certified Strength and Conditioning Specialist
NASM Performance Enhancement Specialist

Employment and Positions Held: Assistant Professor of Physical Therapy Pre-tenure
Arkansas State University
Jonesboro, AR
January 2009 to present

PRN Physical Therapist
OrthoOne Physical Therapy
Collierville, TN
August 2010 to present

PRN Physical Therapist
Baptist Rehabilitation-Germantown
Germantown, TN January 2009 to present

Clinical Director of Sports Medicine
Baptist Rehabilitation-Germantown
Germantown, TN
August 2003 to December 2008

Program Administrator
Medtronic Sofamor Danek
Memphis, TN
July 2002 to June 2003

Director of Physical Therapy
Campbell Clinic, Inc.
Germantown, TN
November 1997 to May 2002

Sports Medicine Coordinator
Campbell Clinic, Inc.
Germantown, TN
January 1992 to November 1997
Staff Physical Therapist
Campbell Clinic, Inc.
Germantown, TN
December 1989 to January 1992

**Peer Reviewed Publications:**


**Peer Reviewed Scientific and Professional Presentations:**
Mott A, Head P, and Aldridge R. This is not what I expected: reflections from the clinic. Association of Schools of Allied Health Professionals Annual Conference. October 2009.


**Non-Peer Reviewed Presentations:**
“Functional Evaluation and Rehabilitation for the Upper Extremity”
Penny Head and Shawn Drake
Clinical Educators Seminar
Arkansas State University
March 2010

“Current Concepts in the Treatment of Patellofemoral Pain”
West District Tennessee Physical Therapy Association Meeting
November 2009

“MRSA: The Superbug”
Arkansas State University Coaches Clinic
July 2009

“The Athlete’s Shoulder”
Arkansas State University Coaches Clinic
July 2009
“Current Concepts in Sports Medicine for the Young Athlete”
Clinical Educators Seminar
Arkansas State University
March 2009

“Exercise: A Step in the Right Direction”
Diabetes Education Program
Baptist Women’s Hospital
April 2008

“Active Release Therapy”
West Tennessee District Tennessee Physical Therapy Association Meeting
March 2008

**Funded/In Review Grant Activity:**
Arkansas State University—College of Nursing and Health Professions
Summer Special Project Grant
Internal Grant
$3000.00
May 2011

Arkansas State University—College of Nursing and Health Professions
Vollman Family Faculty Enhancement Award
Internal Grant
$5000.00
April 2011

Arkansas State University—College of Nursing and Health Professions
Summer Special Project Grant
Internal Grant
$5000.00
May 2010

**Current/Active Research Activity:**
Head PL, Guffey JS. Hip range of motion asymmetry in collegiate athletes. Data collection completed in Spring 2012.


Membership in Scientific/Professional Organizations:
American Physical Therapy Association
   Orthopaedic Section
   Sports Section
Tennessee Physical Therapy Association
Arkansas Physical Therapy Association
National Athletic Trainers Association
Tennessee Athletic Trainers Association
National Strength and Conditioning Association

Consultative and Advisory Positions Held:
Physical Therapy Consultant, Arkansas State University Department of Athletic Training, 2009-
   present
Rehab Consultant, Memphis Redbirds (Triple A Baseball Club), 1999-2002
Team Physical Therapist, CHL Memphis Riverkings, 1992-2002
Certified Athletic Trainer, NJCAA Division II World Series, Millington, Tennessee, 1993-1996
Medical Services Committee, American Cancer Society Dusk 'til Dawn Relays, 1993-1996
Certified Athletic Trainer/Physical Therapist for area High School/College athletic programs, 1990-2010
Certified Athletic Trainer/Physical Therapist for United States Challenge Teams, European Soccer Tour, July 1993
Chief Physical Therapist, World Police and Fire Games IV, Memphis, Tennessee, June 1991
Assistant Athletic Trainer, WBL Memphis Rockers, 1990

Community Service:
Arkansas State University Annual Sports Medicine Workshop for high school students interested in careers in sports medicine—2011 to present
Provide pro bono PT services to area uninsured patients—2009 to present
Provide pro bono PT services to ASU faculty/staff—2009 to present
Organize scoliosis screenings for local middle schools—February 2009 to present
Organize DPT student involvement with St. Bernard’s Hospital for annual pre-participation physicals for community high school/middle school athletes—April 2009 to present

Services to the University/College/School on Committees/Councils/Commissions:
College:
Curriculum Committee—2011
Student/Alumni Affairs Committee—2009, 2010 (Chair), 2011 (Chair)

Department:
Academic Progress and Remediation Committee—2011
Faculty Search Committee—2011
Student Recruitment Committee—2009-present
Community and Alumni Relations Committee—2009-present
Clinical Education Committee—2009-present
Curriculum Committee—2009-present
Academic Advisor—2009-present

**Honors and Awards:**
Faculty Achievement Award for Excellence in Teaching
   Arkansas State University—College of Nursing and Health Professions
   Awarded April 2011
"Jenny" Award for Volunteer of the Year
   St. Benedict High School
   Awarded May 2001
IMHOTEP Society 1989
Alpha Eta Society 1989

**Continuing Education Attended:**
Emergency Response for the Physical Therapist, Sports Physical Therapy Section, Jonesboro, AR, November 2011 (24 contact hours)
Evidence Based Practice and Manual Therapy: If It's Effective, Why Isn't Everyone Using It?,
   Arkansas State University, Jonesboro, AR, March 2011 (3.5 hours)
Introduction to Kinesio Taping, Arkansas Physical Therapy Association, Jonesboro, AR, November 2010 (6 contact hours)
Medical Imaging for Physical Therapists, Bill Boissonnault, Jonesboro, AR, April 2010 (5 contact hours)
S-1: Introduction to Spinal Evaluation and Manipulation, University of St. Augustine, Little Rock, AR, March 2010 (35 contact hours)
Knee Evaluation and Rehabilitation, Arkansas State University Department of Athletic Training, Jonesboro, AR, February 2010 (1.5 contact hours)
E-1: Extremity Evaluation and Manipulation, University of St. Augustine, Washington, DC, August 2009 (30 contact hours)
APTA New Faculty Development Workshop, Downers Grove, IL, June 2009
APTA Combined Sections Meeting, Las Vegas, NV, February 2009 (21 contact hours)

**Current Teaching Responsibilities in the Entry-Level Program:**
**Spring 2012:**
PT 8245 Musculoskeletal I (105 contact hours)

**Summer 2012:**
PT 7323 Imaging and Pharmacology (co-teach with Dr. Drake) (22 contact hours)

**Fall 2012**
PT 7213 Movement Science (60 contact hours)
PT 8573 Special Topics in Physical Therapy: Sports Physical Therapy (60 contact hours)
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: September 6, 2013

🗗 On Campus 🗝 Off Campus

Instructor Name: Kendra Fite

Faculty Position: Adjunct

College: Business

Department: Management & Marketing (MBA)

Course Prefix(es): MGMT
Course Number and Title: 6013 Human Resource Management for Healthcare Organizations

Requested Duration: 3 years

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other Experience and Qualifications (Optional):

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 9-9-13

Originator: C. Williams Rose

Date: 9-10-13

Department Chair: [Signature]

Date: 7/9/13

College Dean: [Signature]

Date: 

Graduate School Dean:

Note: This instructor may NOT be assigned to teach courses other than those approved.
PROFESIONAL EXPERIENCE

**LIFE STRATEGIES COUNSELING, INC., JONESBORO, AR**
- Executive Leadership partner for the strategic development of LSCI corporation - includes nine (9) clinics and one non-profit corporation
- Lead team of seven direct reports for all areas of Human Resources, Payroll, Accounts Payable, Benefits Administration, Marketing, and IT for the corporation
- Development of an employee and client-oriented company culture that emphasizes quality, continuous improvement, and excellence in performance.
- Developing staffing strategies and implementing programs and plans. Identifying and cultivating effective and appropriate sources for recruitment.
- Implement HR programs and policies as needed to ensure organizational conformation with applicable regulations.
- Identifying, evaluating and resolving human relations, employee morale, work performance, and organization productivity concerns.

**WOLVERINE WORLD WIDE, Arkansas Operations, JONESBORO, AR**
- Provide strategic leadership by collaborating with business partners to maximize business performance and efficiencies.
- Lead, counsel, and mentor supervisors and management ensuring consistent, fair discipline and effective employee relations. Investigate and resolve employee grievances.
- Develop and facilitate Training Academy for all levels of employees to optimize employee potential and performance.
- Create and continually implement programs to improve organizational effectiveness and maximize employee retention by building positive employee relations.

**ST BERNARDS MEDICAL CENTER, JONESBORO, AR**
- Managed Workers’ Compensation and Unemployment Compensation Programs.
- Administered FML program, STD and LTD benefit programs for 2000+ employees.
- Developed and facilitated training for executives and managers regarding safety, risk management, and leave programs.
- Project Leader for statistical analysis of HR metrics and various other reports for all corporate entities.
Human Resource Generalist  
**Walgreens Distribution Center, Mt. Vernon, IL**  
- Responsible for all general human resource functions including recruitment, benefits, orientations, employee relations, safety, FML, and communications for 1500 + employees on four shifts.
- Established organizational development for safety processes and programs and employee leave of absence procedures.
- Effectively implemented processes which resulted in a decrease of recordable accidents by 11% and producing the lowest incident rate among distribution centers with 200+ employees.

Human Resources & EHS Coordinator  
**Thomas & Betts, Jonesboro, AR**  
- Spearheaded and managed extensive safety program and initiatives. Administered risk management, MSDS Program, FML, STD and LTD, and assisted with other benefit programs. Completed EPA reports.
- Managed budget and monthly purchases of up to $5,000 a month.
- Developed and/or conducted monthly safety training.

Personnel Manager  
**Frolic Footwear, Jonesboro, AR**  
- Advised and handled for the division (five plant locations - one non-union - three union - one international): industrial relations, safety & risk management, AAP, talent acquisition, Training & Development of management and supervisors.
- Counseled employees and supervisors in work performance and discipline issues.
- Assisted in contract negotiations for three facilities.
- Investigated and responded to EEO complaints and other internal charges and grievances.

Human Resources Coordinator  
**Lurgi PSI, Engineers and Contractors, Memphis, TN**  
- Administered self-insured benefit plans and orientation program.
- Coordinated movement of crafts personnel between job sites, and administered drug screening program for over 300 employees at 10 different project locations.
- Administered billings of over $2 Million per month.

**TRAINING / COMPUTER SKILLS**

SPHR (Senior Professional of Human Resources) certified since 2003

Principals of Lean Manufacturing

Advanced Study of Worker’s Compensation – Dalton College, Dalton, GA

PeopleSoft, Mainframe HRIS Systems – SAP Training, Microsoft Office
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: 09/05/2013

On Campus

Off Campus

Instructor Name: Tiffany Felty

Faculty Position: Adjunct

College: CNHP

Department: Social Work

Course Prefix(es): SW6803 002 PT
Number and Title: Advanced Field I

Requested Duration: 2013-2016

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other
Experience and
Qualifications
(Optional):

The Department and College have reviewed this instructor’s credentials
and approve him/her to teach the courses listed above.

Date: 9/5/2013

Originator: 

Date: 9/5/2013

Department Chair:

Date: 

College Dean:

Date: 

Graduate School Dean:

Note: This instructor may NOT be assigned to teach courses other than those approved.
Overview

Practicing therapist providing service to children and adults in outpatient mental health facility.

Education

B.S.W., May 06, 2006
Arkansas State University, State University, AR

M.S.W. May 19, 2007
University of Arkansas at Little Rock, Little Rock, AR

Volunteer Experience

Mission Outreach of NEA, Board Member October 12' – to present

Past Employment

Dr. W.L. Crabtree's Dental Office
R.D.A., office manager, June 2001-August 2005

Tabatha's Dance Company
Instructor, August 1998- May 2006

Adams' Florist
February 2000 – May 2006

Families Inc. Counseling Services
June 2007 – to present

Arkansas State University
Adjunct faculty member Social Work Graduate Program, August 2010 – to present

References

Janet Siebert, LCSW 870-239-1536
Kendall Camp, LCSW 870-761-6246
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: 9-5-13 ☒ On Campus ☐ Off Campus
Instructor Name: Jane Dewality
College: COE
Faculty Position: Instructor
Department: Teacher Education
Requested Duration: June 2014
Course Prefix(es) Number and Title:
TE 6299 Internship
TE 6343 Technology as A Tool for Teachers

A CURRENT VITA MUST ACCOMPANY THIS FORM

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 9-5-13 Originator: Annette R. Fury
Date: 9-5-13 Department Chair: Annette R. Fury
Date: 7/11/13 College Dean: ΣΠ
Date: Graduate School Dean: 

Note: This instructor may NOT be assigned to teach courses other than those approved.
JANEMARIE DEWAILLY

ADDRESS: PO Box 71223, Jonesboro, AR 72403
TELEPHONE: 870-275-2781
E-MAIL: jdewailly@astate.edu

EDUCATION:

Doctor of Philosophy, ABD
Capella University – Minneapolis, MN
Dissertation-An Investigation of the Differences between Early Childhood Education Teacher Interns’ Perceptions of Their Performance and Their Supervisors’ Evaluations of Their Performance
(Expected completion in December 2013)

Education Specialist Degree
Reading
Florida State University – Tallahassee, FL
1999

Masters of Science
Special Education
University of South Alabama
1988

Bachelor of Science
Special/Elementary Education
Mississippi State University
1985

Teaching Certifications:
Reading Specialist PK-8
Reading Specialist 7-12
Grade 5-6 Endorsement
Early Childhood Education PK-4
Special Ed Ech Inst Specialist PK-4
Special Ed Ech Inst Specialist 4-12

CURRENT POSITION:
Instructor of Reading
Department of Teacher Education
College of Education
Arkansas State University
August, 2007 – present
Interim Director of Professional Education Programs  
College of Education  
Arkansas State University  
July 2011-July 2012

TEACHING ASSIGNMENTS:

ECH 3063 Individualizing Programs for Children and Families  
ECH 3073 Children, Families, and Community Relations Field Experiences II

ECH 3086 Integration of Technology into the Curriculum  
ECH 3093 Assessing and Evaluation Student Behavior  
MLED 3023 Assessing and Evaluating Student Behavior  
MLED 3086 Integration of Technology into the Curriculum  
RDNG 3203 Foundations of Reading  
RDNG 4313 Methods and Materials in Reading  
RDNG 4343 Reading in the Content Areas Middle and Secondary Schools  
RDNG 4403 Early Literacy: Theory and Practice  
RDNG 480v Special Topics Non Traditional Reading I  
RDNG 480v Special Topics Non Traditional Reading II

(Graduate Level Classes)

ECH 6423 Documenting Young Children’s Learning and Development  
RDNG 5803 Special Topics Technology Tools For Teaching Reading  
RDNG 6013 Theories, Issues, and Methods of Reading  
RDNG 6243 Reading in the Digital Age  
RDNG 6313 Current Theory and Practice in Teaching Reading  
RDNG 6323 Diagnostic and Remedial Procedures in Reading  
RDNG 6333 Reading Practicum I: Diagnosis and Intervention  
RDNG 6343 Reading Issues For School Supervisors and Administrators  
RDNG 6353 Reading Practicum II Leadership in Literacy  
RDNG 6363 Seminar in Reading  
RDNG 6493 Advanced Reading Methods and Intervention  
RDNG 6801 Independent Study for Reading  
TE 6299 Mat Internship in Teacher Education

Additional Teaching Assignments and Faculty Duties:  
Pre Internship Supervision ECH 4013 Field III  
Intern Supervisor ECH 4086 Early Childhood  
Intern Supervisor ECH 4096 Early Childhood  
Intern Supervisor TE 6299 Mat Internship in Teacher Education  
CVN Course Instructor RDNG 3203 to ANC  
CVN Course Instructor RDNG 3203 to MSCC  
Evaluated MSE Reading Comprehensive exams  
Advisor to 75+undergraduate and NTL graduate students.
JaneMarie Dewailly

Theses Committee Member: Army McKinney, (2010) The Efficacy of a Supplementary Literacy Program for Kindergarten Children with Language Impairment, Dept. of Communication Disorders
Other responsibilities listed in committees and other professional experiences area

PREVIOUS PROFESSIONAL POSITIONS:
Nettleton County Schools, Raider Open Door Academy, Jonesboro, AR
Special Education and Title I Teacher. Reading and mathematics teacher for special education and Title I students for fourth through eighth grade. 2006–2007

Volusia County Schools
Reading Coach, Bonner Elementary School, Daytona Beach, FL
Facilitate, develop, and organize professional development for systematic and explicit reading instruction for grades K-5. Observe and coach teachers in best practices for instruction in the classroom. Assist teachers and administrators in analyzing data to determine effectiveness of initial instruction and appropriate intervention for struggling students. Supervise intervention teachers in the appropriate programs and instruction for struggling readers. Administer reading assessments including but not limited to: Diagnostics of Basic Early Literacy Skills (DIBELS), Diagnostic Assessment of Reading (DAR), Early Reading Diagnostic Assessment (ERDA), Peabody Picture Vocabulary Test – III (PPVT), etc. Budget funds from Reading First grant to provide materials, training, and staff development for teachers. Develop and present literacy workshops to parents. 2002–2006

Intensive Reading Teacher, New Smyrna High School, New Smyrna Beach, FL
Designed and implemented reading instruction for students to increase reading achievement for high school students. 2001-2002

University Of Central Florida, Orlando FL
Facilitator/Instructor
Facilitated an online class to increase the knowledge of reading for teachers working toward their reading certification and for administrators and other school employees. Create and post initial discussions, review lessons, grade participants postings, develop and post a course calendar, create a sense of community via online discussions and responses. Assist participant with technical problems and questions and concerns dealing with the content and assignments. 2001–2006

National Trainer for American Reading Company, Philadelphia, PA
Trainer
Present and facilitate professional development nationally in utilizing reading workshop with specified libraries to middle school and elementary teachers. 2003-2006

State Presenter for Families Building Better Readers, Tallahassee, FL
Facilitator
Present a hands-on workshop free to parents and children developed by Florida's Department of Education for primary grade students to improve reading performance. 2003-2006

Fulton County Schools, Manning Oaks Elementary, Alpharetta, GA
Elementary Teacher/Reading Specialist
Taught first grade involving all subject areas with the inclusion of special education students including developmentally delayed and two Autistic children. Worked with struggling readers as a Reading Specialist additionally did diagnostics and developed appropriate curriculum for reading intervention. 1999-2001

Leon County Schools, Department of Education, Administration Office Tallahassee, FL
Educational Private Consultant
Facilitated and managed the research, organization and publication of "Whatever it Takes" a guide for teachers in Volusia County on specific reading, writing, and math programs to use to increase reading and math achievement. Developed an outline and plan of action for the newly formed Fulton County Reading cadre. Co/Facilitated county wide professional development in reading, writing, and math with the county's math and reading/language arts supervisors. Assisted with the alignment of Leon County School's curriculum with the Sunshine State Standards. 1998-1999

Leon County Schools DeSoto Trail Elementary, Tallahassee, FL
Volunteer Coordinator
Volunteered over 2000 hours, coordinated and facilitated the organization of various activities that included developing a mentoring program, and a tutoring program, as well as coordinating volunteers in classrooms and field trips. 1998-1999

Mobile County Schools, Adams Middle School, Saraland, Alabama
Middle School Special Education Teacher
Instructed reading, math, writing, and science to six, seven, and eighth graders in a variety of classroom settings including inclusion, team-teaching, self-contained, and resource classes.
Facilitated and trained teachers on the Model-Middle School Plan. 1991-1996

Jackson County Schools, East Central Middle School & East Central Elementary School
Middle & Elementary Special Education Teacher
Taught reading, math, writing, science, and social studies kindergarten through eighth grade in a variety of classroom settings including inclusion, team-teaching, self-contained, and resource. 1986-1991

PUBLICATIONS:
Non-refereed Publications:
Whatever it Takes a Guide for Teachers in Leon County on Specific Reading, Writing, and Math Programs to use to Increase Reading and Math Achievement. (2000). Leon County Schools, Tallahassee, FL.

Teacher’s Choice International Reading Association

PRESENTATIONS:

National/International:

Teacher’s Choice Special Session, 2011. International Reading Association, Orlando, FL.

Using an On-line Journal to Select Good Literature, 2008 Society for Informational Technology and Teacher Education. Las Vegas, NV

Regional and State:

Preparing Reading Professionals for the Next Chapter in Arkansas: Infusing the Common Core Standards in Higher Education. Arkansas Association of Colleges for Teacher Educators (ArACTE) Conference, 2011. Harding University, Harding AR.
Literacy Synergy: Writing as Hands-on Reading, 2009 Arkansas Reading Association, Little Rock, AR.

Everywhere in Arkansas: Reading Across the State, 2009 Arkansas Reading Association, Little Rock, AR.

Literacy Synergy, 2009 Ruth Searcy Literacy Conference. Jackson State University, Jackson MS.

Differentiated Instruction, 2008. Special Education Summit, Arkansas State University, Jonesboro, AR.

Hospitality for Arkansas Reading Association Conference, 2008. Little Rock, AR.

Crowley’s Ridge Reading Council Presentations, 2008 at four local meetings as the President of the organization, Jonesboro, AR
PROFESSIONAL DEVELOPMENT PRESENTATIONS FOR TEACHERS:

2012
Differentiated Instruction for Intermediate Teachers 4 Valley View Intermediate School, Jonesboro, AR

2011
Making Sense of Comprehension, Crowley’s Ridge Educational Cooperative, Harrisburg, AR.

Comprehending Comprehension, Crowley’s Ridge Educational Cooperative, Harrisburg, AR.

Folding into Phonics and Spelling, Crowley’s Ridge Educational Cooperative, Harrisburg, AR.

Teacher’s Choice Reading Project, Crowley’s Ridge Educational Cooperative, Harrisburg, AR.

Vocabulary with Vroom..., Crowley’s Ridge Educational Cooperative, Harrisburg, AR.

Making Sense of Comprehension, Northeast Education Service Cooperative, Walnut Ridge, AR.

Comprehending Comprehension, Northeast Education Service Cooperative, Walnut Ridge, AR.

Folding into Phonics and Spelling, Northeast Education Service Cooperative, Walnut Ridge, AR.

Teacher’s Choice Reading Project, Northeast Education Service Cooperative, Walnut Ridge, AR.

Vocabulary with Vroom..., Northeast Education Service Cooperative, Walnut Ridge, AR.

2010
Shoe Box Centers, Crowley’s Ridge Educational Cooperative, Harrisburg, AR.

Reading Response Activities. Crowley’s Ridge Educational Cooperative, Harrisburg, AR.

3-D Reading, Crowley’s Ridge Educational Cooperative, Harrisburg, AR.

Making Books for Making Sense, Crowley’s Ridge Educational Cooperative, Harrisburg, AR.
Pop-Up Genre, Crowley’s Ridge Educational Cooperative, Harrisburg, AR.

Shoe Box Centers: Phonics/Reading Intervention, Northeast Education Service Cooperative, Walnut Ridge, AR.

Reading Response Activities: Writing/Reading Intervention, Northeast Education Service Cooperative, Walnut Ridge, AR.

3-D Reading: Vocabulary/Reading Intervention, Northeast Education Service Cooperative, Walnut Ridge, AR.

Making Books for Making Sense: Comprehension/Reading Intervention, Northeast Education Service Cooperative, Walnut Ridge, AR.

Digital Story Telling Using Photo Story 3. Northeast Education Service Cooperative, Walnut Ridge, AR.

2009

Identified a Students for RtI- Now What, Crowley’s Ridge Educational Cooperative, Harrisburg, AR.

Writer’s Block, Crowley’s Ridge Educational Cooperative, Harrisburg, AR.

Vocabulary Velocity and Creating Comprehension, Crowley’s Ridge Educational Cooperative, Harrisburg, AR.

Phun with Phonics and Phonemic Awareness, Crowley’s Ridge Educational Cooperative, Harrisburg, AR.

Crowley’s Ridge Reading Council Monthly Presentations March 2009-November 2009, Jonesboro, Ar.

Marked Tree Public School Tutoring Program, locating and training tutors in reading for struggling 7th and 8th grade students.

Developing Vocabulary, Marion Jr. High School, Marion, AR

Benchmark Testing, Valley View Intermediate School, School, Jonesboro, AR

Curriculum Development, Valley View Intermediate School, Jonesboro, AR

2008

Non-Traditional Licensure Workshop for the Arkansas Department of Education’s Non-Traditional Licensure Program, Jonesboro, AR

Granting Teachers Money to Work for Reading, Crowley’s Ridge Reading Council.
Jonesboro, AR

Improving Reading/Writing Achievement. Education Renewal Zone developed a meeting with Public School Teachers in the area on secondary English/Reading educators regarding improving reading/writing achievement.

Reading Intervention. Professional Development for Helena/West Helena Public School District, Arkansas.

Implementing Differentiated Instruction through Literacy Stations for K-3 General and Special Education Teachers, Crowley's Ridge Educational Cooperative, Harrisburg, AR.

Working Smarter not Harder in Writing, Crowley's Ridge Educational Cooperative, Harrisburg, AR.

I Have Dabbled in DIBELS Now How Do I Differentiate? Crowley's Ridge Educational Cooperative, Harrisburg, AR.

Literature Circles, Crowley's Ridge Educational Cooperative, Harrisburg, AR.

Cooperative Learning with Reciprocal Teaching, Arkansas State University, Educational Renewal Zone, Jonesboro, AR

Research-Based Reading and Writing Strategies-Put Reading First, Educational Renewal Zone Arkansas State University, Jonesboro, AR

Research-Based Instructional Strategies, Arkansas State University, Educational Renewal Zone Jonesboro, AR

Differentiated Instruction for Struggling Learners, Arkansas State University, Educational Renewal Zone Jonesboro, AR

How to Give and Analyze the Data with DIBELS, Presentation for Nettleton School District, Arkansas State University, Educational Renewal Zone Jonesboro, AR

COMMITTEES AND OTHER PROFESSIONAL EXPERIENCES:

2012-2013
Served as Teacher's Choice Regional Team Leader, International Reading Association
Serving on the following committees in the Department of Teacher Education:
    Early Childhood Area Group
    Integrating Technology Course Group
    Technology and Infrastructure Committee
    Field III Course Group
    Internship Course Group
    Non-traditional Licensure
Serving on the following committees in the College of Education:
  Council on Professional Education. (Beginning of fall only)
  Professional Education Forum
  Educational Renewal Zone Committee

Serving on the following University committees for ASU:
  Honors Committee

2011-2012
Served as Teacher’s Choice Regional Team Leader, International Reading Association
Served on the State Literacy Plan for the Arkansas Department of Education as a Higher Education Literacy Consultant.
Served on the following committees in the Department of Teacher Education:
  Early Childhood Area Group
  Reading in the Content Area Course Group
  Foundations of Reading Course Group
  Early Literacy Course Group
  MSE Reading Group
  Masters of Art of Teaching Committee
  Nontraditional Licensure Committee

Served on the following committees in the College of Education:
  Academic Chairs Committee
  Field III Appeals Committee
  Lillian Barton Scholarship Committee
  Educational Renewal Zone Committee
  Professional Education Forum

Served on the following University committees for ASU:
  Honors Committee

2010-2011
Served as Teacher’s Choice Regional Team Leader, International Reading Association
Served as Treasurer for Crowley’s Ridge Reading Council
Served on the following committees in the Department of Teacher Education:
  Early Childhood Area Group
  Reading in the Content Area Course Group
  Foundations of Reading Course Group
  MSE Reading Group
  Masters of Art of Teaching Committee
  Nontraditional Licensure Committee
  Curriculum Committee
  Graduate Follow-Up Committee
  Technology/Infrastructure Committee

Served on the following committees in the College of Education:
  Educational Renewal Zone Committee
  Professional Education Forum

Served on the following University committees for ASU:
Honors Committee

2009-2010
Served as Chair of Search Committee for “Woods” position F00119
Served as Search Committee member for Instructor of Technology position
Served as Search Committee member for unfilled ECH tenure-track line position
Served as SPA Assessment Committee member for MSE Reading Program
Reviewed four Chapters of Reading in the Content Area book for Pearson Publishers
Reviewed book Reading in the 21st Century for Cengage Publishers
Served on the following committees in the Depart. Of Teacher Education, ASU:
  Early Childhood Committee
  Graduate Follow-up Committee
  MAT Committee
  Mid-Level Education Committee
  Masters of Reading Committee
  Technology Committee
Served on the following committees in the College of Education:
  Educational Renewal Zone Committee
  Professional Education Forum
  Honors Council

2008-2009
Served on the following committees in the Depart of Teacher Education, ASU:
  Reading Committee
  Technology Committee
  Diversity Task Force
  Chair: Policy Committee
  Reading in the Content Area Course Group Committee
  Foundations of Reading Course Group Committee
  Masters of Reading Committee
  Mid-Level Area Group Committee
  Early Childhood Area Group Committee
  Graduate Follow-up Committee
Served on the following committees in the College of Education:
  Educational Renewal Zone Committee
  Professional Education Forum
Served as the Co-Faculty Sponsor – Student IRA Chapter
Developed RDNG 6313 Theory and Practice in Teaching Reading Course
Developed RDNG 6353 Reading Practicum II – Leadership in Literacy Course
Developed RDNG 6383 Reading Issues within a Multicultural and Pluralistic Society Course
Served as the Chair of the Hospitality Committee, Arkansas Reading Association Conference
Served as a Consultation with Education Renewal Zone regarding EETT grant proposal addressing the use of technology for reading intervention.

2007-2008

10
Served on the following committees in the Depart. of Teacher Education, ASU:
  Reading Group
  Reading in the Content Area Course Group
  Foundations of Reading Course Group
  Early Childhood Area group
  Mid-level Area Group
Served on the following committees in the College of Education:
  Educational Renewal Zone Committee
  Professional Education Forum
Collaborated with the Reading Group in the redesign and approval process of the MSE-Reading program (this was implemented in the 2008-2009 academic year).
  Assisted with the alignment of undergraduate literacy courses
Served on planning committee for the Educational Renewal Zone Special Education Summit.

RESEARCH/WORKS IN PROGRESS:
Writing and developing an iTunes Courses

Current research/writing focuses on integrating technology and reading in the content areas, using technology to increase communication between interns and intern supervisors, and identifying intern efficacy.

Additionally, completing research (dissertation) on An Investigation of the Differences Between Early Childhood Education Teacher Interns’ Perceptions of Their Performance and Their Supervisors’ Evaluations of Their Performance.

GRANTS/AWARDS
  • The Diamond Award (2009-2010) Arkansas Reading Association
  • Escape into a Good Book, awarded $300.00 from Arkansas Reading Association, 2009
  • Nominated for “You Make a Difference” Award, Arkansas State University, 2009
  • Worked with Marked Tree Schools in securing a remediation grant for reading
  • Nominated and Awarded the Volusia County Reading Council Literacy Person Award for 2004-2005 school year
  • Nominated for teacher of the year for 2005-06
  • Nominated for teacher of the year for 2004-05
  • Co-wrote and received $150,000 CSR Grant for 2004-2005 school year
  • Awarded in collaboration with media specialist the Laura Bush Grant of $5,000 to expand school library books in April 2004
  • Acquired $500.00 Grant to implement Reading Coaches program at Bonner Elementary School in 2003-2004 school year
  • Obtained $500.00 Grant for Vocabulary Velocity with Vocabutoons for NSBHS 2002-2003 school year.
  • Nominated and awarded Volunteer of the Year Award 1998 in Leon County
• Acquired in collaboration with two other teachers $2,496.11 Alabama Power 1994 Educational Grant.

PROFESSIONAL MEMBERSHIPS:
  Society for Informational Technology and Teacher Education
  International Reading Association
  Arkansas Reading Association
  Crowley's Ridge Reading Council
  Arkansas Association of College for Teacher Educators
August 26, 2013

Dr. Erik Gilbert
Associate Dean of the Graduate School
Arkansas State University – Jonesboro

Dr. Gilbert:

Attached is an application requesting approval of a petition for temporary graduate faculty status for Mrs. Shanon Brantley, Assistant Professor of Communication Disorders. Mrs. Brantley has 13 years of professional experience as a state licensed and nationally certified speech-language pathologist providing services for the last 12 years exclusively in the hospital setting in Northeast Arkansas. She has spent the last year employed as a fulltime temporary faculty member in the Department of Communication Disorders at ASU teaching courses and providing clinical supervision that focus on the diagnosis and treatment of communication disorders directly resulting from specific injuries or disease processes. With only one year of formal teaching experience, she has become a competent instructor of course content as well as demonstrating exceptional capability as a clinical instructor and faculty member.

Mrs. Brantley has recently been accepted to a Ph.D. program in Communication Sciences and Disorders and began her first semester on doctoral courses this term. Mrs. Brantley has demonstrated a number of qualities and skills that should provide evidence of her capability to fulfill the duties of temporary graduate faculty including being a good teacher, being an exceptionally good clinical supervisor, and having sufficient research skills to develop a plausible research agenda focusing on the communication skills of patients recovering from head/neck cancer. Though this line of research is not fully developed, her efforts in this endeavor have spurred significant interest in our current students whose professional aspirations involve practice in acute care and chronic care medical facilities.

Mrs. Brantley has much to offer our department and our graduate students. Her experience and her doctoral courses focus exclusively on one of the fastest growing specialty areas in our discipline. She is a quality person and a professionally competent speech-language pathologist. As a result, I am strongly supporting her request for temporary graduate faculty status.

Sincerely,

Richard A. Neeley, Ph.D.
Professor and Chair
Communication Disorders Department
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: 8/27/13

On Campus

Off Campus

Instructor Name: Shanon Brantley

Faculty Position: Assistant Professor

College: College of Nursing & Health Professions

Department: Communication Disorders

Course Prefix(es) and Title:

CD 6713 Swallowing Disorders
CD 6153 Voice Disorders
CD 6243 Motor Speech Disorders

Requested Duration: August 2013 to August 2014

A CURRENT VITA MUST ACCOMPANY THIS FORM

I've spent the past 14 years working in education, acute & long-term care, outpatient, & Otolaryngology facilities, with primary focus on evaluating & treating swallowing, voice, & motor speech disorders related to stroke, head & neck cancer, & various other neurological disease processes. I've also presented regionally on these topics and assisted in development of community education & treatment programs, the most recent being the Head & Neck Cancer Program at ASU.

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 8/27/13

Originator: Shanon Brantley

Date: 8/27/13

Department Chair: Michael Meeley

Date: 8/27/13

College Dean:

Date: 

Graduate School Dean:

Note: This instructor may NOT be assigned to teach courses other than those approved.
Curriculum Vita

Name: Shanon Y. Brantley

Academic Rank: Assistant Professor of Communication Disorders, Arkansas State University

Date Employed: Fall 2012

CCC Status: Certificate of Clinical Competence – Speech-Language Pathology
Arkansas License

Tenure Track: No Tenured: No Date: NA

Degree Institution Year Major:
1999 Masters of Communication Disorders, Arkansas State University
1997 Bachelors of Science in Education, Arkansas State University

Research and Scholarship:
Grant - "Here On Earth": Awarded by Healthy Children/Safe Schools Mini-Grant, Nettleton Education Foundation, 2001.

Clinical Service Delivery:
Aug 2009 – Present St. Bernard’s Medical Center / Therapy Providers of Arkansas
May 2002 – July 2009 Arkansas Methodist Medical Center / RehabCare Group, Inc.
Aug 2008 – Dec 2008 Arkansas State University, Swallowing Disorders Course Instructor
Aug 2007 – Dec 2007 Arkansas State University, Swallowing Disorders Course Instructor
Aug. 1999 – May 2002 Nettleton Public Schools

Clinical Supervision:
2001 – 2009 Arkansas State University Speech and Hearing Center, Jonesboro, AR
Clinical supervision for multiple levels of undergraduate and graduate clinical students obtaining their ASHA requirements.
2001 – 2013 Fox Meadow Elementary, Arkansas Methodist Medical Center, Therapy Providers of Arkansas.
Clinical Instructor for Graduate level clinicians at external sites

Continuing Education:


Pediatric Swallow Studies: From Physiology to Analysis – Presented by Catherine Shaker, Dallas, Tx, July 2012

Evaluation and Treatment of Adults with Head & Neck Cancer: Addressing the Needs of Patients with Communication and Swallowing Difficulties - Presented by Cathy Lazrus, Chicago, IL, Sept. 2011

Vocal and Pulmonary Rehabilitation After Total Laryngectomy – Presented by Atos Medical, Inc., St. Louis, MO, Apr. 2011

McNeil Dysphagia Treatment Program – Presented by Gissel Mann, St. Louis, MO, Nov. 2010

Myofacial Release For Dysphagia – Presented by Northern Speech Services, Birmingham, AL – Apr 2010


Lee Silverman Voice Therapy (LSVT) – Presented by Lorraine Olson Ramig, Ph.D., CCC-SLP, Dallas, TX – Oct. 2006

VitalStim Therapy – Presented by Susan Mayfield, M.A., CCC-SLP, Chicago, IL – Nov. 2004


Therapeutic Approaches to Dementia – Presented by Cross Country Education, Inc. – Jackson, TN – May 2006

Service (professional & community)

2013  
Program Coordinator of Head and Neck Cancer Program at Arkansas State University

2013  
Speaker/Presenter at 16th Annual Clinical/Field Instructors Seminar College of Nursing and Health Professions

2012  
Speaker/Presenter at 6th Annual Jane H. LeBlanc Symposium for Communication Disorders Department

2008  
Speaker/Presenter at 2nd Annual Jane H. LeBlanc Symposium for Communication Disorders Department

2002-2008  
Greene Co. community health fairs (Men & Women), providing hearing screenings

2002 – 2008  
Greene Co. senior citizen centers and assistive living facility, providing hearing screenings

Speaker for Greene County Alzheimer's Association, Feb., 2004


Courses taught or teaching:

CD 6713  
Swallowing – Arkansas State University

CD 6243  
Motor Speech Disorders – Arkansas State University

CD 6153  
Voice Disorders – Arkansas State University

CD 3653  
Clinical Interaction – Arkansas State University (Web)

CD 2653  
Introduction to Communication Disorders – Arkansas State University (Web)
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: 8/22/13

☐ On Campus
☐ Off Campus

Instructor Name: Cindy Nichols

Faculty Position: Instructor

College: Education

Department: Educational Leadership

Course Prefix(es): All ELSE Coursework

Requested Duration: 3 years

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other Experience and Qualifications (Optional):

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 8/22/13

Date: 8/22/13

Date: 8/21/13

Date: 

Originator: 

Department Chair: 

College Dean: 

Graduate School Dean: 

Note: This instructor may NOT be assigned to teach courses other than those approved.
Cindy M. Nichols  
3109 Southern Hills Lane  
Jonesboro, AR 72401  
(870) 933-2699

**ACADEMIC DEGREES**

1983 Southeast Missouri State University B.S. Education  
1989 Southeast Missouri State University M.A. Special Education  
1994 Southeast Missouri State University Ed. S. Educational Administration

**PROFESSIONAL CERTIFICATION (Missouri)**

Learning Disabilities K-12  
Mental Retardation K-12  
Behavior Disorders K-12  
Elementary Education Grades 1-8  
Special Education Administration  
Elementary Principal K-8

**PROFESSIONAL EXPERIENCE**

2007- Member of Education Renewal Zone Co-Teaching School Support Team

2005-Present Arkansas State University, Jonesboro, Arkansas: Full-time Instructor (Special Education)

2004-2005 Cornerstone United Methodist Church, Jonesboro, Arkansas: Director of Children’s Ministries

2004-2005 Nettleton Public Schools (University Heights), Jonesboro, Arkansas: Interim Librarian

2000-2001 Southeast Missouri State University, Cape Girardeau, Missouri: Instructor of Block III Field Experience and Instructor of Psychology and Education of the Exceptional Child

2000-2001 Southeast Missouri State University, Cape Girardeau, Missouri: Supervisor of Student Teaching Interns

2000 Bernie R-XII School District, Bernie, Missouri  
Special Education Consultant
1997-1999 Dexter R-X1 School District, Dexter, Missouri: Migrant Education Home-School Liaison

1993-1997 Malden R-1 School District, Malden, Missouri: Elementary Principal and Director of Special Education Services


**EMPLOYMENT HISTORY - ADJUNCT COLLEGE FACULTIES**

2004-2005 Brinkley, Arkansas Public Schools
Special Education Consultant

2003 Arkansas State University, Jonesboro, Arkansas
Adjunct Instructor (Special Education)

1999 Southwest Baptist University, Bolivar, Missouri
Adjunct Instructor in Graduate School of Education (Special Education)

1997 Three Rivers Community College, Poplar Bluff, Missouri
Adjunct Instructor in Teacher Education Program

1992 Southeast Missouri State University, Cape Girardeau, Missouri
Adjunct Instructor in Department of Special Education

**FACULTY and ADMINISTRATIVE LOAD (Spring 2013)**

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELSE 4816</td>
<td>Teaching Internship in Special Education P-4</td>
</tr>
<tr>
<td>ELSE 3643</td>
<td>Exceptional Student in the Regular Classroom</td>
</tr>
<tr>
<td>ELSE 6823</td>
<td>Laboratory Experience II P-4</td>
</tr>
</tbody>
</table>

**PUBLICATIONS**


PRESENTATIONS


PROFESSIONAL AFFILIATIONS

Arkansas Professors of Educational Administration
Council for Exceptional Children

REFERENCES

Upon Request
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: September 6, 2013

☐ On Campus  ☐ Off Campus

Instructor Name: Susan Beasley

Faculty Position: Adjunct

College: Business

Department: CIT (MBA)

Course Prefix(es) Number and Title: MIS 6513 Healthcare Informatics

Requested Duration: 3 years

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other
Experience and Qualifications
(Optional):

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 9-9-13  Originator: C. Williamson Rae

Date: 9-9-13  Department Chair: [Signature]

Date: 9/8/13  College Dean: [Signature]

Date:  [Signature]  Graduate School Dean: [Signature]

Note: This instructor may NOT be assigned to teach courses other than those approved.
SUSAN K. BEASLEY
2401 Rozanne Dr
Jonesboro, AR, 72401

INFORMATION SYSTEMS DIRECTOR
INNOVATION | SKILL | PERFORMANCE

A top-performing Information Systems Director seeks to bring expertise in the medical information management field to the table in pursuit of a [Health Information Services] position. Strong expertise in new systems implementation, workplace needs analysis through internal consultation and IT support services on a company wide scale.

AREAS OF EXPERTISE

- Internal Policy Development
- Budget Planning and Execution
- Strategic Planning/Analysis
- Customer Retention Systems
- Project Management
- New Systems Implementation
- New Business Development
- Company Needs Analysis
- MEDITECH Applications
- IT Troubleshooting
- Customer Service and Support
- Materials Procurement

KEY SKILLS ASSESSMENT

IT MANAGEMENT, SUPPORT AND SERVICES – Dedicated to facilitating internal processes through the application of new policies and technologies. Consistently foster internal and external communication, increase client satisfaction and develop new business via proven management systems.

SYSTEMS ANALYSIS AND IMPLEMENTATION – Develop and implement strategic and tactical IT and desktop systems, including MEDITECH EMR, ITS, SCA and CPOE to maximize workplace efficiency and effectiveness. Committed to providing vital knowledge transfer and skill acquisition for staff and support members through training activities and materials as well as consistent feedback and support.

PROFESSIONAL EXPERIENCE

ST. BERNARDS HEALTHCARE, 2001 – PRESENT

PHYSICIAN LIAISON

- Managed and implemented MEDITECH EMR 6.X to streamline patient care.
- Implemented Advanced Clinicals - Physician Care Manager, CPOE, Physician Documentation, and OE.
- Designed and implemented build for Physician Care Manager by analyzing unique Physician needs.
- Established Physician Advisory Committee and CPOE Workgroup, increasing feedback, response time and overall physician buy-in.
- Support of EDM, MIS Dictionaries, eChart (ELR).
- Provided education and educational resources for physicians and Allied Health in terms of system use and rationale.
- Developed advanced knowledge of ITS and SCA systems.

IT DIRECTOR, PHYSICIAN SERVICES – HELP DESK/OPERATIONS/DESKTOP SUPPORT

- Instrumental in obtaining Meaningful Use Year 1

IT MANAGER, PHYSICIAN SERVICES

- Assimilated and coordinated team of IT professionals to provide IT support for 24 remote locations.
- Managed all budgets, soft and hardware procurement, contracts and accounts receivable, increasing revenue and profitability of workplace activities.
- Increased customer base strictly through customer satisfaction and referrals.
PROFESSIONAL EXPERIENCE – CONTINUED

IT MANAGER, DESKTOP SUPPORT AND PHYSICIAN SERVICES
- Spearheaded creation and implementation of departmental customer survey, increasing client satisfaction.
- Created and implemented company policies and procedures governing corporate and departmental objectives.
- Managed desktop installation and support for 1200 computers and peripherals to promote high utilization.

FOWLER FOODS, INC 1986-2001
DIRECTOR OF INFORMATION SYSTEMS
- Promoted to managing Information Systems department and implementing conversion from IBM S/36 to IBM AS/400.
- Managed POS conversion in multiple locations to optimize workflow and data organization.
- Managed technical support and POS equipment in 43 remote locations.
- Eliminated duplicate data entry through development of POS software.
- Re-designed POS backend software to accommodate Y2K computing issues.

COMPUTER EDUCATION OPPORTUNITIES, LLC, 1998-2004
OWNER
- Created and distributed educational programs and materials to pre-school students at various Child Care Centers.
- Coordinated all logistics for the management and expansion of company.
- Increased number of Child Care Centers serviced by over 50%.
- Increased number of students by over 70%.
- Developed and applied methodology for instructing pre-school age children.
- Created and coordinated marketing activities to increase sales and services.

EDUCATION & TRAINING

MASTER OF HEALTH INFORMATICS AND INFORMATION, University of Tennessee, Allied Health Sciences, Memphis TN, 2009
BACHELOR OF SCIENCE IN MANAGEMENT INFORMATION SYSTEMS, Arkansas State University, Jonesboro, AR, 1998
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: 8/01/2013  On Campus  Off Campus

Instructor Name: Mohammad Akhtar

College: CNHP

Faculty Position: Adjunct Faculty

Department: PT

PT 7113 Gross Anatomy
Course Prefix(es)  PT 7444 Cardiopulmonary
Number and Title: PT 7314 Exercise Physiology
  PT 7323 Imaging and Pharmacology

Requested Duration: 2013-2014

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other
Experience and
Qualifications
(Optional):

The Department and College have reviewed this instructor’s credentials
and approve him/her to teach the courses listed above.

Date: 8-1-13  Originator: Shaun Drake

Date: 8-1-13  Department Chair: Shaun Drake

Date: 8-1-13  College Dean:

Date:  Graduate School Dean:

Note: This instructor may NOT be assigned to teach courses other than those approved.
CURRICULUM VITAE

Mohammad S Akhter M.D.
Assistant Professor
Department of Physical Therapy / Department of Nurse Anesthesia
Arkansas State University
PO Box 910
Jonesboro, AR 72467
(870) 972-3390

Education:

- Quid-e-Azam Medical College, Bahawalpur, Pakistan (From 1984 to 1989) Bachelor of Medicine and Bachelor of Surgery (M.B.B.S.)
- United State Medical Licensure Exam; USMLE Step 1 (1996)
- United State Medical Licensure Exam; USMLE Step 2 (1998)

Employment and Positions Held:

- Assistant Professor, Arkansas State University, Jonesboro, AR (August 2005 – Present)
- Assistant Professor, Arkansas State University, Mountain Home, AR (August 2006 – June 2013)
- Research Physician, Arkansas Children Hospital (August 2003- August 2006)
- Research Physician, University of Arkansas for Medical Sciences (August 2001 – August 2003)

Services to the University/College/School on Committees/Councils/Commissions:

Departmental:
- Faculty Retention Committee
- Faculty Library Committee

Continuing Education Workshops Attended:

- Marquette University College of Health Sciences; Gross Dissection and Kinesiology of the Upper Limb (June 10-13, 2013)
  - 15 hours lecture
  - 11 hours lab

Current Teaching Responsibilities in the Physical Therapy Program

- Fall 2013 Courses
  - Gross Anatomy
  - Cardiopulmonary

Current Teaching Responsibilities in the Nurse Anesthesia

- Fall 2013 Courses
  - Anatomy, Physiology and Pathophysiology III
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: September 5, 2013 □ On Campus ☑ Off Campus

Instructor Name: Jessica Baltz

College: Nursing & Health Professions

Faculty Position: Adjunct

Department: Nursing - MSN Program

Course Prefix(es) Number and Title: NURS 646V

Requested Duration: 12 months

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other Experience and Qualifications (Optional): Certification/licensure as Advanced Practice Clinical Nurse Specialist required for accreditation; professional experience

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: Sept 5, 2013 Originator: [Signature]

Date: 9/5/2013 Department Chair: [Signature]

Date: 9/5/2013 College Dean: [Signature]

Date: Graduate School Dean: [Signature]

Note: This instructor may NOT be assigned to teach courses other than those approved.
Experience

July 2003-May 2005  St. Bernards Medical Center  Jonesboro, AR
Patient Care Tech (staff support/PRN)
- Responsibilities: Direct patient care on any assigned area including bathing, feeding disabled patients, assisting nurse with procedures, transporting patients, and charting vital signs and intake and output each shift.

May-September 2005  Intensive Care Unit  St. Bernards Medical Center
Registered Nurse
- Responsibilities: Complete patient care including bathing, drug administration, ventilator management, family informant and physician interaction.

October 2005-Jan 2008  Physician's Nurse  Clopton Clinic
- Responsibilities: (Internal Medicine) Complete rounds including documenting labs and vitals, assessment and exam results in the acute care and long term care setting. Also admission, discharges, dictation and consults.

January 2008-May 2009  Transition Care Floor  St. Bernards Medical Center
- Responsibilities: Function as charge nurse, facilitate admissions and discharges. Initiate and evaluate care plans. Provide comprehensive patient care.

May 2009- Present  Medical/Surgical and Emergency  St. Bernards Medical Center
Clinical Nurse Specialist
- Responsibilities: (Medical/Surgical and Emergency) Promote ongoing staff development through education. Create and implement supportive programs and education for new employees. Supply nursing administration and the healthcare organization through involvement with evidence based medicine team, professional practice, education council, orientation and competency planning.

Jan–May 2010  Acute Care CNS Program  Arkansas State University
Clinical Instructor
- Responsibilities: Assess and assist graduate students by evaluating individual performance and identifying key areas for improvement based on course objectives and student assignments. Organize and oversee student clinical experiences in the hospital and community setting as it relates to acute care. Monitor students' progress and ensures class is taught within the curriculum of the
**Education**

<table>
<thead>
<tr>
<th>Institution</th>
<th>Date</th>
<th>Degree/Major</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arkansas State University</td>
<td>May 2009</td>
<td>MSN, CNS</td>
</tr>
<tr>
<td>Arkansas State University</td>
<td>May 2005</td>
<td>Bachelor of Science in Nursing</td>
</tr>
<tr>
<td>Pocahontas High School</td>
<td>May 2001</td>
<td></td>
</tr>
</tbody>
</table>

**Awards**

- Convocation of Scholars—Top Scholar Award 2009
- Convocation of Scholars—Outstanding Scholar 2008
- Phi Kappa Phi 2008-2010

**Professional Membership**

- CPR certified 2000-Present
- Registered Nurse 2005-Present

**Certification**

- American Heart Association
- Arkansas State Board of Nursing
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: 9-04-2013                On Campus               Off Campus

Instructor Name: Brian Laird

Faculty Position: Instructor of Accounting

College: Business

Department: Accounting

Course Prefix(es) Number and Title: ACCT 6003, ACCT 6073

Requested Duration: 2 years

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other Experience and Qualifications: ABD in Accounting from the University of Memphis. Hired into a slot that will become pre-tenure upon completion of the terminal degree.

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 9/4/13                Originator:

Date: 9/4/13                Department Chair:

Date: 9/4/13                College Dean:

Date: 9/4/13                Graduate School Dean:

Note: This instructor may NOT be assigned to teach courses other than those approved.
Brian K. Laird
95 CR 457
Jonesboro, AR 72404
Phone: 870-926-672
blaird@astate.edu

Current Position
Accounting Instructor, Arkansas State University, 2012 - Present

Education
Doctorate of Philosophy, Business Administration (Accounting Concentration)
Expected Graduation – May 2014
University of Memphis, Memphis, TN

Dissertation Title: To Trust or Not: The Effects of Monitoring on Discretionary Effort, Honesty, and Problem Solving Adaptability
Committee Chair: Dr. Charles Bailey
Academic Advisor: Professor Carolyn Callahan, KPMG Distinguished Professor

Master of Accounting (M.Acc) 2010
Arkansas State University, Jonesboro, AR.

Bachelors of Science in Accounting 2005
Arkansas State University, Jonesboro, AR.

Professional Certifications
- Certified Management Accountant (Parts 1 of 2 Passed)
- Certified Tax Preparer (2008)

Grants
- 2013 Institute of Management Accountants Doctoral Student Dissertation Grant

Conference Attendance and Participation
- Attendee – American Accounting Association 2013 Southeast Region Meeting- Nashville
**Research Interest**
- Behavioral Agency Theory, Managerial Accounting, Ethical Judgment and Behavior, Decision Making, Internal Controls

**Teaching Interest**
- Financial Accounting
- Managerial Accounting

**Academic Teaching Experience**
- Teaching Assistant, University of Memphis (2010-2012)
- Visiting Instructor of Accounting, Arkansas State University (2012-2014)

**Courses Taught**
**Principles of Financial Accounting**
- Spring 2011, Fall 2011, Summer 2012, Spring of 2013 (2 sections)

**Principles of Managerial Accounting**
- Fall 2012, Fall 2014 (2 sections)

**Intermediate Financial Accounting I**
- Summer 2011, Summer 2012, Spring of 2013 (video distance learning)

**Intermediate Financial Accounting III**
- Fall 2012 (2 sections, 1 traditional and 1 video distance learning)

**Cost Accounting**
- Spring 2012 (2 sections, 1 traditional and 1 web based)

**Cost Accounting: Planning and Control (M.B.A.)**
- Summer 2012, Summer 2013

**Financial Accounting Theory (M.Acc)**
- Fall 2014
Academic Honors and Awards
- Excellence in Teaching as a PhD Student Award, 2011, University of Memphis
- Beta Gamma Sigma Honor Society, 2002
- Undergraduate Senior Honors, Top 10% of Class, 2005

Memberships
- American Accounting Association
- Institute of Management Accountants

Business Experience
- Corporate Accountant, Yourwebpress.com, 2004-2005
- Managerial Accountant, Windchimes by Russco, 2005-2007

Working Papers and Research


ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: September 6, 2013

Instructor Name: Dr. Heather Coleman

College: Fine Arts

Course Prefix(es): MUED 5623, Music in the Elementary Number and Title: School

Faculty Position: Temporary Full-Time Instructor in Music

Department: Music

Requested Duration: August 2013-August 2014

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other
Experience and Qualifications (Optional):

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 9/4/13

Date: 9/12/13

Date: 9-12-13

Date: 9/16/13

Originator:

Department Chair:

College Dean:

Graduate School Dean:

Note: This instructor may NOT be assigned to teach courses other than those approved.
DR. HEATHER HALL COLEMAN
College of Fine Arts-Music Department
(870) 972-2094
hcoleman@astate.edu
Temporary Full-Time Instructor of Music

EDUCATION
1999 • Doctor of Musical Arts with Concentration in Flute Performance—University of Memphis
1995 • Master of Music in Flute Performance—University of Memphis
1993 • Bachelor of Arts in Music, Cum laude—Arkansas State University
1984–1993 • Studied flute with Joe Bonner—Arkansas State University

PROFESSIONAL EXPERIENCE
Teaching
2013 • Temporary Full-Time Faculty—Arkansas State University
(Fine Arts Musical, Methods and Materials for Teaching Elementary School Music)
2011–2013 • Adjunct faculty—Arkansas State University
(Fine Arts Musical, Methods and Materials for Teaching Elementary School Music)
2009–2011 • K-2 Music Teacher, Fox Meadow Elementary School; 6th Grade Music Teacher, Nettleton Middle School (Nettleton School District)
2006–2009 • K-3 Music Teacher, Fox Meadow Elementary School (Nettleton School District)
2006–2007 • Grade 4 Music Teacher at Raider Open Door Academy (Nettleton School District)
2004–2006 • K-12 Music Teacher, Choir Director, and Band Director, Weiner Public School District
2004 • Long-term substitute band director, (grades 7-12), Westside School District (Spring, 2004)
2003–2004 • Kindergarten Music Teacher, Nettleton School District
2002–2003 • Temporary Assistant Professor of Music—Arkansas State University
(Fine Arts Musical, Aural Theory I and II, Elementary Piano I, Flute)
2001–2002 • Flute class and ensemble instructor—Bellevue Baptist Music Conservatory
2000–2001 • Adjunct faculty, Christian Brothers University (Music Appreciation)
1998–1999 • Flute teaching assistant, Chamber music coach—University of Memphis
1995–1999 • Music Appreciation teaching assistant—University of Memphis
1997–2000 • Flute instructor—University of Memphis Community Music School
1997–2002 • Adjunct flute instructor—Southern Baptist Educational Center
1997 • Flute teacher—Central Church Fine Arts Department, Memphis, TN
1990–1991 • Private flute lesson teacher

Performance
2009, 2010–present • Principal Flutist, Delta Symphony Orchestra
2007 • Guest performer, (Music through the Ages) program presenter for Twentieth Century Club, Jonesboro, Arkansas
2006 • Arkansas Governor’s Mansion with harpist Pat Qualls; Dedication ceremony—Janet Huckabee Grand Hall
2006–present • Performances with harpist Pat Qualls Taylor
1996–Present • Free-lance flutist
2004 • Performances with ASU Flute Ensemble for Delta Composer’s Symposium
2004 • Flutist/piccoloist-Delta Symphony Orchestra
2003 • Substitute principal flutist-Delta Symphony Orchestra
2002-2003 • Substitute flutist/piccoloist-Arkansas State University Orchestra
2003 • Flutist, alto flutist – New Music Ensemble, Arkansas State University
1993-1998 • Principal flutist-University of Memphis Symphony Orchestra
1997-2002 • Perform with the Coleman-Blake Flute and Guitar Duo (WKNO radio appearance, February 1998)
1997-January 1999 • Quicksilver Flute Quartet (WKNO radio appearance, December 1997)
1997-1999 • Dr. K’s Original Phosphate Band (historic brass band)
1996-1998 • Graduate Woodwind Quintet-University of Memphis
1989-1993 • 3rd Flutist/piccoloist-Northeast Arkansas Symphony
1989-1993 • Section leader-Arkansas State University Wind Ensemble
1992 • Guest Instrumental Soloist-Arkansas State University Male Chorus
1989-1993 • Arkansas State University Flute Choir

Other
Summer, 2012 • ITTC Summer Institute, Teaching Refresher-Just Beyond the Fundamentals
2012 • Adjudicator for Delta Symphony Orchestra Young Artist’s Competition
2008 • Adjudicator for Delta Symphony Orchestra Young Artist’s Competition
Summer, 2006 • Certification completed in Orff Schulwerk, Level I, The University of Memphis
January 2006, Adjudicator for flute auditions, NE Arkansas All-Region Senior High Band Auditions
2003-2004 • Personnel Manager, Delta Symphony Orchestra
2004 • Adjudicator for Delta Symphony Orchestra Young Artist’s Competition
2003 • Adjudicator-Bellevue Conservatory Solo and Ensemble, Memphis, TN
2001, 2002 • Flute instructor-Bellevue Conservatory Summer Band Camp, School Year Flute Ensembles
2001 • Substitute music teacher-St. Mary’s Episcopal School, Memphis, TN
1999-2001 • Adjudicator-Bellevue Conservatory Solo and Ensemble
1998, 2000 • Adjudicator-Memphis Youth Symphony auditions
1998-1999 • Preliminary judge-National Flute Association Newly Published Music Competition
1998 • Adjudicator-Memphis Area Youth Wind Ensemble auditions
1994-1995 • Graduate Assistant-University of Memphis
1990 • Section leader-Arkansas State University Marching Indian Band
1987-1989 • Flutist for various high school musicals
1984-1994 • Flutist for various choral events-First United Methodist Church-Jonesboro, AR

MASTER CLASSES
1996 • Performed for Linda Marianiello, Performer and Clinician
1995 • Performed for Susan Milan, Recording Artist and Clinician
1991 • Performed for Jeffrey Khaner, Principal Flutist-Philadelphia Orchestra
1990 • Performed for Carolyn Brown, Instructor of Flute-University of Central Arkansas

PUBLICATION AND RESEARCH
1997 • Article “Conflicting Analyses of Messiaen’s Le Merle Noir” published in Flute Talk Magazine (March)
1999 • Dissertation The Adoption and Role of the D-flat Piccolo and Other High Band Flutes in the Nineteenth-Century American Amateur Band
HONORS AND AWARDS
2005 • ETS Recognition of Excellence-Outstanding Performance on Praxis II Test
2002 • Featured as educator in September issue of Memphis Woman magazine article ("Music master spreads word like Pied Piper")
1993 • Student Honors Recital—Arkansas State University
1989 • John Philip Sousa Award, Jonesboro High School
1987–1989 • Arkansas All-State Band member
1989 • Most Talented, Most Likely to Succeed, Jonesboro High School

ORGANIZATIONS
1998-2005 • National Flute Association membership, attendance of national convention, 1999 (Atlanta, GA)
2000-2002 • Greater Memphis Music Teachers’ Association
1994 • Pi Kappa Lambda music honor society
1990–1991 • Alpha Lambda Delta scholastic honor society—editor
1989 and 1990 • Arkansas State University Marching Indian Band

OTHER JOB EXPERIENCE
May 2000-August 2002 • Educational Outreach Director, Amro Music Store, Memphis, TN
(Musical outreach involving presentations in numerous public and private schools, musical instrument demonstrations for Orff music classes; organization of music/music education events)
1999-2000 • Print Music Associate, Amro Music Store, Memphis, TN

VOLUNTEER EXPERIENCE
Spring 2012, Fall 2012 • Arkansas State University: The International Center for English-volunteer for Conversation Partner Program
2010 • Volunteer performing musician for Pregnancy Resource Center fundraising banquet, Jonesboro, AR
2008-2009 • Guest performer for Twentieth Century Club and PEO-Jonesboro chapters
2007–Present • Orchestral and solo performances: First Baptist Church
May, 2007 • Volunteer music teacher for "Puppies and Pies" benefit for Northeast Arkansas Humane Society
2001-2002 • Guest flutist, special dinners, Kenington Pointe Retirement Home, Memphis, TN
2002 • Guest flutist, Bridal Rhapsody (bridal extravaganza), Agricenter International, Memphis, TN
2001 • Musician, MIFA “Empty Bowls” charity event, Memphis, TN
ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: September 5, 2013  On Campus  Off Campus

Instructor Name: Lisa Moskal

College: Media & Communication

Faculty Position: Instructor

Department: Communication

Course Prefix(es): JOUR 5113  Integrated Com Studies
Number and Title: MCOM 5603  Crisis Communication

Requested Duration: 6 years

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other:
Experience and Qualifications (Optional):

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 9-5-13  Originator: [Signature]

Date: 9-5-13  Department Chair: [Signature]

Date: 9/6/13  College Dean: [Signature]

Date:  [Signature]  Graduate School Dean:

Note: This instructor may NOT be assigned to teach courses other than those approved.
Lisa Ball Moskal  
Arkansas State University  
Instructor of Journalism  

Teaching, Professional Interests

- Public Relations Strategy
- Integrated Marketing Communications
- Crisis Communications
- Media Relations; Social Media
- Media Writing
- Advertising

Employment History

2001 - Present  Arkansas State University  
Jonesboro, AR

Public Relations/Journalism Faculty

- Full-time Instructor of public relations/communications/journalism courses ranging from principles to skill-based topics: includes undergraduate and graduate level
- Successfully developed and introduced four new college courses: Crisis Communications; Integrated Communications Strategies; Strategic Writing and Trending Topics. Developed and implemented online curriculum: PR Principles; Ad Principles; Crisis Communications. Have also offered workshops on: Event Planning, Non-Profit PR, Media Relations, Publicity-Made-Simple, Community Relations and PR Measurement Techniques. Proposed Ad/PR concentration for University BSIS Program (adopted 2012); Developed/Implemented courses for LSDE, University Online Degree Program
- Active [Boerd] Member of Little Rock PRSA and Memphis PRSA—ASU PRSSA Advisor; Academic Advisor, Alumni Liaison/Job coordinator; College Curriculum Chair; NEA AdFed Education co-Chair
- Community Involvement: Development/Maintenance of relationships with local/regional media, businesses, agencies re: internships, project work and student-related experiences
- Various service and academic activities (college/university committees; advising; accreditation; freelance consulting; recruitment efforts; guest-speaking engagements; graduation Marshall; paper presentations, etc.)

Memphis, TN

Integrated Marketing-Vice President, Account Services; Consumer Relations specialist

- Leadership, direction and training of staff personnel for accounts including First Tennessee (firm's largest client), Seabrook Wallcoverings (world's largest wallcovering distributor), Bill Heard Chevrolet (world's largest Chevy dealer), Belz Enterprises (Memphis' largest real estate developer), Performa (Beale Street entertainment), Cricket Communications (TeleCom), AccuShip (B-2-B e-commerce), et. al.
- Strategic integrated marketing plan development—advertising/PR/direct/web-related/interactive
- Departmental budgeting and development of annual financial plan
- New business development [RFP] proposals and presentations
- Supervision of creative strategies and media placement—execution and analysis
- Determine/analyze measurement results of publicity plans via placements, exposure, impressions, circulation, trial and ROI, consumer impact
- Media Relations: key contact—news conferences and media event planning; media trainer
- Development and execution of multi-million dollar brand launch—advertising campaign
- Establish relationships with local, regional and national media along an industry cross-section
1996 - 1999  Harrah's Entertainment, Inc. (Corporate Headquarters) Memphis, TN

Marketing Communications and Public Relations Supervisor  Las Vegas, NV
- Leadership, direction and training of property personnel at 20 casinos nationally for the brand marketing/public relations oversight and strategic direction of Harrah's corporate programs
- Reconcile departmental budget and assist in development of annual financial plan
- Co-management of national public relations firm to maximize placement opportunities and Brand visibility; Determine/analyze measurement results of publicity plans
- Hire and direct media production subcontractors such as videographers, photographers and graphic designers for VNRs, RNRs, b-roll packages, promotional videos, photo shoots
- Draft press releases and media advisories in accordance with AP style guidelines; Distribute to appropriate media; Proactive editorial placements; Respond to media inquiries
- Prep senior executives for media interviews/press conferences; Develop Brand Q&A guidelines for media inquiries; Manage standards, updates and distribution of press materials
- Manage design and production of PR-related collateral and premiums
- Establish/develop/monitor relationships with local/national trade media

1994 - 1996  United Cerebral Palsy

Development and Special Events Associate Director  Memphis, TN
- Development and maintenance of corporate strategic alliances and sponsorships and donor retention programs
- Develop, coordinate and implement fundraisers and special events
- Media relations—creation and distribution of press releases, PSAs, filmed and live interviews; design and production of targeted brochures and direct mail pieces
- Initiated cost-effective advertising/marketing strategies
- Volunteer recruitment and scheduling

Sales/Marketing
1993-1994  Guinn Publications  Memphis, TN
- Managed marketing and distribution of six in-house publications to consumer market
- Management of staff distribution personnel and marketing subcontractor
- Design/Production of promotional collateral; Advertising placement; Budget/Growth modeling

1988-1993  Trammell Crow  Memphis, TN
- Coordinator of vendor services, customer relations; leasing sales; accounting responsibilities
- Marketing analysis/recommendation; Development of brochures, copy and promotions

Publications & Creative/Professional Activities

2001-2012  Developed and executed MarCom/PR campaigns for various clients including: NEA Hospitals; Arkansas Consumer Product Safety Commission; Accelerate Arkansas; SCCA National AutoCross and Pro-Solo organizations; Omnibalm of Arkansas (in conjunction with UALR Medical School); Jonesboro Coalition on Teenage Pregnancy (sponsored by the National Institute of Health); Greene County and Lawrence County Chambers of Commerce; Jonesboro Housing Authority; ASU Alumni Association, Counseling Center and Student Government Association; St. Bernard's Behavioral Health Center; NEA Economic Development Coalition; NEA Humane Society; Crimestoppers; March of Dimes, et.al.
Campaign components included client proposal, strategic planning, communications audits, collateral development, special event execution, media placement, co-marketing/sponsorship initiatives, (r)e-branding, speech-writing, direct mail, web-site development/improvements, electronic media kits, social media, etc.

Worked with students to facilitate planning, fundraising and implementation of various events including: inaugural ASU College of Communications Career Fair; Prescription for Success—a community-wide sell-out event featuring a New York Times best-selling author; TeamFest—a leadership team-building event; Arkansas-based product launch in NEA (Omnibalm) with national sponsor; national SCCA event.

Organized/initiated networking opportunities and accompanied students on professional development trips including Memphis and Little Rock PRSA meetings/seminars, national and regional conferences (St. Louis, New York City, Salt Lake City, New Orleans, Atlanta, Philadelphia, etc.) corporate/agency tours; Created crisis role-play scenarios; Organized resume/portfolio workshops; Encouraged/provided support for internship programs.

Taught/mentored award-winning students (based on scholarship, leadership, and service): VOX and Prisms (regional industry-related), National Gold Key recipients (PRSA), Wilson/Distinguished Service (top university honor); Hoskins Award for Commitment to Professionalism (departmental—for achievements outside the classroom), Who’s Who; Addys

Presented papers including SSCA: "Real World PR—When the Rubber Hits the Road" and "Putting the Pieces Together"; CANAWBO (Central Ark Chapter of the National Association of Women Business Owners): "The A-B-Cs of Public Relations; Walnut Ridge Festival Committee: "Special Event Planning".

Organized/moderated/participated in various professional panels, (eg: "PR in Crisis" SSCA annual conference); keynote speaker at numerous civic organizations

Participated in university, college, department committee service: Faculty Achievement Awards; Undergraduate Interdisciplinary, Grievance; Broadcast & Journalism; Faculty Search; Scholarship; Academic Advising

Represented college/major at various recruiting/enrollment efforts—Executed college public relations efforts; developed recruitment video

Developed/conducted PR contest for High School students—regional participation

1998-2000 Developed and executed special event/press conference capitalizing on the economic impact and viability of the Memphis International Airport and the new $110-million World Runway by positioning client as the #1 on-time hub airport, the world's largest air cargo airport and the largest generator of jobs and taxes in Tennessee; Organized heavyweight keynote speakers and state-of-the-art video production; Received national attendance and press coverage (VOX award)

Supervised award-winning First Tennessee Brand TV commercial featuring Peyton Manning

Championed agency website development—developed copy content

Responsible for oversight of national media tours—including NYC and Atlanta

Responsible for launch of B-2-B e-commerce company including online press conference and virtual ribbon-cutting event
1996-1999 Supervised international press conference announcing Harrah's sponsorship of A. J. Foyt's IRL team and NASCAR driver Ken Schrader at the Disney 500

Provided PR support and direction during Harrah's property grand openings including Topeka, KS; Cherokee, NC; East Chicago, IN; as well as opening of Improv (Tunica)

Provided public relations and marketing communications support for Harrah's national brand advertising campaign launched during the 1998 Academy Awards

Co-developed and implemented Harrah's Biggest Nights Dream Tour national promotion; a $3 million project highlighted by a centennial tribute to Gershwin hosted by Linda Ronstadt, Rosemary Clooney and Michael Feinstein in Las Vegas

1994-1996 Organized and co-managed Harrah's 60th anniversary Dazzling Diamonds Tour—a first-of-its-kind exhibit featuring over $30 million of famous diamonds which traveled to Harrah's casinos nationwide. Garnered $1 million publicity equivalency

Orchestrated Harrah's National 'Pull for the Cure' benefiting the Komen Foundation

Organized and mediated national press teleconference with Harrah's CEO announcing the launch of Harrah's Total Gold card, a relationship marketing program

Coordinated and implemented UCP's regional fundraisers City-Wide Casual Day (17,000 participants), the Elvis Presley International 5K Run (entrants from around the world) and "StarFest" (UCP's annual television special) including media publicity

**Scholarly & Professional Presentations**

"PR on a Shoestring" PRSA Professional Development Seminar breakout session for PR students/PRSSA members. 2010.

"Crisis Communications: The PRoactive Firefighter" PRSA Professional Development Seminar breakout session. 2010.


"Moving from the Four 'Ps' to the Four 'Cs'" Business Expo Panel participant. 2011.


"PR Faux Paus" guest speaker/lecturer University of Memphis PRSSA. 2011

"Putting the Pieces Together" SSCA. 2012


"Assessment of PR Campaigns and Capstone Courses" SSCA. 2012/13

Resume Workshop: 2010 – 2012 for College clubs and organizations
Professional, University Service

1990 – present: National PRSA member. Local [board] member: Memphis/Little Rock PRSA
2001 – present: National PRSSA Advisor; ASU student chapter
2006 – 2012: National/Memphis/NEA AdFed member; Board co-Chair
1995 – 2005: IABC (International Association of Business Communicators) national member
2005 – 2007: Faculty Women's Club. Member/Vice President/President Elect
2001 – present: College Journalism & Broadcast Day Committee; Faculty Search Committee
Scholarship (departmental) Committee; Graduation Marshall; Undergraduate Interdisciplinary
Committee; Interdisciplinary Child Welfare Committee; University "Creative Geniuses"
Committee; Grievance Committee; Alumni Committee; Recruitment; College and Department
Curriculum (Chair); ASU Centennial Committee; Who's Who

Presentations/Workshops

"Publicity on a Shoestring" Our Kids Count Coalition.
"PR Strategy for Non-Profits" Arkansas Methodist Medical.
"Public Relations and Special Event Planning" International Student Organization.
"What is PR" ASU freshman orientation.
"Special Event Planning" Lawrence County Chamber of Commerce subcommittee.
"Resume Workshop" AdFed/PRSSA/Marketing Club.
"Special Events for Philanthropies" Greek (sorority mixer).
"Publicity on a Shoestring" Regional Chamber of Commerce.
"PR Strategy for Small Businesses" Recognition Services.
"The A-B-Cs of Strategic Communications Planning" Technical Writing (honors course).
"How to Work With the Media: Media Training Boot Camp" Recognition Services.
"How PR Can Work for You" DCFS Adoption Coalition.
"Publicity 101" Association of Promotion Specialists.

Professional, Scholarly Memberships

Public Relations Society of America (PRSA)—National Member
PRSA Memphis; PRSA Little Rock
Women In Communications (WIC)
IABC International Association of Business Communicators
NEA AdFed

Education

Bachelor of Arts
Journalism-Public Relations/Marketing
Member of Kappa Tau Alpha Honor Society

Master of Arts
Communications-Public Relations/Marketing
Member Kappa Tau Alpha Honor Society

University of Memphis
Magna Cum Laude
Date: September 5, 2013

On Campus

Instructor Name: Collin Pillow

Faculty Position: Instructor

College: Media & Communication

Department: Media

Course Prefix(es): RTV 5573 Sportscasting

Course Number and Title: RTV 5363 Multimedia Storytelling

Requested Duration: 6 years

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other Experience and Qualifications (Optional):

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 9-5-13

Originator: [Signature]

Date: 9-5-13

Department Chair: [Signature]

Date: 9/16/13

College Dean: [Signature]

Date: 

Graduate School Dean: [Signature]

Note: This instructor may NOT be assigned to teach courses other than those approved.
CURRICULUM VITAE

Collin Pillow
Department of Radio-Television
Arkansas State University
P.O. Box 2160
State University, AR 72467
(870) 972-3070
ccpillow@astate.edu

Academic Appointments

Arkansas State University, Department of Radio-Television
Instructor/Studio Supervisor, 1998 – present

My role as instructor/studio supervisor involves teaching, producing audio and video projects, and supervising the college's TV studio. I also maintain the department’s computers labs and provide recommendations on technology upgrades.

University of Arkansas at Little Rock, Department of Radio-TV-Film, Little Rock, AR
Instructor/Cable TV Coordinator, 1991-1998

My primary responsibilities were teaching and managing the student cable TV operation serving central Arkansas.

East Central University, Department of Speech, Theatre and Communications, Ada, OK
Instructor in Radio-TV, 1988 – 1991

I taught Radio-TV courses in the Mass Communications sequence and also produced a weekly television for the university's football coach.

Education

M.S.M.C., Arkansas State University, emphasis in Radio-TV, 1988.

B.S., Arkansas State University, Radio-TV, 1985.
Courses Taught

Arkansas State University
Advanced Applications in Digital Media and Design (new developed course)
Advanced Internet Communications (new developed course)
Advanced Video Production
Audio Production
Corporate Media Production
Internet Communications
Multimedia Storytelling
Seminar in Digital Media and Design (new developed course)
Special Topics – Podcasting
Sportscasting (new developed course)
Video Production
Video Post Production (new developed course)

University of Arkansas at Little Rock
Advanced TV Production/Practicum
Audio Production
Electronic Field Production
Introduction to Digital Graphics
TV Directing
TV Production - Studio
East Central University
Electronic Field Production
Media Ethics and Law
Radio Production
Special Topics: TV Sports Production
Television Production
Professional Employment

**KTEN-TV, 1990**
Summer newscast director and commercial post production

**KAIT-TV, 1986 – 1988**
Producer/Director of nightly newscasts, specials, commercials, and sports productions.

**Freelance Production Positions, 1988-2001**
Served in various live sporting event crew positions for ABC, ESPN, ESPN Regional, Fox Sports Net, Jefferson Pilot Sports, and Raycom Sports

**Panel Presentations/Forum Participation**
Creative Educators Forum
ProMax/BDA
June 27, 2011
New York, NY

Partners in Production: Maximizing University Resources
College Sports Video Summit
June 8, 2011
Atlanta, GA
Student-Run Productions: Getting UP to Speed
College Sports Video Summit
June 9, 2010
Atlanta, GA

Convergence: The Promise and Problems of Collaboration: Case Studies
Panel Moderator
Broadcast Education Association
April 29, 2006
Las Vegas, NV

University Committee Service

Computer Technology Committee 2011 -Present
Intercollegiate Athletics Committee 2010 – Present
Centennial Celebration Commission 2005 -2009
Task Force on Web Design 2008 – 2009
Development, Communication, and Alumni Committee 2004– 2007
Technology and IT Advisory Committee 2002 – 2006
Academic Hearing Committee 2001 -2002

Creative/Professional Activities

Produced over 300 Arkansas State University athletics events (football, men’s and women’s basketball) for televised replay on ASU-TV.

Produced over 100 half-hour episodes of Red Wolves Head Football and Men’s Basketball television programs for KAIT-TV, Suddenlink Communications, Fox Sports Atlantic, and ASU-TV.

Produced over 120 video projects and television programs for various departments and organizations associated with Arkansas State University.
Consulting Services

Paragould, AR School District
Video Production Equipment Upgrade Project
Summer 2010

City of Jonesboro, AR
Government Cable Access Channel Equipment Project
2009

Judging

Texas Association of Broadcast Educators
Annual Student Broadcasting Awards
2009

Reviews


ARKANSAS STATE UNIVERSITY

Request for Temporary Faculty Approval to Teach for Graduate Credit

Date: September 5, 2013  ☑ On Campus  ☐ Off Campus

Instructor Name: Larz Roberts

College: Media & Communication

Faculty Position: Instructor

Department: Media

Course Prefix(es): RTV 5323  News Production & Perf
Number and Title: RTV 5320  News Prod & Perf Lab

Requested Duration: 6 years

A CURRENT VITA MUST ACCOMPANY THIS FORM

Other
Experience and Qualifications (Optional):

The Department and College have reviewed this instructor's credentials and approve him/her to teach the courses listed above.

Date: 9-5-13  Originator: [Signature]

Date: 9-5-13  Department Chair: [Signature]

Date: 9/6/13  College Dean: [Signature]

Date:  [Signature]  Graduate School Dean:

Note: This instructor may NOT be assigned to teach courses other than those approved.
LARZ G. ROBERTS

Contact information:
home: 903 Live Oak Circle
      Jonesboro, AR 72401
      phone: (870) 761-1506
      email: LarzRoberts@yahoo.com

work: Radio-TV Department
      PO Box 2160
      State University, AR 72467-2160
      phone: (870) 972-3437
      fax: (870) 972-2997
      email: Iroberts@astate.edu

educational background:
- doctoral studies, media studies
  University of Iowa, 2002-2004

- MA, journalism
  University of Mississippi, 1997

- BS, broadcast journalism
  Florida A&M University, 1995
  minor: political science

professional experience:
2004 – present  instructor of broadcast journalism, Radio-TV Department
Arkansas State University, Jonesboro, AR
  • Radio-TV Department internship coordinator, 2009-present
  • College of Communications faculty senate representative, 2011-present
  • College of Communications credit appeals chair
  • University Undergraduate Graduation and Academic Credit Appeals Committee
  • College of Communications curriculum committee 2012-present
  • Faculty advisor, Arkansas State Association of Black Journalists (NABJ)
  • University Admissions and Credits committee (2005-2009)
  • University Student Disciplinary Committee

2000 – 2004  communications instructor, Department of Humanities
William Penn University, Oskaloosa, IA
  • faculty advisor, the Chronicle
  • faculty advisor, KIGC-FM
  • College for Working Adults communications/English instructor
2002 – 2004  teaching assistant, Rhetoric Department  
**University of Iowa**, Iowa City, IA  
1997 – 2000  instructor, Mass Communications Department  
**Mississippi Valley State University**, Itta Bena, MS  
  • general manager, WVSD-FM  
  1998 – 2000  radio/media advisor  
  **BoutTyme Entertainment**, Jackson, MS  
1996 – 1997  producer/host, WUMS-FM  
**University of Mississippi**, University, MS  
1995 – 1996  producer/production assistant, **WTWC-TV**, Tallahassee, FL  
1994  producer/announcer, **WGNL-FM**, Greenwood, MS  
1994  reporter/camera operator, **WABG-TV**, Greenville, MS  
**WAMF-FM** (now **WANM-FM**), Tallahassee, FL

**honors and awards:**  
- 2009 Academy of Television Arts and Sciences Foundation faculty fellow  
- 2004, Who’s Who Among American Teachers  
- 2000, Black College Radio’s Station of the Year (WVSD-FM)  
- 1997, Kappa Tau Alpha  
- 1997, Mississippi Association of Broadcasters Gold Award, radio public affairs  
- 1996, 1st Place Documentary, Mississippi Associated Press Broadcasters Association  
- 1993-1994, WAMF-FM Announcer of the Year

**professional development/convention presentations:**  
- 2009 Academy of Television Arts and Sciences Foundation faculty fellow  
- 2006 “New Habits of News Consumers,” Poynter Institute seminar  
- 2000 “Creative Problem Solving and Brainstorming,” Black College Radio Convention, Atlanta  
- presenter, 1995 Black College Radio Convention, Atlanta  
- 1994 Black College Radio Convention

**professional associations:**  
- treasurer, Central Arkansas Association of Black Journalists  
- Radio Television News Directors Association  
- National Association of Black Journalists  
- Society of Professional Journalists  
- Kappa Tau Alpha

**productions/publications:**  
- “Rhythm & Grooves,” weekly radio broadcast, KASU-FM (2008-present)  
- executive production assistant, "Standing Tall," hour-long Donald Blank documentary covering efforts to unionize the catfish plants of the Mississippi Delta (1999)
- "The Ole Miss Rebellion," half-hour documentary covering the 1997 uprising about Ole Miss' image and relation with the Confederate Rebel flag (1997)
- "Heritage or Hate," half-hour documentary exploring attitudes and perceptions concerning the Confederate Rebel flag and Ole Miss (1996)
  o 1st place, Mississippi Associated Press Broadcasters Association, 1996
  o Gold Award for radio public affairs, Mississippi Association of Broadcasters

courses:

(A-State) news writing
reporting for the electronic media
electronic news gathering
news production and performance
mass communications in modern society
audio production
promotional writing for the electronic media
making connections (freshman first-year experience course)

(WPU) communications studies seminar
global communications and society
media/PR practicum
news writing
principles of communication

(UI) rhetoric
rhetoric II

(MVSU) broadcast copywriting
fundamentals of public speaking
radio/TV announcing
radio/TV practicum
radio production
Bulletin Change Transmittal Form

☐ Undergraduate Curriculum Council - Print 1 copy for signatures and save 1 electronic copy.

☒ Graduate Council - Print 1 copy for signatures and send 1 electronic copy to mmcginnis@astate.edu

| Bulletin Change | | |
|-----------------|----------------|
| Please attach a copy of all catalogue pages requiring editorial changes. |

1. Contact Person (Name, Email Address, Phone Number)
   David LaVetter, lavetter@astate.edu, 680-8154.

2. Proposed Change
   Remove GRE admission requirement for M.S. Sport Administration

3. Effective Date
   Fall 2013

4. Justification
   Results from GRE studies have demonstrated that the test has some ability to predict certain facets of graduate student performance; however the extent to which the test predicts positive academic outcomes has varied widely. GRE scores accounted for slightly less than 10% of the variation in an array of criteria against which GRE was compared. In general, studies showed that GRE scores are largely unrelated to indicators of graduate student performance in most academic
disciplines. Recognizing that ASU M.S. Sport Administration admissions criteria utilizes several criteria (undergraduate degree program, undergraduate GPA, recommendation letters, written statement of purpose, and field experience), this proposal recommends elimination of GRE score only.

From the most current electronic version of the bulletin, copy all bulletin pages that this proposal affects and paste it to the end of this proposal.

To copy from the bulletin:

1. Minimize this form.
2. Go to [http://registrar.astate.edu/bulletin.htm](http://registrar.astate.edu/bulletin.htm) and choose either undergraduate or graduate.
3. This will take you to a list of the bulletins by year, please open the most current bulletin.
4. Find the page(s) you wish to copy, click on the “select” button and highlight the pages you want to copy.
5. Right-click on the highlighted area.
6. Click on “copy”.
7. Minimize the bulletin and maximize this page.
8. Right-click immediately below this area and choose “paste”.
9. For additions to the bulletin, please change font color and make the font size larger than the surrounding text. Make it noticeable.
10. For deletions, strike through the text, change the font color, and enlarge the font size. Make it noticeable.

2013-14 Graduate School Bulletin, p. 134

PROGRAM OF STUDY FOR THE
MASTER OF SCIENCE IN SPORT ADMINISTRATION

Purpose of the Degree

The M.S. Sport Administration degree in the Department of Health, Physical Education & Sport Sciences is designed as a 36-credit hour program that serves graduate students interested in preparing for management or administrative opportunities in professional sports, intercollegiate and interscholastic athletics, sport facilities, and sports marketing and management agencies.

Admission Requirements

Applicants must meet the admission requirements of the ASU Graduate School and the specific program requirements. The minimum requirement for admission is the baccalaureate degree or its equivalent from an accredited institution.

Applicants must present evidence of potential ability to perform academic work at the advanced graduate level. Standardized test proficiency and past grade performance will be
used to provide the primary data for judging academic ability. Other indicators, such as quality of writing in the Applicant’s prepared statement and faculty references, will also be considered. Based on past academic performance, an applicant must qualify for either unconditional or conditional admission status.

• For unconditional admission, students are required to have a minimum 3.0 cumulative GPA or 3.25 GPA during the last 60 credit hours of university work.

• For conditional admission, students are required to have a 2.75 cumulative GPA or 3.0 GPA during the last 60 credit hours of university work.

Applicants are required to submit the following:

1. Official transcripts as verification of all coursework and degree(s).

2. A formal Statement of Goals which should explain in at least 500 words why he/she wants to be admitted into the program and what he/she plans to do with the M.S. in Sport Administration degree.

3. A current resume.

4. At least two letters of recommendation from individuals who can speak to the applicants academic potential and professional capabilities. Applicants must have at least one recommendation from a university faculty member who is familiar with the applicant’s work as a student. The professional recommendation should come from a supervisor in which he/she has evaluated the applicant’s current or prior work.

5. Official scores from the Graduate Record Examination (GRE).

In addition to the written credentials itemized above; in selected situations, faculty may elect to conduct interviews as part of the admission process. Interviews may be conducted via web, phone, or on-campus. Lastly, admission to the degree program may require completion of specific prerequisite undergraduate courses. Applicants will be considered for admission
during a given review cycle only if all of the above materials have been received by the Graduate School's application deadlines. Incomplete applications will not be considered.
New/Special Course Proposal-Bulletin Change Transmittal Form

☐ Undergraduate Curriculum Council - Print 1 copy for signatures and save 1 electronic copy.

☐ Graduate Council - Print 1 copy for signatures and send 1 electronic copy to mmcginnis@astate.edu

☐ New Course or ☐ Special Course (Check one box)

Please complete the following and attach a copy of the catalogue page(s) showing what changes are necessary.

1. Proposed Course Prefix and Number (For variable credit courses, indicate variable range.)
   COUN 6433

2. Course Title – if title is more than 30 characters (including spaces), provide short title to be used on transcripts. Title cannot have any symbols (e.g. slash, colon, semi-colon, apostrophe, dash, and parenthesis). Please indicate if this course will have variable titles (e.g. independent study, thesis, special topics).
   Crisis Counseling
3. Will this course be lecture only, lab only, lecture and lab, activity, dissertation, experiential learning, independent study, internship, performance, practicum, recitation, seminar, special problems, special topics, studio problems, student exchange, occupational learning credit, or course for fee purpose only (e.g. an exam)? Please choose one.
Lecture Only

4. What is the grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental)?
Standard Letter

5. Is this course dual listed (undergraduate/graduate)?
NO

6. Is this course cross listed? (If it is, all course entries must be identical including course descriptions. It is important to check the course description of an existing course when adding a new cross listed course.)
NO

7. Brief course description (40 words or fewer) as it should appear in the bulletin.
In-depth study of crisis theory, intervention models, and practical skills for effective intervention. Attention to crises related to suicide, violence, victimization, psychiatric illness, chemical dependency, individual or family-level trauma, and community-wide disasters. Emphasis on crisis assessment, management, and short-term interventions.

8. Indicate all prerequisites and if this course is restricted to a specific major, which major. (If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).
   a. Are there any prerequisites?
   PSY 6113 and permission of instructor.
   b. Why?
   PSY 6113, Theories and Techniques of Counseling is a foundational course that gives students language and concepts necessary to be successful in more advanced counseling coursework. In addition, though this course is intended for students in the Clinical Mental Health Counseling Track of the Ed.S. Degree Program in Counseling & Psychology, it may be seen as useful to other students for personal and professional development. The instructor’s permission can guarantee that students enroll for appropriate reasons.

9. Course frequency (e.g. Fall, Spring, Summer). Not applicable to Graduate courses.
Spring

10. Contact Person (Name, Email Address, Phone Number)
Patrick L. Peck, ASU, Dept. of Psychology & Counseling, plpeck@astate.edu, 870-972-3020

11. Proposed Starting Term/Year
1/01/2014

12. Is this course in support of a new program? NO
   If yes, what program?
   Enter text...

13. Does this course replace a course being deleted? NO
   If yes, what course?
   Enter text...
Has this course number been used in the past? Yes/No
Submit Course Deletion Proposal-Bulletin Change Transmittal Form.

14. Does this course affect another program? NO
If yes, provide contact information from the Dean, Department Head, and/or Program Director whose area this affects.
Enter text...

15. Justification should include:
a. Academic rationale and goals for the course (skills or level of knowledge students can be expected to attain)
   Recent history tells us that professional helpers are regularly confronted with clients and their families who are
dealing with crises, traumatic events, and natural disasters. Professionals in counseling are critical members of
community and institutional crisis response teams and need a deeper understanding of issues associated with
crisis management. In addition, counselors are working with increasing numbers of clients experiencing a wide
range of crises and trauma including, but not limited to, issues related to violent crimes, suicide, post-traumatic
stress among returning military and their families, and families and individuals dealing with natural disasters.
Crisis counseling has become a crucial aspect in the development of counseling professionals. In sum, this
course will provide practical content to help counselors plan prevention and response services for a wide range of
situations and/or events. This course will help students acquire foundational knowledge and skills in the following
areas: a) development of a comprehensive crisis management system; b) identification of differing types of crises
and appropriate response services; c) structure, operation, and training of a crisis response team; d) cooperative
crisis response services among schools, community agencies and varying institutions; e) differentiation between
developmentally appropriate reactions to disaster and trauma and diagnosable clinical disorders, and f)
development of a critical incident stress management plan for counselors themselves.

b. How does the course fit with the mission established by the department for the curriculum? If course is mandated by an
   accrediting or certifying agency, include the directive.
   This course provides critical information for beginning level counselors. In addition, it provides content expected
   by the Council for Accreditation of Counseling and Related Educational Programs (CACREP), the primary
   accrediting institution for clinical mental health counselors. The course will meet several standards demanded by
   CACREP for accredited programs in clinical mental health counseling. The following are taken directly from the
   2009 CACREP Standards for Clinical Mental Health Counseling: Standard A.9. Understands the impact of crises,
disasters, and other trauma-causing events on people; Standard A.10. Understands the operation of an
   emergency management system within clinical mental health agencies and in the community; Standard C. 6.
   Demonstrates the ability to use procedures for assessing and managing suicide risk; Standard D.6. Understands
   the principles of crisis intervention for people during crises, disasters, and other trauma-causing events; K.5.
   Understands appropriate use of diagnosis during a crisis, disaster, or other trauma-causing event; and L.3.
   Differentiates between diagnosis and developmentally appropriate reactions during crises, disasters, and other
   trauma-causing events.

c. Student population served.
   This course will serve as one of the core courses for the Clinical Mental Health Counseling Program of the Ed.S.
   Degree. In addition, this course can serve the needs of students in all graduate counseling programs in the
   Department of Psychology and Counseling as an elective.

d. Rationale for the level of the course (lower, upper, or graduate).
   The course should be offered at the graduate level due to content and purpose. The course will serve graduate students
   in the Psychology and Counseling Department and could serve post graduate counseling professionals.
16. Outline (The course outline should be topical by weeks and should be sufficient in detail to allow for judgment of the content of the course.)

**Week One:**
- Introduction to crisis theory including definitions of crisis, trauma, and traumatic events.
- Introduction of crisis intervention methods and services.
- Introduction of assessment and intervention methods.

**Week Two:**
- Assessment of Critical Incidents and Crisis Reactions.
- Affective, behavioral, and cognitive reactions to crises.

**Week Three:**
- Crisis Interventions.
- Cultural factors in crisis intervention.
- Single session and ongoing crisis counseling.

**Week Four:**
- Crisis Intervention Competence.
- Characteristics of a competent crisis counselor.
- Week Five
- Characteristics of effective crisis interventions.
- Crisis intervention skills.
- Test One.

**Week Six:**
- Continuum of Crisis Responses.
- Diagnosis and Lethality assessment.

**Week Seven:**
- Sexual Assault.
- Rape, sexual assault, and molestation.
- Working with children, adults and families of victims.

**Week Eight:**
- Family Violence.
- Violent crimes.
- Hostage and kidnap victims.

**Week Nine:**
- Addictions.

**Week Ten:**
- Chronic and Terminal Illnesses.
- Death and Grief Responses.

**Week Eleven:**
- Suicide assessment and intervention.
- Test Two.

**Week Twelve:**
- Child Abuse.
- Adult victims of abuse.

**Week Thirteen:**
- Returning Military and Their Families.

**Week Fourteen:**
- Disaster Trauma.
- Literature review due.

**Week Fifteen:**
- Crisis response system project due.
- Test Three.
17. Course requirements (e.g. research papers, projects, interviews, tests, etc.)

**Tests:** There will be three tests covering material from both assigned readings and lecture. The tests will include multiple choice and short answer essay type questions. Evaluations will be by standard grade, 90% and above will receive an A, while 80% to 89% will receive a B, etc.

**Papers:** Students will write an 8 to 12 page paper concerning a specific trauma or trauma inducing event and review the literature concerning assessment, intervention and prognosis for recovery. Students must gain faculty approval for their paper topics. All writing assignments must utilize APA format.

**Additional Readings:** Students will be given reading assignments outside of primary text. Students will write brief reaction/critical evaluations of the readings. Reaction papers not to exceed two pages double spaced.

**Special Project:** Students will develop a “mock” crisis response system including team member selection, prevention efforts, and readiness trials and evaluations for a community mental health agency or university.

18. Special features (e.g. labs, exhibits, site visitations, etc.)

NA

19. Department staffing and classroom/lab resources (Will this require additional faculty, supplies, etc.?)

Current faculty can teach the course. This course will not require lab space or supplies beyond what is currently available.

20. What is the primary intended learning goal for students enrolled in this course?

To provide an in-depth study of crisis theory, crisis intervention models, and practical skills for effective crisis intervention. Attention to crises related to suicide, violence, victimization, psychiatric illness, chemical dependency, individual or family-level trauma, and community-wide disasters. Emphasis will be placed on the counselor’s development of crisis assessment, management, and short-term intervention skills.

21. Reading and writing requirements:

a. Name of book, author, edition, company and year


b. Number of pages of reading required per week: 30

c. Number of pages of writing required over the course of the semester: 8 - 28

22. High-Impact Activities (Check all that apply)

- ☒ Collaborative assignments
- ☐ Research with a faculty member
- ☐ Diversity/Global learning experience
- ☒ Service learning or community learning
- ☐ Study abroad
- ☐ Internship
- ☐ Capstone or senior culminating experience
- ☐ Other Explain: Enter text...
23. Considering the indicated primary goal (in Box #20), provide **up to three outcomes** that you expect of students after completion of this course.

**Outcome #1:** (For example, what will students who meet this goal know or be able to do as a result of this course?)
The student will understand the impact of crises, disasters, and other trauma-causing events on people.

Learning Activity: (For example, what instructional processes do you plan to use to help students reach this outcome?)
Lecture, assigned readings and literature review.

Assessment Tool: (For example, what will students demonstrate, represent, or produce to provide evidence of their learning?)
Test results, reaction papers, and literature review grades.

*(Repeat if needed for additional outcomes 2 and 3)*

**Outcome #2:**
The student will understand the operation of an emergency management system within clinical mental health agencies and in the community.

Learning Activity:
Lecture, assigned readings, and the special project concerning the development of a “mock” emergency response system for a community agency or university setting.

Assessment Tool:
Test results, reaction papers, and grades of special project.

**Outcome #3:**
Differentiates between diagnosis and developmentally appropriate reactions during crises, disasters, and other trauma-causing events.

Learning Activity:
Lecture, assigned readings, and literature review.

Assessment Tool:
Test results, reaction papers, and the literature review grades.

24. Please indicate the extent to which this course addresses university-level student learning outcomes:
   a. **Global Awareness**
      - ☐ Minimally
      - ☒ Indirectly
      - ☐ Directly
   
   b. **Thinking Critically**
      - ☐ Minimally
      - ☐ Indirectly
      - ☒ Directly
   
   c. **Using Technology**
From the most current electronic version of the bulletin, copy all bulletin pages that this proposal affects and paste it to the end of this proposal.

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10. For deletions, strike through the text, change the font color, and enlarge the font size. Make it noticeable.

ADD Description on Page 157:

COUN 6423 Psychosocial Aspects of Aging Explores the complex interaction of physical, social, psychological, sociocultural, and attitudinal factors that contribute to both society's and the individual's perceptions of the aged population.

COUN 6433 Crisis Counseling In-depth study of crisis theory, intervention models, and practical skills for effective intervention. Attention to crises related to suicide, violence, victimization, psychiatric illness, chemical dependency, individual or family-level trauma, and community-wide disasters. Emphasis on crisis assessment, management, and short-term interventions.

COUN 6473 Child and Adolescent Counseling Theory and techniques for treating emotional and psychological disorders in children and adolescents with a focus on various counseling approaches to treatment and treatment evaluation Prerequisite: Nine hours in a appropriate graduate program.
1. **Contact Person** (Name, Email Address, Phone Number)
   Patrick L. Peck, Arkansas State University, Dept. of Psychology and Counseling, plpeck@astate.edu, 972-3020

2. **Proposed Change**
   Change the name of the Mental Health Counseling track of the Ed.S. Degree program in Psychology and Counseling to the Clinical Mental Health Counseling track of the Ed.S. Degree program in Psychology and Counseling.

3. **Effective Date**
   1/1/2014

4. **Justification**
   New title is consistent with national accreditation standards and better reflects the intent and purpose of the program of study.
From the most current electronic version of the bulletin, copy all bulletin pages that this proposal affects and paste it to the end of this proposal.

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10. For deletions, strike through the text, change the font color, and enlarge the font size. Make it noticeable.

Change This:

Page 98 –

Note: The school psychology track only accepts students in the fall semester of each semester of each academic year. Therefore, individuals who are applying for acceptance into the school psychology track of the program must submit their entire application to the Graduate School no later than April 15.

The mental health counseling track admits students by cohorts during the fall and spring semesters. Each student is required to commit to a full-time or part-time program of study determined in consultation with an assigned advisor at the time of enrollment. Deadlines for application materials are April 15th for the fall semester and October 1st for the spring semester.

Page 101, 102 & 103

MENTAL HEALTH COUNSELING TRACK

The Mental Health Counseling Track of the Specialist degree program requires a minimum of 30 hours beyond the master's degree or 60 hours beyond the baccalaureate degree. The program of study is designed to prepare students for positions as professional counselors in community, state, federal, and private social service agencies and for EAP positions in business and industry. Graduates provide services such as child, youth, adult, couple, family, employment, health, multicultural, gerontological, and/or wellness counseling. The program provides the opportunity for students to develop skills and competencies in working with a diversity of issues, including but not limited to, depression, anxiety, addiction and substance abuse, suicidal impulses, stress management, grief, and issues relating to family, which can include parenting, marital difficulties, or other relationship problems. The program structure is based on the professional standards established by the Council for Accreditation of Counseling and Related Educational Programs (CACREP) and is consistent with standards and requirements set forth by the Arkansas Board of Examiners in Counseling.

The curriculum emphasizes the acquisition of specialized knowledge and skills relating to theories of human behavior, human development, interpersonal relationships, and foundational therapeutic interventions. Ethical and competent counseling practices are stressed. Students will develop a professional identity as a competent ethical mental health counselor.
### Course Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>COUN 6023</td>
<td>Introduction to Mental Health Counseling</td>
</tr>
<tr>
<td>COUN 6033</td>
<td>Social and Cultural Foundations of Counseling</td>
</tr>
<tr>
<td>COUN 6043</td>
<td>Career Development and Services</td>
</tr>
<tr>
<td>COUN 6053</td>
<td>Ethical, Legal, and Professional Issues in Counseling</td>
</tr>
<tr>
<td>COUN 6123</td>
<td>Group Dynamics</td>
</tr>
<tr>
<td>COUN 6203</td>
<td>Counseling Prepracticum</td>
</tr>
<tr>
<td>COUN 6213</td>
<td>Counseling Practicum</td>
</tr>
<tr>
<td>COUN 7463</td>
<td>Introduction to Couples and Family Counseling</td>
</tr>
<tr>
<td>PSY 6113</td>
<td>Theories and Techniques in Helping Relationships</td>
</tr>
<tr>
<td>PSY 6213</td>
<td>Statistics and Research Design in Psychology and Counseling</td>
</tr>
<tr>
<td>PSY 6543</td>
<td>Psycho-Social Aspects of Development</td>
</tr>
<tr>
<td>PSY 6573</td>
<td>Psychological Testing</td>
</tr>
<tr>
<td>PSY 6613</td>
<td>Professional Consultation</td>
</tr>
<tr>
<td>PSY 7103</td>
<td>Advanced Counseling Theories</td>
</tr>
<tr>
<td>PSY 7223</td>
<td>Research Design and Program Evaluation in Psychology and Counseling</td>
</tr>
<tr>
<td>PSY 7533</td>
<td>Psychopathology</td>
</tr>
<tr>
<td>PSY 7633</td>
<td>Physiological Psychology and Psychopharmacology</td>
</tr>
<tr>
<td>COUN 7473</td>
<td>Supervised Internship I</td>
</tr>
<tr>
<td>COUN 7493</td>
<td>Supervised Internship II</td>
</tr>
</tbody>
</table>

Note: Students must take an additional 3 credit hours of approved electives.

Students who complete the Mental Health Counseling Track of the program and are awarded the Ed.S. Degree in Psychology and Counseling are eligible to take the National Counselor Examination (NCE) offered by the National Board for Certified Counselors (NBCC) in order to qualify for both National Certified Counselor (NCC) and Arkansas Licensed Associate Counselor (LAC) status. The Mental Health Counseling Track faculty are committed to helping students/graduates become certified and/or licensed as professional counselors.

Additional information about the Mental Health Counseling Track can be obtained from the Mental Health Counseling Handbook, program faculty, and at the following Department of Psychology and Counseling website: [http://www.astate.edu/college/education/departments/psychology-and-counseling](http://www.astate.edu/college/education/departments/psychology-and-counseling).

### CERTIFICATE IN MENTAL HEALTH COUNSELING

This certificate is intended for individuals who already hold a graduate degree in counseling or a closely related field. The purpose of this certificate program is to (1) allow individuals currently working in mental health settings to upgrade their knowledge and skills related to working with clinical populations, (2) allow individuals who have learned a degree in counseling or a closely related field with fewer than the required minimum hours for professional counseling 103
licensure to add the necessary hours, and/or (3) allow individuals with a license as a professional counselor to add one or more specialization licenses available through the Arkansas Board of Examiners in Counseling. To gain admission to this certificate program, applicants must meet requirements for admission to the Ed.S. degree in Psychology and Counseling (Mental Health Counseling track).

Students in this certificate program will complete a minimum of 15 hours from among existing courses approved for credit toward the existing Specialist in Education degree with an emphasis in Mental Health Counseling. Hours completed in fulfillment of a prior degree cannot be counted toward certificate requirements. Other relevant coursework completed while pursuing a prior degree, but not counted toward a prior degree, might be counted toward certificate requirements with approval of the advisor. The basic curriculum for the certificate program is comprised of the courses required by the licensure board that typically are not required by any of the programs that are identified as feeders to this certificate program.

BASIC CURRICULUM
Core Courses (9 hours)
- COUN 7463, Couples and Family Counseling
- PSY 7533, Psychopathology
- PSY 7633, Physiological Psychology and Psychopharmacology

Electives (6 hours)
Electives are selected from courses approved for credit in the Specialist in Education degree with an emphasis in Mental Health Counseling as approved by the advisor based upon a student’s individual needs and aspirations.

Minimum hours required for this certificate: 15
Note: If a student has already received degree credit for courses named in the basic curriculum, the student's advisor may modify that curriculum by substituting other courses approved for credit in the Ed.S. degree in Psychology and Counseling (Mental Health Counseling track). Individual student needs may indicate the value of requiring more than 6 hours of elective coursework and clinical experiences, but the total submitted for the certificate should not exceed 24 hours.

To This:

Page 98 –

Note: The school psychology track only accepts students in the fall semester of each semester of each academic year. Therefore, individuals who are applying for acceptance into the school psychology track of the program must submit their entire application to the Graduate School no later than April 15.

The clinical mental health counseling track admits students by cohorts during the fall and spring semesters. Each student is required to commit to a full-time or part-time program of study determined in consultation with an assigned advisor at the time of enrollment. Deadlines for application materials are April 15th for the fall semester and October 1st for the spring semester.

Page – 101, 102 & 103

CLINICAL MENTAL HEALTH COUNSELING TRACK
The **Clinical** Mental Health Counseling Track of the Specialist degree program requires a minimum of 30 hours beyond the master’s degree or 60 hours beyond the baccalaureate degree. The program of study is designed to prepare students for positions as professional counselors in community, state, federal, and private social service agencies and for EAP positions in business and industry. Graduates provide services such as child, youth, adult, couple, family, employment, health, multicultural, gerontological, and/or wellness counseling. The program provides the opportunity for students to develop skills and competencies in working with a diversity of issues, including but not limited to, depression, anxiety, addiction and substance abuse, suicidal impulses, stress management, grief, and issues relating to family, which can include parenting, marital difficulties, or other relationship problems. The program structure is based on the professional standards established by the Council for Accreditation of Counseling and Related Educational Programs (CACREP) and is consistent with standards and requirements set forth by the Arkansas Board of Examiners in Counseling. The curriculum emphasizes the acquisition of specialized knowledge and skills relating to theories of human behavior, human development, interpersonal relationships, and foundational therapeutic interventions. Ethical and competent counseling practices are stressed. Students will develop a professional identity as a competent ethical **clinical** mental health counselor.

**Course Requirements**

- COUN 6023 Introduction to **Clinical** Mental Health Counseling
- COUN 6033 Social and Cultural Foundations of Counseling
- COUN 6043 Career Development and Services
- COUN 6053 Ethical, Legal, and Professional Issues in Counseling
- COUN 6123 Group Dynamics
- COUN 6203 Counseling Prepracticum
- COUN 6213 Counseling Practicum
- COUN 6313 Alcohol and Drug Abuse
- COUN 6433 Crisis, Disaster, and Trauma
- COUN 7463 Introduction to Couples and Family Counseling
- PSY 6113 Theories and Techniques in Helping Relationships
- PSY 6213 Statistics and Research Design in Psychology and Counseling
- PSY 6543 Psycho-Social Aspects of Development
- PSY 6573 Psychological Testing
- PSY 7223 Research Design and Program Evaluation in Psychology and Counseling
- PSY 7533 Psychopathology
- PSY 7633 Physiological Psychology and Psychopharmacology
- COUN 7473 Supervised Internship I
COUN 7493 Supervised Internship II

Note: Students must take an additional 3 credit hours of approved electives.

Students who complete the **Clinical** Mental Health Counseling Track and are awarded the Ed.S. Degree in Psychology and Counseling are eligible to take the National Counselor Examination (NCE) offered by the National Board for Certified Counselors (NBCC) in order to qualify for both National Certified Counselor (NCC) and Arkansas Licensed Associate Counselor (LAC) status. The **Clinical** Mental Health Counseling Track faculty are committed to helping students/graduates become certified and/or licensed as professional counselors. Additional information about the Mental Health Counseling Track can be obtained from the **Clinical** Mental Health Counseling Handbook, program faculty, and at the following Department of Psychology and Counseling website: http://www.astate.edu/education/psychologycounseling.

**CERTIFICATE IN CLINICAL MENTAL HEALTH COUNSELING**

This certificate is intended for individuals who already hold a graduate degree in counseling or a closely related field. The purpose of this certificate program is to (1) allow individuals currently working in mental health settings to upgrade their knowledge and skills related to working with clinical populations, (2) allow individuals who have learned a degree in counseling or a closely related field with fewer than the required minimum hours for professional counseling licensure to add the necessary hours, and/or (3) allow individuals with a license as a professional counselor to add one or more specialization licenses available through the Arkansas Board of Examiners in Counseling. To gain admission to this certificate program, applicants must meet requirements for admission to the Ed.S. degree in Psychology and Counseling (**Clinical** Mental Health Counseling track). Students in this certificate program will complete a minimum of 15 hours from among existing courses approved for credit toward the existing Specialist in Education degree with an emphasis in **Clinical** Mental Health Counseling. Hours completed in fulfillment of a prior degree cannot be counted toward certificate requirements. Other relevant coursework completed while pursuing a prior degree, but not counted toward a prior degree, might be counted toward certificate requirements with approval of the advisor. The basic curriculum for the certificate program is comprised of the courses required by the licensure board that typically are not required by any of the programs that are identified as feeders to this certificate program.

**BASIC CURRICULUM**

Core Courses (9 hours)

COUN 7463, Couples and Family Counseling

PSY 7533, Psychopathology

PSY 7633, Physiological Psychology and Psychopharmacology

Electives (6 hours)

Electives are selected from courses approved for credit in the Specialist in
Education degree with an emphasis in Clinical Mental Health Counseling as approved by the advisor based upon a student's individual needs and aspirations.

**Minimum hours required for this certificate: 15**

Note: If a student has already received degree credit for courses named in the basic curriculum, the student's advisor may modify that curriculum by substituting other courses approved for credit in the Ed.S. degree in Psychology and Counseling (Clinical Mental Health Counseling track). Individual student needs may indicate the value of requiring more than 6 hours of elective coursework and clinical experiences, but the total submitted for the certificate should not exceed 24 hours.
1. Contact Person (Name, Email Address, Phone Number)
   Patrick L. Peck, Ed.D., ASU, Dept. of Psychology and Counseling, ppleck@astate.edu, 972-3020

2. Proposed Change
   Change COUN 7473 Supervised Internship I and COUN 7493 Supervised Internship II from 450-clock-hours each to 300-clock-hours each. Add changes to Bulletin on Page 157 as specific clock hours are not currently listed.

3. Effective Date
   1/1/2014

4. Justification
   Change will bring internship hours into compliance with state licensure and national accreditation standards. In addition, students will be able to maintain graduate assistantships that in the past have been impossible due to the number of clinical clock hours necessary for internships.
From the most current electronic version of the bulletin, copy all bulletin pages that this proposal affects and paste it to the end of this proposal.

To copy from the bulletin:

1. Minimize this form.
2. Go to http://registrar.astate.edu/bulletin.htm and choose either undergraduate or graduate.
3. This will take you to a list of the bulletins by year, please open the most current bulletin.
4. Find the page(s) you wish to copy, click on the “select” button and highlight the pages you want to copy.
5. Right-click on the highlighted area.
6. Click on “copy”.
7. Minimize the bulletin and maximize this page.
8. Right-click immediately below this area and choose “paste”.
9. For additions to the bulletin, please change font color and make the font size larger than the surrounding text. Make it noticeable.
10. For deletions, strike through the text, change the font color, and enlarge the font size. Make it noticeable.

Page 157

Change this:

**COUN 7473 Supervised Internship I** Supervised experience in an appropriate professional setting. Prerequisite: Must have completed all course work prior to beginning or concurrently with internship hours and have permission of the Ed.S. committee

**COUN 7493 Supervised Internship II** Supervised experience in an appropriate professional setting. Prerequisite: Must have completed all course work prior to beginning or concurrently with internship hours and have permission of the EdS committee

to this:

**COUN 7473 Supervised Internship I** A 300-clock-hour supervised experience in an appropriate professional setting. Prerequisite: Must have successfully completed COUN 6213 Counseling Practicum with a course grade of “B” or better and have permission of the coordinator.

**COUN 7493 Supervised Internship II** A 300-clock-hour supervised experience in an appropriate professional setting. Prerequisite: Must have completed COUN 7473 Supervised Internship I with a course grade of “B” or better and have permission of the coordinator.
Bulletin Change Transmittal Form

☐ Undergraduate Curriculum Council - Print 1 copy for signatures and save 1 electronic copy.

☐ Graduate Council - Print 1 copy for signatures and send 1 electronic copy to mmcginnis@astate.edu

Bulletin Change
Please attach a copy of all catalogue pages requiring editorial changes.

Department Curriculum Committee Chair

COPE Chair (if applicable)

Department Chair:

General Education Committee Chair (If applicable)

College Curriculum Committee Chair

Undergraduate Curriculum Council Chair

College Dean

Graduate Curriculum Committee Chair

Vice Chancellor for Academic Affairs

1. Contact Person (Name, Email Address, Phone Number)
   Patrick L. Peck, Ed.D., ASU, Dept. of Psychology & Counseling, plpeck@astate.edu, 3020

2. Proposed Change
   Change the purpose and requirements for the Certificate in Mental Health Counseling.

3. Effective Date
   1/1/2014

4. Justification
   Changes more appropriately reflect certificate's original goals and purposes. This will allow students to receive financial aid for the certificate while pursuing their primary degree.
CERTIFICATE IN MENTAL HEALTH COUNSELING

This certificate is intended for individuals who already hold a graduate degree in counseling or a closely related field. The purpose of this certificate program is to (1) allow individuals currently working in mental health settings to upgrade their knowledge and skills related to working with clinical populations, (2) allow individuals who have learned a degree in counseling or a closely related field with fewer than the required minimum hours for professional counseling licensure to add the necessary hours, and/or (3) allow individuals with a license as a professional counselor to add one or more specialization licenses available through the Arkansas Board of Examiners in Counseling. To gain admission to this certificate program, applicants must meet requirements for admission to the Ed.S. degree in Psychology and Counseling (Mental Health Counseling track).

Students in this certificate program will complete a minimum of 15 hours from among existing courses approved for credit toward the existing Specialist in Education degree with an emphasis in Mental Health Counseling. Hours completed in fulfillment of a prior degree cannot be counted toward certificate requirements. Other relevant coursework completed while pursuing a prior degree, but not counted toward a prior degree, might be counted toward certificate requirements with approval of the advisor. The basic curriculum for the certificate program is comprised of the courses required by the licensure board that typically are not required by any of the programs that are identified as feeders to this certificate program.

BASIC CURRICULUM
Core Courses (9 hours)
- COUN 7463, Couples and Family Counseling
- PSY 7533, Psychopathology
- PSY 7633, Physiological Psychology and Psychopharmacology

Electives (6 hours)
Electives are selected from courses approved for credit in the Specialist in Education degree with an emphasis in Mental Health Counseling as approved by the advisor based upon a student’s individual needs and aspirations.

Minimum hours required for this certificate: 15
Note: If a student has already received degree credit for courses named in the basic curriculum, the student’s advisor may modify that curriculum by substituting other courses approved for credit in the Ed.S. degree in Psychology and Counseling
(Mental Health Counseling track). Individual student needs may indicate the value of requiring more than 6 hours of elective coursework and clinical experiences, but the total submitted for the certificate should not exceed 24 hours.

To This:

CERTIFICATE IN CLINICAL MENTAL HEALTH COUNSELING

The Certificate in Clinical Mental Health Counseling has two primary purposes. First, it is intended for graduate students enrolled in Arkansas State University’s Master of Science in Education degree with a major in School Counseling, Master of Rehabilitation Counseling degree, or Specialist in Education degree with a major in Psychology and Counseling enrolled in the school psychology track that intend to pursue licensure as professional counselors upon graduation. Second, the certificate is for individuals who already hold a graduate degree in counseling or a closely related field. Specifically, the certificate program: (1) allows students in the above degree programs access to course work necessary for Arkansas licensure as a professional counselor, (2) allows individuals currently working in mental health settings to upgrade their knowledge and skills related to working with clinical populations, (3) allows individuals who have earned a degree in counseling or a closely related field with fewer than the required minimum hours for professional counseling licensure to add the necessary hours, and/or (4) allow individuals with a license as a professional counselor to add one or more specialization licenses available through the Arkansas Board of Examiners in Counseling. To gain admission to this certificate program, applicants in Arkansas State University’s graduate degree programs noted above must be a student in good standing with a minimum of a 3.0 GPA, have completed a minimum of 24 credit hours toward their primary degree, have successfully completed COUN 6203 Prepracticum and PSY 6113 Theories and Techniques of Counseling with a course grade of “B” or better, and have a recommendation from their primary academic advisor. Post graduate applicants must meet requirements for admission to the Ed.S. degree in Psychology and Counseling (Clinical Mental Health Counseling track).

Students in this certificate program will complete a minimum of 15 hours from among existing courses approved for credit toward the existing Specialist in Education degree with an emphasis in Clinical Mental Health Counseling. Hours completed in fulfillment of a prior degree cannot be counted toward certificate
requirements. Other relevant coursework completed while pursuing a prior degree, but not counted toward a prior degree, might be counted toward certificate requirements with approval of the academic advisor. The basic curriculum for the certificate program is comprised of the courses required by the licensure board that typically are not required by any of the programs that are identified as feeders to this certificate program.

BASIC CURRICULUM

Core Courses (12 hours):

COUN 6023 Introduction to Clinical Mental Health Counseling
COUN 7463 Couples and Family Counseling
PSY 7533 Psychopathology
PSY 7633 Physiological Psychology and Psychopharmacology

Elective (3 hours)

Electives are selected from courses approved for credit in the Specialist in Education degree in Psychology and Counseling Clinical Mental Health Counseling track as approved by the academic advisor based upon a student’s individual needs and aspirations.

Minimum hours required for this certificate: 15

Note: If a student has already received degree credit for courses named in the basic curriculum, the student’s academic advisor may modify that curriculum by substituting other courses approved for credit in the Ed.S. degree in Psychology and Counseling (Clinical Mental Health Counseling track). Individual student needs may indicate the value of requiring more than 3 hours of elective coursework and clinical experiences, but the total submitted for the Certificate in Mental Health Counseling should not exceed 24 hours.
Bulletin Change Transmittal Form

☐ Undergraduate Curriculum Council - Print 1 copy for signatures and save 1 electronic copy.

☐ Graduate Council - Print 1 copy for signatures and send 1 electronic copy to mmcginnis@astate.edu

Bulletin Change
Please attach a copy of all catalogue pages requiring editorial changes.

1. Contact Person (Name, Email Address, Phone Number)
   Patrick L. Peck, Ed.D., ASU, Department of Psychology & Counseling, plpeck@astate.edu, 3020.

2. Proposed Change
   Change admissions of all counseling programs.

3. Effective Date
   1/1/2014

4. Justification
   Historically, there have been significant problems created by counseling admission standards that were significantly different from other counseling specializations. This change establishes standards that all counseling specializations can agree upon and eliminates confusion for students and faculty with regard to minimum acceptable standards for admission.
This helps students, but also helps faculty with recruitment and advising. This should help both graduate and undergraduate faculty.

From the most current electronic version of the bulletin, copy all bulletin pages that this proposal affects and paste it to the end of this proposal.

To copy from the bulletin:

1. Minimize this form.
2. Go to [http://registrar.astate.edu/bulletin.htm](http://registrar.astate.edu/bulletin.htm) and choose either undergraduate or graduate.
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4. Find the page(s) you wish to copy, click on the "select" button and highlight the pages you want to copy.
5. Right-click on the highlighted area.
6. Click on "copy".
7. Minimize the bulletin and maximize this page.
8. Right-click immediately below this area and choose "paste".
9. For additions to the bulletin, please change font color and make the font size larger than the surrounding text. Make it noticeable.
10. For deletions, strike through the text, change the font color, and enlarge the font size. Make it noticeable.

Page 98 & 99

Change This

Program Admission Requirements:

To be considered for admission to the Ed.S. Program in Psychology and Counseling, applicants must hold an earned bachelor's or master's degree from an accredited institution and present evidence of qualities consistent with those required for effective practice in the chosen area of study. The written statement prepared by the applicant, combined with letters from references and the personal interview, will be used as the basis for committee members' judgment of the applicant's personal and interpersonal qualities. All persons admitted to the program are required to meet the same standard in regard to these qualities. Applicants also must present evidence of potential ability to perform academic work at the advanced graduate level. Standardized test proficiency and past grade performance provide the primary data for judging academic ability; other indicators, such as quality of writing in the applicant's prepared statement and faculty references, also will be considered.

Based on the combination of test proficiency and past academic performance, an applicant may qualify for either unconditional or conditional admission status.
1. Unconditional Admission Status. Academic proficiency for unconditional admission may be established through satisfaction of either of the following criteria:

   a. A minimum cumulative undergraduate grade point average of 3.00 (or 3.25 on the last 60 hours of undergraduate work) and a minimum scaled score of 150 on the verbal reasoning section of the GRE and a minimum scaled score of 141 on the quantitative reasoning section of the GRE, or

   b. Unconditional admission to the Graduate School, a minimum scaled score of 150 on the verbal reasoning section of the GRE and a minimum scaled score of 141 on the quantitative reasoning section of the GRE, and a minimum cumulative graduate grade point average of 3.25 on 12 or more hours with no grade less than a "B."

2. Conditional Admission Status. Academic proficiency for conditional admission may be established through satisfaction of either of the following criteria:

   a. A minimum cumulative undergraduate grade point average of 2.75 (or 3.00 on the last 60 hours of undergraduate work) and a minimum scaled score of 146 on the verbal reasoning section of the GRE and a minimum score of 140 on the quantitative reasoning section of the GRE, or

   b. Unconditional admission to the Graduate School, a minimum scaled score of 146 on the verbal reasoning section of the GRE and a minimum score of 140 on the quantitative reasoning section of the GRE, and a minimum cumulative graduate grade point average of 3.00 on 12 or more semester hours with no more than one course with a grade of "C" and no grade less than a "C."

A minimum cumulative undergraduate grade point average of 2.75 (or 3.00 on the last
60 hours of undergraduate work) and a minimum score of 800 on the combined verbal and quantitative sections of the GRE, or Unconditional admission to the Graduate School, a minimum score of 800 on the combined verbal and quantitative sections of the GRE, and a minimum cumulative graduate grade point average of 3.00 on 12 or more semester hours with no more than one course with a grade of "C" and no grade less than a "C."

To This:

Program Admission Requirements:

To be considered for admission to the Ed.S. Program in Psychology and Counseling, applicants must hold an earned bachelor's or master's degree from an accredited institution and present evidence of qualities consistent with those required for effective practice in the chosen area of study. The written statement prepared by the applicant, combined with letters from references and the personal interview, will be used as the basis for committee members' judgment of the applicant's personal and interpersonal qualities. All persons admitted to the program are required to meet the same standard in regard to these qualities.

Applicants also must present evidence of potential ability to perform academic work at the advanced graduate level. Standardized test proficiency and past grade performance provide the primary data for judging academic ability; other indicators, such as quality of writing in the applicant's prepared statement and faculty references, also will be considered.

Based on the combination of test proficiency and past academic performance, an applicant may qualify for either unconditional or conditional admission status.

School Psychology

1. Unconditional Admission Status. Academic proficiency for unconditional admission may be established through satisfaction of either of the following criteria:

   a. A minimum cumulative undergraduate grade point average of 3.00 (or 3.25 on the last 60 hours of undergraduate work) and a minimum score of 290 (900 on prior scale) on the combined verbal and quantitative reasoning sections of the GRE,
or

b. Unconditional admission to the Graduate School, a minimum score of 290 (900 on prior scale) on the combined verbal and quantitative reasoning sections of the GRE, and a minimum cumulative graduate grade point average of 3.25 on 12 or more hours with no grade less than a "B."

2. Conditional Admission Status. Academic proficiency for conditional admission may be established through satisfaction of either of the following criteria:

a. A minimum cumulative undergraduate grade point average of 2.75 (or 3.00 on the last 60 hours of undergraduate work) and a minimum score of 285 (800 on prior scale) on the combined verbal and quantitative reasoning sections of the GRE, or

b. Unconditional admission to the Graduate School, a minimum score of 285 (800 on prior scale) on the combined verbal and quantitative reasoning sections of the GRE, and a minimum cumulative graduate grade point average of 3.00 on 12 or more semester hours with no more than one course with a grade of "C" and no grade less than a "C."

Clinical Mental Health Counseling

1. Unconditional Admission Status. Academic proficiency for unconditional admission may be established through satisfaction of either of the following criteria:
a. A minimum cumulative undergraduate grade point average of 3.00 (or 3.25 on the last 60 hours of undergraduate work) and a minimum cumulative score of 290 on the combined verbal and quantitative sections of the GRE, or

b. Unconditional admission to the Graduate School, a cumulative score of at least 290 on the combined verbal and quantitative sections of the GRE and a minimum cumulative graduate grade point average of 3.25 on 12 or more hours with no grade less than a "B."

2. Conditional Admission Status. Academic proficiency for conditional admission may be established through satisfaction of either of the following criteria:

a. A minimum cumulative undergraduate grade point average of 2.75 (or 3.00 on the last 60 hours of undergraduate work) and a cumulative score of at least 290 on the combined verbal and quantitative sections of the GRE, or

b. Unconditional admission to the Graduate School and a minimum cumulative graduate grade point average of 3.00 on 12 or more semester hours with no more than one course with a grade of "C" and no grade less than a "C." GRE scores may be required.

Page 106

Change This:

Unconditional Admission

Applicants who are admitted will be placed in the unconditional admission status if they meet one of the following:

a. A minimum undergraduate cumulative grade point average of 2.75 (or 3.00 on the last 60 hours), and a cumulative score of at least 290 on the combined verbal and quantitative sections of the GRE, or

b. A minimum undergraduate cumulative grade point average of 3.00 (or 3.25 on the last 60 hours), and a cumulative score of at least 290 on the combined verbal and quantitative sections of the GRE, or

c. Unconditional admission to the Graduate School, a minimum score of 290 on the combined verbal and quantitative sections of the GRE, and a minimum cumulative graduate grade point average of 3.00 on 12 or more semester hours with no more than one course with a grade of "C" and no grade less
Conditional Admission

Applicants who are admitted will be placed in the conditional admission status if they meet one of the following:

a. A minimum undergraduate cumulative grade point average of 2.50 (or 2.75 on the last 60 hours), and a cumulative score of at least 290 on the combined verbal and quantitative sections of the GRE, or

b. A minimum undergraduate cumulative grade point average of 3.00 on the last 60 hours of undergraduate work, or

c. A minimum cumulative grade point average of at least 3.00 on at least 6 hours of previous graduate work with no more than one grade of "C" or below.

To This:

Unconditional Admission

Applicants who are admitted will be placed in the unconditional admission status if they meet one of the following:

1. Unconditional Admission Status. Academic proficiency for unconditional admission may be established through satisfaction of either of the following criteria:

   a. A minimum cumulative undergraduate grade point average of 3.00 (or 3.25 on the last 60 hours of undergraduate work) and a minimum cumulative score of 290 on the combined verbal and quantitative sections of the GRE, or

   b. Unconditional admission to the Graduate School, a cumulative score of at least 290 on the combined verbal and quantitative sections of the GRE and a minimum cumulative graduate grade point average of 3.25 on 12 or more hours with no grade less than a "B."
2. Conditional Admission Status. Academic proficiency for conditional admission may be established through satisfaction of either of the following criteria:

a. A minimum cumulative undergraduate grade point average of 2.75 (or 3.00 on the last 60 hours of undergraduate work) and a cumulative score of at least 290 on the combined verbal and quantitative sections of the GRE, or

b. Unconditional admission to the Graduate School and a minimum cumulative graduate grade point average of 3.00 on 12 or more semester hours with no more than one course with a grade of "C" and no grade less than a "C." GRE scores may be required.

Pg. 112

Change This:

1. For unconditional admission, academic proficiency must be established through satisfaction of one of the following formulas:

• A minimum undergraduate GPA of 2.75 and a minimum scaled MAT score of 350. Also, when the undergraduate GPA is multiplied by 200 and added to the MAT score, the total is at least 950.

• A minimum undergraduate GPA of 2.75 and a minimum composite GRE score of 280. Also, when the undergraduate GPA is multiplied by 200 and added to the GRE score, the total is at least 880.

For conditional admission, academic proficiency must be established through satisfaction of the following formula:

• A minimum undergraduate GPA of 2.50 AND either a minimum scaled MAT score of 350 or a minimum composite GRE score of 280. Any student granted conditional admission status will be advanced to Unconditional Admission Status at such time as the student completes 9 graduate semester hours in the M.S.E. program of study with cumulative graduate GPA of 3.0 or higher. Students who fail to remove conditional status upon completing 12 semester hours of graduate work in the program will be dropped from the program.
To this:

1. Unconditional Admission Status. Academic proficiency for unconditional admission may be established through satisfaction of either of the following criteria:
   
   a. A minimum cumulative undergraduate grade point average of 3.00 (or 3.25 on the last 60 hours of undergraduate work) and a minimum cumulative score of 290 on the combined verbal and quantitative sections of the GRE, or
   
   b. Unconditional admission to the Graduate School, a cumulative score of at least 290 on the combined verbal and quantitative sections of the GRE and a minimum cumulative graduate grade point average of 3.25 on 12 or more hours with no grade less than a "B."

2. Conditional Admission Status. Academic proficiency for conditional admission may be established through satisfaction of either of the following criteria:
   
   a. A minimum cumulative undergraduate grade point average of 2.75 (or 3.00 on the last 60 hours of undergraduate work) and a cumulative score of at least 290 on the combined verbal and quantitative sections of the GRE, or
   
   b. Unconditional admission to the Graduate School and a minimum cumulative graduate grade point average of 3.00 on 12 or more semester hours with no more than one course with a grade of "C" and no grade less than a "C." GRE scores may be required.

3. In addition to the previous standards, students seeking admission to the School Counseling specialization may use an MAT score in place of the GRE. For unconditional admission, students must have a minimum scaled MAT score of 350. For conditional admission, the school counseling applicant must have a minimum scaled MAT score of 275. The MAT may be used in lieu of the GRE for admission to other counseling programs in special circumstances.
 Bulletin Change Transmittal Form

☐ Undergraduate Curriculum Council - Print 1 copy for signatures and save 1 electronic copy.

☐ Graduate Council - Print 1 copy for signatures and send 1 electronic copy to mmcginnis@astate.edu

Bulletin Change
Please attach a copy of all catalogue pages requiring editorial changes.

1. Contact Person (Name, Email Address, Phone Number)
Patrick L. Peck, Ed.D., ASU, Dept. of Psychology & Counseling, plpeck@astate.edu, 3020

2. Proposed Change
Delete line that refers to school counseling licensure applicants holding a teaching license.

3. Effective Date
1/31/2014

4. Justification
Arkansas no longer requires that school counselors hold a current teaching license. This change will bring the current bulletin in line with changes in Arkansas law.
From the most current electronic version of the bulletin, copy all bulletin pages that this proposal affects and paste it to the end of this proposal.

To copy from the bulletin:

1. Minimize this form.
2. Go to http://registrar.astate.edu/bulletin.htm and choose either undergraduate or graduate.
3. This will take you to a list of the bulletins by year, please open the most current bulletin.
4. Find the page(s) you wish to copy, click on the “select” button and highlight the pages you want to copy.
5. Right-click on the highlighted area.
6. Click on “copy”.
7. Minimize the bulletin and maximize this page.
8. Right-click immediately below this area and choose “paste”.
9. For additions to the bulletin, please change font color and make the font size larger than the surrounding text. Make it noticeable.
10. For deletions, strike through the text, change the font color, and enlarge the font size. Make it noticeable.

Page 110: Line Deletion

MASTER OF SCIENCE IN EDUCATION DEGREE WITH A MAJOR IN SCHOOL COUNSELING

The School Counseling Program offered by the Department of Psychology and Counseling is accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP). Applicants for school counselor license in Arkansas must hold a valid teaching license. Students completing this program are eligible in both Arkansas and Missouri.
Program and/or Course Deletion Proposal-Bulletin Change Transmittal Form

☐ Undergraduate Curriculum Council - Print 1 copy for signatures and save 1 electronic copy.

☒ Graduate Council - Print 1 copy for signatures and send 1 electronic copy to mmcginnis@astate.edu

Program and/or Course Deletion
Please complete the following and attach a copy of the catalogue page(s) showing what changes are necessary.

1. Program and/or Course Title, Prefix and Number
EE 5393 Discrete and Digital Systems

2. Contact Person (Name, Email Address, Phone Number)
Brandon Kemp, bkemp@astate.edu, 870.680.4302

3. Last semester student can graduate with this degree and/or last semester course will be offered
This course has not been offered in the past five years. It will not be offered again.

4. Student Population
a. The program and/or course was initially created for what student population?
This course was initially created as a dual listing of EE 4393 Discrete and Digital Systems. EE 4393 has since been removed from the undergraduate bulletin.

b. How will deletion of this program and/or course affect those students?
It will not affect current students. The course has not been offered in a few years.

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Bulletin 2013-2014, Page 165

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Program and/or Course Deletion
Please complete the following and attach a copy of the catalogue page(s) showing what changes are necessary.

1. Program and/or Course Title, Prefix and Number
EE 5703 Signal and Information Processing

2. Contact Person (Name, Email Address, Phone Number)
Brandon Kemp, bkemp@astate.edu, 870.680.4302

3. Last semester student can graduate with this degree and/or last semester course will be offered
This course has not been offered in the last five years. It will not be offered again.

4. Student Population
a. The program and/or course was initially created for what student population?
This course was initially created as a dual listing of EE 4703 Signal and Information Processing. EE 4703 has since been removed from the undergraduate bulletin.

b. How will deletion of this program and/or course affect those students?
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EE 5713 Semiconductor Materials and Devices II

2. Contact Person (Name, Email Address, Phone Number)
Brandon Kemp, bkemp@astate.edu, 870.680.4302

3. Last semester student can graduate with this degree and/or last semester course will be offered
This course has not been offered in the last five years. It will not be offered again.

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#### Program and/or Course Deletion
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<thead>
<tr>
<th>Department Curriculum Committee Chair</th>
<th>Enter Date...</th>
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</thead>
<tbody>
<tr>
<td>COPE Chair (if applicable)</td>
<td>Enter Date...</td>
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<tr>
<td>Department Chair:</td>
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<tr>
<td>General Education Committee Chair (If applicable)</td>
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<tr>
<td>College Curriculum Committee Chair</td>
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<tr>
<td>Undergraduate Curriculum Council Chair</td>
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<td>College Dean</td>
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<td>Graduate Curriculum Committee Chair</td>
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<tr>
<td>Vice Chancellor for Academic Affairs</td>
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</tbody>
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1. **Program and/or Course Title, Prefix and Number**
   EE 5723 Power Electronics and Control

2. **Contact Person** (Name, Email Address, Phone Number)
   Brandon Kemp, bkemp@astate.edu, 870.680.4302

3. **Last semester student can graduate with this degree and/or last semester course will be offered**
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Bulletin 2013-2014, Page 165

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New/Special Course Proposal-Bulletin Change Transmittal Form

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☒ Graduate Council - Print 1 copy for signatures and send 1 electronic copy to mmcginnis@astate.edu

☐ New Course or ☐ Special Course or ☐ Bulletin Change (Check one box)
Please complete the following and attach a copy of the catalogue page(s) showing what changes are necessary.

Department Curriculum Committee Chair Date

COPE Chair (if applicable) Date

Professional Education Head of Unit (If applicable) Date

Department Chair Date

Undergraduate Curriculum Council Chair Date

College Curriculum Committee Chair Date

College Dean Date

Graduate Curriculum Committee Chair Date

Vice Chancellor for Academic Affairs Date

1. Proposed Course Prefix and Number (For variable credit courses, indicate variable range.)
HIM 5123

2. Course Title – if title is more than 30 characters (including spaces), provide short title to be used on transcripts. Title cannot have any symbols (e.g. slash, colon, semi-colon, apostrophe, dash, and parenthesis). Please indicate if this course will have variable titles (e.g. independent study, thesis, special topics).
Healthcare Information Systems

3. Will this course be lecture only, lab only, lecture and lab, activity, dissertation, experiential learning, independent study, internship, performance, practicum, recitation, seminar, special problems, special topics, studio problems, student exchange, occupational learning credit, or course for fee purpose only (e.g. an exam)? Please choose one.
Online lecture

4. What is the grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental)?
Standard letter

5. Is this course dual listed (undergraduate/graduate)?
No

6. Is this course cross listed? (If it is, all course entries must be identical including course descriptions. It is important to check the course description of an existing course when adding a new cross listed course.)
No

7. Brief course description (40 words or fewer) as it should appear in the bulletin.

8. Indicate all prerequisites and if this course is restricted to a specific major, which major. (If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).
a. Are there any prerequisites? No
b. Why? n/a
9. Course frequency (e.g. Fall, Spring, Summer).
   Fall

10. Contact Person (Name, Email Address, Phone Number)
    Angela Stone Schmidt, PhD, MNSc, RNP, RN
    College of Nursing & Health Professions
    Arkansas State University-Jonesboro
    870-972-3074
    aschmidt@astate.edu

11. Proposed Starting Term/Year
    Fall 2013

12. Is this course in support of a new program? If yes, what program?
    Graduate Certificate Program in Health Information Management (total 18 credit hours)

13. Does this course replace a course being deleted? No

   b. If yes, what course?
   c. Has this course number been used in the past?

Attach Course Deletion Proposal-Bulletin Change Transmittal Form.

14. Does this course affect another program? If yes, provide contact information from the Dean, Department Head, and/or Program Director whose area this affects. No

15. Justification should include:
   A. Academic rationale and goals for the course (skills or level of knowledge students can be expected to attain).
      Completion of the course would result in an advanced, demonstrable level of knowledge in the field of Healthcare Informatics including EHRs, HIS, Enterprise Systems, Data Repositories, Clinical Informatics, Revenue Cycle Systems, Imaging Systems, HIEs, Decision Support and Telemedicine. Mastery will be evidenced by completion of assignments, learning modules, quizzes and tests.
   B. How does the course fit with the mission established by the department for the curriculum? If course is mandated by an accrediting or certifying agency, include the directive.
      This course is part of a new graduate certificate option to be offered to meet the needs of Health Information Technology as set forth by the federal government HITECH Act of 2009.
   C. Student population served.
      Graduate Certificate for those with a Healthcare or Information Systems background interested in the newly federal mandated field of Healthcare Information Management (HIM). This is an emerging field meeting an area of need nationwide. There is no similar graduate certificate program in Arkansas.
   D. Rationale for the level of the course (lower, upper, or graduate).
      This graduate certificate in HIM has been blended into the existing Master of Science in Health Sciences framework as an additional area of focus offering another Graduate Certification option. Similar to the existing Health Care Management or Aging Studies Certificate options. Coursework will meet graduate level criteria.

15. Outline (The course outline should be topical by weeks and should be sufficient in detail to allow for judgment of the content of the course.)
    Week 1: Course Overview, Requirements, Introduction to Healthcare Informatics, Legislation, Terminology
    Week 2-3: Healthcare Information Systems and Enterprise-wide Systems
    Week 4-5: Electronic Health Records and Health Information Exchanges
    Week 6-8: Clinical Informatics and Imaging Systems
    Week 9-10: Focus on Telemedicine
    Week 11-12: Revenue Cycle Systems and Decision Support
    Week 13-14: Final Health Information Systems Projects Due and Presented for Discussion
    Week 15: Final Exam

16. Course requirements (e.g. research papers, projects, interviews, tests, etc.)
    Online lectures with attendance monitored in Blackboard. Assessment of content understanding demonstrated by participation in weekly discussion threads, research assignments and completion of quizzes. Final Health Information System Project will be an online demonstrable individual or collaborative presentation related to a
17. **Special features** (e.g. labs, exhibits, site visitations, etc.)

No

19. **Department staffing and classroom/lab resources** (Will this require additional faculty, supplies, etc?) No

20. **What is the primary intended learning goal for students enrolled in this course?**
   Advanced understanding of the basic categories of Healthcare Information Systems and their functionality.

21. **Reading and writing requirements:**

   a. Name of book, author, edition, company and year
   Online resources from federal and professional websites such as [www.healthit.gov](http://www.healthit.gov)

   b. **Number of pages of reading required per week:** 20-30
   c. **Number of pages of writing required over the course of the semester:** 20

22. **High-Impact Activities (Check all that apply)**

   - Collaborative assignments
   - Research with a faculty member
   - Diversity/Global learning experience
   - Service learning or community learning
   - Study abroad
   - Internship
   - Capstone or senior culminating experience
   - Other Explain

23. **Considering the indicated primary goal, provide up to three outcomes that you expect of students after completion of this course.** For example, what will students who meet this goal know or be able to do as a result of this course?
   Advanced understanding of the basic categories of Healthcare Information Systems and their functionality.

   - **Primary Goal Outcome #1:** Student demonstrates applied knowledge in Healthcare Information Systems
     Learning Activity: Topic-related web-based research assignment
     Assessment Tool: Weekly Quiz over web-based research assignment (graded quiz/ item analysis)

   - **Primary Goal Outcome #2:** Student demonstrates mastery of Health Information content
     Learning Activity: Final Exam over key-concepts and Final Health Information Systems Project
     Assessment Tool: Test over content (item analysis); Presentation of Final Project regarding topic of interest (grading rubric)

   - **Primary Goal Outcome #3:** Student will evaluate the criteria needed to have a successful HIE
     Learning Activity: Web research, vendor interview, journal review
     Assessment Tool: Presentation that is peer reviewed (grading rubric provided)

24. **Please indicate the extent to which this course addresses university-level student learning outcomes:**

   **Global Awareness**
   - Minimally
   - Indirectly
   - Directly

   **Thinking Critically**
   - Minimally
   - Indirectly
   - Directly

   **Using Technology**
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Beginning at page 202 of Graduate Bulletin

MASTER OF SCIENCE IN HEALTH SCIENCES

The Master of Science in Health Sciences is a generic degree that allows prospective students who are members of the healthcare workforce to advance their education. This is necessary to assure that leadership and educational positions such as lab managers, health systems analysts, college professors, department heads, etc. are filled by individuals with the requisite skills and knowledge for those positions. Graduates of this program will have a foundation in understanding the health care delivery system and in research and management principles to function in those roles. The healthcare workforce will be enhanced with a more sophisticated professional and in a complex medical marketplace, this is necessary. Students are increasingly seeking advanced degrees to make an investment for the future. Graduates are employed in both the public and private sectors.

Admission Requirements

Applicants must meet the admission requirements of the Graduate School. To apply, obtain an application form from the Graduate School. Send completed application form, required application fee, and official transcripts of all undergraduate and graduate course work to the Graduate School.

Course Requirements

The Master of Science in Health Sciences degree consists of a minimum core of 21 semester hours beyond the Bachelor's degree and a 21 semester hour graduate certificate option (Health Sciences Education, Health Care Management or Aging Studies) or 18 semester hour graduate certificate option + 3 approved elective hours appropriate to the discipline (Addiction Studies or Health Information Management)—see program descriptions below).

Graduate Certificate Program in Health Information Management (18 hours)

The purpose of this Graduate Certificate program is to prepare the healthcare workforce with knowledge of Healthcare Information Management. The emerging field of Healthcare Information Management focuses on: Electronic Health Records (EHRs), Healthcare Information Management (HIM), Health Information Technology (HIT), Healthcare Information Privacy and Security, Healthcare Information Standards, Quality Management and Leadership as it relates to Healthcare Informatics.

The Healthcare Information Management Graduate Certificate will be primarily an on-line program with some web assisted courses designed to meet the needs of both working professionals and the graduate student population.

Required Courses:
Core (18 hours):
HIM 5123 Healthcare Information Systems (3 hours)
HIM 5133 Healthcare Data Standards (3 hours)
HIM 5143 Healthcare Privacy and Security (3 hours)
HIM 6123 Healthcare Information Technology (3 hours)
HIM 6133 Healthcare Informatics Leadership (3 hours)
HIM 6143 Healthcare Informatics and Quality Measures (3 hours)

Minimum hours required for this certificate: 18 credit hours (21 for MSHS degree only)

Required for MSHS degree Only:
**Electives (3 credit hours) not required for HIM Graduate Certificate**
MGMT 6013 Human Resource Management for Health Care Organizations (3 credit hours) or
MGMT 6003 Organizational Behavior in Healthcare Organizations (3 credit hours)

**Course Descriptions**

HIM 5123 Healthcare Information Systems

HIM 5133 Healthcare Data Standards
A review of standard nomenclatures, data standards and national protocols as they relate to Healthcare Information Systems. ICD-10, ICD-9, SNOWMED, CPT, HCPCS, HL-7, ANSI, WEDI, and other nationally and internationally recognized data protocols commonly used in U.S. Healthcare will be covered.

HIM 5143 Healthcare Privacy and Security
A study of regulatory requirements that govern compliance, privacy and security guidelines in managing Electronic Health Data. The regulations related to the Healthcare Information Portability and Accountability Act (HIPAA) will be covered in depth. Also included are Security Protocols, including physical barriers, security measures, biometrics, and regulations relating to the Security of Healthcare Information.

HIM 6123 Healthcare Information Technology
An overview of the Information Technology utilized in Healthcare Informatics such as: Internet Protocols, Networks, Topologies, Client/Server Structure, Databases. Data-Mining, Scripting, Protocols, Interfacing, Data Analysis and Design. **Pre-requisite:** HIM 5123 Healthcare Information Systems; HIM 5133 Healthcare Data Standards

HIM 6133 Healthcare Informatics Leadership

HIIM 6143 Healthcare Informatics and Quality Measures
An in-depth study of Total Quality Improvement (TQI) historically through modern day as it relates to Healthcare Information Management. Topics covered comprise: national quality organizations, state statistical databases, Regional Health Information Organizations (RHIOs), Meaningful Use (MU) criteria, Health Information Exchanges (HIEs), federal registries and other significant quality and data measures. Pre-requisite: HIM 5123 Healthcare Information Systems; HIM 5133 Healthcare Data Standards, HIM 5143 Healthcare Policy and Security
New/Special Course Proposal-Bulletin Change Transmittal Form

☐ Undergraduate Curriculum Council - Print 1 copy for signatures and save 1 electronic copy.
☒ Graduate Council - Print 1 copy for signatures and send 1 electronic copy to mmcginnis@astate.edu

☐ New Course or ☐ Special Course or ☐ Bulletin Change (Check one box)
Please complete the following and attach a copy of the catalogue page(s) showing what changes are necessary.

<table>
<thead>
<tr>
<th>Department Curriculum Committee Chair</th>
<th>Date</th>
<th>COPE Chair (if applicable)</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department Chair</td>
<td>Date</td>
<td>Professional Education Head of Unit (If applicable)</td>
<td>Date</td>
</tr>
<tr>
<td>College Curriculum Committee Chair</td>
<td>Date</td>
<td>Undergraduate Curriculum Council Chair</td>
<td>Date</td>
</tr>
<tr>
<td>College Dean</td>
<td>Date</td>
<td>Graduate Curriculum Committee Chair</td>
<td>Date</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Vice Chancellor for Academic Affairs</td>
<td>Date</td>
</tr>
</tbody>
</table>

1. Proposed Course Prefix and Number (For variable credit courses, indicate variable range.)
HIM 5133

2. Course Title – if title is more than 30 characters (including spaces), provide short title to be used on transcripts. Title cannot have any symbols (e.g. slash, colon, semi-colon, apostrophe, dash, and parenthesis). Please indicate if this course will have variable titles (e.g. independent study, thesis, special topics).
Healthcare Data Standards

3. Will this course be lecture only, lab only, lecture and lab, activity, dissertation, experiential learning, independent study, internship, performance, practicum, recitation, seminar, special problems, special topics, studio problems, student exchange, occupational learning credit, or course for fee purpose only (e.g. an exam)? Please choose one.
Online lecture

4. What is the grade type (i.e. standard letter, credit/no credit, pass/fail, no grade, developmental)?
Standard letter

5. Is this course dual listed (undergraduate/graduate)?
No

6. Is this course cross listed? (If it is, all course entries must be identical including course descriptions. It is important to check the course description of an existing course when adding a new cross listed course.)
No

7. Brief course description (40 words or fewer) as it should appear in the bulletin.
A review of standard nomenclatures, data standards and national protocols as they relate to Healthcare Information Systems. ICD-10, ICD-9, SNOWMED, CPT, HCPCS, HL-7, ANSI, WEDI, and other nationally and internationally recognized data protocols commonly used in U.S. Healthcare will be covered.

8. Indicate all prerequisites and if this course is restricted to a specific major, which major. (If a student does not have the prerequisites or does not have the appropriate major, the student will not be allowed to register).
a. Are there any prerequisites? No
b. Why? n/a
<table>
<thead>
<tr>
<th>9. Course frequency (e.g. Fall, Spring, Summer).</th>
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<tbody>
<tr>
<td>Spring</td>
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<tr>
<th>10. Contact Person (Name, Email Address, Phone Number)</th>
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<tbody>
<tr>
<td>Angela Stone Schmidt, PhD, MNSc, RNP, RN</td>
</tr>
<tr>
<td>College of Nursing &amp; Health Professions</td>
</tr>
<tr>
<td>Arkansas State University-Jonesboro</td>
</tr>
<tr>
<td>870-972-3074</td>
</tr>
<tr>
<td><a href="mailto:aschmidt@astate.edu">aschmidt@astate.edu</a></td>
</tr>
</tbody>
</table>

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<tr>
<th>11. Proposed Starting Term/Year</th>
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<tbody>
<tr>
<td>Spring 2014</td>
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<table>
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<tr>
<th>12. Is this course in support of a new program? If yes, what program?</th>
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<tbody>
<tr>
<td>Graduate Certificate Program in Health Information Management (total 18 credit hours)</td>
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<tr>
<th>13. Does this course replace a course being deleted? No</th>
</tr>
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<tbody>
<tr>
<td>b. If yes, what course?</td>
</tr>
<tr>
<td>c. Has this course number been used in the past?</td>
</tr>
<tr>
<td>Attach Course Deletion Proposal-Bulletin Change Transmittal Form.</td>
</tr>
</tbody>
</table>

| 14. Does this course affect another program? If yes, provide contact information from the Dean, Department Head, and/or Program Director whose area this affects. No |

<table>
<thead>
<tr>
<th>15. Justification should include:</th>
</tr>
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<tbody>
<tr>
<td>A. Academic rationale and goals for the course (skills or level of knowledge students can be expected to attain).</td>
</tr>
<tr>
<td>Completion of the course would result in an advanced, demonstrable level of knowledge in the field of Healthcare Informatics including electronic standards, nomenclatures and national protocols.</td>
</tr>
<tr>
<td>B. How does the course fit with the mission established by the department for the curriculum? If course is mandated by an accrediting or certifying agency, include the directive.</td>
</tr>
<tr>
<td>This course is part of a new graduate certificate option to be offered to meet the needs of Health Information Technology as set forth by the federal government HITECH Act of 2009.</td>
</tr>
<tr>
<td>C. Student population served.</td>
</tr>
<tr>
<td>Graduate Certificate for those with a Healthcare or Information Systems background interested in the newly federally mandated field of Healthcare Information Management (HIM). This is an emerging field meeting an area of need nationwide. There is no similar graduate certificate program in Arkansas.</td>
</tr>
<tr>
<td>D. Rationale for the level of the course (lower, upper, or graduate).</td>
</tr>
<tr>
<td>This graduate certificate in HIM has been blended into the existing Master of Science in Health Sciences framework as an additional certificate option, similar to the existing Health Care Management or Aging Studies Certificates in the MSHS Program. Coursework will meet graduate level criteria.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>15. Outline (The course outline should be topical by weeks and should be sufficient in detail to allow for judgment of the content of the course.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1: Course Overview, Requirements, Introduction to key concepts</td>
</tr>
<tr>
<td>Week 2-3: Data Standards, IEEE, WEDI, ANSI, HL-7 PART 1</td>
</tr>
<tr>
<td>Week 4-5: Legislation HIPAA, ONCHIT, Meaningful Use</td>
</tr>
<tr>
<td>Week 6-7: National Protocols, Registries, RHIO’s and Health Information Exchanges</td>
</tr>
<tr>
<td>Week 8-9: Nomenclatures-Diagnosis-ICD9, Snowmed and new ICD10</td>
</tr>
<tr>
<td>Week 10-11: Nomenclatures-Procedures-ICD9 Procedure Codes, Hspcs, CPT Codes and Modifiers</td>
</tr>
<tr>
<td>Week 12-13: Additional Nomenclatures and Data Protocols</td>
</tr>
<tr>
<td>Week 14: Class Presentations and Papers Due</td>
</tr>
<tr>
<td>Week 15: Final Exam</td>
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</tbody>
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<tr>
<th>16. Course requirements (e.g. research papers, projects, interviews, tests, etc.)</th>
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<tbody>
<tr>
<td>Online lecture attendance monitored in Blackboard. Assessment of content understanding demonstrated by participation in weekly discussion threads, research assignments and completion of quizzes. Paper presentations will be on assigned topic regarding a new data standard or legislation that is emerging at the time of the class, requiring independent research. Comprehensive exam following final papers.</td>
</tr>
</tbody>
</table>

| 17. Special features (e.g. labs, exhibits, site visitations, etc.) No |
19. **Department staffing and classroom/lab resources** (Will this require additional faculty, supplies, etc?) **No**

20. **What is the primary intended learning goal for students enrolled in this course?**
Advanced understanding of the basic categories of Healthcare Data Standards and their functionality.

21. **Reading and writing requirements:**


   ISBN: 9781584262251

   b. **Number of pages of reading required per week:** 20-30

   c. **Number of pages of writing required over the course of the semester:** 20

22. **High-Impact Activities (Check all that apply)**

   - [x] Collaborative assignments
   - [ ] Research with a faculty member
   - [x] Diversity/Global learning experience
   - [ ] Service learning or community learning
   - [ ] Study abroad
   - [ ] Internship
   - [ ] Capstone or senior culminating experience
   - [ ] Other  Explain

23. **Considering the indicated primary goal, provide up to three outcomes that you expect of students after completion of this course.** For example, what will students who meet this goal know or be able to do as a result of this course?

   Advanced understanding of the basic categories of Healthcare Data Standards and their functionality.

   **Primary Goal Outcome #1:** Student demonstrates applied knowledge of Healthcare Data Standards
   **Learning Activity:** Topic-related web-based research assignment
   **Assessment Tool:** Weekly Quiz over web-based research assignment

   **Primary Goal Outcome #2:** Student demonstrates mastery of content of Healthcare Data Standards
   **Learning Activity:** Final Exam over key-concepts and Final Paper with current topic assigned by instructor
   **Assessment Tool:** Test over content (item analysis), Paper (grading rubric)

   **Primary Goal Outcome #3:** Student demonstrates the use of vocabularies and terminologies in structuring text in the EHR
   **Learning Activity:** In an instructor provided case study the student will indicate which parts should be structured and which vocabulary/terminology should be used.
   **Assessment Tool:** Case Study with 15 items to be identified (grading rubric)

24. **Please indicate the extent to which this course addresses university-level student learning outcomes:**

   **Global Awareness**
   - [x] Minimally
   - [ ] Indirectly
   - [ ] Directly

   **Thinking Critically**
   - [ ] Minimally
   - [ ] Indirectly
   - [x] Directly
Using Technology

☐ Minimally
☐ Indirectly
☒ Directly

From the most current electronic version of the bulletin, copy all bulletin pages that this proposal affects and paste it to the end of this proposal.

Beginning at page 202 of Graduate Bulletin

MASTER OF SCIENCE IN HEALTH SCIENCES

The Master of Science in Health Sciences is a generic degree that allows prospective students who are members of the healthcare workforce to advance their education. This is necessary to assure that leadership and educational positions such as lab managers, health systems analysts, college professors, department heads, etc. are filled by individuals with the requisite skills and knowledge for those positions. Graduates of this program will have a foundation in understanding the health care delivery system and in research and management principles to function in those roles. The healthcare workforce will be enhanced with a more sophisticated professional and in a complex medical marketplace, this is necessary. Students are increasingly seeking advanced degrees to make an investment for the future. Graduates are employed in both the public and private sectors.

Admission Requirements
 Applicants must meet the admission requirements of the Graduate School. To apply, obtain an application form from the Graduate School. Send completed application form, required application fee, and official transcripts of all undergraduate and graduate course work to the Graduate School.

Course Requirements
 The Master of Science in Health Sciences degree consists of a minimum core of 21 semester hours beyond the Bachelor's degree and a 21 semester hour graduate certificate option (Health Sciences Education, Health Care Management or Aging Studies) or 18 semester hour graduate certificate option + 3 approved elective hours appropriate to the discipline (Addiction Studies or Health Information Management)—see program descriptions below).

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Minimum hours required for this certificate: 18 credit hours (21 for MSHS degree only)

Required for MSHS degree Only:
Electives (3 credit hours) not required for HIM Graduate Certificate
HP 5113 Leadership for Health Professionals
HP 6313 Topics in Healthcare Management

Course Descriptions

HIM 5123 Healthcare Information Systems

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A review of standard nomenclatures, data standards and national protocols as they relate to Healthcare Information Systems. ICD-10, ICD-9, SNOWMED, CPT, HCPCS, HL-7, ANSI, WEDI, and other nationally and internationally recognized data protocols commonly used in U.S. Healthcare will be covered.

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