



**College of Education and Behavioral Science
Advanced Programs Assessment Committee (APAC)**

Meeting Minutes APPROVED

**Monday, April 4, 2022
1:00 PM – 2:00 PM
Ed Leadership Bldg. Rm 216
Meeting ID: 944 1725 3145**

Attendees:

Lance Bryant (HPESS): Member
Prathima Pattada (Ex-Officio)
Karen Graham (TE) : Member
Nicole Covey (Ex-Officio)
Ryan Kelly (Secondary K-12): Member
Jackie McBride (ELSCE): Member
John Hall (Psychology & Counseling): Member
Rob Williams (At-Large): Chair

Not in Attendance:

Joan Henley (At-Large): Member

- **Approval of Previous Meeting Minutes** – Lance Bryant made the motion to approve the minutes. Jackie McBride seconded the motion. The motion to approve the minutes passed unanimously.
- **Completer Survey** – it was decided the Completer Survey will be sent in the last module of the internship courses. The wording of Question 2 on the Completer Survey needs to be tweaked to obtain trajectory information. A related discussion followed regarding the Employer Survey. The committee discussed the need to continue sending out the Employer Survey through email, but to also continue focus groups at the EPAC meetings. However, email discussion continued after the meeting. After revisiting CAEP's definitions of 'Completer' (a candidate who successfully satisfied all program requirements of a preparation program at least six months previously and who is employed in a position for which they were prepared for state licensure) and CAEP's expectation for the Completer Survey (R4.3 Satisfaction of Completers: The provider demonstrates program completers perceive their preparation as relevant to the responsibilities they encounter on the job, and their preparation was effective), it was decided to leave as is for now.



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- **Course fee for advanced program internship site mentors** – In June 2021, our EPAC partners suggested providing an honorium for site mentors similar to the honorium paid to mentors in initial teacher internship programs. John Hall made the motion to approve \$150 course fee for Educational Leadership and Curriculum & Instruction students to provide an honorarium for advanced program mentors for their supervision of interns in those programs. Jackie McBride seconded the motion. The vote to approve the course fees was 3-4 (Joan Henley's vote was cast following the meeting). The motion did not pass.
- **Review APAC Annual Report** – a discussion of concerns and suggestions to the dean ensued and the following areas of concern were noted:
 - a. Elimination of tenure track positions; new positions tend to be non-tenure track
 - b. Elimination of release time for scholarship
 - c. Additional responsibilities for program directors without release time or compensation; increased faculty workload
- **Potential replacements for faculty who roll off the APAC committee-** Replacements will be needed for John Hall, Jackie McBride, and Ryan Kelly. A chair will need to be elected to replace Rob Williams.

Ryan Kelly called for adjournment. Karen Graham seconded the motion. Meeting was adjourned.

*Minutes approved at the APAC meeting on Sept. 9, 2022.