

**Professional Education Programs
Calendar for 2018 - 2019**

- Aug. 16 **Fall 2018 Teacher Intern Orientation – All Jonesboro Elementary (ELED), Middle Childhood (MCH), Master of Art (MAT), Secondary 7-12, and K-12 Education majors** report to the Library Museum rooms 156/256 and 157, 8:30 a.m. - 12:00 p.m. and from 1:00 p.m.-4:00p.m for seminar meetings, general information, and university supervisor meetings for ELED, MLED, and MAT interns.
- Aug. 17 **Fall 2018 Teacher Intern Seminar – All Jonesboro Elementary, Middle Childhood, MAT (those without jobs), Secondary, and K-12 Education majors** report to the Library Museum rooms 156/256 and 157, 8:30 a.m. – 11:30 p.m. and 1:00 p.m. - 4:00 p.m. for seminar meeting.
- Aug. 20 **Fall 2018 Teacher Interns** first day of teaching internship for all ELED, MCH, MAT, Secondary 7-12, and K-12 Education majors. Report to principals of cooperating schools at 7:45 a.m. unless otherwise notified.
- Sept. 17 **Spring 2019 Jonesboro Teacher Interns - Intent Meeting**, Location: TBA; Elementary, Middle Childhood, and Special Education (SPED) majors, 3:30 p.m.; Secondary 7-12 & K-12 Education majors, 4:30 p.m.
- Sept. 18 **Spring 2019 Jonesboro Teacher Interns - Intent Meeting**, Location: TBA; Secondary 7-12 & K-12 Education majors, 3:30 p.m.; Elementary, Middle Childhood, and Special Education majors, 4:30 p.m.
- Sept. 25 **Spring 2019 Mountain Home Teacher Interns - Intent Meeting**, Location: TBA; 1:00 p.m. - 3:00 p.m.
- Sept. 27 **Spring 2019 Mid-South Teacher Interns – Intent Meeting**, Location: TBA; 1:00 p.m. - 3:00 p.m.
- Sept. 28 **Spring 2019 Beebe Teacher Interns - Intent Meeting**, Location: TBA; 10:00 - 12:00 noon
- Oct. 1 **Nan Hall Scholarship (\$500 award) forms** due October 1 for fall 2018 to Nancy Key, nkey@grnco.net
- Oct. 1 **Fall 2019 Jonesboro Pre-Teacher Intern Check Form Meetings** Location: TBA; Elementary, Middle Childhood, and Special Education majors, 3:30 pm and Secondary 7-12 and K-12 Education majors, 4:30 pm
- Oct. 2 **Fall 2019 Jonesboro Pre-Teacher Intern Check Form Meetings** Location: TBA; Secondary 7-12 and K-12 Education majors, 3:30 pm and Elementary, Middle Childhood and Special Education majors, 4:30 pm
- Oct. 3 **Fall 2019 Jonesboro MAT/MLED Teacher Interns – Pre-Teacher Intern Check Form meeting**. Location: TBA; Time: 5:00 p.m. - 6:00 p.m.
- Oct. 5 **Fall 2018 Elementary, Middle Childhood, and MAT (those without jobs) Teacher Interns – All Live Text portfolios** for these majors are due and should be submitted to your university supervisors on this day in order for the supervisors to have enough time to review and grade them prior to grades being due October 12.
- Oct. 10 **Spring 2019 All Teacher Interns - Intent for Teaching Internship forms** due into the Professional Education Programs office, ED 213
- Oct. 12 **Fall 2018 Teacher Interns** end of 1st 8-week teaching sessions for Elementary, MAT (excluding those having a job and a 16-week placement), and K-12 majors who have two placements. **Evaluation packets for ELED and MCH must be collected and completed by the University and Clinical Supervisors, and submitted by the University Supervisor to the PEP electronic Dropbox.**
- Oct. 15 **Fall 2018 Teacher Interns - beginning of 2nd 8-week teaching internship session** for Elementary, and MAT Education majors (excluding those having a job and a 16-week placement), and K-12 majors who have two placements. Report to principals of cooperating schools at 7:45 a.m. unless otherwise notified.
- Oct. 17 (Wednesday) **Fall 2018 Teacher Intern Seminar – All Jonesboro Elementary, Middle Childhood, Secondary, and MAT (those without jobs), and K-12 Education majors** report to the Student Union Auditorium from 8:30 a.m. - 10:00 a.m. for licensure information and applications/checklist (Students will be dismissed to attend the Job Fair in Centennial Hall from 10:00 a.m.-2:00 p.m.) Return to Student Union Auditorium from 2:00 p.m. – 4:00 p.m. for Seminar.
- Oct. 24 **Fall 2019 Jonesboro Pre-Teacher Intern Check Forms** due into the Professional Education Programs office, ED 213

- Nov. 30 **Fall 2018 All Teacher Interns** – All Live Text portfolios for all majors are due and should be submitted to your university supervisors on this day in order for the supervisors to have enough time to review and grade them prior to grades being due to the **PEP Dropbox on December 7th.**
- Dec. 4 **Fall 2018 Teacher Interns** - Evaluation of teaching internship experiences and Exit Evaluation for Elementary, Middle Childhood, Secondary 7-12, and K-12 Education majors, 1:00 p.m.-4:00 p.m., Education 209. **This does not conclude your internship. Specific time schedules for each group are TBA.**
- Dec. 4 **Fall 2018 Teacher Interns** - Evaluation of teaching internship experiences and Exit Evaluation for **MAT/MLED** majors, 4:00 p.m. – 6:00 p.m., Education 209. **This does not conclude your internship.**
- Dec. 7 **Fall 2018 Teacher Interns** - Evaluation form packets for all teacher interns (Elementary, Middle Childhood, MAT, Secondary 7-12, and K-12 Education majors) **must be collected and completed by University Supervisors and submitted to the PEP electronic Dropbox.**
- Dec. 7 **Fall 2018 All Teacher Interns** - Last full day of teaching internship for Elementary, Middle Childhood, MAT, Secondary 7-12, and K-12 Education majors
- Dec. 8 **Commencement, Convocation Center, 10:00 am - All graduating interns should arrive no later than 9:00 am.**
- Dec. 13 **Fall 2018 All Teacher Interns** – Final Grades due at **12:00 p.m. /noon** for all graduating teacher interns (Elementary, Middle Childhood, MAT, Secondary 7-12, and K-12 Education majors) **Final grades must be posted by University Supervisors.**
- Dec. 15 **Degree Conferral Date**
- Jan. 10 **Spring 2019 Teacher Intern Orientation** – All Elementary, Middle Childhood, Special Education, and MAT/MLED, Secondary, and K-12 Education majors report to Arkansas State University (**First National Bank Arena, lower red entrance-Auditorium and Hames A, B and C**) 9:30 a.m. - 11:30 p.m. for general information and report from 1:00 p.m. - 4:30 p.m. for seminar meetings.
- Jan. 11 **Spring 2019 Teacher Intern Seminar** – Jonesboro and Mid-South Elementary, Middle Childhood, Special Education, MAT/MLED without jobs, Secondary, and K-12 Education majors report to Arkansas State University (**First National Bank Arena, lower red entrance-Auditorium and Hames A, B and C**) 8:30 a.m. - 11:30 p.m. and 1:00 p.m. – 4:00 p.m. for seminar and university supervisor meetings.
- Jan. 11 **Spring 2019 Teacher Intern Seminar** - Beebe and Mountain Home Elementary, and Middle Childhood Education interns report to branch campuses for seminar and university supervisor meetings (Locations TBA).
- Jan.14 (Monday) **Spring 2019 Teacher Intern** first day of teaching internship for all Elementary, Middle Childhood, MAT, Secondary 7-12, and K-12 Education majors
- Feb. 11 **Fall 2019 Jonesboro Elementary** Intent Meeting – Education Building, Room TBA; 3:30 p.m.
Secondary 7-12, and K-12 Teacher Interns Intent Meeting – Education Building, Room TBA; 4:30 p.m.
- Feb. 12 **Fall 2019 Jonesboro Secondary 7-12, and K-12 Teacher Interns** - Intent Meeting – Education Building, Room TBA; 3:30 p.m. **Elementary** Intent Meeting - Education Building, Room TBA; 4:30 p.m.
- Feb. 13 **Fall 2019 Jonesboro MAT Teacher Interns** – Intent Meeting – Education Building, Room TBA; MAT Middle Level Education majors, 5:00 p.m. - 6:00 p.m.
- Feb. 26 **Spring 2020 Mountain Home ELED Capstone Internships and MCH Capstone Internship Teacher Interns** – Pre-Teacher Intern Check Form meeting, Location: TBA, 1:00 p.m. - 3:00 p.m.
- Feb. 27 (Wednesday) **Spring 2019 Teacher Intern Seminar** – All Elementary, Middle Childhood, Special Education, MAT/MLED (those without jobs), Secondary, and K-12 Education majors report to the Student Union Auditorium from 9:00 – 10:30 for the licensure information and applications/checklist. (Students will be dismissed to attend the Job Fair in Centennial Hall from 10:30 a.m.-2:00 p.m.)
- Feb. 28 **Spring 2020 Mid-South ELED Capstone Internships and MCH Capstone Internship Teacher Interns** – Pre-Teacher Intern Check Form meeting. Location: TBA, 1:00 p.m. - 3:00 p.m.
- March 1 **Spring 2020 Beebe ELED Capstone Internships and MCH Capstone Internship Teacher Interns** - Pre-Teacher Intern Check Form meeting, Location: TBA, 10:00 a.m. - 12:00 p.m.

- March 1 **Spring 2019 Elementary, Middle Childhood, MAT/MLED, SPED, Secondary 7-12, and K-12 Teacher Interns with two placements** – All Live Text portfolios for these majors are due and should be submitted to your university supervisors on this day in order for the supervisors to have enough time to review and grade them prior to grades being due to the PEP Dropbox on **March 8**.
- March 4 **Spring 2020 Jonesboro Capstone ELED, MCH, SPED, Secondary 7-12, and K-12 Teaching Internships** - Pre-Teacher Intern Check Form meeting. Location: TBA; Elementary Education, Middle Level, and Special Education majors, 3:30 p.m. and Secondary 7-12 and K-12 majors, 4:30 p.m.
- March 5 **Spring 2020 Jonesboro Capstone ELED, MCH, SPED, Secondary 7-12, and K-12 Teaching Internships** Pre-Teacher Intern Check Form meeting. Location: TBA; Secondary 7-12 and K-12 majors, 3:30 p.m. and Elementary Education, Middle Childhood, and Special Education majors, 4:30 p.m.
- March 6 **Fall 2019 Jonesboro ELED, Secondary 7-12, K-12, and MAT Teacher Interns** - Intent for Teaching Internship forms due into the Professional Education Programs office, Ed 213.
- March 8 **Spring 2019 Teacher Interns** end of 1st 8-week teaching sessions for Elementary, Special Education, MAT/MLED, Secondary 7-12, and K-12 Education majors with two placements. Evaluation Form Packets for Elementary and Middle Childhood must be submitted to the PEP electronic Dropbox. **University Supervisors are responsible for ensuring this occurs and for posting grades at the end of the semester.**
- March 11 **Spring 2019 Teacher Interns** - beginning of 2nd 8-week teaching internship session for **Elementary, Special Education, MAT/MLED (without jobs), Secondary 7-12, and K-12** education majors with two placements report to principals of cooperating schools at 7:45 a.m. unless otherwise notified.
- March 27 **Spring 2020 Beebe, Jonesboro, Mid-South, and Mountain Home Capstone ELED, MCH, Special Education, Secondary 7-12, and K-12 Teaching Internships** – Pre-Teacher Intern Check forms due in the Professional Education Programs office, ED 213.
- March 29 **Lillian Barton Scholarship, Sibylla & Kenneth Peters Scholarship and June & Lloyd Goff Scholarship** forms for fall 2019 due into the PEP office, ED 213.
- April 26 **Spring 2019 Teacher Interns** – All Live Text portfolios for all majors are due and should be submitted to your university supervisors on this day in order for the supervisors to have enough time to review and grade them prior to grades being due on **May 3**.
- April 30 **Spring 2019** Evaluation of teaching internship experiences and Exit Evaluation for **All Beebe, Jonesboro, Mountain Home, and Mid-South Elementary, Middle Childhood, Special Education, MAT, Secondary 7-12 and K-12 Education majors** report to the Jonesboro campus from 8:00 a.m. – 12:00 noon and 1:00 pm – 4:00 pm.. Specific times TBA, Location Education 209. **This does not conclude your internship.**
- May 3 **Spring 2019 Teacher Interns** - Evaluation form packets for all teacher interns (Elementary, Middle Childhood, Special Education, MAT/MLED, Secondary 7-12, and K-12 majors) **must be collected and completed by the University and Clinical Supervisors.** Evaluation Form Packets for All Spring 2019 interns must be submitted to the PEP electronic Dropbox **University Supervisors are responsible for ensuring this occurs and for posting grades at the end of the semester.**
- May 3 **Spring 2019 Teacher Interns** - Last full day of teaching internship for Elementary, Middle Childhood, MAT/MLED, Secondary 7-12, and K-12 Education majors
- May 9 **Spring 2019 All Teacher Interns** – Final Grades due at 12:00 pm/noon for all graduating teacher interns (Elementary Middle Childhood, MAT/MLED, Secondary 7-12, and K-12) **must be posted by University Supervisors.**
- May 11 **Spring 2019 Commencement – Convocation Center, 10:00 am or 2:30 pm (See Registrar’s Office for specific times for all majors)** All graduating seniors should arrive 1 hour prior to start time at Hames Rooms A, B, and C.
- May 11 **Degree Conferral Date**