

# ARKANSAS STATE UNIVERSITY 2018-19 PARKING AND MOTOR VEHICLE REGULATIONS

## ENFORCEMENT OF PARKING REGULATIONS

The enforcement of the Arkansas State University (A-State) Parking and Motor Vehicle (P/MV) Regulations is the responsibility of the Department of Parking Services (DPS) and the University Police Department (UPD). All regulations are enforced 24 hours per day, 7 days per week, unless noted otherwise in the regulations. The regulations apply to all parking lots, parking structures, on- and off-street parking stalls, streets, and properties on the A-State campus.

This document is the official statement regarding parking regulations on the A-State campus. If in doubt about any parking or motor vehicle issue, contact DPS.

## DISTRIBUTION OF PARKING PERMITS

The purchase, issuance, and distribution of parking permits is primarily conducted online through the *myCampus* web portal and the **A-State Parking eBiz** website. Limited quantities of selected parking permits are available from the DPS office in Northpark Plaza on the A-State campus. Acquisition of a parking permit requires the registration of only one vehicle with DPS; however, the parking permit may be displayed from any vehicle parked by the permit holder. Vehicle information provided by a registrant is subject to verification. Completion of vehicle and parking permit registration includes acknowledgment by the registrant that the registrant is responsible for knowing and following the campus parking regulations. Vehicles are defined as any self-propelled vehicle having two or more wheels.

**REPOSITIONABLE STICKERS, HANG TAGS, PLACARDS, AND PRINTABLE PERMITS.** Persons securing a repositionable sticker, portable hang tag, placard, or printable permit must register the primary vehicle from which the permit will be displayed; however, the permits are movable to any vehicle operated by a permit holder without advance notice to DPS. Vehicle information should be updated with DPS only if there is a change in primary vehicle information. Updates to primary vehicle information should be made by completing an online vehicle information update through *myCampus* at the **A-State Parking eBiz** website.

## PERMIT GUIDELINES

Annual parking permits for 2018-19 are generally valid until 12:00 a.m. on September 1, 2019 unless otherwise noted by DPS. Charges for parking permits are typically billed to individual university accounts unless otherwise noted by DPS. Individuals who do not have a university account must prepay any permit fees at the Cashier Window in the Student Union and provide a receipt of the transaction to DPS before a permit is issued.

Student parking permit fees for the Fall Semester 2018 are non-refundable after August 31, 2018. Fees for student parking permits purchased for the Spring Semester 2019 are non-refundable after January 25, 2019. Parking permits for staff/faculty and students for the May Interim 2019 and Summer 1 and 2 Terms 2019 will be available at one-half the regular fee amount after May 1, 2019. Fees for student parking permits purchased for May Interim 2019, Summer 1 and 2 Terms 2019, and August Interim 2019 are non-refundable after May 31, 2019.

All vehicles parked on the A-State campus must have a current parking permit issued by DPS properly displayed with the exception of vehicles operated by visitors and invited guests that are parked in designated visitor parking or paid metered or paid parking garage spaces. Faculty, staff, and students are never considered to be campus visitors or guests for any parking purpose. Service providers, contracted employees, or other individuals who work or provide services on the A-State campus and receive compensation for the work or services they perform are never considered to be visitors or guests for any parking purpose and are required to purchase and display A-State parking permits when parking a vehicle at A-State. Faculty, staff, and students must display a valid A-State parking permit from any vehicle parked on the A-State campus. Students who are registered at another ASU System campus but are also registered for A-State courses must purchase and display an A-State parking permit when parking on the A-State campus. Students who are registered at another ASU System campus with classes that meet on the A-State campus must purchase and display an A-State parking permit when parking at A-State.

Parking permits may not be altered in any manner. Parking permits may not be displayed in a manner or format not approved by DPS.

**Repositionable sticker permits** must be displayed right side up (bar code at bottom) from the inside of the vehicle windshield in the lower left (driver side) corner of the windshield. The sticker may not be displayed sideways or upside down. The VIN number of the vehicle may not be obstructed by the sticker permit. The entire front surface of the permit must be visible. The permit must be affixed to the interior surface of the windshield using the inherent adhesiveness of the front surface of the permit. Alternate methods of display are not permissible including display from the vehicle dash. No more than one repositionable permit may be displayed from a single vehicle at the same time. Repositionable sticker permits may be moved from vehicle to vehicle by the permit holder without contacting DPS. However, changes in primary vehicle information should be submitted to DPS through the online **A-State Parking eBiz** website available through the *myCampus* web portal.

**Hang tag permits** must be displayed vertically from a correctly installed rear view mirror with the front surface (surface with permit number) facing the windshield. Hang tags may not be displayed upside down or sideways. The entire front surface of the permit must be visible with no obstructions such as air fresheners, leis, sun visors, etc. The regulations prohibit the display of a hang tag permit from any part of a vehicle other than a correctly installed rear view mirror. Vehicles equipped with windshield tinting, certain rear view mirrors, and other objects that prohibit the normal viewing and function of a hang tag permit must have another type of valid permit displayed. Also, vehicles not equipped with a correctly installed rear view mirror must have another type of valid permit displayed. Hang tag permits may be moved from vehicle to vehicle without contacting DPS. However, changes in primary vehicle information should be submitted to DPS through the online **A-State Parking eBiz** website available through the *myCampus* web portal.

Parking a vehicle on the A-State campus that is not a vehicle registered with DPS does not mitigate the requirement to display a valid and current A-State-approved parking permit. As previously noted, repositionable stickers and hang tags are transferrable to any vehicle without contacting DPS. Vehicles parked by faculty, staff, or students must have a valid parking permit displayed and may never be parked in visitor parking or other unauthorized zones. In the absence of a standard faculty, staff, or student parking permit, temporary parking permits are available online at the **A-State Parking eBiz** website or from the DPS office.

**Dashboard placard permits and printable permits** are to be properly displayed from the driver side dash as directed in the instructions printed on the reverse side of the placard or on the printable permit.

**Replacement parking permits for repositionable stickers and hang tags** are available for lost or stolen permits when permit owners file a lost permit form or validated theft report with UPD or another official law enforcement agency. Copies of theft reports must be submitted to DPS to receive replacement for stolen permits. Replacement permit fees for lost permits and permits stolen without forced entry are available at the replacement fee for the first occurrence. Subsequent occurrences require replacement at full cost. The replacement fee applies to all occurrences of permits stolen due to forced entry (must be verified by police inspection indicated on police report). Following is the replacement fee schedule: FS: \$10.00, SE: \$5.00, SD: \$5.00.

**A-State parking permits** are the responsibility of the corresponding registrant and must be removed prior to sale or transfer of a vehicle or upon termination of employment or withdrawal from the university. Permit registrants are responsible for all parking citations issued to vehicles from which their assigned permit is displayed. Students who withdraw or employees who are terminated from the university must return their permits to DPS to have their parking permits deactivated. December or May graduates who will not be registered students at A-State during the academic term following graduation may either continue to park as students using student permits (until permit expiration date) or may be designated as visitors for parking (student permits will be deactivated and considered invalid). Students must contact DPS and return the parking permit to receive a change in status from student to visitor. Otherwise, permit holders are considered to be students for parking purposes until active permits expire. Unless students withdraw from the university, they are considered to be students for parking purposes throughout the current academic year even if they are not registered for classes during a particular academic term.

**Falsifying** personal, vehicle, or permit registration information, unauthorized use of any parking permit, display of photocopies or other objects in lieu of authorized permits, or unauthorized modification of a parking permit will result in a falsifying information parking citation and disciplinary referral.

**Permit registrants** are responsible for all citations and fines issued to vehicles displaying their permits even if the operator of the vehicle is someone other than the permit registrant. In the absence of displayed permits, registered vehicle owners as identified by the state of registration are responsible for all citations issued to their registered vehicles. A registered vehicle is considered to be any vehicle that is registered with DPS and/or registered with any state agency. When unregistered and/or unpermitted vehicles are immobilized (booted) with a wheel lock (boot), the driver of the vehicle must be verified by presentation of an A-State ID card or drivers license before the boot will be released. The identified driver presenting an ID to DPS or UPD authorities at a booted vehicle will be responsible for corresponding parking citations issued to the vehicle. If the identified driver of the vehicle has a university account, the corresponding parking fines will be charged to their account. If the driver of the vehicle does not have a university account, payment of the parking fines at the Cashier Window of the Student Union will be required before the boot is released from the vehicle.

## **PARKING PERMITS**

### **Student Permits**

#### **SD - \$50.00**

All students who park a vehicle on the A-State campus are required to display a valid student (SD) parking permit. Student status for parking purposes does not revert to visitor or any other non-student status when a student does not register for classes during a particular academic term such as an interim or summer term or a fall or spring semester during the academic year. Vehicles displaying properly validated SD permits may be parked in commuter zones or in resident zones per the regulations stated below for each type of zone. All metered or garage parking must be paid. Students with contract parking spaces must display a current parking permit validated for their assigned contract parking lot.

All students are limited to only one active permit. Students may not have more than one active permit registered to their parking accounts. Exception: Students may have both a standard vehicle permit and a motorcycle permit active at the same time.

### **Faculty/Staff Permits**

#### **FS - \$70.00**

All faculty/staff who park a vehicle on the A-State campus are required to display a valid employee parking permit. Faculty/Staff (FS) permits are issued to **full-time** faculty and staff who are eligible for benefits. Employees who have retired from A-State may receive a FS permit at no charge with the exception of those who continue to receive compensation for campus employment. Vehicles displaying a FS permit may be parked in designated faculty/staff zones and commuter zones and authorized resident zones. All metered or garage parking must be paid. Faculty and staff with contract parking spaces must display a current parking permit validated for their assigned contract parking lot.

All faculty and staff are limited to only one active permit. Faculty and staff may not have more than one active permit registered to their parking accounts. Exception: Employees may have both a standard vehicle permit and a motorcycle permit active at the same time.

### **Staff/Employee Permits**

#### **SE - \$50.00**

All faculty/staff who park a vehicle on the A-State campus are required to display a valid employee parking permit. Staff/Employee (SE) permits are issued to full-time employees not wishing to purchase FS permits and to part-time employees. SE permits may also be issued to graduate assistants who are also resident students. Resident students who are graduate assistants may display SE permits and park in commuter parking (restrictions apply) even during the 8:00-2:00 weekday restricted hours for resident students. The Director of Parking Services must authorize these exceptions for graduate assistants. Vehicles displaying SE permits may be parked in commuter zones with the exception of those operated by resident students or resident employees who may also park their vehicles in their assigned residence zones. All metered or garage parking must be paid. Employees with contract spaces must display a current parking permit validated for their assigned contract parking lot.

All faculty and staff are limited to only one active permit. Faculty and staff may not have more than one active permit registered to their parking accounts. Exception: Employees may have both a standard vehicle permit and a motorcycle permit active at the same time.

### **Temporary Permits**

#### **TP - \$5.00**

Temporary permits are issued to faculty, staff, or students. All metered and garage parking must be paid. TP permits are valid for eight days from date of purchase.

### **Motorcycle Permits**

#### **MC - \$10.00**

All motorcycles, motor bikes, scooters, etc. must display a current motorcycle permit. Motorcycles, motor bikes, scooters, etc. may be parked in regular commuter vehicular parking spaces or in designated motorcycle zones. All metered and garage parking must be paid.

### **Business Permits**

#### **BP - \$70.00**

Compensated service providers are required to display business permits (BP) when parking a vehicle on the A-State campus. BP permits are issued to service providers and vendors who are not faculty, staff, or students and who will receive or potentially receive payment for services rendered on or for the A-State campus with the exception of activities coordinated through the Construction Office of Facilities Management. Examples include but are not limited to sales, equipment maintenance/repair, vendor services, cleaning services, etc. Providers of local delivery services of pizza and other non-vendor food orders, flowers, balloons, small packages, freight, etc. are not required to display a business permit when operating a vehicle that clearly displays the name of the business with an official logo or other item that clearly identifies a vehicle is being used for local delivery. If the name of the business is not displayed, a business permit is required. Vehicles displaying a business permit may be parked in faculty/staff parking zones and commuter parking and in residence zones if the service provided relates to a facility in a residence zone. BP permits also allow parking in service/delivery zones and approved loading docks for loading/unloading only (30 minute time limit). Vehicles must be promptly removed when load/unload activities are complete. All metered and garage parking must be paid.

### **Departmental Permits**

#### **DP - \$70.00**

Departmental permits (DP) are dashboard placards issued to A-State departments. DP permits are for use by department employees who must use personal vehicles in the absence of state-owned vehicles for short-term service/delivery activities (30 minute time limit). These placards must be requested online by vice-chancellors or deans. DP permits allow parking in service/delivery zones and approved loading docks only. No additional privileges are provided. Standard A-State employee permits must also be displayed. Payment must be made by the responsible department before a DP permit will be issued.

### **Construction Permits**

#### **CP - No Charge**

Construction permits (CP) are issued to persons who are not A-State students or employees and are working on projects coordinated through the Planning, Design, and Construction Office of Facilities Management. CP permits must be secured from the Construction Office. Vehicles displaying CP permits are validated to park in areas assigned by the Construction Office. All parking regulations must be followed. Vehicles with CP permits displayed may not be parked in visitor parking or any restricted zone other than an official construction zone. All metered and garage parking must be paid.

### **Event Permits**

#### **EP - \$1.00/Day**

Event permits (EP) are issued to A-State departments and other organizations for distribution to participants in events sponsored by departments/organizations and officially sanctioned by the University. A-State faculty, staff, and students are not permitted to use EP permits. Vehicles displaying EP permits may be parked in visitor parking, unrestricted commuter parking, or in designated event parking zones. All metered parking must be paid; however, vehicles displaying EP permits may be parked in non-reserved (green) spaces in the North Parking Deck at no charge. Requests for EP permits must be submitted online at the Parking Services website.

### **Campus Resident Permits**

#### **CR - No Charge**

Campus resident (CR) permits are dashboard placards issued to residents of The Village. Each family unit in The Village must purchase at least one A-State student or employee parking permit. Additional vehicles may be validated for Village parking by displaying CR permits.

### **Student Health Center Permits**

#### **HC - No Charge**

Student Health Center (HC) permits are dashboard placards issued by the Student Health Center. HC permits allow students with qualifying illness or injury to park in faculty/staff parking during the period that the permits are valid. The permits do not allow for parking in disability parking spaces. Student (SD) permits must also be displayed. No additional privileges are provided by HC permits.

**PARKING SPACES.** All A-State parking spaces are officially and visibly designated with the industry standard traffic and parking stall painted striping found in most parking lots in most communities. Some parking stalls are head-in (striping perpendicular to the flow of traffic), angled (striping angled to the flow of traffic), and parallel (striping parallel to the flow of traffic). In gravel lots, official parking spaces are designated with concrete wheel stops. Parking in areas where there are no parking stalls designated with striping or wheel stops is prohibited. This includes such actions as parking along the curbs of parking lots, along the curbs or sides of streets, or on the grass, dirt, sidewalks, or other surfaces of campus properties that are not designated for parking with striping or wheel stops.

## **RESTRICTED PARKING ZONES**

### **COMMUTER ZONES**

**RESTRICTED PARKING FOR COMMUTER STUDENTS, FACULTY, AND STAFF** from 8:00 a.m. to 5:00 p.m. on weekdays. Resident students may park in commuter parking after 2:00 p.m. and before 8:00 a.m. on weekdays. Visitors may park in commuter zones after 5:00 p.m. and before 8:00 a.m. the following business day. Commuter zones are any zones without restricting signage, gates, curb colors, or pavement markings or other restrictive indicators. The fine for unauthorized parking in commuter parking is \$25.00.

### **RESIDENT ZONES**

**RESTRICTED PARKING FOR RESIDENTS** at all times, 24 hours a day, 7 days a week, including evenings and weekends. Resident zones are specific to adjacent residence facilities or neighborhoods they service and are indicated with vertical signage. Some residence zones may also be protected by gate access. Mechanical failure of gate access equipment (raised or broken gate arm) does not nullify the residence zone restrictions. Parking permits must be validated for authorized parking in resident zones. Validations are specific to the various residence zones and not universal for all resident zones. Unauthorized vehicles will be towed. The fine for unauthorized parking in resident zones is \$25.00.

**SPECIAL NOTE:** On-street parking in The Village is prohibited. All residents in The Village must park in designated parking spaces in the parking lots.

### **FACULTY/STAFF ZONES**

**RESTRICTED PARKING FOR VEHICLES DISPLAYING FS PERMITS ONLY** from 7:00 a.m. until 7:00 p.m. on weekdays. Persons with disabilities may also park in faculty/staff zones with current state disability permits/plates displayed along with ASU student or employee parking permits (with disability validation sticker). Faculty/staff zones are marked with vertical signage. The fine for unauthorized parking in faculty/staff zones is \$25.00.

### **VISITOR ZONES**

**RESTRICTED PARKING FOR VISTORS** from 8:00 a.m. to 5:00 p.m. on weekdays. Visitor parking spaces are marked with vertical signage. Faculty, staff, and students are not considered visitors at any time for any event. Contract employees or employees compensated for activities performed on campus or persons providing services to A-State for pay or potential payment are not considered visitors and need to secure and display an employee or business permit. The fine for unauthorized parking in visitor zones is \$100.00.

### **CONTRACT ZONES**

**RESTRICTED PARKING FOR CONTRACT PARKING CUSTOMERS** on weekdays between 5:00 a.m. and 7:00 p.m. (or 5:00 p.m. in some locations as noted by signage). Surface contract parking lots are marked with signage and individually-numbered spaces. Garage contract spaces are individually marked with signage. Parking permits validated for contract parking must be displayed in all contract zones. Mechanical failure of gate access equipment (raised or broken gate arm) does not nullify the restrictions for contract parking. The fine for unauthorized parking is \$25.00 in surface contract zones and \$50.00 in garage contract spaces. Unauthorized vehicles in all contract zones will be immediately towed.

**FIRE ZONES**

**RESTRICTED PARKING FOR OFFICIAL EMERGENCY VEHICLES** in the event of an actual emergency or emergency drill. Fire zones are marked with red pavement markings or curbs. The fine for unauthorized parking in fire zones is \$150.00. Unauthorized vehicles may also be subject to towing.

**LOADING/SERVICE ZONES**

**RESTRICTED PARKING FOR AUTHORIZED SERVICE/DELIVERY VEHICLES** at all times. Loading/service zones are marked with yellow pavement markings or curbs. Some loading/service zones also have additional supporting signage. The fine for unauthorized parking in service/delivery zones is \$25.00. Unauthorized vehicles may also be subject to towing. Loading docks are considered to be loading/service zones.

**DISABILITY ZONES**

**RESTRICTED PARKING FOR VEHICLES DISPLAYING STATE DISABILITY PERMITS/PLATES ONLY** at all times. Disability parking spaces are marked with vertical signage. Ramp access spaces are located adjacent to disability parking spaces and are marked with white pavement markings or curbs. Ramp access spaces are considered to be a part of the disability spaces for enforcement purposes. Faculty, staff, and student vehicles must also display state issued disability permits/plates and A-State student or employee permits with validation stickers. The fine for unauthorized parking in disability spaces is \$150.00. Unauthorized vehicles are also subject to towing.

**MOTORCYCLE ZONES**

**RESTRICTED PARKING FOR MOTORCYCLES ONLY** at all times. Motorcycle zones are marked with vertical signage. The fine for unauthorized parking in motorcycle zones is \$25.00.

**EVENT ZONES**

**RESTRICTED PARKING FOR VEHICLES AUTHORIZED BY AN EVENT COORDINATOR** within the academic core of campus between the hours of 8:00 a.m. and 5:00 p.m. on weekdays. Some events require the display of an event parking permit. Event zones are marked with cones, barrier tape, signs, and/or meter hoods. The fine for unauthorized parking in event zones is \$25.00. Unauthorized vehicles will be immediately towed.

**PEDESTRIAN ZONES**

Pedestrian zones are marked with signage and/or white hatched painted lines. Pedestrian zones also include all campus sidewalks, pedestrian bridges, or other infrastructure that facilitates pedestrian access and traffic. The fine for unauthorized parking in pedestrian zones is \$25.00.

**DISABILITY PARKING**

Vehicles parked in disability parking spaces at A-State must display a current disability license plate, hang tag, sticker, or placard issued by any state. This includes disabled veteran license plates (DV or DAV). Faculty, staff, and students must also display a current A-State parking permit and a disability validation sticker. Employees or students with disabilities are also authorized to park in faculty/staff zones with the permit restrictions noted above for disability spaces. Please note that faculty/staff spaces are not official disability spaces and therefore do not have the required dimensions, ramp access, and proximity to accessible routes to accommodate persons using mobility devices. Faculty/staff spaces are simply offered as a courtesy to students and employees with disabilities who choose this option.

Disability parking spaces designated “van accessible” are exclusively dedicated for persons using mechanical lifts, wheelchairs, and other mobility devices. Disabled persons who do not use mobility devices are not authorized to park in spaces designated as “van accessible.”

Parking in disability spaces without proper permits is a serious offense. **Citations issued for this violation carry a \$150.00 fine. Repeat violators will be towed and fined.** Citations are also issued for not displaying a validation sticker, for unauthorized use of “van accessible” spaces, and for blocking disability ramp space and recessed street and sidewalk access areas.

Unauthorized transfer or use of a disability license or permit by a party other than the permit registrant is a violation of Arkansas state law. Offenders will receive citations. Misuse of disability permits will result in confiscation of the permits. The confiscated permits will be returned to the appropriate state office.

## **CONTRACT PARKING**

**All contract parking holders must display an A-State parking permit validated for contract parking when parking in contract zones and spaces.**

### **NORTH CAMPUS CONTRACT PARKING**

**Location:** NORTH PARKING DECK

**Rate:** \$500.00 annually for levels 1 and 2 and lower ramps; \$300.00 per year for level 3 and upper ramps (in addition to A-State parking permit fee)

### **CENTRAL CAMPUS CONTRACT PARKING "A" AND "B"**

**Location:** SW-3A/SW-4 PARKING LOTS

**Rate:** \$300.00 annually (in addition to A-State parking permit fee)

### **SOUTH CAMPUS CONTRACT PARKING "A" AND "B"**

**Location:** S-17/S-16 PARKING LOTS

**Rate:** \$300.00 annually (in addition to A-State parking permit fee)

### **WEST CAMPUS CONTRACT PARKING**

**Location:** NW-1C PARKING LOT

**Rate:** \$300.00 annually (in addition to A-State parking permit fee)

### **EAST CAMPUS CONTRACT PARKING**

**Location:** N-7 PARKING LOT

**Rate:** \$300.00 annually (in addition to A-State parking permit fee)

**ALL CONTRACT ZONES ARE STRICTLY ENFORCED ON WEEKDAYS BETWEEN 5:00 A.M. AND 7:00 P.M. (5:00 P.M. IN SOME LOCATIONS AS INDICATED ON SIGNAGE). UNAUTHORIZED VEHICLES WILL BE IMMEDIATELY TOWED AT THE EXPENSE OF OWNER/DRIVER. APPROPRIATE CITATIONS WILL ALSO BE ISSUED. ALL CONTRACT ZONES ARE ENFORCED DURING THE RESTRICTED HOURS EVEN WHEN GATED ACCESS OR OTHER ACCESS RESTRICTION IS NOT OPERATIONAL OR PRESENT.**

## **EVENT PARKING**

Event parking information can be obtained through the A-State Parking Services web site at <http://parking.astate.edu>. Please note the event parking regulations above.

## VISITOR PARKING

Visitors are always welcome on campus. Visitors may park in designated "V" visitor parking (no charge) or in short-term metered parking (meters must be paid) or paid garage parking (pre-pay at pay stations). Persons parking on campus to conduct business, work, or perform services for which payment or potential payment will be received are not considered to be visitors. A business permit is available for these purposes (please see permit information above).

**STUDENTS, FACULTY, OR STAFF ARE NOT CONSIDERED TO BE VISITORS AT ANY TIME FOR ANY EVENT.**

**POST OFFICE AND BANK PARKING.** Parking in the U.S. Postal Service customer parking lot (NW-6) and the Centennial Bank customer parking (Aggie Road East) is enforced from 8:00 a.m. until 5:00 p.m. Monday-Friday all year long. All post office and bank customer parking has a 20-minute time limit (60-minute limit in disability spaces).

## RESIDENT PARKING

**KAYS HALL – UNIVERSITY HALL – ARKANSAS HALL – COLLEGIATE PARK – THE VILLAGE – NORTH PARK QUADS – RED WOLF DEN – LIVING/LEARNING COMMUNITY (LLC) – GREEK VILLAGE - THE CIRCLE - PACK PLACE.** Residents of these facilities have restricted parking in all lots within these residence zones. The lots are indicated with signage and may also be secured with gates, bollards, or other access restrictions. The restrictions apply 24 hours a day, 7 days a week. Residents of these facilities may not park in other campus zones between the hours of 8:00 a.m. and 2:00 p.m. on weekdays. Vehicles parked in these restricted residence zones must display a current A-State permit and the appropriate residence validation specific to the lots.

Visitors to these residence facilities who are not faculty, staff, or students must park in designated visitor parking zones (no charge) or in metered or garage parking (must be paid) between 8:00 a.m. and 5:00 p.m. After the 8:00 to 5:00 business hours visitors may park in any unrestricted zones outside of these facilities. Faculty, staff, or students who are not residents of these facilities must park outside these resident areas in a zone allowed by the parking permit displayed. Vehicles parked in restricted resident zones without permits or with permits that do not have corresponding residence validation will be towed immediately, including vehicles operated by visitors and by residents who fail to display validated permits.

**IMPORTANT NOTE.** Resident students must park only in their assigned residence parking lots from 8:00 a.m. to 2:00 p.m. on weekdays. Resident students may park in paid contract, metered, or garage parking spaces on the A-State campus, even during the 8:00-2:00 weekday restricted period. Resident vehicles parked in unpaid or expired metered or garage spaces during the 8:00-2:00 period will receive at least two citations: one for expired meter/garage space and one for parking in an unauthorized zone.

## METERED/GARAGE PARKING

All persons parking in metered parking, including visitors, must pay the indicated rate for the time desired. Metered parking costs 5 cents for each three-minute period. All meters have two-hour time limits. Refunds are not given for amounts paid beyond the two-hour limit. Parking meters do not provide change or refunds. Please report any meter malfunctions to Parking Services immediately.

Parking in the North Parking Deck costs 50 cents/hour for the pay-by-space (green) spaces. Visitor (blue spaces) and disability parking in the North Parking Deck is available per the visitor and disability instructions above at no charge. Contract parking in the North Parking deck is indicated by red signage and is restricted for contract parking customers only from 5:00 a.m. to 5:00 p.m.

**PAY STATIONS.** The North Parking Deck does not have parking attendants to collect payment. All payment is completed through self-service technology. The North Parking Deck has digital pay stations located at the south exits. The pay stations are marked with signage and the international "P" symbol that indicates a pay machine. The pay stations accept dollar bills, dollar coins, quarters, dimes, and nickels. Credit card and Express Dollar payments are also accepted per the instructions on the pay station. Pay stations do not provide change or refunds.

Pay-by-phone services are also available for payment of metered and garage parking on the A-State campus as indicated on the signage affixed to the meters and pay stations.

All metered and garage parking is enforced Monday-Friday from 8:00 a.m. to 5:00 p.m.

Use of bicycles, skateboards, and rollerblades in the North Parking Deck is prohibited.



## LOCAL DELIVERY VEHICLES/PARKING

Vehicles used for local delivery of pizza and other food orders, flowers, balloons, small packages, freight, etc. are not required to display a permit if the name of the business is clearly displayed on the vehicle with an official business logo or other item that clearly declares that the vehicle is used for local business delivery. If the name of the business is not displayed, a business permit must be displayed from the vehicle. Local delivery vehicles are permitted to be parked in designated service/delivery zones, approved loading docks, commuter parking, metered and garage parking (must be paid), and other non-restricted areas that do not interfere with the safe operation of the campus parking infrastructure. Delivery vehicles are not permitted in fire lanes, streets, contract parking, or other restricted parking or non-parking areas.

## TOWING, IMMOBILIZING, AND IMPOUNDING OF VEHICLES

The University reserves the right to immobilize, tow, or impound any vehicle without a current parking permit; parking in violation of current parking regulations or Arkansas law; or parked so as to create a hazard to traffic or pedestrians. Vehicles associated with previous unpaid parking citations may also be immobilized, towed, or impounded. Current parking and motor vehicle regulations are posted on the web site at <http://parking.astate.edu>.

## MOVING VIOLATIONS

Moving violations include all traffic laws as stated in the Arkansas Motor Vehicle and Traffic Laws and State Highway Commission Regulations. The official A-State citation will be sufficient as a summons for violation of these rules and regulations. In lieu of a university citation, the violator may be issued a uniform traffic ticket which will be adjudicated in municipal court.

## OFFENSES AND PENALTIES

Operating a motor vehicle in any manner which creates a disturbance on campus may be considered a traffic violation. This includes excessive use of sound systems, city ordinance/officer's discretion, horn, illegal exhaust systems, squealing of tires, or placing pedestrians or other drivers in a hazardous situation.

## APEALS

An appeal of any campus parking or motor vehicle citation, or any fines or fees resulting therefrom, must be filed online at the **A-State Parking eBiz** website available through the *myCampus* web portal within seven (7) days of the date of issue of the citation.

## FINES

The responsibility for payment of fines incurred for moving and parking violations rests with the registrant. If A-State vehicle registration is incomplete, responsibility rests with the owner and/or operator of the vehicle or driver responding to an immobilized (booted) vehicle. Persons violating the parking and motor vehicle regulations will be fined according to the university's system of violations listed below. The university reserves the right to revise the violations list and fines.

## PARKING VIOLATIONS LIST (Issued by Parking Services and University Police)

Failure to display current permit	\$25.00
Failure to display permit properly	\$25.00
Failure to display license plate	\$25.00
Failure to display disability permit	\$25.00
Unauthorized parking in space/ramp access reserved for disability	\$150.00
Failure to display disability validation sticker	\$25.00
Unauthorized parking in van accessible disability space	\$25.00

Overtime at meter	\$25.00
Overtime in North Parking Deck	\$10.00
Unauthorized parking in contract space in North Parking Deck	\$50.00
Unauthorized parking in contract space in surface lot	\$25.00
Unauthorized parking in visitor zone	\$100.00
Unauthorized parking in fire lane	\$150.00
Unauthorized parking in service/delivery zone	\$25.00
Unauthorized parking in faculty/staff zone	\$25.00
Unauthorized parking in commuter zone	\$25.00
Unauthorized parking in pedestrian zone	\$25.00
Unauthorized zone - not a parking space	\$25.00
Parked in grass	\$25.00
Blocking fire hydrant	\$25.00
Unauthorized zone	\$25.00
Parked where prohibited by sign	\$25.00
Unauthorized parking in loading dock	\$25.00
Blocking drive or street	\$25.00
Blocking dumpster	\$25.00
Parked disregarding line	\$25.00
Double parked/blocking	\$25.00
Backed into parking space on street	\$25.00
Parked on wrong side of street	\$25.00
Failure to display residence validation	\$25.00
Oversized vehicle over 20 feet in length	\$25.00
Falsifying information	\$85.00
Littering	\$25.00
Overtime in short-term parking	\$25.00

**MOTOR VEHICLE VIOLATIONS LIST  
(Issued by University Police)**

Failure to stop or yield right of way	\$30.00
Failure to stop at red light	\$30.00
Failure to yield to pedestrian on crosswalk	\$75.00
Disregarding railroad crossing signals/gates	\$50.00
Hazardous driving	\$75.00

Wrong way	\$25.00
U-turn	\$25.00
Expired registration/tags	\$25.00
Failure to stop for school bus	\$100.00
Speeding 1 (1-10 mph over)	\$25.00
Speeding 2 (11-20 mph over)	\$35.00
Speeding 3 (20+ mph over)	\$50.00
Excessive noise	\$25.00
Stopped on street	\$25.00
Equipment violation	\$25.00
Seat belt violation	\$25.00

### **ADDITIONAL INFORMATION**

Violators of established parking/motor vehicle regulations may be issued a uniform traffic ticket payable in municipal court in Jonesboro, Arkansas in lieu of A-State citation.

Violation notices will be affixed to the motor vehicle or presented to the driver.

Vehicles are considered parked when left standing, stopped, or unattended for any period of time.

Arkansas State University assumes no responsibility for the care and/or protection of any vehicle or its contents at any time while it is operated or parked on the campus.

Pedestrians have the right-of-way at designated crosswalks at all times except signal controlled intersections where pedestrians will be expected to comply with the signal.

Owners/operators of disabled vehicles (dead battery, empty fuel tank, lost keys, etc.) must notify Parking Services or University Police immediately noting the exact location.

Vehicles are assumed abandoned if left parked and stationary for a period of two weeks. Abandoned vehicles will be towed at the owner's expense.

Permit owners are responsible for all violations for vehicles displaying their permit.

Vehicles will not be operated on the A-State campus without required safety equipment prescribed by the vehicle code of the State of Arkansas.

All campus vehicle accidents must be reported directly to the University Police Department.

No parking or stopping on roadways is allowed.