

## **Smoke-Free Campus Enforcement Procedures**

### Operating Procedure

Effective August 1, 2010, smoking is prohibited on state-supported institutions of higher education in accordance with Arkansas Act 734, known as the Clean Air on Campus Act. Smoking is defined as inhaling, exhaling, burning, or carrying any of the following: (a) lighted tobacco products, including cigarettes, cigars, and pipes; and (b) other lighted combustible plant material. This Act covers all buildings and property of Arkansas State University. This operating procedure sets out the enforcement procedures which will be followed by the University.

### Compliance

It is the responsibility of all members of the ASU community and visitors to comply with the Clean Air on Campus Act. Violations will be dealt with in a manner that is consistent with the law and university procedures. There will be no reprisals against anyone reporting violations of the Act.

### Enforcement of Clean Air on Campus Act

1. Anyone observed violating or suspected of being in violation of the Clean Air on Campus Act may initially be given a respectful verbal warning.
2. If university police determine that an offense has occurred, an officer will issue a written warning. This will allow the violator to review the Act and adhere to it in the future. In addition to the written warning, if the violator is a faculty, staff, or student member of ASU, the violation will be reported to the employee's supervisor or to the Office of Student Conduct.
3. University police will issue a citation to District Court on the second or subsequent offense. In addition to the citation, if the violator is a faculty, staff, or student member of ASU, the violation will be reported to the employee's supervisor or to the Office of Student Conduct.

*Approved by Chancellor's Executive Council  
Monday, July 26, 2010*