

**Minutes of the Learning Outcomes Advisory Council**  
**September 16, 2015, 2:00pm**  
**Humanities and Social Sciences Room 2006**

**Meeting called to order:** by Chairperson Dr. Summer DeProw

**Members present:** Dr. Kellie Buford, Dr. Summer DeProw, Dr. Gina Hogue, Dr. Natalie Johnson-Leslie, Dr. Stacy Walz, Dr. Kyle Chandler, Dr. Melodie Philhours, Dr. Anne Grippo, Ms. Dominique Hallett, Dr. Paul Mixon, Ms. Tiffany Mosley, Ms. Carolyn Ponce, Mr. Robert Robinette, Dr. Topeka Small, Mr. Chad Whatley, and Dr. Susan Whiteland

**Members Absent:** Dr. Deborah Chappel Traylor, Ms. Chris Collins, Dr. Tammy Fowler, Ms. Barbara Doyle, Dr. Erik Gilbert, Dr. Donald Kennedy, Dr. Lillie Fears

**Guests:** Dr. Lynita Cooksey, Dr. Kevin Humphrey, Dr. DK Morris, Dr. Steven Green, Allison Gurley, Hannah Hays, Jami Nash, Ms. Yifeng Ren

- I. Meet and greet with refreshments. All members were introduced.
- II. Introduction of Professor of the Month—October, Dr. Steven Green. Dr. Green's interview video was played for the group and he was presented with a plaque. Dr. Burcham commended Dr. Green and also thanked Dr. DeProw and Dr. Small for meeting with programs to help with assessment.
- III. Goals for the LOAC were presented:
  - a. Establish the Assessment Grant procedures and criteria
  - b. Professor of the Month nomination committee
  - c. Assessment Plan and Report peer-to-peer evaluation instrument. Rubric style methods.
  - d. University-wide assessment of learning outcomes
  - e. Symposium organizers for Learn@stAte on March 16, 2016
- IV. Sub-committee structure presented. Members chose a committee to serve upon.
  - a. Grant Committee
  - b. Professor of the Month Committee
  - c. Peer-to-Peer Instrument Committee, Rubric style method.
  - d. University-wide Learning Outcomes Committee
  - e. Learn@stAte Committee
- V. Miscellaneous items or new business. Discussion regarding assessment on campus:

Dr. Cooksey thanked the LOAC for their time & commitment. She said there is a lot of assessment collected on campus but we need to do something with it. Learn@State is the time to share and celebrate. We do want to recognize accomplishments.

Various discussion comments:

- Assessment can be done in small bites
- Pick one thing and work on it together
- Avoid being overwhelmed by communicating with peers. Start where you can. Reference to Starfish, help with anxiety.
- We need to solidify traditions and start new ones. Create continuity, structure.
- Instead of course changes, look at competencies to be changed.
- Focus should be on the competencies a student should have upon completing each degree.
- Dr. Small asked the LOAC members to please encourage departments/faculty who need help with assessment to call or email the assessment office.
- How will restructuring affect this? HLC wants to see data of academic programs. Data stored at department level is ok.

Next Meetings: Third Wednesday of the Month: October 21, November 18, 2015 at 2pm in HSS room 2006