

**Minutes of the Learning Outcomes Advisory Council**  
**April 13, 2016, 2:00pm**  
**Humanities and Social Sciences Room 2006**

**Meeting called to order:** by Chairperson Dr. Summer DeProw

**Members present:** Dr. Summer DeProw, Dr. Paul Mixon, Dr. Stacy Walz, Ms. Barbara Doyle, Mr. Chad Whatley, Dr. Erik Gilbert, Dr. Anne Grippo, Dr. Gina Hogue, Dr. Natalie Johnson-Leslie, Ms. Tiffany Mosley, Dr. Topeka Small, Dr. Deborah Chappel Traylor, and Dr. Melodie Philhours

**Members Absent:** Ms. Dominique Hallett, Ms. Carolyn Ponce, Dr. Kyle Chandler, Ms. Martha Spack, Dr. Lillie Fears, , Dr. Susan Whiteland, Mr. Robert Robinette, and Dr. Donald Kennedy

**Guests:** Dr. Diane Gilmore, Dr. John Pratte, Ms. Morgan Tripod, Dr. Catherine Calloway, and Mr. Dylan Travis

**I. Welcome and refreshments.**

**II. Professor of the Month Presentation** – Announced by Ms. Tiffany Mosley, ITTC Faculty Center Training and Support Coordinator.

**April 2016 Professor of the Month** – The award plaque was presented to Dr. Diane Gilmore, Temporary Instructor of Biology and her interview video was played for the group. Dr. Gilmore told how her mentor had used the phrase “monitor and adjust” and that one way she does that is by using Socratic “clickers” in her anatomy classes. She monitors students’ attendance and how they answer questions in class. She then reviews and spends more time on the questions that students seem to be having trouble with. The data showed that students were doing better in class and that she was curving grades less since she began using the clickers. Dr. Gilmore feels that it is her ministry to teach the students who will then use their knowledge to go out and heal people and be good human beings.

**May 2016 Professor of the Month** – Dr. Catherine Calloway was presented the award plaque for May Professor of the Month. Dylan Travis, one of her students, was in attendance at the meeting. Dr. Calloway described Dylan as passionate and talented and spoke highly of his accomplishments for the future. She said she actually learns from him and that he was influential in both her choice of novels for her Graphic Novels course and in starting a course on Harry Potter, which is largely taken by honor students.

**III. Assessment Reports and Specialized Accreditor Status Reports** - Dr. Topeka Small, Assistant Director of Assessment, announced that Assessment Reports are now due on June 1, 2016 rather than May 16<sup>th</sup>. She stated that data and action plans are needed. There was discussion as to whether faculty would have time to discuss the data before leaving for the summer. Some departments which have mostly 12-month employees are meeting to discuss their data in May and June. It was suggested that if the feedback is available in August, there may be time to be included in the September HLC report.

- IV. Peer Review Feedback** – Dr. DeProw asked the LOAC members for their opinions on the best time to give departments their results of the peer-to-peer assessment plan reviews completed by the LOAC committees. Results of the reviews showed that none of this year’s learning outcomes were bad, so there were no major changes to be made. It was suggested that the sooner the results were given, the better. Feedback meetings will start being scheduled after April 20<sup>th</sup>, after the HLC Conference.
- V. Year In Review** – “All Hands on Deck” was the theme of the year for the LOAC. Dr. Summer DeProw reviewed the actions and accomplishments of the LOAC Committees.
- a. **Grant Committee**- The grant application process was formalized this year, adding requirements for follow-up and payment. Seven applications were submitted and 6 of them were approved for total awards of \$6,347.12. All awardees were required to present their assessment investigation at Learn@State.
  - b. **Learn@stAte Committee**- Photos from the event were shown to the LOAC. The first annual event was a success with approximately 80 attendees, 32 presenters and 27 presentations, both oral and poster.
  - c. **University Learning Outcomes Committee**- A new Assessment Committee Structure Idea/Proposal was the result of the work of this committee. During the process, input was gathered from Deans and Chairs. The General Education Committee, Undergraduate Curriculum Committee, and the Graduate Council all voted to elect a member for the new A-State Assessment Commission.
  - d. **Professor of the Month Committee**- After nominations for the new Professor of the Month award, 9 candidates were interviewed. Eight were selected and a video interview was filmed for publication on the A-State website. There are 4 nominees still in the pipeline for the future. There will be a break for the award for the summer but will pick back up for August.
  - e. **Peer Review Committee**- The committee developed a system to evaluate program assessment processes. A rubric was used by each committee of the LOAC to review their assigned programs and feedback was gathered to be presented to each program.

Future thoughts and meetings:

### **Spring 2016 Workshops with Dr. Kristi Costello**

April 27—Workshop V—Assessment Data Reporting and Action Plans

## **Other Important Dates**

June 1 – Assessment and Specialized Accreditation Status Reports are due

## **Next Year's Goals**

- **Continue to develop assessment plans for remaining outcomes**
- **Workshops on indirect measures, test and survey psychometrics, and data capture technologies**
- **Continue to improve syllabi—Submission rates, course descriptions and program-level outcomes**
- **Continue to collect, analyze, and develop actions to improve student learning**
- **Implement Taskstream, assessment information management system, to track and archive student-learning assessment and facilitate self-study for specialized accreditation**
- **Implement new assessment committee structure**
- **Construct and implement co-curricular assessment processes**
- **Develop a strategy for the ULOs and other campus-wide student learning assessment processes**

**Meeting adjourned at 3:00pm.**