

A-State Assessment Committee (AAC)
Meeting Minutes
April 11, 2019

Attendance: Summer DeProw, Mark Foster, Wayne Wilkinson, Lillie Fears, Shelley Gipson, Mary Elizabeth Spence, Elizabeth Wakefield, Melodie Philhours, Tiffany Johnson, Kelli Listenbee

- I. February 28, 2019 meeting minutes – Fears motioned to approve with a few edits and Foster seconded. Edits were made in the moment. All Approved.
- II. HEDS Survey
 - a. What questions would you like to add?
 - i. Dr. DeProw gave a short synopsis of where we are in the process of sending the survey out. We hope to send the survey out by May 10th to over 4,500 alumni that graduated from August 2017 to May 2018. The alumni office will be making a few questions, and plan to help promote the survey. The committee felt like the cover letter should be ghost written by Dr. Damphousse.
 - b. Graduate Survey
 - i. Listenbee felt like we should avoid monetary contributions the first year, but should pursue other ways alumni could contribute like guest speakers and mentors. Gibson felt we should ask about ways that we could help them post-graduation. The committee was concerned about the biographical questions near the end of the survey.
 - c. Undergraduate Survey
 - i. The committee thinks there are enough questions to link back to the ULO's. We talked about tying the survey back to the alumni so that we could ask in what ways they might want to give back to their programs.
- III. Do the graduate programs need university-level learning outcomes?
 - a. The committee had a short philosophical conversation on graduate level ULO's. We plan to revisit this topic at another time.
 - b. Would it be possible to raise the learning verbs in the current ULOs?

Important Dates

Assessment Reports

- Annual program assessment report due dates:
 - 2018-19 Assessment findings are due June 15, 2019
 - 2018-19 Action plans are due October 15, 2019
 - 2017-18 Status Reports are due October 15, 2019