

Online MPA Program: Contact FAQ

Q. With whom do I speak about **admissions**?

A. Depending upon the first letter of your last name, you would contact Michelle Metcalf at kmetcalf@astate.edu if your name starts with A-F or Bridget Ingram bridget.ingram@smaill.astate.edu for letters G and T and Kyla Tyler ktyler@astate.edu if your name starts with H-O and Wesley Edwards wedwards@astate.edu if your last name begins with P-Z.

Q. What are the **co-requisites** for the program?

A. POSC 2103 Introduction to U.S. Government and ECON 2333 Economic Issues & Concepts (or similar, or higher) with grades of “C” or better are both required to be taken either prior to or during the first two semesters of the program. These are background courses that the MPA Committee believes will enhance your chances for success in the program.

Q. With whom do I speak about **financial aid**?

A. Depending upon the first letter of your last name, you would contact Jarrett Free at wfree@astate.edu if your name starts with A-G, or Katherine James kjames@astate.edu if your last name starts with H-M and Ashley Parnell aparnell@astate.edu if your name starts with N-Z.

Q. How do I find out **when courses** will be offered?

A. Check the ASU website, under Online Programs, then MPA, then Course Rotation.

Q. With whom do I speak about registering for courses for each term?

A. Please contact Justin Carothers at jucarothers@astate.edu

Q. Once I have been admitted, who is my academic **advisor**?

A. Dr. Reese is the MPA Program Director for both MPA programs, and has full academic advising responsibility for the traditional program and **partial** academic advising responsibility for the online program. Matters related to degree appropriateness and internships for online students are handled by Dr. Reese. The best way to contact her is via email creeese@astate.edu Technical matters such as how to register, problems signing up for courses, clearing advising holds, financial aid (and related paperwork), admissions, and deadlines for registration are handled by other people; see other questions on this page.

Q. What is the **order** in which I should take **courses**?

A. The online MPA program is designed to be very flexible for you, so that you may take your courses in any order with the following exceptions (once your pre-requisites have been

completed; see above). First, we strongly urge that you take Seminar in Public Administration in either your first or second semester. Second, the internship (if you need it) may not be taken before you have completed at least 18 hours of coursework (with a minimum 3.0 GPA). Third, the MPA Capstone Experience must be taken in your final semester.

Q. With whom do I speak when I am nearly ready to take Capstone?

A. Please contact Justin Carothers at jucarothers@astate.edu

Thank you! 😊

ccr 4.2017